ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
JUNE 16, 2026
MEETING MINUTES

Committee Members Present: Ms. Nina Bonner (virtual), Mr. Thomas Braddock, Kevin Brown, Mr. Ramesh Jayaram (virtual), Mr. Dorion Morgan, Mr. Gino Pasqualone, Ms. Jannine Veasy, Mr. Edward Waters (virtual), and Mr. Curtis White

Committee Members Excused: Dr. Darvis Holley

RCBC Present: Dr. David Spang, Ms. Colleen Snyder, Dr. Martin Hoffman, Mr. Andy Eaton, Dr. Edem Tetteh, Dr. Karen Montalto, Ms. Carol Shapcott, Mr. Anthony Phillips, Mr. William Whitfield, Dr. Karen Archambault, Mr. Kevin Kerfoot, Mr. Matt Farr, Dr. Anita Rudman, Ms. Samantha Russell, Mr. Jarrett Kealey, Mr. Evan Crook, Ms. Leidalis Cardona, and Ms. Ashley Pezzolla

Guests Present: Mr and Mrs Heintzelman

Chair Mr. Thomas Braddock called the meeting to order and welcomed everyone.

The meeting began with the flag salute followed by Ms. Leidalis Cardona reading the roll call of the Trustees, and Ms. Snyder reciting the Statement of Compliance with the Open Public Meetings Act.

Next, Dr. Spang read a resolution honoring Ms. SoAe Heintzelman. Ms. Heintzelman's legacy was highlighted as a commitment to education and the international student community at RCBC.

The first order of business was Dr. Spang's President's Report. The College successfully completed its Middle States Commission on Higher Education (MSCHE) follow-up site visit and is awaiting the Commission's decision. Spring 2026 concluded with a successful Commencement ceremony celebrating student achievement, while the Summer 2026 term continues to provide flexible course offerings that support student completion, retention, and workforce preparation. Planning is well underway for the Fall 2026 semester, with a continued focus on enrollment management, student success, and accessible instructional delivery through multiple course formats. The College also celebrated student creativity through the publication of *The Baron: Literary and Visual Arts Magazine*, highlighting the artistic and literary accomplishments of its students. Institutional leadership remains engaged in campus preparedness through emergency response planning initiatives and continues to evaluate operational efficiencies and long-term sustainability strategies in response to ongoing fiscal challenges, including rising healthcare and operational costs.

Following Dr. Spang's report, Board Chair Mr. Thomas Braddock presided over the remainder of the meeting.

The next item to be discussed was the approval of the following Finance and Facilities Committee Resolutions, presented by Committee Chair Mr. Thomas Braddock:

Resolution 2026-06-01: To approve and/or ratify requested business-related travel.

Resolution 2026-06-01: To approve and/or ratify certain agreements and contracts.

Resolution 2026-06-01: To award a contract to **Touchnet Information Systems, Inc.**, to Provide continued electronic refunding services, payment plans, and online payment processing for the College for the period July 1, 2026, through June 30, 2030, in an amount not to exceed **$500,000.00**.

Resolution 2026-06-01: To amend the one-year extension contract with **Sign4U Interpreting Services, LLC,** to provide interpreting services in an amended amount not to exceed **$80,000.00**, on a billable hourly basis, for Fiscal Year 2026.

Resolution 2026-06-01: To award a one-year contract to **CDW Government** for Adobe Creative Cloud licenses, in the amount of **$53,817.79** for Fiscal Year 2027.

Resolution 2026-06-01: To award a contract to **NJEdge.Net** for access to select databases, Journals, streaming videos, library services, and e-books through the virtual academic library environment of New Jersey (VALE-NJ) in an amount not to exceed **$162,020.00** for Fiscal Year 2027.

There was a motion made by Mr. Gino Pasqualone, and seconded by Mr. Dorion Morgan. Upon roll call vote, Resolutions 2026-06-01 through -06 passed unanimously.

The next item to be discussed was the approval of the following two (2) Personnel Committee Resolutions, presented by Committee Chair Mr. Kevin Brown. College Attorney Evan Crook stated that Item No. 1 on the Personnel Committee agenda, concerning a separation of employment, would be removed from the agenda. He explained that the union representing the employee had requested arbitration; therefore, the matter would not be considered by the Board at this meeting.

Resolution 2026-06-01: To approve and/or ratify personnel actions for Rowan College at Burlington County, with the exception of Item 1, concerning a separation of employment.

Resolution 2026-06-01: To approve a contract with **Horizon Blue Cross Blue Shield of NJ** to provide Medical/RX coverage for College Employees' premiums, in an amount not to exceed **$11,000,000.00**, for the period of July 1, 2026, through June 30, 2027.

There was a motion by Mr. Gino Pasquaone and a second by Mr. Dorion Morgan. Upon roll call vote, Tabs 7 and 8 passed unanimously.

The next item of business was the approval of one Academic Committee Resolution presented by Board Member Mr. Curtis White:

Resolution 2026-06-01: **Healthcare Excellence and Crown of Faith Services**, to provide Certified Nursing Assistant Training Services for the Certified Nursing Assistant Apprenticeship Program, in an amount not to exceed **$130,000.00**.

Resolution 2026-06-01: Approval to apply for and accept the Fiscal Year 2027 **Strengthening Career and Technical Education (CTE) for the 21st Century Act (Perkins V)** from the New Jersey Department of Education, in the amount of **$124,984.00**.

Resolution 2026-06-01: Approval to apply for and accept the **Competitive Grant Funds Fiscal Year 2027** provided by the Workforce Innovation and Opportunity Act of 2014, (WIOA) Title II, Adult Education and Literacy Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant programs continuation application in the amount of **$733,284.00**.

There was a motion by Mr. Gino Pasqualone and a second by Mr. Kevin Brown. Upon roll call vote, Resolutions 2026-06-01, -02, and -03 passed unanimously.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Dr. Darvis Holley
Board of Trustees Secretary