ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES REORGANIZATION MEETING
November 18, 2025

Tuesday, November 18, 2025

Mount Laurel Campus, Student Success Center
Executive Conference Room 138
900 College Circle
Mount Laurel, New Jersey

MINUTES

CALL TO ORDER

Dr. Spang, Acting President, called the meeting to order at 5:30PM.

FLAG SALUTE

The meeting was opened with the Flag Salute by all in attendance.

ROLL CALL

Board Present: Ms. Nina Bonner, Mr. Thomas Braddock, Mr. Kevin Brown, Dr. Darvis Holley, Mr. Sean Kennedy, Mr. Dorion Morgan, Mr. Gino Pasqualone, Ms. Jannine Veasy, Mr. Curtis White,

Board Absent: *Mr. Ramesh Jayaram, Mr. Mickey Quinn*

PUBLIC ANNOUNCEMENT

Ms. Colleen Snyder read the following statement: “In compliance with the Open Public Meetings Act, Rowan College at Burlington County College sent an advertisement to *The Burlington County Times*, *The Courier Post*, *The Trenton Times*, setting fort the dates, times and location of the regular meetings of the Board of Trustees. And which was, within seven days, posted on the college website and sent to the Burlington County Clerk.

REORGANIZATION

Election of Officers:

Dr. Spang called for nominations for the Office of Chairperson of the Rowan College at Burlington County Board of Trustees. Trustee Gino Pasqualone made a motion to nominate Mr. Sean Kennedy to serve for the coming year. Trustee Kevin Brown seconded the nomination to nominate Mr. Sean Kennedy. There were no other nominations, and the motion was carried unanimously with all voting members in favor of electing Mr. Sean Kenedy as Chairperson of the Board of Trustees. Dr. Spang requested a roll call vote and all Trustees voted 'Yes' unanimously.

Chair Sean Kennedy accepted the nomination and began presiding over the meeting. He thanked the Trustees for their confidence.

Vice-Chairperson:

Chair Kennedy called for nominations for the Office of Vice Chairperson of Rowan College at Burlington County Board of Trustees. Chair Kennedy nominated Mr. Gino Pasqualone to serve as Vice Chair for the coming year. The nomination was seconded by Trustee Dr. Darvis Holley. There were no other nominations, and the motion was carried unanimously with all voting members in favor. Chair Sean Kennedy requested a roll call vote and all Trustees voted 'Yes' unanimously.

Chair Sean Kennedy congratulated Trustee Gino Pasqualone as the elected Vice Chairman of the Rowan College at Burlington County Board of Trustees.

Treasurer:

Chair Kennedy called for nominations for the Office of Treasurer of the Rowan College at Burlington County Board of Trustees. Chair Kennedy nominated Mr. Thomas Braddock to serve as Treasurer for the coming year. The nomination was seconded by Trustee Gino Pasqualone. There were no other nominations, and the motion was carried unanimously with all voting members in favor. Chair Sean Kennedy requested a roll call vote and all Trustees voted 'Yes' unanimously.

Chair Sean Kennedy congratulated Trustee Dorion Morgan as the elected Treasurer of the Rowan College at Burlington County Board of Trustees.

Secretary

Chair Kennedy called for nominations for the Office of Secretary. Chair Kennedy nominated Dr. Darvis Holley to serve as the Board Secretary for the coming year. The nomination was seconded by Trustee Gino Pasqualone and with a unanimous vote in favor, Dr. Darvis Holley, will serve as Board Secretary. Chair Sean Kennedy requested a roll call vote and all Trustees voted 'Yes' unanimously.

Appointment of Board of School Estimate

Chair Kennedy nominated members of the Board of Trustees to Rowan College at Burlington County Board of School Estimate. Trustees nominated are Mr. Thomas Braddock and Ms. Jannine Veasy.

Liaison to the Rowan College at Burlington County Foundation

Chair Kennedy nominated Trustees Mr. Kevin Brown and Ms. Nina Bonner as Liaisons to the Rowan College at Burlington County Foundation

Confirmation of annual review of the Trustee Bylaws (in Committee Meetings).

Chair Kennedy called for a motion to adopt the Bylaws as written and make any necessary changes at a later date.

Reorganization Resolution(s):

TAB # 1: A Resolution To award a contract to **Bowman & Company LLP**, as the College's Auditor of Records and to provide related financial and auditing services, in an amount not to exceed **$90,600.00** for Calendar Year 2026 and **$93,400.00** for Calendar Year 2027. Chair Kennedy requested a motion to approve Tab 1. With a motion by Trustee Brown a second by Trustee Dr. Darvis Holley Tab 1 was approved with all in favor and none opposed. Chair Sean Kennedy requested a roll call vote and all Trustees voted 'Yes' unanimously.

TAB # 2: A Resolution to appoint **Conner Strong & Buckelew Companies, LLC**, as the College's Human Resources Broker of Record for Calendar Year 2026. Chair Kennedy requested a motion to approve Tab 2. With a motion by Trustee Mr. Gino Pasqualone a second by Trustee Mr. Dorion Morgan Tab 2 was approved with all in favor and none opposed. Chair Sean Kennedy requested a roll call vote and all Trustees voted 'Yes' unanimously.

TAB # 3: To exercise the one-year option with **Weiner Law Group, LLP** as Special Counsel to the College for specific legal matters in an amount not to exceed **$70,000.00.** Chair Kennedy requested a motion to approve Tab 3. With a motion by Trustee Ms. Nina Bonner a second by Trustee Mr. Dorion Morgan Tab 3 was approved with all in favor and none opposed. Chair Sean Kennedy requested a roll call vote and all Trustees voted 'Yes' unanimously.

TAB # 4: A Resolution to award a contract to **Malamut & Associates, LLC**, as the College's Solicitor of Record for Calendar Year 2026. Chair Kennedy requested a motion to approve Tab 4. With a motion by Trustee Mr. Gino Pasqualone a second by Trustee Mr. Kevin Brown Tab 4 was approved with all in favor and one opposed. Chair Sean Kennedy requested a roll call vote and all Trustees voted 'Yes' with the exception for Trustee Dorion Morgan who voted No.

TAB # 5: To appoint Citizens Bank as the depository of college accounts. Chair Kennedy requested a motion to approve Tab 5. With a motion by Trustee Mr. Gino Pasqualone a second by Trustee Mr. Kevin Brown Tab 5 was approved with all in favor and none opposed. Chair Sean Kennedy requested a roll call vote and all Trustees voted 'Yes' unanimously.

TAB # 6 : A Resolution designating the Meeting Dates of the Board of Trustees, and the official newspapers for Publishing Legal Notices, and mailing Requests. Chair Sean Kennedy requested a roll call vote and all Trustees voted 'Yes' unanimously. Chair Kennedy requested a motion to approve Tab 6. With a motion by Trustee Mr. Mr. Dorion Morgan a second by Trustee Dr. Darvis Holley Tab 6 was approved with all in favor and none opposed. Chair Sean Kennedy requested a roll call vote and all Trustees voted 'Yes' unanimously.

TAB # 7: Chair Kennedy requested approval of Motion to Convene Executive Session Meeting. . With a motion by Trustee Ms. Nina Bonner a second by Trustee Dr. Darvis Holley Tab 7 was approved with all in favor and none opposed. Chair Sean Kennedy requested a roll call vote and all Trustees voted 'Yes' unanimously.

a. Contract Negotiations

i. The Board will enter into closed/executive session during this meeting to discuss matters exempt from public disclosure under the provisions of N.J.S.A. 10:4-12(b), specifically matters falling within contract negotiations.

ii. Any formal action resulting from executive session discussions will be taken in open session.

REGULAR MEETING (General Session)

Appointments to Personnel, Academic and Finance and Facilities Committees

Chair Kennedy appointed Mr. Kevin Brown (Committee Chair), Mr. Ramesh Jayaram and Mr. Dorion Morgan to the Personnel Committee, Dr. Darvis Holley (Committee Chair), Mr. Mickey Quinn and Mr. Curtis White to the Academic Committee and Mr. Thomas Braddock (Committee Chair), Mr. Gino Pasqualone, Ms. Nina Bonner and Ms. Jannine Veasy to the Finance and Facilities Committee.

Chair Kenney expressed is deep appreciation for the College and expressed its an honor to be serving as the Chair to the Board of Trustees. Chair Kennedy expressed that he and the Board have a willingness and desire to help make the College the best institution possible and is looking for to working with everyone.

Chair Sean Kennedy immediately called to order the general meeting of the Rowan College at Burlington County Board of Trustees

MINUTES

Chair Sean Kennedy requested a motion to approve the minutes for the Special Board of Trustees Meeting on October 13, 2025. With a motion by Trustee Mr. Kevin Brown, a second by Trustee Mr. Gino Pasqualone, the Board approved the minutes as written. Chair Sean Kennedy requested a roll call vote and all Trustees voted 'Yes' with an abstention by Chair Sean Kennedy.

Chair Sean Kennedy requested a motion to approve the minutes for the Regular Board of Trustees Meeting on October 21, 2025. With a motion by Trustee Mr. Gino Pasqualone, a second by Trustee Mr. Dorion Morgan, the Board approved the minutes as written. Chair Sean Kennedy requested a roll call vote and all Trustees voted 'Yes' with an abstention by Chair Sean Kennedy.

REPORTS

Board Reports: Report Presented by: Acting President Dr. David Spang

A. **Finance/Facilities Committee:** Chair Braddock reported

The Finance/Facilities Committee met on Tuesday, October 14, 2025, and the Committee discussed various finance and facilities matters.

Chair Braddock proceeded with a review of Tabs 8 through 10 for the Board's consideration:

TAB # 8: To approve and/or ratify requested business-related travel.

TAB # 9 : To approve and/or ratify certain agreements and contracts.

TAB # 10: To approve a contract with Software House International, Inc. (SHI) for the purchase of the Votta Hall Auditorium lighting controls upgrade in the amount of $48,316.00.

With a motion by Chair Kennedy and a second by Trustee Mr. Gino Pasqualone Tabs 8 through 10 were approved with all in favor and none opposed. Chair Sean Kennedy requested a roll call vote and all Trustees voted ‘Yes’ unanimously.

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B. <u>Personnel Committee:</u> Committee Chair Kevin Brown reported

The Personnel Committee met on Wednesday, October 15, 2025, to discuss various personnel items. Trustee Kevin Brown proceeded with a review of Tabs 11 through 13 for the Board’s consideration:

<u>Personnel Committee Action (Resolution(s) for Approval)</u>

TAB # 11: To approve and/or ratify Personnel Actions for Rowan College at Burlington County.

Committee Chair Brown requested a motion to move Tab 11, as recommended by the Personnel Committee. With a motion by Trustee Mr. Gino Pasqualone, and a second by Trustee Mr. Dorion Morgan, the Board approved Tab 11 with all in favor and none opposed. Chair Sean Kennedy requested a roll call vote and all Trustees voted ‘Yes’ unanimously. There were no questions

TAB # 12: To authorize the non renewal of the employment contract of Dr. Michael A. Cioce.

Committee Chair Brown requested a motion to move Tab 12, as recommended by the Personnel Committee. With a motion by Trustee Mr. Gino Pasqualone, and a second by Trustee Mr. Kevin Brown, the Board approved Tab 12 with all in favor and abstention from Trustee Mr. Dorion Morgan. Chair Sean Kennedy requested a roll call vote and all Trustees voted ‘Yes’ unanimously with an abstention from Trustee Mr. Dorion Morgan. There were no questions

TAB # 12a: To compensate Dr. Spang an additional stipend equal to the difference between his current salary and the current salary paid to the college president.

Committee Chair Brown requested a motion to move Tab 12a as recommended by the Personnel Committee. With a motion by Trustee Mr. Gino Pasqualone and a second by Trustee Kevin Brown, the Board approved Tab 12a with all in favor and none opposed. Chair Sean Kennedy requested a roll call vote and all Trustees voted 'Yes' with an abstention by Chair Sean Kennedy. There were no questions. This concluded the Personnel Committee Report.

TAB # 13: To approve the appointments of Infojini, Inc., Compunnel Software Group, 22nd Century Technologies, Inc., BOTG, LLC, Dataman USA, LLC, Bay Infotech, LLC, Rang Technologies, Inc., Tryfacta, Inc., and Buzzclan LLC, as the College's list of qualified vendors for temporary staffing services, for the period of January 1, 2026, to December 31, 2026.

Committee Chair Brown requested a motion to move Tab 13, as recommended by the Personnel Committee. With a motion by Trustee Mr. Dorion Morgan, and a second by Trustee Dr. Darvis Holley, the Board approved Tab 13 with all in favor and abstention from Trustee Mr. Dorion Morgan. Chair Sean Kennedy requested a roll call vote and all Trustees voted 'Yes' unanimously.

C. <u>Academic Committee:</u> Chair Holley reported on behalf of the Academic Committee.
The Academic Committee met on Tuesday, October 14, 2025. The Committee discussed developing standardized performance metrics, industry partnership relationships, faculty collective bargaining agreements and academic grants involving undergraduate research.

<u>Academic Committee Action (Resolution(s) for Approval)</u>

TAB # 14: Approval to apply for and accept the Competitive Grant Funds Fiscal Year 2026 provided by New Jersey Council of County Colleges College Readiness NOW (CRN) Grant.

TAB # 15: Approval to apply for and accept the Competitive Grant Funds Fiscal Year 2026 provided by the Office of the Secretary of Higher Education's Center for Adults in Transition Grant.

TAB # 16: Adoption / Affirmation of Certain Board Policies
a. Board Policy No. 921 - Prohibition Against Hazing

TAB # 17: Approval to apply for and accept the Competitive Grant Funds Fiscal Year 2026 provided by the Jobs Opportunity Building Success Initiative (JOBS) Application.

Chair Holley requested a motion to move Tabs 14 through 17, as recommended by the Academic Committee. With a motion by Trustee Dorion Morgan, and a second by Trustee Kevin Brown, the Board approved Tabs 14 through 17. Chair Kennedy requested a roll call vote and all Trustees voted 'Yes' unanimously.

This concluded the Academic Committee Report. There were no questions.

COMMENTS FROM THE PUBLIC

Chair Kennedy invited comments from the public. There were none.

COMMENTS FROM THE BOARD

The Trustees congratulated Dr. Spang on his appointment as Acting President of Rowan College at Burlington County.

OTHER BUSINESS

No other business.

ADJOURNMENT OF PUBLIC SESSION

Chair Kennedy called for a motion to adjourn the Public Session. With no further business the Board of Trustees' Meeting adjourned at 6:26PM.