

**BOARD POLICY**

**No. 130**

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TITLE: Conferral of the Honorary Title, Professor Emeritus  
DATE ADOPTED: November 17, 2020  
EFFECTIVE DATE: November 17, 2020  
SUPERSEDES: December 21, 2010

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**PURPOSE:**

To clarify the procedures for conferring of the title Professor Emeritus.

**PROCEDURES:**

1. The retiree must be recommended for the title “Professor Emeritus” by his or her colleagues at Rowan College at Burlington County.
2. By March 1 of the retirement year, the candidate will submit documentation substantiating fulfillment of the following criteria to his or her academic Dean and Chief Academic Officer:
  - a. Recommendation by colleagues;
  - b. Excellence in his or her field of education;
  - c. Fifteen years of active service in academic rank;
  - d. Current full-time employee of the College at time of retirement; and
  - e. Held in high regard by students of the institution.
3. By April 1, the Chief Academic Officer will convene a committee to review all relevant information and make a recommendation to the President. The Professor Emeritus Committee will be composed of the academic deans, the Associate Provost, the Chief Academic Officer, and the Chief Student Success Officer.
4. By April 7, the Chief Academic Officer will submit the Committee’s recommendation to the President.
5. Positive recommendations will be presented at the April meeting of the Board of Trustees for approval.



6. The honorary title will be conferred at the annual Commencement ceremony.

NOTE: Exceptions to the recommendation of colleagues, length of service provision and/or committee approval process may be made by the President of the College.

A handwritten signature in black ink, appearing to read "Bill C.", written over a horizontal line.

11/17/2020

President

Date:

A handwritten signature in black ink, appearing to read "S. Z.", written over a horizontal line.

11/17/2020

Chairman

Date: