



**ROWAN COLLEGE at BURLINGTON COUNTY**  
**BOARD OF TRUSTEES MEETING**  
**APRIL 21, 2026**  
**MEETING MINUTES**

**Committee Members Present:** Mr. Gino Pasqualone, Ms. Nina Bonner (virtual), Mr. Thomas Braddock, Mr. Kevin Brown, Dr. Darvis Holley, Mr. Ramesh Jayaram, Mr. Dorion Morgan, Ms. Jannine Veasy, Mr. Edward Waters, and Mr. Curtis White

**Committee Members Excused:** Ms. Kershie Ambroise

**RCBC Staff/Faculty/Guests Present:** Dr. David Spang, Dr. Edem Tetteh, Bill Whitfield, Dan Egan, Kevin Kerfoot, Dr. Karen Archambault, Matt Farr, Ms. Colleen Snyder, Ms. Lei Cardona, Dr. Taziah Kenney, Carol Shapcott, Dr. Martin Hoffman, Dr. Anita Rudman, Dr. Karen Montalto, Jarrett Kealey, Michelle Russell, and Andy Eaton

Vice Chair Mr. Gino Pasqualone called the meeting to order and welcomed everyone.

The meeting began with the flag salute followed by Ms. Leidalis Cardona reading the roll call of the Trustees, and Ms. Colleen Snyder reciting the Statement of Compliance with the Open Public Meetings Act.

Next, Vice Chair Pasqualone asked for a motion to approve the Board Meeting Minutes from March 17, 2026. There was a motion by Mr. Ed Waters Jr., seconded by Mr. Dorion Morgan. Upon roll call, the March 17th Board minutes were unanimously passed.

The next order of business was the President's Report update by Acting President, Dr. Spang. Dr. Spang highlighted the following:

- **Institutional Operations & Leadership**
  - The College's Fiscal Year 2026 Financial Audit was finalized and submitted, reflecting continued strength in fiscal transparency and compliance.
  - The Chief Marketing & Enrollment Strategy Officer search is actively progressing, and interviews are currently underway.
- **Accreditation and Governance**
  - Members from the Middle States Commission on Higher Education (MSCHE) visited the College early today. Preparations remain on track, with institutional coordination focused on ensuring a successful review and demonstration of compliance with Standard II (Ethics & Integrity) and Standard VII (Governance, Leadership, and Administration).
- **Student Success and Community Engagement**
  - The College recently hosted the Spring into Good Health Fair, which coincided with a ribbon-cutting ceremony for Burlington County's Mobile Health Clinic. The event featured participation from distinguished public officials and community leaders and will provide students and the community with access to a wide array of health care services.

- **Campus Events and Institutional Milestones**

- Several College events are scheduled in the coming weeks:
  - **Academic Awards Ceremony on April 27th**
  - **Elevating Education Fundraiser on April 30th**
  - **Student Fashion Show on May 8th**
  - **Commencement Ceremony – Class of 2026 on May 13th**

Next, students from the College's STEM - Cyber Hygiene Program delivered a presentation on the importance of strong passwords in protecting institutional and personal data. The students explained how weak or reused passwords increase the risk of cyberattacks, including unauthorized access, identity theft, and data breaches affecting students, faculty, and staff.

During the presentation, they highlighted best practices for creating strong passwords, such as using long passphrases, combining uppercase and lowercase letters, numbers, and special characters, and avoiding easily guessed information. The students also emphasized the importance of using unique passwords for different accounts and recommended password managers as a secure way to store credentials. The session encouraged others to promote cybersecurity awareness within their campus and community, and adopt stronger security habits to better safeguard sensitive information and digital resources. Upon the conclusion of the students' presentation, they answered a few questions from the Board of Trustees. Following the discussion, the students were thanked for attending and excused.

At this time, Vice Chair Gino Pasqualone presided over the remainder of the meeting. Vice Chair Pasqualone requested a motion for adoption/affirmation of certain Board Policies:

**TAB 1:** Adoption / Affirmation of certain Board Policies and/or By-Laws

1. Proposed Amendments to Board By-Laws - Charters for Standing Committees: Academic, Finance & Facilities, and Personnel

A motion was initiated by Mr. Ed Waters Jr. and seconded by Mr. Dorion Morgan. Upon roll call vote, Resolution 2026-04-01 passed unanimously.

The next item to be discussed was the approval of the following Finance and Facilities Committee Resolutions, presented by Committee Chair Mr. Thomas Braddock:

**TAB 2:** To approve and/or ratify requested business-related travel.

**TAB 3:** To approve and/or ratify certain agreements and contracts.

**TAB 4:** The Board of Trustees acknowledges receipt and authorizes the filing with the State of New Jersey of the Annual Financial Audit of the College for Fiscal Year 2025.

**TAB 5:** Amendment to increase the annual expenditure amount with the College's Special Counsel, **Weiner Law Group, LLP**, for specific legal matters by **\$275,000.00** to an updated amount not to exceed **\$350,000.00** through December 31, 2026.

**TAB 6:** Amendment to a contract awarded to **Campus Works, Inc.**, to provide office information technology managed services in the amount not to exceed a total of **\$8,626,680 plus COLA**, for a five-year-period beginning April 6, 2026, through April 5, 2031.

**TAB 7:** To approve a contract with **Remington & Verrick Engineers** to provide

professional services for the Technology & Education Center (“TEC”) boiler demolition and connection to the Central Energy Plant (“CEP”) Boiler Piping Project in the amount of **\$221,000.00**.

**TAB 8:** To approve the purchase of furniture for the Culinary Restaurant on the Mt. Holly Campus from **Allermuir/Senator Group**, in the amount of **\$81,801.82**.

**TAB 9:** To approve a five-year agreement for maintenance and license fees for the Colleague Enterprise Resource Planning (ERP) System and related software and services from **Ellucian, Inc.**, in an amount not to exceed **\$3,741,000.00**.

A motion was initiated by Ms. Jannine Veasy and seconded by Mr. Gino Pasqualone to approve the Resolutions (Tabs 2 through 9). Upon the roll call vote, Resolutions 2026-04-02 through -09 were passed unanimously.

The next item of business was the approval of the following Personnel Resolutions presented by Committee Chair Mr. Kevin Brown:

**TAB 10:** To approve and/or ratify personnel actions for Rowan College at Burlington County.

**TAB 11:** Approval of the Acting President’s recommendation to award promotion to certain Faculty.

A motion was initiated by Mr. Curtis White and seconded by Mr. Ed Waters Jr. to approve the Resolutions (Tabs 10 and 11). Upon roll call vote, Resolutions 2026-04-10 and -11 passed unanimously.

The last item of business was an update from the Academic Committee meeting held on April 7, 2026, by Committee Chair, Dr. Darvis Holley. Dr. Holley highlighted the following:

- Promotional videos are currently being produced to highlight:
  - Academic program offerings
  - Career pathways and workforce outcomes
  - 3+1 partnership opportunities
- Workforce-aligned academic partnership with the Laborers’ International Union of North America (LIUNA)
- Decision to modify settings of the Learning Management System (LMS) messaging feature, giving faculty greater control over how and when messages are delivered to students

There being no further business, the meeting was adjourned.

Respectfully submitted,

Dr. Darvis Holley  
Board of Trustees Secretary