

## **BURLINGTON COUNTY WORKFORCE DEVELOPMENT BOARD**

### **MEETING**

**Tuesday, October 4, 2016**

- **Call to Order – Tony Mahon**

Tony Mahon called the Workforce Development Board meeting to order at 8:30 a.m. Today's meeting was held at Rowan College at Burlington County Culinary Arts Center, One High Street, Mt. Holly. Mr. Mahon thanked everyone for coming.

Introductions were made around the table.

- **Reading of the Sunshine Law – Felice Tietz**

Motion to approve the minutes from the July 12 2016 meeting was made by Dave Wyche and seconded by Randy Hamilton.

Anna Payanzo Cotton and Kelly West spoke on the updated By-Laws that were circulated at the last meeting. The By-Laws were put to the floor for a vote -If there are no other comments, questions, additions, the new By-Laws will be accepted and will be used going forward. Anna indicated that there were several changes to Board operations and protocols with the finalization of the WIOA regulations. For example, Kelly West indicated that the name of the Board has been changed to from the Workforce Investment Board to the Workforce Development Board. Another big change to operations is the certification of the Job Center (based on Malcom Baldrige criteria) and the competitive procurement of a One-Stop Operator.

Kelly asked everyone to review the "Local Planning Guide Framework for Implementation of the Workforce Innovation and Opportunity Act" that was distributed. The local planning process is underway with our final plan due to the State Employment and Training Commission by December 15, 2016. Kelly is currently working with the Southern NJ Workforce Collaboration on finalizing a draft Regional Plan that is now required under WIOA.

The By-laws will be re-circulated to the Committee along with the minutes of this meeting.

Zahirah Sabir was introduced. Zahirah is the Manager of Strategic Partnerships and Outreach for RCBC. Zahirah is updating communication, the website and social media for the Institute. Please send Zahirah any upcoming events you would like to have posted at [zsabir@rcbc.edu](mailto:zsabir@rcbc.edu). Zahirah requested that members please share the RCBC Workforce Development Facebook page.

Anna spoke on the Business Roundtable that was held on September 29<sup>th</sup> at the College. The Roundtable was well received. Dr. Houschmand from Rowan University was featured. Items discussed

included : how we need to partner with business to make sure their needs are met; Education must be more digestible; Students should be developing skills with getting their education; and, Internships and training are very important.

Robert Deaton is working with the College to get the message out to the Community about the scope of work and resources of the WDI.

October 11<sup>th</sup> there will be a “Celebration of Philanthropy” at the Merion in Cinnaminson. This is a fundraiser that cultivates large donors. Please get the message out. These donations are used for Student Scholarships at the College.

#### General Discussion

Lisa Sinnott from Lourdes Specialty Hospital indicated that there will be a “Restructuring of Health Sciences” meeting in Moorestown on October 27<sup>th</sup>.

Also, on October 27<sup>th</sup> there will be a meeting at the Human Services Building for the Disabilities Employment Committee covering inclusion works in the workforce, overcoming barriers. Please contact Steve Mader at [smader@co.burlington.nj.us](mailto:smader@co.burlington.nj.us) to register.

Leah Arter presented a PowerPoint updating on the Advanced Manufacturing Center. “The overarching goals of the of the WDI is:

1. Work together to grow the economy
2. Supply accurate and timely information to job seekers on how to find a great job and to build and grow their career paths in high demand industries.

Leah also notified the Board that:

1. RCBC received the National Science Foundation grant
2. STEM Deans (Rowan University and RCBC) will have a BS in Mechanical Engineering only available on the Mt. Laurel campus.
3. BCIT/RCBC – Machinist lab is on the BCIT Medford campus
4. ELF Money is used to purchase equipment

When Education, the Community and Business work together, individuals and the area succeeds.

Anna Payanzo Cotton spoke on Pathways for Advanced Manufacturing Technology.

1. BCIT Medford campus will host the special academy. RCBC and BCIT are sharing an instructor, space and equipment.
2. Initially there will be a NIMs (National Institute of Metalworking Skills) certification made available to students and eventually students will be able to attain a BS in Mechanical Engineering as well as a BS in Engineering Technology offered.
3. The grand opening at BCIT is scheduled for October 17<sup>th</sup>. There will be an information session and tour of the center on November 3<sup>rd</sup>.

Smith and Solomon indicated that they are having challenges with a workforce that is aging out. There are many career opportunities in transportation from a dispatcher, fleet manager, route planner, OSHA trainer, CLP trainer and instructor.

Curtis Myers gave a Youth Services update. He said there is an outreach to out of school youth. America Works shared opportunities and progress is being made.

The Countywide Job Fair is scheduled for October 21<sup>st</sup> at the Burlington Center Mall from 10:00 AM to 1:00PM.

9:31 The meeting was adjourned. Curtis Myers made the motion and Randy Hamilton seconded the motion.

Meeting was adjourned at 9:31 am.