Guaranteed Admissions Application
The Guaranteed Transfer Program

Effective for students entering RCBC during their first academic year or during the first 30 credit hours at RCBC, certain designated programs have the opportunity to earn a joint admission to New Jersey Institute of Technology (NJIT).

RCBC students intending to fulfill all the necessary criteria will be assured admission, with full junior status, to specific majors at NJIT. You may be eligible to enroll now in this Joint Admissions Program if you wish!

Procedural Responsibilities

The RCBC Office of Admissions requires that the applicant:

1. Submit an admissions application to Rowan College at Burlington County.

2. Be a graduate of an accredited high school or have satisfactorily completed the requirement for the High School Equivalency Certificate, or be at least 18 years of age, not possessing either of the foregoing, and have the potential to benefit from post-secondary education.

3. Furnish certified transcripts covering all previous high school and college records or a High School Equivalency Certificate. Students who have previously attended NJIT are not eligible for the Joint Admission Program.

4. Furnish a Certificate of Residency properly validated by the designated high school, county or college official. Proof of residence in the county to be substantiated by such documentary evidence as a driver’s license, motor vehicle registration, or voter’s registration card bearing a Burlington County address.

5. Comply with the requirements pertaining to the College Assessment Program.

6. Complete a voluntary personal medical history form.

Joining the Guaranteed Transfer Program

1. Students who are currently attending RCBC and who wish to join the program should complete the attached Intent to Transfer Form and submit it to the Transfer Center (located on the second floor of the Student Success Center on the Mount Laurel Campus). There is no fee for this.

2. Your name will then be put on the Guaranteed Transfer Program mailing list and you will be invited to a special advising session at Rowan College at Burlington County.

3. While a student at RCBC, you must work closely with the transfer coordinator to assure appropriate course selections towards your graduation and future transfer. When you are nearing completion of your associate degree program at Burlington, you will be instructed to obtain a NJIT application form from your RCBC transfer coordinator and be given final instructions. There will be no application fee and your acceptance is guaranteed.

4. It is important to understand that you are under no obligation to NJIT unless and until you choose to enroll with them. Participation in the Guaranteed Transfer Program means that you will be following a specific plan of study, designed to match the core requirements of a very fine institution, but should you wish, you may certainly apply to transfer elsewhere.

Questions?

If you have questions about this program and/or how it applies to you, please contact:

**Ms. Donna Podolski, M.A.**
Senior Academic Support Services Assistant
Student Success Center, Second Floor
Mount Laurel Campus
(856) 222-9311, ext. 2737
Email: dpodolski@rcbc.edu

**Ms. Anne Edwards**
Transfer Center Director
Student Success Center, Second Floor
Mount Laurel Campus
(856) 222-9311, ext. 2729
Email: aedwards@rcbc.edu
INSTRUCTIONS TO APPLICANTS

You will need to complete all of the information required before submitting the contract to the RCBC Transfer Center, located on the second floor of the Student Success Center on the Mount Laurel Campus.

An official transcript from your high school and from each college previously attended must be submitted. An official RCBC transcript will be required upon completion of degree requirements.

MAJOR PROGRAMS OF STUDY (NEWARK CAMPUS)

B.A. Degree

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B.S. Degree

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Rowan College at Burlington County / NJIT
Intent to Transfer Form – Guaranteed Transfer Program (GTP)

Student ID #______________________________________________________________

Name _________________________________________________________________________________________________________________

Last (family) First (Given Name) MI

Permanent Home Address_______________________________________________________________________________________________

Number and Street

City ___________________________________________________________ State ________ County __________ Zip

Home Telephone __________________________________________ Date of Birth_________ / __________ / __________

Email Address __________________________________________________________

Initial enrollment date at RCBC__________________________________________

Are you currently attending RCBC?  ☐ Yes  ☐ No  If no, when was the last semester you attended RCBC?___________________

Number of Credits earned _____  Current GPA _____

Expected Date of Graduation from RCBC _____________________________

Entrance date to NJIT for Guaranteed Admission  Fall Year_______ Spring Year_______

For which program of study are you applying? (see reverse side)____________________________________________________________

What status are you applying for?  ☐ Full-time  ☐ Part-time

Are you a high school graduate?  ☐ Yes  ☐ No  Do you have a GED?  ☐ Yes  ☐ No

Names of all high schools, colleges, universities or technical schools you have attended

Name of institution ___________________________________________________

City __________________________________________________________ State __________

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RELEASE FORM

I hereby authorize the Rowan College at Burlington County admissions and records office to release any information requested by New Jersey Institute of Technology concerning my academic records.

Signature (Release Authorization) ___________________________ Today’s Date ____________