



Rowan College at BURLINGTON COUNTY

BOARD OF TRUSTEES REGULAR PUBLIC MEETING

DATE: Tuesday, May 21, 2024

TIME: 5:30 PM EST

LOCATION: Rowan College at Burlington County, Mount Laurel Campus, Student Success Center, Room 138, Mount Laurel, NJ

AGENDA

- I. Call to Order – Dr. Anthony C. Wright, Chairperson**
- II. Flag Salute**
- III. Roll Call**
- IV. Statement of Compliance with the Open Public Meetings Act**
- V. Correspondence**
 1. None received this month
- VI. Regular Monthly Meeting - Approval of Minutes:**
 1. Regular Board Meeting on April 16, 2024
- VII. President's Report**
 1. Report presented by College President: Dr. Michael A. Cioce
 2. Questions
- VIII. Foundation Report**
 1. Report Presented by Foundation Liaison and Trustee: Regina Reed
 2. Questions
- IX. Finance/Facilities Committee**
 1. Committee Report Presented by Chair: Dorion Morgan
 2. Action Resolution(s) for Approval

- TAB 1:** A Resolution to approve requested business-related travel.
- TAB 2:** A Resolution to approve agreements and contracts.
- TAB 3:** To award a one-year extension contract to **Softdocs**, year 3 of 5, for a digital forms solution document management system and platform software subscription that needs to be maintained, in the amount of **\$55,697.25** for fiscal year 2025.
- TAB 4:** To award a contract to **Sign4U Interpreting Services, LLC** to provide interpreting services in an amount not to exceed **\$70,000**, on a billable hourly basis, for fiscal year 2025.
- TAB 5:** To amend Resolution #2023-080-09 regarding the maintenance and license fees agreement with **Ellucian, Inc.**, relating to the Colleague Enterprise Resource Planning (ERP) system software, in a new amount not to exceed **\$2,147,941.00**.
- TAB 6:** To award a contract to **Touchnet Information Systems, Inc.** to provide continued electronic refunding services, payment plans and online payment processing for the College, during fiscal year 2025, in an amount not to exceed **\$50,000.00**.
- TAB 7:** To award a one-year contract to **Siemens Building Technologies** for continued maintenance and ATC control services for the College's building automation systems, including fire safety systems, in an amount not to exceed **\$75,000.00** during fiscal year 2025.
- TAB 8:** To approve a contract with **Automotive Rentals, Inc. (ARI)** for Fleet Maintenance Services in an amount not to exceed **\$62,500.00**.
- TAB 9:** To award a professional services agreement with **CME Associates** to provide engineering services for the Evans Hall Roof Replacement Project, in an amount not to exceed **\$64,500.00**.
- TAB 10:** To amend Resolution #2023-080-07 and award a three-year contract to **Blackboard, Inc.** for software and services related to a hosted course management system in an amount not to exceed **\$534,694.62** (**\$178,231.54 each year**) for fiscal year 2024 through fiscal year 2026.
- TAB 11:** Authorizing appointment of **Weiner Law Group, Hartman Duff and Madden & Madden** as special counsel to the College for specific legal matters in an amount not to exceed **\$70,000.00**.
- TAB 12:** A Resolution to approve adoption / affirmation of certain Board Policies
 a. **Board Policy No. 402:** Post-Issuance Compliance Policies & Procedures of Rowan College at Burlington County Related to Certain Bonds Issued by the New Jersey Educational Facilities Authority Pursuant to Financing Programs for Institutions of Higher Education Sponsored by the State of New Jersey

3. Questions

X. Personnel Committee

1. Committee Report Presented by Chair: Kevin Brown

2. Action Resolution(s) for Approval

TAB 13: A Resolution to approve personnel actions for Rowan College at Burlington County.

TAB 14: A Resolution to approve adoption / affirmation of certain Board Policies
a. Board Policy No. 100: Executive and Administrative Salary - Ranges & Benefits

3. Questions

XI. Academic Committee

1. Committee Report Presented by Chair: Dr. James Kerfoot

2. Questions

XII. Comments from the Public

XIII. Comments from the Board

XIV. Other Business

XV. Adjournment