



**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
MARCH 17, 2026  
MEETING MINUTES**

**Committee Members Present:** Ms. Nina Bonner, Mr. Thomas Braddock, Kevin Brown, Dr. Darvis Holley (virtual), Mr. Ramesh Jayaram, Mr. Sean Kennedy, Mr. Dorion Morgan, Ms. Jannine Veasy, Mr. Edward Waters, and Mr. Curtis White

**Committee Members Excused:** Mr. Gino Pasqualone

**RCBC Staff/Faculty/Guests Present:** Dr. David Spang, Ms. Kayla Rundstrom, Ms. Denise Schoeder, Mr. Jason Varga, Mr. Brian Thomas, Dr. Martin Hoffman, Mr. Andy Eaton, Dr. Edem Tetteh, Dr. Karen Montalto, Ms. Carol Shapcott, Mr. Anthony Phillips, Mr. William Whitfield, Dr. Karen Archambault, Mr. Kevin Kerfoot, Ms. Allie O'Neil, Ms. Tara Leigh Sands, Ms. Nicole Tota, Dr. Charles Tantillo, Mr. Matt Farr, Dr. Anita Rudman, Ms. Samantha Russell, Mr. Jarrett Kealey, Mr. Evan Crook, Mr. Stephen Edelstein, Ms. Leidalis Cardona, Mr. C. Blois, Mr. Dan Egan, Ms. Danielle Reed, Mr. David Zambrano, Ms. Donna Podolski, Ms. Liliana Lemanowicz, Mr. Ron Cahall, Ms. Tara Leigh Sands, Ms. Jeanne Paulsen, Yanni Chryssomitis, along with other guests who attended virtually.

Chair Mr. Sean Kennedy called the meeting to order and welcomed everyone.

The College's Solicitor, Mr. Evan Crook, from Malamut Law Firm, swore in Mr. Edward Waters, Jr., as the new Board Trustee at Rowan College of Burlington County.

The meeting began with the flag salute followed by Ms. Leidalis Cardona reading the roll call of the Trustees, and Ms. Ashley Pezzolla reciting the Statement of Compliance with the Open Public Meetings Act.

Next, Chair Kennedy asked for a motion to approve the Board Meeting Minutes from February 17, 2026. There was a motion by Mr. Dorion Morgan, seconded by Mr. Kevin Brown. Upon roll call, the Board minutes approval unanimously passed, with one abstention by Mr. Waters, who was not present at the meeting.

The first order of business was the President's Report update by Acting President, Dr. Spang. Dr. Spang highlighted findings in a recent New Jersey Council of County College Economic Impact Study. The impact study showed that for the eighteen (18) community colleges around the state of New Jersey, there is a high rate of return for every dollar invested by the taxpayers as well as by the students. Approximately \$2.60 to the taxpayers for every dollar invested and \$4.30 over lifetime earnings for every dollar invested by the student.

Next, Dr. Spang updated on the Middle States Commission on Higher Education (MSCHE). He presented that the College is demonstrating a strong institutional commitment to continuous improvement, transparency, and demonstrating significant progress toward compliance with the findings on the MSCHE Report. Dr. Spang asked the Board to note that on April 20th and April 21st, MSCHE will be on campus for a follow-up visit and requested to speak with members of the Board at that time.

Following Dr. Spang's report, Board Chair Sean Kennedy presided over the remainder of the meeting. Chair Kennedy requested a motion for adoption/affirmation of certain Board Policies:

**TAB 1:** Adoption / Affirmation of certain Board Policies

1. Policy No. 010-A: Fiscal Accountability, Efficiency, & Governance Oversight: Board Authority Over Personnel Governance
2. Policy No. 010-B: Fiscal Accountability, Efficiency, & Governance Oversight: Procurement & Contracting Oversight
3. Policy No. 010-C: Fiscal Accountability, Efficiency, & Governance Oversight: Travel, Conference, & Business Expenses
4. Policy No. 308-A: Financial Aid Compliance & Integrity

A motion was initiated by Mr. Dorion Morgan and seconded by Mr. Kevin Brown. Upon roll call vote, Resolution 2026-03-01 passed unanimously.

The next item to be discussed was the approval of the following Finance and Facilities Committee Resolutions, presented by Committee Chair Mr. Thomas Braddock:

**TAB 2:** To approve and/or ratify requested business-related travel.

**TAB 3:** To approve and/or ratify certain agreements and contracts.

**TAB 4:** To approve the adoption of the **Operating Budget** and an increase in **Tuition and Fees for Fiscal Year 2027**

**TAB 5:** Approval of the **Capital Construction Budget** allocation for **Chapter 12** Funding during Fiscal Year 2027 in an amount not to exceed **\$5,285,000.00**.

**TAB 6:** To award a contract to **Campus Works, Inc.** to provide office information technology managed services in the amount not to exceed **\$8,626,680.00**, for a five-year period, from July 1, 2026, through June 30, 2031.

**TAB 7:** To award a contract with **Blackboard, Inc.** for software and services related to a hosted course management system in an amount not to exceed **\$833,444.00** for Fiscal Years 2027 through 2031.

A motion was initiated by Mr. Curtis White and seconded by Mr. Dorion Morgan to approve the Resolutions (Tabs 2 through 7). Upon the roll call vote, Resolutions 2026-03-02 through -07 were passed unanimously.

The next item of business was the approval of the following Personnel Resolutions presented by Committee Chair Mr. Kevin Brown:

**TAB 8:** To approve and/or ratify personnel actions for Rowan College at Burlington County.

**TAB 9:** Approval of the Acting President's recommendation to **reappoint Non-Tenured instructors**.

**TAB 10:** Approval of the Acting President's recommendation to **reaffirm Tenure and continue the appointment of certain Tenured Faculty holding academic rank**.

A motion was initiated by Mr. Dorion Morgan and seconded by Mr. Curtis White to approve the Resolutions (Tabs 8 through 10). Upon roll call vote, Resolutions 2026-03-08 through -10 passed unanimously.

The next item of business was the approval of the following Academic Resolutions presented by Committee Chair Dr. Darvis Holley:

**TAB 11:** To award a contract with **Patterson Dental Supply** for the purchase of intra-oral scanners and accessories for the Health Sciences Department in an amount not to exceed **\$48,780.00**.

**TAB 12:** Establishment of a **Baking and Pastry Career Certificate (SPC.BKP)**

**TAB 13:** Establishment of a **Culinary Career Certificate (SPC.CUL)**

A motion was initiated by Mr. Dorion Morgan and seconded by Ms. Jannine Veasey. Upon roll call vote, Resolutions 2026-03-11 through -13 (Tabs 11-13) passed unanimously.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Dr. Darvis Holley  
Board of Trustees Secretary