ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
SEPTEMBER 15, 2026
MEETING MINUTES

Committee Members Present: Ms. Nina Bonner (virtual), Mr. Thomas Braddock. Kevin Brown, Dr. Darvis Holley (virtual), Mr. Ramesh Jayaram (virtual), Mr. Sean Kennedy, Mr. Dorion Morgan, Mr. Gino Pasqualone, Ms. Jannine Veasy, Mr. Curtis White

Committee Members Excused: none

RCBC Present: Mr. Evan Crook (Solicitor) Dr. David Spang, Ms. Colleen Snyder, Ms. Kayla Rundstrom, Ms. Denise Schoeder, Mr. Jason Varga, Mr. Brian Thomas, Dr. Martin Hoffman, Mr. Andy Eaton, Dr. Edem Tetteh, Dr. Karen Montalto, Ms. Carol Shapcott, Mr. Anthony Phillips, Mr. William Whitfield, Dr. Karen Archambault, Mr. Kevin Kerfoot, Ms. Allie O'Neil, Ms. Tara Leigh Sands, Ms. Nicole Tota, Dr. Charles Tantillo, Mr. Matt Farr, Dr. Anita Rudman, Ms. Samantha Russell, Mr. Jarrett Kealey, Mr. Evan Crook, Mr. Stephen Edelstein, Ms. Leidalis Cardona, Ms. Colleen Snyder

The meeting began with the flag salute followed by Ms. Leidalis Cardona reading the roll call of the Trustees, and Ms. Snyder reciting the Statement of Compliance with the Open Public Meetings Act.

The first order of business was the approval of the following Board Meeting Minutes:

Regular Board Meeting – August 18, 2026: A motion to approve the minutes was made by Trustee Curtis White and seconded by Trustee Kevin Brown. Upon roll call, the motion carried.

Special Board Meeting – August 27, 2026: A motion to approve the minutes was made by Trustee Curtis White and seconded by Vice Chair Gino Pasqualone. Upon roll call, the motion carried.

Trustees Dorion Morgan and Edward Waters arrived following the approval of both sets of minutes and did not participate in either vote.

The next order of business was Dr. Spang's President's report. Dr. Spang provided an update on the successful opening of the Fall 2026 semester and highlighted the College's priorities for the 2026–2027 academic year. He discussed key takeaways from the summer listening sessions, which focused on strengthening community connections, increasing institutional visibility, supporting strategic growth, improving the use of data, and preparing for emerging technologies.

Dr. Spang also provided an update on the College's progress toward meeting Middle States Commission on Higher Education (MSCHE) Standard VII, emphasizing continued improvements in Board governance, accountability, and institutional effectiveness. He reviewed the August 18, 2026, Board Governance and Strategy Retreat, which identified six strategic priorities centered on student success, enrollment and financial sustainability, workforce relevance, technology, organizational capacity, and effective governance.

Additional updates included the introduction of a College-wide Artificial Intelligence (AI) Readiness initiative and an RCBC History & Heritage initiative. Dr. Spang reported that the College had 29 active grants totaling approximately $3.54 million as of July 31, 2026, with additional funding secured for FY27.

Regarding enrollment, Dr. Spang noted that Fall 2026 enrollment was approximately 8.31% below the previous year, although enrollment remained slightly above 2024 levels. He also highlighted ongoing student engagement and retention efforts and reported that external testing revenue exceeded its FY26 goal.

Dr. Spang concluded by reaffirming the College's commitment to academic excellence, student success, institutional accountability, and continued service to Burlington County.

Following Dr. Spang's report, Board Chair Thomas Braddock presided over the remainder of the meeting. The next item to be discussed was the approval of Finance and Facilities Committee Resolutions, presented by Committee Chair Jannine Veasy:

TAB 1: To approve and/or ratify requested business-related travel.
TAB 2: To approve and/or ratify certain agreements and contracts.
TAB 3: To approve a contract with Netta Architects to provide professional services for an elevator modernization project, in the amount of $128,500.00.

There was a motion by Trustee Dorion Morgan and a second by Trustee Curtis White. Upon roll call vote, Tabs 1-3 passed unanimously.

The next item to be discussed was the approval of Personnel Committee Resolutions, presented by Committee Chair Trustee Kevin Brown

TAB 4: To approve and/or ratify personnel actions for Rowan College at Burlington County.

There was a motion by Vice Chair Gino Pasqualone and a second by Trustee Edward Waters. Upon roll call vote, Tab 4 passed unanimously.

The next item of business was the Academic Report presented by Committee Chair Dr. Darvis Holley.

There were no Academic Resolutions presented for Board consideration. Academic Committee Chair Dr. Darvis Holley provided the following report:

Dr. Holley reported that the Academic Committee met on September 1, 2026. The Committee discussed the opening of the fall semester and a college-wide AI readiness and implementation initiative planned for the academic year. He also provided an update on Middle States accreditation, noting that the monitoring report was due September 8, with an on-site visit scheduled for September 29–30, 2026. Dr. Holley reported that the College currently has 30 active grants totaling approximately $3.24 million. He also noted that enrollment remains below the previous year but has improved from an 8% decline to just over 5%.

Lastly, Dr. Holley presented the Financial Aid Internal Control Assessment Report prepared by CliftonLarsonAllen LLP for Board acceptance, noting that the final report was included in the meeting agenda.

Chair Braddock resumed the meeting. There were no comments from the public or members of the Board.

Under Other Business, Chair Braddock presented an amendment to Resolution 2026-82, originally approved at the Special Board of Trustees Meeting held on August 27, 2026. He explained that the resolution contained a typographical error that had since been corrected and required Board approval. A motion to approve the amended resolution was made by Trustee Dorion Morgan and seconded by Vice Chair Gino Pasqualone. Upon roll call, the motion carried.

There being no further business, the meeting was adjourned.

Respectfully submitted,
Dr. Darvis Holley
Board of Trustees Secretary