



**REGULAR BOARD OF TRUSTEES MEETING
AUGUST 18, 2026
MEETING MINUTES**

Committee Members Present: Ms. Nina Bonner (virtual), Mr. Thomas Braddock, Mr. Kevin Brown, Mr. Ramesh Jayaram (virtual), Mr. Dorion Morgan, Mr. Gino Pasqualone, Ms. Jannine Veasy, Mr. Edward Waters, Dr. Darvis Holley, and Mr. Curtis White

RCBC Present: Dr. David Spang, Ms. C. Snyder, Dr. M. Hoffman, Mr. A. Eaton, Dr. E. Tetteh, Dr. K. Montalto, Ms. C. Shapcott, Mr. A. Phillips, Mr. W. Whitfield, Dr. K. Archambault, Mr. K. Kerfoot, Mr. M. Farr, Dr. A. Rudman, Ms. S. Russell, Mr. J. Kealey, Mr. Evan Crook (College Solicitor, Malamut Law), Mr. D. Keefe, Ms. L. Cardona, and Ms. R. Snyder (RCBC Student), and Ms. A. Pezzolla

Chairman, Mr. Thomas Braddock, called the meeting to order and welcomed everyone. Mr. Braddock addressed the Board's Retreat, held earlier today, and expressed recognition to Dr. Spang and staff for a successful and productive board retreat.

The meeting officially began with the flag salute followed by Ms. Leidalis Cardona reading the roll call of the Trustees, and Ms. Snyder reciting the Statement of Compliance with the Open Public Meetings Act.

The first order of business was the approval of the following Board Meeting Minutes: Special Board meeting from December 19, 2025, amendment to the regular Board Meeting from May 19, 2026, regular Board meeting held on June 16, 2026, and the Special Board meeting held on July 30, 2026. A motion was initiated by Trustee Nina Bonner and seconded by Trustee Dorion Morgan. Upon roll call, the minutes were approved by the Trustees, with Trustee Ed Waters abstaining from the December 18, 2025, May 19, 2026, and July 30, 2026, meeting minutes as he was not in attendance during those meetings.

The next item of business was the nomination of the Board's Treasurer role, as it was vacant upon Board Chair Tom Braddock's acceptance of becoming the next College Board Chair. Mr. Braddock nominated Trustee Jannine Veasy to be appointed as the Board Treasurer, as well as Chair of the Finance & Facilities Committee. Trustee Nina Bonner made a motion, seconded by Trustee Dorion Morgan. Upon the official roll call, the motion to appoint Ms. Veasy as the Board's Treasurer and Chair of the Finance & Facilities Committee was unanimously approved.

The next item of business was the President's Report, presented by Dr. Spang, Acting President for the College. Dr. Spang provided an update on accreditation, institutional operations, and preparations for the Fall 2026 semester. The College continues to advance its compliance with Middle States Commission on Higher Education (MSCHE) standards, with efforts focused on governance, leadership, administration, institutional accountability, and preparation for the September 8, 2026, submission of the Monitoring Report, and the September 29 - 30, 2026 site visit, with the Commission reviewing in November. The Board also continued its comprehensive review and modernization of governance policies.

Dr. Spang went on to provide an overview of academic and student-success initiatives including preparations for the start of Fall classes on August 26th, coordinated enrollment and scheduling efforts, and completion of an updated ten-year Rowan University 3+1 Partnership Agreement. Workforce-development and academic-innovation activities included expansion of the Certified Nursing Assistant Apprenticeship Program, implementation of Career Launch, renewal of certification-testing agreements, and investments in

cybersecurity, STEM, and other instructional programs. Strategic marketing and data-informed enrollment initiatives continued to support credit and non-credit enrollment growth.

At this time, Dr. Karen Archambault, Senior Vice President of Enrollment Management & Student Success, provided an overview of enrollment statistics for the 2025-2026 academic year, including application, registration, retention, and completion trends. Dr. Archambault highlighted ongoing efforts to strengthen recruitment, improve student persistence, and provide targeted academic and support services. The College continues to monitor enrollment data and adjust outreach, advising, and student-success strategies to support institutional goals.

Dr. Spang concluded that Fiscal Year 2026 remains in a strong financial position, with approximately \$57 million in operating revenue, expenditures remaining below budget, and campus improvements. Dr. Spang also updated faculty and staff recruitment, organizational planning, and approval of a four-year collective bargaining agreement with the RCBC Support Staff Association covering July 1, 2026, through June 30, 2030. Collectively, these initiatives reflected the College's continued commitment to accreditation compliance, effective governance, fiscal stewardship, academic excellence, student success, and institutional sustainability.

Following Dr. Spang's report, Board Chair Mr. Thomas Braddock presided over the remainder of the meeting.

The next item of business was a motion for adoption/affirmation of the following Board Policies:

Resolution 2026-08-01: Adoption / Affirmation of certain Board Policies and/or By-Laws

- a. Policy 001: Mission, Vision, Strategic Planning, Institutional Effectiveness, & Institutional Accountability
- b. Policy 002 (New): Board Governance: Effectiveness & Leadership Accountability
- c. Policy 111: Employee Discipline & Performance Management
- d. Policy 204: Academic Grading System
- e. Policy 308: Student Financial Aid (to be removed as Policy 308-A replaced)
- f. Policy 905: Strategic Planning Process
- g. Policy 912: Civil Rights Compliance
- h. Policy 922 (New): Public Participation at Board of Trustees Meetings

A motion was initiated by Trustee Dr. Darvis Holley and seconded by Mr. Dorion Morgan. Upon roll call vote, Resolution 2026-08-01 passed unanimously.

The next item to be discussed was the approval of the following Finance and Facilities Committee Resolutions, presented by Committee Chair Ms. Jannine Veasy. Ms. Veasy presented the following resolutions for approval:

Resolution 2026-08-02: To approve and/or ratify requested business-related travel.

Resolution 2026-08-03: To approve and/or ratify certain agreements and contracts.

Resolution 2026-08-04: Authorizing appointment of Scarinci and Hollenbeck, LLC as Special Counsel to the College for specific legal matters for Fiscal Year 2027, in an amount not to exceed \$75,000.00.

Resolution 2026-08-05: To award a contract to vendor(s) including, but not limited to, Lenovo, Inc., and/or Dell Marketing, L.P., for the purchase of computer equipment to replace outdated campus computing technology, in an amount not to exceed \$334,250.00 during Fiscal Year 2027.

Resolution 2026-08-06: Resolution approving and authorizing the Amendment of the Higher Education Equipment Leasing Fund Resolution 2022-228-05, reducing funding to the Brewery Program and redirecting those funds to the following programs: Vaulted Cuisine Furnishing, Chemistry Lab Equipment, Photography Studio Equipment, Dental Hygiene Equipment, and various other minor equipment.

Resolution 2026-08-07: To approve a change order request to Remington & Vernick Engineers to provide additional professional services for the Technology & Education (TEC) Boiler Demolition and Connection to the Central Energy Plan (CEP) Boiler Piping Projects, in the amount of \$40,930.00, for a new contract total of \$261,930.00.

Resolution 2026-08-08: To award a contract to Winner Ford for the purchase of one (1) F250 Truck, including snow removal accessories in the amount of \$57,604.00.

Resolution 2026-08-09: To approve a contract with Marketsmith, Inc. for digital marketing services in an amount not to exceed \$250,000.00 for Fiscal Year 2027.

Resolution 2026-08-10: To approve a contract with HESP Solar LLC for services related to the Installation of security cameras under their solar canopies in parking lot 6 on the Mt. Laurel campus, in the amount of \$76,845.19.

Resolution 2026-08-11: To approve a contract with HESP Solar LLC for services related to the installation

There was a motion made by Mr. Gino Pasqualone, and seconded by Trustee Dr. Darvis Holley. Upon roll call vote, Finance and Facilities' Resolutions 2026-06-02 through -11 passed unanimously.

The next item to be discussed was the approval of the following Personnel Committee Resolutions, presented by Committee Chair Mr. Kevin Brown. College Attorney Evan Crook stated that Item No. 1 on the Personnel Committee agenda, concerning a separation of employment, would be removed from the agenda. He explained that the union representing the employee had requested arbitration; therefore, the matter would not be considered by the Board at this meeting.

Resolution 2026-08-12: To approve and/or ratify personnel actions for Rowan College at Burlington County.

Resolution 2026-08-13: To approve an agreement by and between the Board of Trustees of Rowan College at Burlington County and the Rowan College at Burlington County Support Staff Association covering the period of July 1, 2026, through June 30, 2030.

There was a motion by Vice Chair Gino Pasquaone and a second by Trustee Darvis Holley to approve the resolutions. Upon roll call vote, Resolutions 2026-08-12 and -13 passed by the Trustees, with Trustee Dorion Morgan disclosing a conflict of interest on Resolution 2026-08-12, and approved Resolution 2026-08-13.

The next item of business was the approval of the following Academic Committee resolutions presented by Committee Chair Dr. Darvis Holley:

Resolution 2026-08-14: Authorization to renew the Partnership Agreement between Rowan College at Burlington County and Rowan University.

Resolution 2026-08-15: Approval of payment of Virtua invoices in accordance with the terms of agreement between Virtua Health, Inc., and Rowan College at Burlington County for clinical placement services in an amount not to exceed \$250,000 for Fiscal Year 2027.

There was a motion by Vice Chair Gino Pasqualone, and seconded by Trustee Curtis White. Upon roll call vote, Resolutions 2026-08-14 and -15 passed unanimously.

The next order of business was the opportunity for any comments from the public. At this time, Mr. Desmond Keefe came forward and addressed the Board of Trustees during the public portion of the meeting. Mr. Keefe expressed disagreement with certain Board actions and concerns regarding his recent separation from employment and concerns regarding the College and made several critical comments about institutional practices, leadership, and directly to the Board of Trustees as a whole. The remarks reflected the former employee's personal perspectives and allegations concerning their employment. The Trustees listened to the speakers' comments without discussion or debate. No action was taken by the Board in response to the public comments, and the meeting proceeded to the next item on the agenda in accordance with established meeting procedures.

At this time, there were no further requests to speak, and public comment was closed.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Dr. Darvis Holley
Board of Trustees Secretary



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
AUGUST 18, 2026**

RESOLUTION #2026-08-01

ADOPTION/AFFIRMATION OF CERTAIN BOARD POLICIES AND/OR BY-LAWS

WHEREAS, the Board requested that College administrative staff, along with counsel, review existing Board Policies and/or By-Laws to provide advice and recommendations regarding said policies; and

WHEREAS, at its request, the College has provided the Board with certain draft and amended policies and/or the College's by-laws; and

WHEREAS, the various Committees of the Board have undertaken a review of the proposed policies and/or the College's by-laws and have recommended that the proposed amendments to the College's policies and/or updates to the by-laws be affirmed, which may require the modification of certain existing policies and/or the by-laws; and

WHEREAS, the Board concurs with the recommendations of the various Committees and has determined to take formal action with respect thereto;

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 18th day of August 2026, that:

1. The policies and/or by-law amendments attached hereto and incorporated herein, by reference be approved and adopted as written.
2. Be it further resolved that the policies and/or amended by-laws attached hereto are effective immediately.
3. Be it further resolved that the College is authorized to do all things legal and proper to finalize College policies and/or by-laws in accordance with the attached, including incorporating any amendments or modifications of existing policy and/or by-laws.



**ROWAN COLLEGE AT BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
AUGUST 18, 2026**

BOARD POLICIES OR BY-LAWS FOR UPDATING AND APPROVAL

	Policy No.	Title
1	001	Mission, Vision, Strategic Planning, Institutional Effectiveness, & Institutional Accountability
2	002	Board Governance: Effectiveness & Leadership Accountability
3	111	Employee Discipline & Performance Management
4	204	Academic Grading System
5	308	Student Financial Aid
6	905	Strategic Planning Process
7	912	Civil Rights Compliance
8	922	Public Participation at Board of Trustees Meetings



Rowan College at BURLINGTON COUNTY

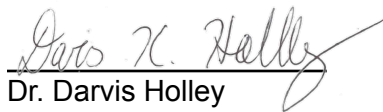
*****CERTIFICATION OF THE SECRETARY*****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, August 18, 2026**, on the Mount Laurel Campus, Student Success Center, Room 138, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote			10	0	0			
Roll Call								
1 Nina Bonner								1
2 Thomas Braddock, Board Chair								2
3 Kevin Brown								3
4 Darvis Holley, Secretary								4
5 Ramesh Jayaram								5
6 Dorion Morgan	✓							6
7 Gino Pasqualone, Vice Chair		✓						7
8 Jannine Veasy, Treasurer								8
9 Edward Waters, Jr.								9
10 Curtis White								10
11 Vacant								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting


Mr. Thomas Braddock
Board Chair


Dr. Darvis Holley
Board Secretary


Dr. David A. Spang
Acting President



Rowan College
at
BURLINGTON COUNTY

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
AUGUST 18, 2026**

RESOLUTION #2026-08-02

**TO APPROVE AND/OR RATIFY REQUESTED BUSINESS-RELATED
TRAVEL**

FOR APPROVAL:

Grant Funded Travel

Dr. Taziah Kenney, Assistant Dean, STEM, Complete College America Conference, San Diego, CA, November 30, 2026, to December 3, 2026, with an approximate travel cost of **\$3,100.00**.

Jarrett Kealey, Dean, Advising & Career Development, EMSS, Complete College America Conference, San Diego, CA, November 30, 2026, to December 3, 2026, with an approximate travel cost of **\$3,100.00**.

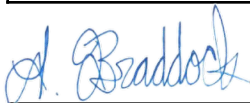


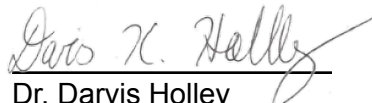
*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, August 18, 2026**, on the Mount Laurel Campus, Student Success Center, Room 138, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote			10	0	0			
Roll Call								
1 Nina Bonner								1
2 Thomas Braddock, Board Chair								2
3 Kevin Brown								3
4 Darvis Holley, Secretary		✓						4
5 Ramesh Jayaram								5
6 Dorion Morgan								6
7 Gino Pasqualone, Vice Chair	✓							7
8 Jannine Veasy, Treasurer								8
9 Edward Waters, Jr.								9
10 Curtis White								10
11 Vacant								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting


Mr. Thomas Braddock
Board Chair


Dr. Darvis Holley
Board Secretary


Dr. David A. Spang
Acting President



Rowan College at BURLINGTON COUNTY

BOARD OF TRUSTEES MEETING AUGUST 18, 2026

RESOLUTION #2026-08-03

TO APPROVE AND/OR RATIFY CERTAIN AGREEMENTS AND CONTRACTS

FOR APPROVAL

Academics

To award a contract to **Empath Care, LLC**, for the Certified Nursing Assistant Apprenticeship Program in an amount not to exceed **\$12,400.00**. for the period August 19, 2026, through December 31, 2026. To expand the number of facilities where the certified nursing assistants can be trained at. Funds paid to Empath Care are flow-through from the GAINS grant.

To award a contract to **Leisure Chateau Rehabilitation, Inc.**, for the Certified Nursing Assistant Apprenticeship Program in an amount not to exceed **\$12,400.00**. for the period August 19, 2026, through December 31, 2026. To expand the number of facilities where the certified nursing assistants can be trained. Funds paid to Empath Care are flow-through from the GAINS grant.

To award a contract to **Career Launch, Inc.** for NACE career competencies in an amount of **\$17,995.00**, for a two-year period, September 1, 2026, through August 30, 2028.

To award a contract to **Education Computer Systems, Inc. (ECSI)** for 1098-T processing for the calendar year 2026, in an amount not to exceed **\$20,000.00**.

Enrollment Management and Student Success

To approve an agreement contract with **Certiport, a business of NCS Pearson, Inc.**, for compliance in administering assessment and certification exams to students in the College's Testing Center, for a one-year term, with an additional four renewal years as a provision. This is a revenue source, as the College will be paid per admission of each Certiport test(s).

Facilities

To approve a Memorandum of Understanding (MOU) with the **Burlington County Alternative High School** to provide a location where school occupants can relocate in the event of an emergency requiring the school(s) to be evacuated, for a five-year term.

To award a contract to **Krueger International, Inc. (KI)** for furniture for the STEM cybersecurity lab, in the amount of \$38,438.81.

To approve a contract with **Oliver Fire Protection & Security** for the repair of emergency repair of the College's fire prevention systems on both College campuses, in an amount not to exceed **\$26,970.00**.

- The College's annual fire sprinkler system inspections and recertifications, our facilities team received Oliver Fire Protection & Security's inspection report identifying deficiencies in portions of the College's fire prevention systems that require corrective action on the Mt. Laurel campus, at the approximate cost of \$23,000. These repairs are necessary to address health and life safety concerns, maintain compliance with applicable fire safety requirements, and ensure the continued protection of our students, employees, and visitors.

FOR RATIFICATION

Academics

To award a contract to the following institutions for the Certified Nursing Assistant Apprenticeship Program: **Advanced Shore Imaging Associates, Deborah Heart & Lung Center, Hampton Behavioral Health Center, Medford Leas, Pemberton School District, Weisman Children's Rehabilitation Hospital, Wiley Christian Retirement Community, and Virtua Health, Inc.**, to expand the number of facilities where the certified nursing assistant students continue their training. The contract terms are as follows:



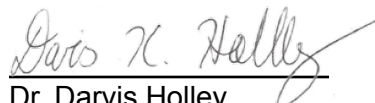
*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, August 18, 2026**, on the Mount Laurel Campus, Student Success Center, Room 138, Mount Laurel, New Jersey.

Trustee		Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote				10	0	0			
Roll Call									
1	Nina Bonner								1
2	Thomas Braddock, Board Chair								2
3	Kevin Brown								3
4	Darvis Holley, Secretary		✓						4
5	Ramesh Jayaram								5
6	Dorion Morgan								6
7	Gino Pasqualone, Vice Chair	✓							7
8	Jannine Veasy, Treasurer								8
9	Edward Waters, Jr.								9
10	Curtis White								10
11	Vacant								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting


Mr. Thomas Braddock
Board Chair


Dr. Darvis Holley
Board Secretary


Dr. David A. Spang
Acting President



**ROWAN COLLEGE AT BURLINGTON COUNTY
BOARD OF TRUSTEES REGULAR MEETING
AUGUST 18, 2026**

RESOLUTION #2026-08-04

**TO APPOINT SCARINCI HOLLENBECK AS SPECIAL COUNSEL TO THE COLLEGE
FOR SPECIFIC LEGAL MATTERS IN AN AMOUNT NOT TO EXCEED \$75,000.00
FOR FISCAL YEAR 2027.**

WHEREAS, the College and the Board of Trustees may have a need for special legal services during the course of normal operations; and

WHEREAS, the College issued a Request for Qualifications/Proposals (RFP), RFP# 26-13, which was advertised and released on Tuesday, June 2, 2026, and opened on Tuesday, June 30, 2026, at 2:00 PM, with two (2) firms responding; and

WHEREAS, it appears that **Scarinci Hollenbeck** has the experience and expertise to provide these services; and

WHEREAS, this contract will be for a period of August 19, 2026, to December 31, 2026, and include language that would allow them to be extended for one additional twelve-month term by mutual agreement; and

WHEREAS, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51) N.J.S.A. 19:44A-20.4 et seq. Chapter 271 P.L. 2005 (Adopted January 5, 2006) and P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5(1), it appears in the best interest of the College to appoint **Scarinci Hollenbeck**; and

WHEREAS, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51) N.J.S.A. 19:44A-20.4 et seq. Chapter 271 P.L. 2005 (Adopted January 5, 2006) and P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5(1), the Acting President recommends the appointment of the following firm: **Scarinci Hollenbeck**; and

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 18th day of August 2026, that **Scarinci Hollenbeck**, approve their appointment as the College's Special Counsel for the period of August 19, 2026, to December 31, 2026.



Rowan College
at
BURLINGTON COUNTY

*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Kevin Kerfoot, Chief Financial Officer, do hereby certify that adequate funds are available in the Fiscal Year 2027 Operating Budget to pay for the contract between Rowan College at Burlington County and **Scarinci Hollenbeck**.

The money necessary to fund said payment is **\$75,000.00**. The payment is subject to the availability of funds, and upon approval of the payment, the funds will be charged to the following budget line item appropriation:

1-10410-9706 (General Institution, Legal Fees)

Kevin Kerfoot

Kevin Kerfoot, CPA CGMA
Chief Financial Officer

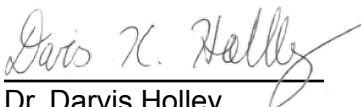
*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, August 18, 2026**, on the Mount Laurel Campus, Student Success Center, Room 138, Mount Laurel, New Jersey.

Trustee		Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote				10	0	0			
Roll Call									
1	Nina Bonner								1
2	Thomas Braddock, Board Chair								2
3	Kevin Brown								3
4	Darvis Holley, Secretary		✓						4
5	Ramesh Jayaram								5
6	Dorion Morgan								6
7	Gino Pasqualone, Vice Chair	✓							7
8	Jannine Veasy, Treasurer								8
9	Edward Waters, Jr.								9
10	Curtis White								10
11	Vacant								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting


Mr. Thomas Braddock
Board Chair


Dr. Darvis Holley
Board Secretary


Dr. David A. Spang
Acting President



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
AUGUST 18, 2026**

RESOLUTION #2026-08-05

TO AWARD A CONTRACT TO VENDOR(S) INCLUDING, BUT NOT LIMITED TO, LENOVO, INC., AND/OR DELL MARKETING L.P. FOR THE PURCHASE OF COMPUTER EQUIPMENT TO REPLACE OUTDATED CAMPUS COMPUTING TECHNOLOGY, IN AN AMOUNT NOT TO EXCEED \$334,250.00 DURING FISCAL YEAR 2027.

WHEREAS, the College has a need to purchase computer equipment throughout the year to replace desktop computer systems installed in Mount Laurel campus computer labs, which have reached the end of their usable service life; and

WHEREBY, the IT refresh plan calls for the College to maintain a PC inventory that ensures that the desktop computer systems utilized in campus computer labs are less than seven (7) years old and in good working order ; and

WHEREAS, the College has a need to purchase laptop computing equipment throughout the year to replace employee-assigned computer systems, which will soon reach the end of their usable service life; and

WHEREBY, the IT refresh plan calls for the College to maintain a PC inventory that ensures that the laptop computer systems utilized on campus are less than five (5) years old and in good working order ; and

WHEREAS, this equipment will be included under New Jersey Contract #24-TELE-71883 (Dell Marketing) and #25-TELE-87253 (Lenovo); and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9, it appears in the best interest of the College to award a contract to vendor(s) including, but not limited to, **Lenovo, Inc.**, 8001 Development Drive, Morrisville, NC 27560 and/or **Dell Marketing, L.P.**, 1 Dell Way, Round Rock, TX 78760 ; and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9, the President recommends the award of this contract to vendor(s) including, but not limited to: **Lenovo, Inc.**, 8001 Development Drive, Morrisville, NC 27560 (#25-TELE-87253) and/or **Dell Marketing, L.P.**, 1 Dell Way, Round Rock, TX, 78760 (#24-TELE-71883);

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 18th day of August 2026, that a contract be awarded to vendor(s) including, but not limited to: **Lenovo, Inc.** (#25-TELE-87253) and/or **Dell Marketing, L.P.** (#24-TELE-71883); in an amount not to exceed **\$334,250.00**.



Rowan College
at
BURLINGTON COUNTY

*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Kevin Kerfoot, Chief Financial Officer, do hereby certify that adequate funds are available in the Fiscal Year 2027 Operating Budget to pay for the contract between Rowan College at Burlington County and vendors including, but not limited to, **Lenovo, Inc** and **Dell Marketing, L.P.**

The money necessary to fund said contract(s) is not to exceed **\$334,250.00**. The contract is subject to the availability of funds, and upon approval of the contract, the funds will be charged to the following budget line item appropriations:

1-00800-9508 (Information Systems, Furniture & Equipment)

Kevin Kerfoot

Kevin Kerfoot, CPA, CGMA
Chief Financial Officer

*******CERTIFICATION OF THE SECRETARY*******

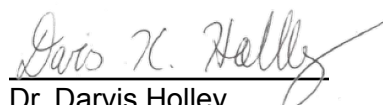
IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, August 18, 2026**, on the Mount Laurel Campus, Student Success Center, Room 138, Mount Laurel, New Jersey.

Trustee		Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote				10	0	0			
Roll Call									
1	Nina Bonner								1
2	Thomas Braddock, Board Chair								2
3	Kevin Brown								3
4	Darvis Holley, Secretary		✓						4
5	Ramesh Jayaram								5
6	Dorion Morgan								6
7	Gino Pasqualone, Vice Chair	✓							7
8	Jannine Veasy, Treasurer								8
9	Edward Waters, Jr.								9
10	Curtis White								10
11	Vacant								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting



Mr. Thomas Braddock
Board Chair



Dr. Darvis Holley
Board Secretary



Dr. David A. Spang
Acting President



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
AUGUST 18, 2026**

RESOLUTION #2026-08-06

**RESOLUTION APPROVING AND AUTHORIZING THE AMENDMENT OF THE
HIGHER EDUCATION EQUIPMENT LEASING FUND RESOLUTION 2022-228-05,
REDUCING FUNDING TO THE BREWERY PROGRAM, AND REDIRECTING THOSE
FUNDS TO THE FOLLOWING: VAULTED CUISINE FURNISHING, CHEMISTRY LAB
EQUIPMENT, PHOTOGRAPHY STUDIO EQUIPMENT, DENTAL HYGIENE
EQUIPMENT, AND VARIOUS OTHER MINOR EQUIPMENT**

WHEREAS, the Board of Trustees (the "Board") of Rowan College at Burlington County (the "Institution") originally desired to approve the undertaking, implementation, and financing of a project (the "Project") consisting of deferred maintenance on the Mount Holly building and construction and equipment to expand the culinary program to the Moorestown Community House; and

WHEREAS, the Board continues to commit to using the grant funds for the purposes, set-forth, in the Program-specific Project Eligibility Criteria; and

WHEREAS, the Board continues to desire to finance all or a portion of the Project through one or more of the hereinafter defined Programs made available by the State of New Jersey (the "State") for certain projects of New Jersey institutions of higher education (the "Programs"); and

WHEREAS, the Programs are the Higher Education Fund Capital Improvement Fund Act, N.J.S.A. 18A:72A-72 et seq. ("CIF"); the Higher Education Facilities Trust Fund Act, N.J.S.A. 18A:72A-49 et seq. ("HEFT"); the Higher Education Technology Infrastructure Trust Fund Act, N.J.S.A. 18A:72A-59 et seq. ("HETI"); and the Higher Education Equipment Leasing Fund Act, N.J.S.A. 18A:72A-40 et seq. ("ELF");

WHEREAS, the Board has determined that the amended Project will assist in serving the needs of its students and providing a benefit to the Institution; and

WHEREAS, the Board continues to desire to approve financing of all or portions of the Project through ELF; and

WHEREAS, portion(s) of the Project may also be financed by bonds issued by the New Jersey Educational Facilities Authority, which bear tax-exempt interest for federal income tax purposes ("Tax-Exempt Bonds"), commercial loans, or funds otherwise available to the Institution; and

WHEREAS, in order to provide maximum flexibility and most efficient borrowing costs, the Board wishes to authorize financing the Project through ELF (the "Proposed Program"), issuance of Tax-Exempt Bonds, commercial loans, and funds otherwise available to the Institution or any combination thereof (the "Financing Structure"); and



WHEREAS, the Board wishes to approve the Higher Education Equipment Leasing Fund Program Substitution Request form of the Application that was submitted to and approved by the Secretary of Higher Education (the "Secretary") for the Proposed Amendments to the Project, and to designate and authorize officers of the Institution to take necessary and desirable actions to undertake and implement the Project; and

WHEREAS, the Board has determined that the originally proposed project no longer fits within the law of Tax-Exempt Bonds and has submitted and obtained approval from the New Jersey Office of Higher Education to alter the originally approved equipment as noted in Attachment A ;

NOW THEREFORE BE IT FURTHER RESOLVED, that no further approvals by the Board are necessary to implement this Resolution.

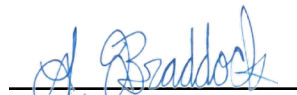


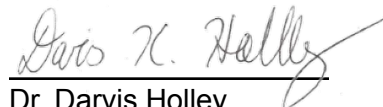
*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, August 18, 2026**, on the Mount Laurel Campus, Student Success Center, Room 138, Mount Laurel, New Jersey.

Trustee		Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote				10	0	0			
Roll Call									
1	Nina Bonner								1
2	Thomas Braddock, Board Chair								2
3	Kevin Brown								3
4	Darvis Holley, Secretary		✓						4
5	Ramesh Jayaram								5
6	Dorion Morgan								6
7	Gino Pasqualone, Vice Chair	✓							7
8	Jannine Veasy, Treasurer								8
9	Edward Waters, Jr.								9
10	Curtis White								10
11	Vacant								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting


Mr. Thomas Braddock
Board Chair


Dr. Darvis Holley
Board Secretary


Dr. David A. Spang
Acting President



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
AUGUST 18, 2026**

RESOLUTION #2026-08-07

**TO APPROVE A CHANGE ORDER REQUEST TO REMINGTON & VERNICK
ENGINEERS TO PROVIDE ADDITIONAL PROFESSIONAL SERVICES FOR THE
TECHNOLOGY & EDUCATION CENTER (TEC) BOILER DEMOLITION AND
CONNECTION TO THE CENTRAL ENERGY PLANT (CEP) BOILER PIPING
PROJECTS, IN THE AMOUNT OF \$40,930.00, FOR A NEW
CONTRACT TOTAL OF \$261,930.00**

WHEREAS, the College has a need for additional professional engineering, design, bid documents /specifications, contract administration, and construction management services, for the TEC Boiler Demolition and Connection to the CEP Piping Project; and

WHEREAS, **Remington & Vernick Engineers (RVE)** with a proposal in the amount of \$221,000.00, was awarded this contract at the April 21, 2026 (Resolution #2026-04-07) Board meeting; and

WHEREAS, after additional analysis of the project additional items were identified by the firm that should be added to the scope of services; and

WHEREAS, **RVE** has provided a cost proposal to provide additional professional services for this project in the amount of **\$40,930**; and

WHEREAS, the College has determined that **RVE** has the experience and expertise to provide all said services and has provided the additional technical proposal detailing all the work; and

WHEREAS, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51, N.J.S.A. 19:44A-20.4 et seq., N.J.S.A. 18A:64A-25.10 and N.J.S.A. 18A:64A-25.5(1)) it appears in the best interest of the College to award a contract to **RVE**, 2059 Springdale Road, Cherry Hill, NJ 08003; and

WHEREAS, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51, N.J.S.A. 19:44A-20.4 et seq., N.J.S.A. 18A:64A-25.10 and N.J.S.A. 18A:64A-25.5(1)), the President recommends the award of this contract to the following vendor: **RVE**, 2059 Springdale Road, Cherry Hill, NJ 08003; and

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 18th day of August 2026, that the Board approve the change order request to **Remington & Vernick Engineers**, for the TEC Boiler Demolition and Connection to the CEP Piping Project in the amount of **\$40,930.00** for a total project amount not to exceed **\$261,930.00**.

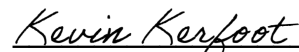


*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Kevin Kerfoot, Chief Financial Officer, do hereby certify that adequate funds are available in the Capital budget funds to pay for the contract between Rowan College at Burlington County and **Remington & Vernick Engineers**.

The money necessary to fund said contract is **\$261,930.00**. The contract is subject to the availability of funds, and upon the approval of the contract, the funds will be charged to the following budget line-item appropriations:

6-10000-9895 (TEC Renovations, Architect/Engineer)


Kevin Kerfoot, CPA, CGMA
Chief Financial Officer



*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, August 18, 2026**, on the Mount Laurel Campus, Student Success Center, Room 138, Mount Laurel, New Jersey.

Trustee		Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote				10	0	0			
Roll Call									
1	Nina Bonner								1
2	Thomas Braddock, Board Chair								2
3	Kevin Brown								3
4	Darvis Holley, Secretary		✓						4
5	Ramesh Jayaram								5
6	Dorion Morgan								6
7	Gino Pasqualone, Vice Chair	✓							7
8	Jannine Veasy, Treasurer								8
9	Edward Waters, Jr.								9
10	Curtis White								10
11	Vacant								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting

Mr. Thomas Braddock
Board Chair

Dr. Darvis Holley
Board Secretary

Dr. David A. Spang
Acting President



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
AUGUST 18, 2026**

RESOLUTION #2026-08-08

TO AWARD A CONTRACT TO WINNER FORD FOR THE PURCHASE OF ONE (1) F250 TRUCK, INCLUDING SNOW REMOVAL ACCESSORIES, IN THE AMOUNT OF \$57,604.00.

WHEREAS, the College is requesting to purchase one (1) Ford F250 truck, including snow removal accessories; and

WHEREAS, this purchase will specifically include one (1) F250 Ford truck with plow kit package. This truck will be a replacement truck used by the facilities and operations department and in various capacities, including snow removal services; and

WHEREAS, this vehicle will replace a similar truck within our operational fleet that is over 17 years old and has incurred numerous maintenance issues; and

WHEREAS, this equipment will be purchased using the Minor Capital budget;

WHEREAS, these services are included under New Jersey State Contract (#T210); and

WHEREAS, in accordance with P.L. 1982 c.189 N.J.S.A. 18A:64A-25.9, it appears in the best interest of the College to award a contract to **Winner Ford**, 250 Haddonfield-Berlin Road, Cherry Hill, NJ 08034 (New Jersey State Contract #T210); and

WHEREAS, in accordance with P.L. 1982 c.189 N.J.S.A. 18A:64A-25.9, the acting President recommends the award of this contract to the following vendor(s): **Winner Ford**, 250 Haddonfield-Berlin Road, Cherry Hill, NJ 08034 (New Jersey State Contract #T210); and

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 18th day of August 2026, that a contract be awarded to **Winner Ford**, in the amount of **\$57,604.00**.



Rowan College
at
BURLINGTON COUNTY

*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Kevin Kerfoot, Chief Financial Officer, do hereby certify that adequate funds are available in the Minor Capital Plant funds budget to pay for the contract between Rowan College at Burlington County and **Winner Ford**.

The money necessary to fund said contract is **\$57,604.00**. The contract is subject to the availability of funds, and upon the approval of the contract, the funds will be charged to the following budget line item appropriation:

6-05095-9835 (Minor Capital/Transportation Equipment)

Kevin Kerfoot

Kevin Kerfoot, CPA, CGMA
Chief Financial Officer



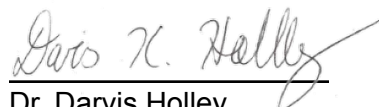
*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, August 18, 2026**, on the Mount Laurel Campus, Student Success Center, Room 138, Mount Laurel, New Jersey.

Trustee		Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote				10	0	0			
Roll Call									
1	Nina Bonner								1
2	Thomas Braddock, Board Chair								2
3	Kevin Brown								3
4	Darvis Holley, Secretary		✓						4
5	Ramesh Jayaram								5
6	Dorion Morgan								6
7	Gino Pasqualone, Vice Chair	✓							7
8	Jannine Veasy, Treasurer								8
9	Edward Waters, Jr.								9
10	Curtis White								10
11	Vacant								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting


Mr. Thomas Braddock
Board Chair


Dr. Darvis Holley
Board Secretary


Dr. David A. Spang
Acting President



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
AUGUST 16, 2026**

RESOLUTION #2026-08-09

**TO APPROVE A CONTRACT WITH MARKETSMITH, INC. FOR DIGITAL
MARKETING SERVICES IN AN AMOUNT NOT TO EXCEED \$250,000.00 FOR
FISCAL YEAR 2027**

WHEREAS, the College has identified that digital marketing services are necessary to encourage student enrollment and promote the College's programs in Burlington County and throughout the region; and

WHEREAS, the College has several new and significant programs to promote, as well as a need to conduct more cost-effective advertising of noncredit programs; and

WHEREAS, our current contract expires June 30, 2025; and

WHEREAS, the proposed Digital Marketing Services are for a term of one (1) year with the option for the College to extend the services for an additional one (1) year based on a mutual agreement and Board approval; and

WHEREAS, Digital Marketing Services are available [NJEDGE.net](https://www.njedge.net) Inc.'s EdgeMarket - Cooperative Pricing System contract (DCA #269EMCP); and

WHEREAS, in accordance with P.L. 1982, c.189 (C.18A:64A-25.11a), the College has determined, based on price and other factors considered, that it is in the best interest of the College to award a one (1) year contract

WHEREAS, that contract has an option for a one-year renewal based on mutual agreement and Board approval; and

WHEREAS, in accordance with P.L. 1982, c.189 (C.18A:64A-25.11a), the College Administration has made the recommendation to award a one (1) year extension contract to **Marketsmith, Inc.**; and

NOW, THEREFORE, BE IT RESOLVED by the Trustees of the College now assembled in public session this 16th of August 2026, that a contract will be awarded to **Marketsmith, Inc.** in the amount not to exceed **\$250,000.00**, for a twelve (12) month term, July 1, 2026, through June 30, 2027.



Rowan College
at
BURLINGTON COUNTY

*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Kevin Kerfoot, Chief Financial Officer, do hereby certify that adequate funds are available in the Fiscal Year 2027 Operating and Grant budgets to pay for the contract between Rowan College at Burlington County and **Marketsmith, Inc.**

The money necessary to fund said contract is **\$250,000.00**. The contract is subject to the availability of funds, and upon approval of the contract, the funds will be charged to the following budget line item appropriations:

1-00900-9470 (Strategic Marketing & Communications, Advertising)
3-24237-9470 (CCOG FY27, Advertising)
3-60348-9470 (Perkins Grant FY27, Advertising)

Kevin Kerfoot

Kevin Kerfoot, CPA, CGMA
Chief Financial Officer



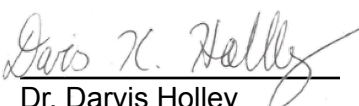
*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, August 18, 2026**, on the Mount Laurel Campus, Student Success Center, Room 138, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote			10	0	0			
Roll Call								
1 Nina Bonner								1
2 Thomas Braddock, Board Chair								2
3 Kevin Brown								3
4 Darvis Holley, Secretary		✓						4
5 Ramesh Jayaram								5
6 Dorion Morgan								6
7 Gino Pasqualone, Vice Chair	✓							7
8 Jannine Veasy, Treasurer								8
9 Edward Waters, Jr.								9
10 Curtis White								10
11 Vacant								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting


Mr. Thomas Braddock
Board Chair


Dr. Darvis Holley
Board Secretary


Dr. David A. Spang
Acting President



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
AUGUST 18, 2026**

RESOLUTION #2026-08-10

**TO APPROVE A CONTRACT WITH HESP SOLAR LLC FOR SERVICES RELATED
TO THE INSTALLATION OF SECURITY CAMERAS UNDER THEIR SOLAR
CANOPIES IN PARKING LOT 6 ON THE MT. LAUREL CAMPUS,
IN THE AMOUNT \$76,845.19**

WHEREAS, the College has identified a safety and security concern related to the lack of visibility under the solar canopies once they have been installed; and

WHEREAS, the College has requested and is working with HESP Solar LLC, the owner and installer of the solar canopy system, to develop a plan to address this safe concern; and

WHEREAS, the project is a public private partnership where the college does not own and is not installing the solar canopies and it is imperative that the wiring and installation is handled through HESP Solar LLC and by their electrical sub-contractor that is onsite completing the installation process; and

WHEREAS, the College feels that the lack of visibility would pose issues related to health, safety and welfare for the college community; and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.6, it appeared in the best interest of the College to approve this contract to **HESP Solar LLC**, 1 Paragon Drive, Suite 255, Montvale, NJ 07645; and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.6, the acting president recommends a contract is approved for the following vendor: **HESP Solar LLC**, 1 Paragon Drive, Suite 255, Montvale, NJ 07645; and

NOW, THEREFORE, BE IT RESOLVED, by the Trustees of the College, now assembled in public session this 18th day of August 2026, to award contract by and between the College and **HESP Solar LLC** for the installation of solar cameras and related services under their solar canopies on the Mt. Laurel campus, in the amount of **\$76,845.19**.



Rowan College
at
BURLINGTON COUNTY

*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Kevin Kerfoot, Chief Financial Officer, do hereby certify that adequate funds are available in the Fiscal Year 2027 Capital Budgets to pay for the contract between Rowan College at Burlington County and **HESP Solar, LLC**

The money necessary to fund said contract is **\$76,845.19**. The contract is subject to the availability of funds, and upon approval of the contract, the funds will be charged to the following budget line item appropriations:

6-05095-9701 (Minor Capital, Contracted Services)

Kevin Kerfoot

Kevin Kerfoot, CPA, CGMA
Chief Financial Officer



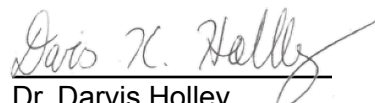
*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, August 18, 2026**, on the Mount Laurel Campus, Student Success Center, Room 138, Mount Laurel, New Jersey.

Trustee		Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
	Voice Vote			10	0	0			
	Roll Call								
1	Nina Bonner								1
2	Thomas Braddock, Board Chair								2
3	Kevin Brown								3
4	Darvis Holley, Secretary		✓						4
5	Ramesh Jayaram								5
6	Dorion Morgan								6
7	Gino Pasqualone, Vice Chair	✓							7
8	Jannine Veasy, Treasurer								8
9	Edward Waters, Jr.								9
10	Curtis White								10
11	Vacant								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting


Mr. Thomas Braddock
Board Chair


Dr. Darvis Holley
Board Secretary


Dr. David A. Spang
Acting President





**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
AUGUST 18, 2026**

RESOLUTION #2026-08-11

**ACCEPTANCE OF FINANCIAL REPORTS FOR THE TWELVE MONTHS ENDING
JUNE 30, 2026**

WHEREAS, the College administration has prepared a Financial Report for the period, twelve months ending June 30, 2026; and

WHEREAS, the Acting President recommends the Board of Trustees accept this report as a true and accurate reflection of the College's financial position; and

WHEREAS, this report includes, but is not limited to, budgeted versus actual revenues, budget versus actual expenses, and cash balance chart comparisons as of June 30, 2026; and

WHEREAS, the Finance and Facilities Committee has reviewed the financials and found them to be in accordance with generally accepted accounting principles; and

NOW, THEREFORE, be it resolved, by the Trustees of the College now assembled in public session, this 18th day of August 2026, hereby accepts the Financial Report for the period ending June 30, 2026.



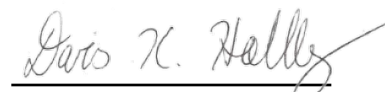
*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, August 18, 2026**, on the Mount Laurel Campus, Student Success Center, Room 138, Mount Laurel, New Jersey.

Trustee		Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote				10	0	0			
Roll Call									
1	Nina Bonner								1
2	Thomas Braddock, Board Chair								2
3	Kevin Brown								3
4	Darvis Holley, Secretary		✓						4
5	Ramesh Jayaram								5
6	Dorion Morgan								6
7	Gino Pasqualone, Vice Chair	✓							7
8	Jannine Veasy, Treasurer								8
9	Edward Waters, Jr.								9
10	Curtis White								10
11	Vacant								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting


Mr. Thomas Braddock
Board Chair


Dr. Darvis Holley
Board Secretary


Dr. David A. Spang
Acting President



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
AUGUST 18, 2026**

RESOLUTION #2026-08-12

**TO APPROVE AND/OR RATIFY PERSONNEL ACTIONS FOR
ROWAN COLLEGE AT BURLINGTON COUNTY**

WHEREAS, Rowan College at Burlington County has identified the need for additions, modifications, and separation of employment of certain positions; and

WHEREAS, the following were determined to meet the qualifications that best meet the needs of the college in the designated departments for the following job postings, namely;

Chief Engineer, Facilities, (replacement) at \$71,000-82,000;
Lead Groundskeeper/Fleet Coordinator, Facilities, (internal) (replacement) at \$58,000-72,000;
Maintenance Mechanic, Facilities, (replacement) at \$42,752-43,595;
PT Student Support Counselor, EMSS, (replacement) at \$55/hour; and

WHEREAS, the following were determined to meet the qualifications that best meet the needs of the college in the designated departments for the following vacancies, namely;

Daniel Dobleman as PT Paramedic Instructor, Health Sciences at \$32/hour;
Madison Kennedy as Instructor, Nursing, Health Sciences at \$60,000;
Todd Watkins as PT EMT Classroom Aide, Health Sciences at \$15.92/hour;
Carly Layton as Financial Aid Officer, EMSS at \$53,825;
Elliott Warner as Honors Coordinator, EMSS at \$45,000 ;
Laura Simone as Student Services Generalist, EMSS at \$43,000;
Michael Caulder as PT Senior Ambassador, EMSS at \$17/hour;
Kristen D'Amico, Instructor, Psychology, HBSS, \$50,980; and

WHEREAS, the following internal individuals were found to meet the qualifications that best meet the needs of the college in the designated departments, namely;

Salary Adjustments

Joshua Toritto as Stationary Engineer, Facilities, \$51,862
Faith Ortega as HR Coordinator, Human Resources, \$40,000
Christina Howard as Accounts Payable 1, Finance, \$45,464
Jason Fox as Lead Groundskeeper/Fleet Coordinator, Facilities, \$69,000
Michele Moyer as Maintenance Mechanic, Facilities, \$50,399; and

Title Changes

None; and



WHEREAS, the following were determined to meet the qualifications that best meet the needs of the college in the designated academic areas for the following adjunct and part-time trainer listings, namely;

Adjuncts, STEM;

Gamini, Soujanya; Sviben, Carson; Lakernick, Albert, and

Adjuncts, HBSS;

Hope, Nicholas; Romano, Anthony; Rimathe, Alyssa; Wolff, Sean; Lane, Charmaine; O'Lexy, Kristin; Combs, Cecilia; McClintock, Laura; Cooper, John; O'Brien, Edward; Ruff, Lindsay; and

Adjuncts, Nursing and Health Sciences;

Satchell, Crystal; Parisi, Tina; Stutzbach, Daniella; Breen, Nicholas; Ortutay, Robin; Dougan, Sharlene; Wheeler, Kaitlyn; and

Part-Time Trainers;

None; and

EMT Trainers/EMT Aides;

None; and

WHEREAS, the Acting President recommended to the Personnel Committee, who subsequently, is recommending to the full Board, the termination of employment of employees, namely;

J. Desmond Keefe, Director, Culinary Technology, HBSS, effective August 19, 2026;
Robert Blakely, Instructor, HBSS, effective June 30, 2026; and

WHEREAS, the Acting President recommended to the Personnel Committee, who subsequently is recommending to the full Board, the separation of employment of employees, namely;

Brian George as Chief Engineer, Facilities, effective 6/30/26;
Thomas Brower as Lead Groundskeeper/Fleet Supervisor, Facilities, effective 7/6/26;
Reagan Copeland as PT Student Support Counselor, EMSS, effective 8/13/26;
Jordan Wilson-Klaus as Public Safety Officer I, Public Safety, effective 7/15/26;
Kimberly Brickley as PT Advisor, EMSS, effective 7/15/26;
Eric Spencer as PT Custodian, Facilities, effective 2/25/26;
Isabella Matthews as PT Student Support Mental Health Grant Specialist, EMSS, effective 8/25/26;
Torin Mikusa as PT Public Safety Officer, Public Safety, effective 8/15/26; and

WHEREAS, the Acting President recommended to the Personnel Committee, who subsequently is recommending to the Board of Trustees, to make an exception to the Tuition Reimbursement Program, namely:

None; and



WHEREAS, the Acting President recommended to the Personnel Committee, who subsequently is recommending to the Board of Trustees, the approval and ratification of the following leave of absences, namely;

Janell Martin, Print & Mail Services, Paid Leave, 5/7/26-5/19/26;
Barbara Miller, HBSS, Paid Leave, 5/22/26-6/21/26;
Stephanie Baehr, Purchasing, Paid & Unpaid Leave, Intermittent 6/26/6- 12/26/26;
Christine Stringfellow, Health Sciences, Paid Leave, 7/24/26-TBD; and

WHEREAS, the Acting President recommended to the Personnel Committee, who subsequently is recommending to the Board of Trustees, the approval and ratification of eliminating certain positions from the college, namely;

None and

WHEREAS, the Board of Trustees has the authority to appoint or modify said full-time vacancies and positions and to determine issues of lawful and appropriate compensation and applicable related employee benefits for full-time employees and/or separate said employees;

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 18th day of August 2026, hereby approves, the above-stated Personnel actions for Rowan College at Burlington County.



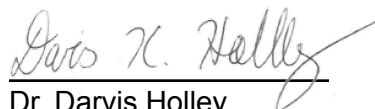
*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, August 18, 2026**, on the Mount Laurel Campus, Student Success Center, Room 138, Mount Laurel, New Jersey.

Trustee		Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote				9	0	1			
Roll Call									
1	Nina Bonner								1
2	Thomas Braddock, Board Chair								2
3	Kevin Brown								3
4	Darvis Holley, Secretary								4
5	Ramesh Jayaram								5
6	Dorion Morgan					•			6
7	Gino Pasqualone, Vice Chair	✓							7
8	Jannine Veasy, Treasurer								8
9	Edward Waters, Jr.								9
10	Curtis White		✓						10
11	Vacant								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting


Mr. Thomas Braddock
Board Chair


Dr. Darvis Holley
Board Secretary


Dr. David A. Spang
Acting President



Rowan College
at
BURLINGTON COUNTY

**BOARD OF TRUSTEES MEETING
AUGUST 18, 2026**

RESOLUTION #2026-08-13

**TO APPROVE AN AGREEMENT BY AND BETWEEN
THE BOARD OF TRUSTEES OF ROWAN COLLEGE AT BURLINGTON COUNTY
AND THE ROWAN COLLEGE AT BURLINGTON COUNTY SUPPORT STAFF
ASSOCIATION COVERING THE PERIOD OF JULY 1, 2026,
THROUGH JUNE 30, 2030**

WHEREAS, the Rowan College at Burlington County College Board of Trustees and the Rowan College at Burlington County Support Staff Association have reached a tentative collective bargaining agreement; and

WHEREAS, this Agreement represents a complete and final understanding between Rowan College at Burlington County (RCBC) and the RCBC Support Staff Association, for a four (4) year period commencing July 1, 2026, through June 30, 2030; and

WHEREAS, the RCBC Support Staff Association will receive a 3.25% increase effective July 1, 2026; 3.25% increase effective July 1, 2027; 3.25% increase effective July 1, 2028; and 3.25% increase effective July 1, 2029; and

WHEREAS, the Board of Trustees has the authority to determine such rates to be paid to its employees in accordance with P.L. 1982 c. 189(C.18A:64A-12f); and

WHEREAS, this resolution authorizes the College Solicitor and the President of Rowan College at Burlington County to sign this collective bargaining agreement with the Rowan College at Burlington County Support Staff Association; and

NOW, THEREFORE, be it resolved by the Trustees of the College, now assembled in public session, this 18th day of August, 2026, to approve the Memorandum of Agreement by and between the Rowan College at Burlington County and the RCBC Support Staff Association for a four (4) year period commencing July 1, 2026, through June 30, 2030.



Rowan College at BURLINGTON COUNTY

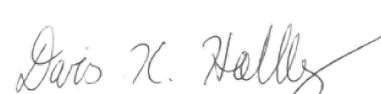
*****CERTIFICATION OF THE SECRETARY*****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, August 18, 2026**, on the Mount Laurel Campus, Student Success Center, Room 138, Mount Laurel, New Jersey.

Trustee		Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote				10	0	0			
Roll Call									
1	Nina Bonner								1
2	Thomas Braddock, Board Chair								2
3	Kevin Brown								3
4	Darvis Holley, Secretary								4
5	Ramesh Jayaram								5
6	Dorion Morgan								6
7	Gino Pasqualone, Vice Chair	✓							7
8	Jannine Veasy, Treasurer								8
9	Edward Waters, Jr.								9
10	Curtis White		✓						10
11	Vacant								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting


Mr. Thomas Braddock
Board Chair


Dr. Darvis Holley
Board Secretary


Dr. David A. Spang
Acting President



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES
AUGUST 18, 2026**

RESOLUTION #2026-08-14

**AUTHORIZATION TO RENEW THE PARTNERSHIP AGREEMENT BETWEEN
ROWAN COLLEGE AT BURLINGTON COUNTY AND ROWAN UNIVERSITY**

WHEREAS, Rowan University ("Rowan") has a long history of serving students from Burlington County and providing opportunities to such students to gain four-year undergraduate degrees in many fields of study; and

WHEREAS, Rowan College at Burlington County ("RCBC") has also served Burlington County residents and provided opportunities for students to obtain two-year degrees. Since Rowan and RCBC's initial partnership in June 2015, the two institutions have worked together to provide coordinated higher educational programs that allow students who obtain Associate Degrees from RCBC to continue their education toward a four-year degree at Rowan; and

WHEREAS, Rowan and RCBC desire to renew their partnership and continue to provide greater opportunities for students to seamlessly allow RCBC students who obtain their Associate's Degree to pursue their Bachelor's Degree at Rowan through a sequential degree program; and

WHEREAS, Rowan is willing to conditionally admit students who enter RCBC and achieve certain defined benchmarks, in order for both institutions and the students can receive coordinated advising and other services, maximizing such student opportunities; and

WHEREAS, RCBC and Rowan are desirous to continue expanding opportunities for Rowan to offer course tracks and degrees; and

WHEREAS, the Memorandum of Understanding ("MOU") agreement attached hereto has been agreed upon by the Administrations of both institutions, in order to continue establishing the framework and parameters to accomplish goals set forth above; and

WHEREAS, this Resolution authorizes an MOU establishing joint admissions, matriculation, co-curriculum, facilities use, and notices; and

NOW, THEREFORE, BE IT RESOLVED, by the Trustees of the College now assembled in public session this 18th day of August 2026, that the Acting President is authorized to execute the said Memorandum of Understanding and implement same.



*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, August 18, 2026**, on the Mount Laurel Campus, Student Success Center, Room 138, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote			10	0	0			
Roll Call								
1 Nina Bonner								1
2 Thomas Braddock, Board Chair								2
3 Kevin Brown								3
4 Darvis Holley, Secretary								4
5 Ramesh Jayaram								5
6 Dorion Morgan	✓							6
7 Gino Pasqualone, Vice Chair								7
8 Jannine Veasy, Treasurer								8
9 Edward Waters, Jr.		✓						9
10 Curtis White								10
11 Vacant								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting

Mr. Thomas Braddock
Board Chair

Dr. Darvis Holley
Board Secretary

Dr. David A. Spang
Acting President



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
AUGUST 18, 2026**

RESOLUTION 2026-08-15

**APPROVAL OF PAYMENT OF VIRTUA INVOICES IN ACCORDANCE WITH TERMS
OF AGREEMENT BETWEEN VIRTUA HEALTH, INC. AND ROWAN COLLEGE AT
BURLINGTON COUNTY FOR CLINICAL PLACEMENT SERVICES IN AN AMOUNT
NOT TO EXCEED \$250,000.00 FOR FISCAL YEAR 2027**

WHEREAS, Rowan College at Burlington County (the “College”) entered into an agreement (the “Agreement”) with Virtua Health, Inc. (“Virtua”) dated July 1, 2025, for a two-year term, ending on June 30, 2027, for clinical placement services; and

WHEREAS, these clinical placement services include clinical rotations, clinical placements, and internships where students gain practical, supervised, hands-on clinical training during a fixed duration of no more than 15 weeks; and

WHEREAS, in addition to Virtua, the College desires to continue and develop collaborative relationships with regional health care providers for purposes of maintaining Clinical Placements at the providers’ clinical facilities (“Clinical Sites”); and

WHEREAS, the Agreement, Section 4.1 indicates the College shall pay Virtua the following fees:

- 4.1.1 Annual Management Fee of \$50,000 per annum, payable semi-annually;
- 4.1.2 \$200 per student Clinical Fee for clinical rotations per semester;
- 4.1.3 Annual Clinical Site Fee (10 sites) of \$1,500 per Clinical Site per semester (not charged for Virtua facilities);

NOW, THEREFORE, be it resolved, by the Trustees of the College, now assembled in public session, this 18th day of August 2026, to approve payment of the above fees in conjunction with clinical payment services and sites in an amount not to exceed **\$250,000.00** for fiscal year 2027.



Rowan College
at
BURLINGTON COUNTY

*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Kevin Kerfoot, Chief Financial Officer, do hereby certify that adequate funds are available in the Fiscal Year 2027 Operating budget to pay for the contract between Rowan College at Burlington County and **Virtua Health, Inc.**

The money necessary to fund said contract is not to exceed **\$250,000.00**. The contract is subject to the availability of funds, and upon approval of the contract, the funds will be charged to the following budget line-item appropriation:

1-24410-9701 (Nursing and Allied Health, Contracted Services)

Kevin Kerfoot

Kevin Kerfoot, CPA, CGMA
Chief Financial Officer



*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, August 18, 2026**, on the Mount Laurel Campus, Student Success Center, Room 138, Mount Laurel, New Jersey.

Trustee		Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote				10	0	0			
Roll Call									
1	Nina Bonner								1
2	Thomas Braddock, Board Chair								2
3	Kevin Brown								3
4	Darvis Holley, Secretary								4
5	Ramesh Jayaram								5
6	Dorion Morgan	✓							6
7	Gino Pasqualone, Vice Chair								7
8	Jannine Veasy, Treasurer								8
9	Edward Waters, Jr.		✓						9
10	Curtis White								10
11	Vacant								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting

Mr. Thomas Braddock
Board Chair

Dr. Darvis Holley
Board Secretary

Dr. David A. Spang
Acting President