

Want to Work on Campus? Here's What You Need to Know!

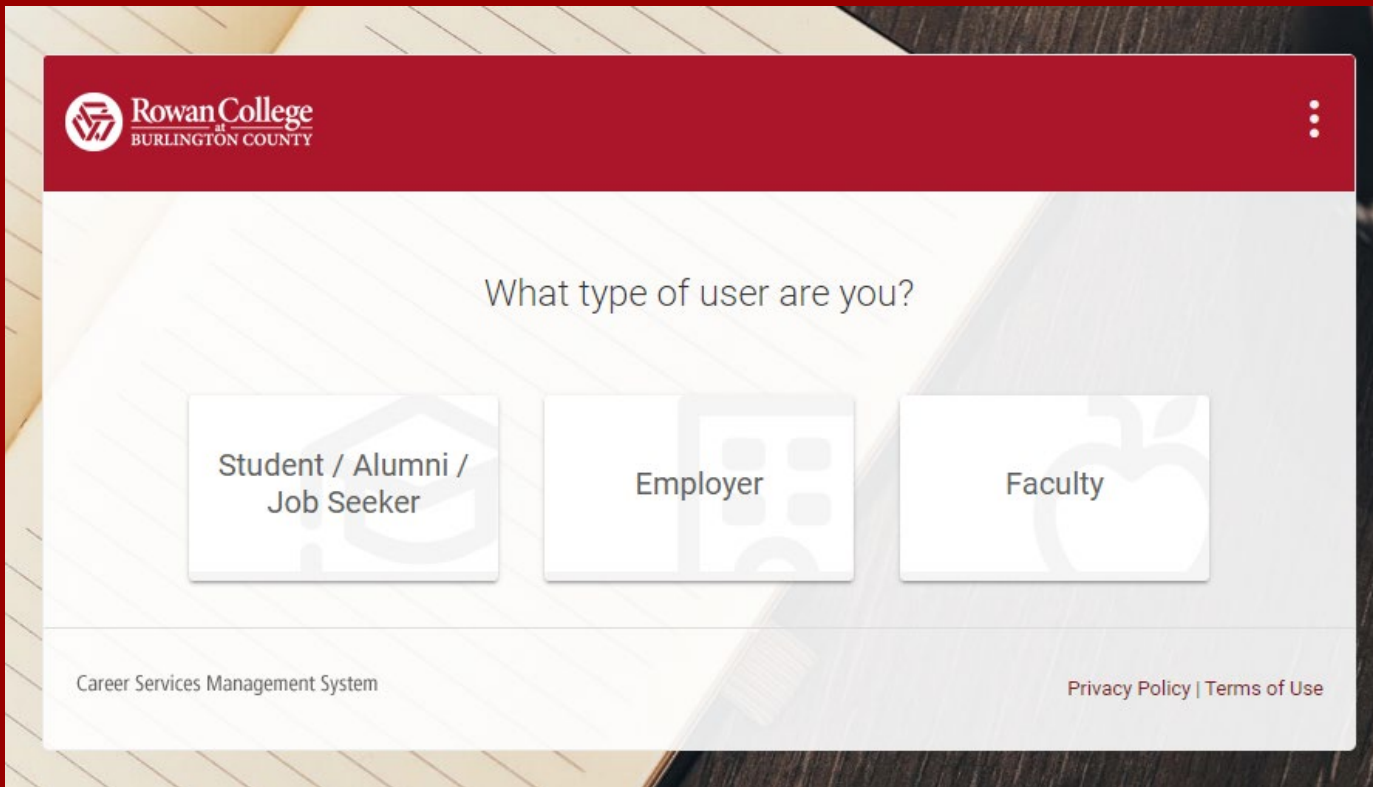


RCBC Career Services



Log in or create an account on Symplicity/CareerLink

rbc.edu/careerlink



The screenshot shows the login page for Rowan College's CareerLink system. At the top left is the Rowan College logo with the text "Rowan College BURLINGTON COUNTY". At the top right is a three-dot menu icon. The main heading asks "What type of user are you?". Below this are three buttons: "Student / Alumni / Job Seeker", "Employer", and "Faculty". At the bottom left is the text "Career Services Management System" and at the bottom right are links for "Privacy Policy | Terms of Use".

Rowan College
BURLINGTON COUNTY

What type of user are you?

Student / Alumni /
Job Seeker

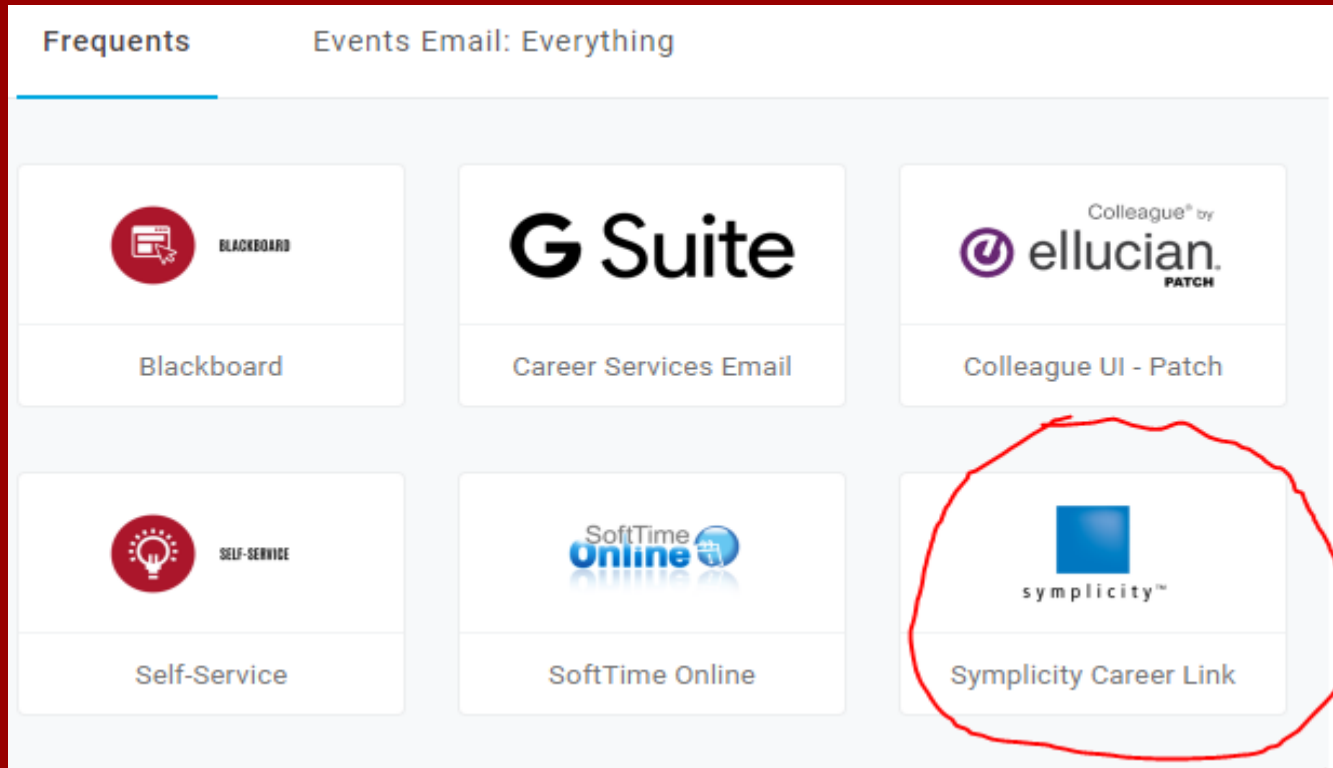
Employer

Faculty

Career Services Management System

[Privacy Policy](#) | [Terms of Use](#)

CareerLink is available on your BaronOne portal



Eligibility

Work-Study Requirements:

- Completed the free application for FAFSA.
- Registered for a minimum of 6 credits.
- There is no GPA requirement for first semester students, but you must maintain a minimum 2.0 GPA to keep employment.
- Students graduating in May can work through June 30.
- Have a resume, approved by Career Services, on CareerLink.

Next Steps

- Hiring Managers review resumes, and reach out for an interview if interested.
- When a decision is made, Career Services is notified.
- Career Services will contact you by phone first, followed by an email.
 - Your email will include your offer and final steps of the process.
- When you accept an offer, you will be responsible for reaching out to HR to complete new hire paperwork and a background check.
- When new hire paperwork is completed and your background check has cleared, the hiring manager will be contacted, and you can begin work.

Please Note background checks can take 1-2 weeks.

You are NOT permitted to work without clearance.

Work-Study Hours

- Fall Semester - 25 hours per week
- Spring Semester - 25 hours per week
- Summer Semester - 30 hours per week

Please Note: Students that have taken 6 credits in the spring and are registered for 6 credits in fall are allowed to continue working throughout the summer break without taking summer classes.