

Joint Burlington County Workforce Development Board and EAP Meeting Minutes

Location: Rowan College at Burlington County

Votta Hall, Room 248

900 College Circle

Mount Laurel, NJ 08054

Meeting Date: Tuesday, April 9, 2019

Scheduled Time: 4:00-5:30 PM

Attendees:

Dr. Christopher Nagy – BCIT/BCSSSD

Laura Missan, Virtua

Wayne Hileman, Burlington Automotive Group

Curtis Myers, Aspire Youth

John Emge,

Daryl Minus-Vincent – B.C. Superintendent of Schools

Mark Remsa, BCBC EDRP

Kelly West – Workforce Development Board

Zahirah Sabir – RCBC

Stephanie Rudd (recorder) – RCBC

Dr. Michael Cioce – RCBC

Sara DeLong, BCIT Foundation

Mark Boyd, Goodwill

Shirla Simpson Human Services

Kristi Howell, President, BCRCC

Jesus Arestirado – America Works

Anna Payanzo Cotton – RCBC

John Miller – RCBC

Leah Arter – RCBC

Felice Tietz – RCBC

Call to Order – Kelly West

Kelly West called the Workforce Development Board Meeting to order at 4:05 PM and thanked the attendees for coming. She stated that Tony Mahon was unable to be present for the meeting.

Reading of the Sunshine Law – Felice Tietz

BCIT Scholarship Presentation: Wayne Hileman of Burlington Automotive Group presented Burlington County Institute of Technology (BCIT) with the First Annual BCIT Automotive Student Scholarship. Dr. Nagy accepted this award on behalf of BCIT. He commented that Adult Education Automotive Program at BCIT has made great strides in attracting adults, and as a result, the program has doubled in size.

Kelly relayed a message from Chair, Tony Mahon -thanking Wayne Hileman for his continued commitment to the Burlington County Workforce Development board and his continued personal and corporate commitment to the communities he serves.

Burlington County Regional Chamber of Commerce: Kristi Howell gave a brief overview and description of the Burlington County Regional Chamber of Commerce. The purpose of the Chamber is to connect businesses with each other, encourage networking as well educating businesses and their employees. The BCRCC has signature events they host every year, one of which is the Education and Workforce Conference which was held this past March. Kristi stated on May 15th there is a “Meet the Board” event for anyone who is interested in joining. Kristi mentioned Dr. Nagy and Dr. Cioce both sit on the Board of the BCRCC.

WDB Updates

The Workforce Development Board's approved Strategic Plan 2016-2020 is undergoing the required mid-point (2 year) update. The State Employment and Training Commission (SETC) issued guidance for the update and modification. The modification will not be a "heavy lift". Key items that will be updated pertain to Business Engagement and Youth. Locally, we have been utilizing 100% of our WIOA Youth funds for out-of-school youth, (75% is required by the Federal Law). Moving forward, we would like to lower our rate to match the Federal rate and utilize 25% of WIOA Youth funds for eligible in-school youth. The modification will be prepared by April 29, 2019 for a 30-day public comment session before being brought to the WDB and the Burlington County Board of Chosen Freeholders for final ratification. The plan is due June 30, 2019.

Each member received a copy of the Business Engagement Committee's roles and responsibilities. Since there is not a quorum, we will send a ballot out electronically to membership for ratification.

Mark Remsa Presentation – Update on employment trends (see attached PowerPoint)

Open Discussion/Upcoming Events/ Updates

- Dress for Success

Anna Payanzo Cotton requested everyone get involved in RCBC's Dress for Success event, which is to be held on May 2nd. There will be resume and interviewing skills workshops, makeovers at Rizzieri salon and shopping at H&M for all participants.

- Youth Subcommittee

The next Youth Subcommittee is scheduled for Thursday, April 18th from 8:00-9:30 AM. The Committee is launching a pilot program this summer for 15 high school freshman and sophomores from Lenape and Rancocas Valley high schools.

- Middle States

Dr. Cioco received the report from Middle States. He stated RCBC WDI was commended on its partnerships and connecting students to networking opportunities.

- Career Services

John Miller mentioned RCBC Career Services will be hosting a hiring event to be held in the Student Success Center on April 17th from 11:00 AM-3:00 PM. There will be 35 employers attending, including Holman Automotive Group, Virtua, Wawa, YMCA and Top Golf. John thanked Kristi Howell for sponsoring the refreshments for this event.

Kelly West adjourned the meeting at 5:00 PM.