



Rowan College at BURLINGTON COUNTY

Family Educational Rights and Privacy Act (FERPA) Release

FERPA is a federal law that provides certain rights with respect to education records. By completing this form, you grant/restrict the college's ability to discuss certain protected information with individuals or organizations (i.e., parents, guardians, spouses and employers). Please note that this does not mean the college MUST release information. Personally identifiable information (PII) will not be released over the phone.

STUDENT INFORMATION:

Last Name: _____ First Name: _____ MI: ____ Student ID #: _____
Date of Birth: _____

RELEASE LIMITATIONS:

Do not release any information One Time Only For the academic year (Current date through June 30th)*
**unless withdrawn through completion of additional form*

RCBC IS AUTHORIZED TO RELEASE INFORMATION TO:

Name: _____ Relationship: _____

EDUCATION RECORD AREAS: (INITIAL EACH AREA YOU DO *NOT* WANT TO BE INCLUDED IN THE GENERAL RELEASE):

___ **Academic Records:** Includes courses taken, grades received, GPA, academic progress, honors, transfer credit award and degrees awarded.

___ **Admission:** Includes date of application, program selected, documents received, documents pending, date of admission, admission status and conditions of admission.

___ **Athletics:** Includes records for purpose of eligibility or transfer to NJCAA or NCAA college.

___ **Billing/Accounts:** Includes tuition and fee balances, financial holds, mailing and billing address, payment plans, accounting statements, collections and debt information.

___ **Financial Aid:** Includes all general financial aid information.

___ **Registration:** Includes current enrollment, dates of enrollment activity, enrollment status, residency status, semesters attended and mailing address information.

___ **Student Conduct:** Includes conduct status, pending issues, and documentation.

___ **Student Employment:** Includes employment status and rate of pay.

I understand that:

- (1) I have approved Rowan College at Burlington County to release my records to the person/organization listed on this form except for areas initialed above;
- (2) I have the right not to consent to the release of any of my education records, and;
- (3) I cannot hold Rowan College at Burlington County liable for information releases/restrictions that pre-date this form.

Student Signature: _____ Witness (optional): _____

Date: _____