

ROWAN COLLEGE AT BURLINGTON COUNTY

**BOARD OF TRUSTEES
REGULAR PUBLIC MEETING**

Tues., April 15, 2025

**Host: Mount Holly Campus, Culinary Arts Center
Executive Conference Room 234
1 High Street
Mount Holly, New Jersey**

MINUTES

Sean Kennedy:

All right, call this meeting to order. Um, please stand for the flag salute.

All:

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

Sean Kennedy:

Okay. Uh, uh, first thing on the agenda is swearing in of two new trustees. We have, uh, the distinguished new Assemblyman, Balvir Singh, thank you for being here. He will swear in. First, we'll start with, uh, Ramesh Jayaram.

Gino Pasqualone:

Stand out here.

Balvir Singh:

Thank you, Chairman.

[Inaudible conversation with Ramesh]

I...

Ramesh Jayaram:

I...

Balvir Singh:

Ramesh Jayaram...

Ramesh Jayaram:

Ramesh Jayaram...

Balvir Singh:

Do solemnly swear...

Ramesh Jayaram:

Do solemnly swear...

Balvir Singh:

That I will support the Constitution...

Ramesh Jayaram:

That I will support the Constitution...

Balvir Singh:

Of the United States...

Ramesh Jayaram:

Of the United States...

Balvir Singh:

And the Constitution...

Ramesh Jayaram:

And the Constitution...

Balvir Singh:

Of the state of New Jersey...

Ramesh Jayaram:

Of the state of New Jersey...

Balvir Singh:

That I will bear true faith...

Ramesh Jayaram:

That I will bear true faith...

Balvir Singh:

And allegiance to the same...

Ramesh Jayaram:

And allegiance to the same...

Balvir Singh:

And to the governments established...

Ramesh Jayaram:

And to the governments established...

Balvir Singh:

In the United States...

Ramesh Jayaram:

In the United States...

Balvir Singh:

And in this state...

Ramesh Jayaram:

And in this state...

Balvir Singh:

Under the authority of the people...

Ramesh Jayaram:

Under the authority of the people...

Balvir Singh:

That I will faithfully...

Ramesh Jayaram:

And that I will faithfully...

Balvir Singh:

Impartially...

Ramesh Jayaram:

Impartially...

Balvir Singh:

And justly...

Ramesh Jayaram:

And justly...

Balvir Singh:

Perform all the duties...

Ramesh Jayaram:

Perform all the duties...

Balvir Singh:

Of a trustee...

Ramesh Jayaram:

Of a trustee...

Balvir Singh:

Of the Board of Trustees...

Ramesh Jayaram:

Of the Board of Trustees...

Balvir Singh:

Of Rowan College at Burlington County...

Ramesh Jayaram:

Of Rowan College at Burlington County...

Balvir Singh:

According to the best of my ability...

Ramesh Jayaram:

According to the best of my ability...

Balvir Singh:

So help me God.

Ramesh Jayaram:

So help me God.

Balvir Singh:

Congratulations.

Sean Kennedy:

Congratulations.

Ramesh Jayaram:

Thank you.

Sean Kennedy:

Thank you, Assemblyman. Okay, next we have, uh, Darvis Holley.

Balvir Singh:

I, please state your name...

Darvis Holley:

I, Darvis Holley...

Balvir Singh:

Do solemnly swear...

Darvis Holley:

Do solemnly swear...

Balvir Singh:

That I will support the Constitution...

Darvis Holley:

That I will support the Constitution...

Balvir Singh:

Of the United States...

Darvis Holley:

Of the United States...

Balvir Singh:

And the Constitution...

Darvis Holley:

And the Constitution...

Balvir Singh:

Of the state of New Jersey...

Darvis Holley:

Of the state of New Jersey...

Balvir Singh:

That I will bear true faith...

Darvis Holley:

That I will bear true faith...

Balvir Singh:

And allegiance to the same...

Darvis Holley:

And allegiance to the same...

Balvir Singh:

And to the governments established...

Darvis Holley:

And to the governments established...

Balvir Singh:

In the United States...

Darvis Holley:

In the United States...

Balvir Singh:

And in this state...

Darvis Holley:

And in this state...

Balvir Singh:

Under the authority of the people...

Darvis Holley:

Under the authority of the people...

Balvir Singh:

And that I will faithfully...

Darvis Holley:

And that I will faithfully...

Balvir Singh:
Impartially...

Darvis Holley:
Impartially...

Balvir Singh:
And justly...

Darvis Holley:
And justly...

Balvir Singh:
Perform all the duties...

Darvis Holley:
Perform all the duties...

Balvir Singh:
Of a trustee...

Darvis Holley:
Of a trustee...

Balvir Singh:
Of the Board of Trustees...

Darvis Holley:
Of the Board of Trustees...

Balvir Singh:
Of Rowan College at Burlington County...

Darvis Holley:
Of Rowan College at Burlington County...

Balvir Singh:
According to the best of my ability...

Darvis Holley:
According to the best of my ability...

Balvir Singh:
So help me God.

Darvis Holley:
So help me God

Balvir Singh:
Thank you, sir.

Balvir Singh:

Uh, yes. [Inaudible] And then can we grab a quick picture?

Sean Kennedy:

Of course.

Balvir Singh:

Yeah, uh, to my colleagues on the left-hand side, and then the board and the chairman, uh, board of trustees. Uh, thank you for the opportunity to stop by. Uh, as some of you may know, I was a student here years ago, um, at Pemberton campus, and I've been an adjunct at RCBC since 2009.

So 15 years I've been teaching one class and there in the math department. And, uh, that was way before I even stepped into politics, uh, before, before I got into School Board, then County Commissioner, and now State Assembly. And, but there - there has been one constant with me, and that's this College. And I've truly seen the growth of this college go from the old ridden down campus in Pemberton, uh, far away to this beautiful facilities here in Mount Laurel and all around the satellite campuses that we have.

So, uh, President, I have seen you come on board and turn this College around and - and turn it into a - I don't know if you guys will know, some of you may remember, years back going to BCC people thought about like, eh, go into BCC if you can't go anywhere else.

Dorion Morgan:

Right.

Balvir Singh:

Now, people take pride in saying I'm going to RCBC. My wife went through Dental Hygiene Program here, um, completed the whole degree right here. I know a lot of people that did the whole bachelor degree right here, and people say it with pride.

So, and that did not come from, uh, just, you know, it's not a happenstance, it's something with the division and, um, president, doc, we definitely have led that and brought the Institution to the place where we are on the map. Uh, and people are earning a living wage and thriving in our communities because of the work that we do here. So, thank you, Chairman.

President Cioce (Virtual):

Thanks, Balvir.

Balvir Singh:

Peter, you wanna join for the picture? And the family?

Family:

Yes.

Balvir Singh:

Thank you. Thank you. Darvis, would you like a picture?

Alright, sir.

Sean Kennedy:

Thank you.

Balvir Singh:

I take my leave.

Sean Kennedy:

Thank you, Assemblyman.

Balvir Singh:

I see you a lot now.

Gino Pasqualone:

Yes.

Dorion Morgan:

Good to see you again. It's good to see you.

Balvir Singh:

Yes, sir.

Sean Kennedy:

Okay. Uh, thank you, Assemblyman. Congratulations to the two new trustees. Uh, we'll do roll call, please.

Leidalis Cardona:

Mr. Kevin Brown?

Kevin Brown:

Here.

Leidalis Cardona:

Dr. Darvis Holley?

Darvis Holley:

Present.

Leidalis Cardona:

Mr. Ramesh...

Ramesh Jayaram:

Here.

Leidalis Cardona:

...Jayaram?

Ramesh Jayaram:

Present.

Leidalis Cardona:
Mr. Sean Kennedy?

Sean Kennedy:
Present.

Leidalis Cardona:
Ms. Patty Kolodi?

Patty Kolodi (Virtual):
Here.

Leidalis Cardona:
Dr. Daryl Minus-Vincent?

Daryl Minus-Vincent (Virtual):
Here.

Leidalis Cardona:
Mr. Dorion Morgan?

Dorion Morgan:
Here.

Leidalis Cardona:
Mr. Gino Pasqualone?

Gino Pasqualone:
Here.

Leidalis Cardona:
Mr. Mickey Quinn?

[Silence]
Dr. Anthony Wright?

Anthony Wright (Virtual):
Here.

Leidalis Cardona:
Ms. Jannine Veasy?

Jannine Veasy:
Here.

Sean Kennedy:
Okay. Thank you. Uh, statement of compliance with the Open Public Meetings Act?

Jeanne Paulsen:

In compliance with the Open Public Meetings Act, Rowan College of Burlington County sent out an advertisement on January 14th, 2025 to the Burlington County Times, the Courier Post, and the Trenton Times setting forth the date, time, and location of the regular meetings of the Board of Trustees, which was within seven days posted on college website and sent to the Burlington County Clerk.

Sean Kennedy:

Okay. Thank you. Uh, next item is correspondence.

President Cioce:

There - There was none received this month, Mr. Chair.

Sean Kennedy:

Okay. Thank you, Mr. President. Uh, next on the agenda would be the approval of minutes from March 18th, 2025. Is there motion to approve the minutes?

Gino Pasqualone:

Motion.

Sean Kennedy:

Motion made.

Dorion Morgan:

Second.

Sean Kennedy:

Second. All those in favor?

All Board Members:

Aye.

Sean Kennedy:

All right. M - Motion carries. Minutes are approved. Uh, President's Report, Dr. Cioce?

President Cioce:

Thank you. Uh, and apologies on being remote this evening. Um, however, we are, I guess to echo the Assemblyman's words, continuing to put RCBC on the map.

Uh, so Rowan College of Burlington County, uh, both myself and our Associate Dean, Dr. Taziah Kenney, submitted an abstract to the American Association of Community Colleges to present at their annual conference on the math work that we are doing.

So, I know I see some math faculty on this call. Um, this has been a college-wide initiative from our EMSS folks, uh, to our math faculty, to our academic administration, to our marketing folks, to our social media teams. Um, and, you know, from 2023 to current, we did what they all told us couldn't be done. So we, our - our fall - fall 24,

um, was the first semester with the new stuff and the AACC group said, all right, we want you to come.

So, Taziah and I literally presented an hour ago, so I hoofed it up the hill to get to a screen. So I - I'm sorry I'm not there. Actually, also, uh, so we did have a standing room only, uh, our marketing folks created a landing page. So we are - we are spreading the word here at the conference on - on anyone else that wants to pick our brain on how amazing we are.

Uh, additionally, uh, I spoke in the morning yesterday, uh, the Association for Community College Trustees, and the Star Lab, uh, because of the work that I was involved in and on behalf of RCBC on the funding formula redesign. Um, so it's been two days of work, trust me. Um, but, thanks to the magic of technology, I'm able to see your smiling faces in HD.

Um, so I will jump into - so first of all, welcome to our newest trustees.

Uh, I had an opportunity to meet with Ramesh and I know we have time scheduled with Darvis for next week. So, we'll give you - we'll give you the white glove tour. Um, as far as the written report goes, couple things. We are in the middle of Community College Month. So April is Community College Month. Uh, this year's theme is best decision ever.

So again, anytime you meet an RCBC graduate, they - they will usually say that it was the smartest and best decision they made. Uh, they figured out what they wanted to do. They saved some money in the process, and they got exposed to, you know, the - the world class faculty that we employ. Um, one of our marketing interns actually has, uh, been handling all of the social media campaigns through this month, and I know the Committee saw it last week.

But tonight, uh, the college Board of Trustees will be approving a resolution in honor of recognition for Community College Month. Um, additionally, this is the public service announcement for anyone that can hear my voice. Um, we have circulated a[n] action campaign that allows anyone with the click of two keystrokes to submit, um, pre-written letters of support to all of our Assembly and Senate supporters as it relates to advocating for the College, uh, the County College budget replacement that is currently underway.

Um, there's been testimonies by RCBC students in Trenton, and there will be a couple more sort of blitzes, uh, in Trenton over the next couple weeks, up until June 29th. So - so we are, we are optimistic that the budget does get some restoration to the appropriational aid that that is critical to our support. So, um, if you've clicked that link, thank you.

RCBC does tend to be one of the highest performing colleges. Uh, so, so folks care about it, and they click on that link. So thank you for that.

Um, I believe Dr. Hoffman, the College's Chief Information Officer has provided all the board members with an annual update related to our security program in compliance with federal regulations. Uh, he is available for any questions after this meeting. Um, so it was one year ago that - that he presented the first time. Um, and this is his one year update on that.

Um, moving forward, I just want to highlight that between now and Memorial Day, there is a lot of opportunity for the - for the Board and, um, anybody, uh, in the audience to come to see some amazing end of year ceremonies. So, uh, I'll - I'll read these in chronological order, but, uh, we have one this week.

So, the Elevating Education Fundraiser that the foundation is hosting is actually this week in the building that you are all in. That begins at five o'clock. I'll - I'll say a little bit more when I, when I handle the foundation report.

Um, April 28th. And these should all be posted to everyone's calendar already. But, uh, obviously everyone is invited. April 28th is the Academic Awards Ceremony that will be hosted on the Student Success Center in Mount Laurel. That begins at 5:00[30]PM.

Two days after that, April 30th is the Student Research Celebration Day, again in the SSC. Um, and that is from 9:30 AM to 1:00 PM with a public presentation at 12 o'clock noon May 9th.

If you've never been, um, our fashion show, uh, this'll be the second year that it is held in the Cherry Hill Mall. Uh, I do encourage you to get there early because it fills up, it - it is crazy. So, you have a full mall of people, and then you have 500 RCBC supporters and students, you know, walking a catwalk. So - so if you're bored on that night, that one is a - that is a must see. That begins at 6:00 [PM].

And then, that leads us immediately into, uh, our commencement ceremonies. So May 14th outside, uh, if you're religious, I ask that you pray that it does not rain but that is Wednesday, May 14th. Um, for the new board members, if you're able to join us, we'll make sure to get regalia if you're not in possession. But there's two ceremonies. First one at 9:30 in the morning, second one at 1:00 PM and all of the details are hyperlinked in the report.

But, uh, the 9:30 ceremony will, will include our Humanities, Business and Social Sciences graduates. And our 1:00 will include our Health Science, our STEM, as well as our Adult Basic Ed[ucation] graduates.

So, I will - I will pause there. If there's questions, I am - I'm all, all ears. If there are none, I will give things back to the Chair to drive us home, or at least to the next stop.

Sean Kennedy:

Very good.

President Cioce:

All right, hearing none, uh, it's all yours, Mr. Chair.

Sean Kennedy:

Uh, right back to you for the Foundation report.

President Cioce:

Oh, yeah, right. Forgot [laugh]. Uh, let me grab that, sorry, 118.

So I did, uh, sort of tease that the, um, Elevating Education Fundraiser is this week, April 17th, that will be in the Mount Holly Center. Uh, tickets are available, so they're \$100 and they support, all of the things that the Foundation supports as far as programmatic offerings, student scholarships, and everything in between.

Um, there will be, uh, heavy hors d'oeuvres, open beer and wine, as well as RCBC related giveaways. Uh, if you - if you can, you know, share with your networks, it's always an opportunity to, to bring some folks that may not be quite as familiar with the amazing stuff we do here.

Um, it gets to see - they get to see an amazing facility, and - and they'll get to hear from some of our students who have directly benefited from that.

Uh, looking further out they - the Foundation is currently selling tickets for RCBC Night at the Phillies. That is Monday, June 9th. Uh, there is a pre-game reception available Xfinity Li - uh, Xfinity, whatever that's called across the, across the hall at the Victory Beer Hall -

Virtual Caller:

I'm listening.

Jennifer Smith (Virtual Caller):

It just - It just started.

Virtual Caller:

Did it? That's important.

President Cioce:

Yeah. I'm getting feedback. Uh, I'm gonna ask that whoever just joined Mute, please. Um, so thank you.

I was hearing voices. Um, so the rcbc.edu/foundation is where you can purchase tickets directly for that Phillies game. So, with those two events, we have a big one week, and I'll see many of you there. And then, uh, if - if Thursday's no good, hopefully I'll get a chance to see you all on the 9th of June.

So, all right. That will conclude the Foundation Report. And then now I will *officially* officially give things back to you, Sean.

Sean Kennedy:

Okay. Thank you, Mr. President. Uh, next we have, uh, our treasurer Dorion Morgan for the Finance and Facilities Committee.

Dorion Morgan:

Thank you, Mr. Chair. Um, the Finance and Facilities Committee, uh, had - had met twice, actually. A special meeting on April 2nd, uh, then the regular meeting on April 8th. And we have, uh, eight tabs for the board's consideration.

Uh, I'm gonna read all eight tabs, uh, and ask for one - one motion, to accept them all as read if there are no questions

Tab one is to approve requested business-related travel.

Tab two is to approve and ratify certain agreements and contracts.

Tab three is to award a one-year extension contract to SoftDocs for year, uh, this is year four out of five for a digital form solution document management system and platform software subscription that needs to be maintained in the amount of \$57,368.17 for fiscal year 2026.

Tab four is to approve the extension of a contract with NJedge.Net for the renewal annual membership, \$12,000 and associated network services of \$97,872 in the total amount of \$109,872 for fiscal year 2026.

Tab five is to approve a contract with, uh, Marketsmith Incorporated for digital marketing services in an amount not to exceed \$250,000 for fiscal year 2026.

Tab six is to approve the naming of the Rowan College at Burlington County Health Science Sciences Nursing Labs Corridor in honor of Foundation donor, Joseph P. Wechselberger.

Uh, tab seven is authorizing appointment of Cleary, Giacobbe, Alfieri, Jacobs, LLC as special counsel to the Board for specific legal matters in an amount not to exceed \$70,000.

And tab eight is to approve a contract with VenuEdge Incorporated for digital screen advertising services and the college to accept future revenue for fiscal year 2026.

I might have a motion to accept all eight tabs?

Kevin Brown:

I'll make that a motion.

Gino Pasqualone:

Second.

Sean Kennedy:

Uh, made and seconded. Roll call, please?

Leidalis Cardona:

Mr. Kevin Brown?

Kevin Brown:

Yes.

Leidalis Cardona:

Dr. Darvis Holley?

Darvis Holley:

Yes.

Leidalis Cardona:

Mr. Ramesh Jayaram?

Ramesh Jayaram:

Yes.

Leidalis Cardona:

Mr. Sean Kennedy?

Sean Kennedy:

Yes.

Leidalis Cardona:

Ms. Patty Kolodi?

Patty Kolodi:

Yes.

Leidalis Cardona:

Dr. Daryl Minus-Vincent?

Daryl Minus-Vincent:

Yes.

Leidalis Cardona:

Mr. Dorion Morgan?

Dorion Morgan:

Yes.

Leidalis Cardona:

Mr. Gino Pasqualone?

Gino Pasqualone:

Yes.

Leidalis Cardona:

Dr. Anthony Wright?

Anthony Wright:

Yes.

Leidalis Cardona:

Ms. Jannine Veasy?

Jannine Veasy:

Yes.

Sean Kennedy:

Okay. Um, before we get to Personnel I said I was gonna do this, he, he called my bluff, uh, Dorian, I - I applaud your leadership 'cause we had some spirited meetings and I - I - I appreciate you getting us to the finish line, so thank you.

Dorion Morgan:

Thank you.

Sean Kennedy:

All right. Next we have, uh, trustee Kevin Brown for the Personnel Committee.

Kevin Brown:

Thank you, Mr. Chairman. Personnel Committee met last week, and we have two resolutions for your approval, uh, review and approval, and I'll read 'em separately. But I'll ask for a motion for both of them.

Tab nine to approve and ratify personnel actions for Rowan College at Burlington County.

And tab 10 to approve a contract between Brown and Brown Metro LLC as the health insurance broker consultant for the Health Benefits and Prescription Rx only for a one-year term from May 1st, 2025 to April 30th, 2026. I'll ask for a motion.

Dorion Morgan:

So moved.

Gino Pasqualone:

Second.

Sean Kennedy:

Okay. Motion made and seconded. Roll call, please?

Leidalis Cardona:

Mr. Kevin Brown?

Kevin Brown:

Yes.

Leidalis Cardona:

Dr. Darvis Holley?

Darvis Holley:

Yes.

Leidalis Cardona:

Mr. Ramesh Jayaram?

Ramesh Jayaram:

Yes.

Leidalis Cardona:

Mr. Sean Kennedy?

Sean Kennedy:

Yes.

Leidalis Cardona:

Ms. Patty Kolodi?

Patty Kolodi:

Yes.

Leidalis Cardona:

Dr. Daryl Minus-Vincent?

Daryl Minus-Vincent:

Yes.

Leidalis Cardona:

Mr. Dorion Morgan?

Dorion Morgan:

Yes.

Leidalis Cardona:

Mr. Gino Pasqualone?

Gino Pasqualone:

Yes.

Leidalis Cardona:

Dr. Anthony Wright?

Anthony Wright:

Yes.

Leidalis Cardona:

Ms. Jannine Veasy?

Jannine Veasy:

Yes.

Sean Kennedy:

Okay. Thank you. Patty, from the great state of California. Can you - Can you do your report from there?

Patty Kolodi:

I - I think -

President Cioce:

So, Mr. - Mr. Chair. Sorry, Patty. I'm gonna interrupt. So, so we're gonna, we're gonna do a three headed monster on this one, Sean.

Sean Kennedy:

All right. Go ahead.

President Cioce:

Um, so, so Patty is in California, but here for voting purposes, um, I - I - I believe David Spang will give the Academic Committee report and I will read the resolutions 'cause I have them in front of me if that's - if that's agreeable to everybody in the room,

Patty Kolodi:

That's fine.

David Spang (Sr. VP & Academic Provost):

Good evening, everyone. Academic Committee met last week. Items discussed included upcoming terms and semester: summer 2025 and fall 2025, in which we, uh, carefully monitor enrollments and plan for those semesters.

We discussed the Technology Advisory Committee activities at a meeting that will be upcoming shortly. We, uh, presented new academic offerings, three of which are part of the resolutions to be presented to the board, including two career certificates and one associate of applied science degree.

We discussed the progress of our strategic planning effort, collegewide, being led by our associate Provost, Dr. Rudman, and our faculty, Dr. Chapman, as well as efforts to align with the Middle States Commission on Higher Education Accreditation requirements for which we have a site visit in [20]27 to [20]28 academic year. Uh, we also discussed the upcoming negotiation session with our - our

faculty, uh, unit. And, uh, there are six resolutions for consideration.

Three include the new - the new programs. One as President mentioned to, uh, uh, declare RCBC Community College Month. And then, uh, President's recommendations to reappoint and reaffirm both non-tenured and tenured faculty, respectively.

President Cioce:

Okay. So, uh, the, we're only gonna make Patty read resolutions where she has to pronounce everybody's last names with no - with no practice.

Patty Kolodi:

Yes. [Laugh]

President Cioce:

Um, I will - I will read all six tabs and then, uh, and then ask for a motion. So if, uh, but stop me if there's any, any concerns.

Uh, tab 11 is for the establishment of a Career Certificate in Diagnostic Cardiac Sonography.

Tab 12 is for the establishment of an Associate of Applied Science degree in Surgical Technology.

Tab 13 is for the establishment of a Career Certificate in Construction Management Entrepreneurship.

Tab 14 is for the resolution, recognizing the month of April as Rowan College at Burlington County Community College Month.

Tab 15 is for the approval of the President's recommendation to reappoint non-tenured instructors.

Uh, and tab 16 is for the President - approval of the president's recommendation to reaffirm tenure and continue the appointment of certain tenured faculty holding academic rank.

Sean Kennedy:

Okay.

President Cioce:

Is there a motion?

Sean Kennedy:

A motion?

Gino Pasqualone:

Motion to approve the six, uh, tabs.

Kevin Brown:

Second that.

Sean Kennedy:

Okay. Motion made and seconded. Roll call, please?

Leidalis Cardona:

Mr. Kevin Brown?

Kevin Brown:

Yes.

Leidalis Cardona:

Dr. Darvis Holley?

Darvis Holley:

Yes.

Leidalis Cardona:

Mr. Ramesh Jayaram?

Ramesh Jayaram:

Yes.

Leidalis Cardona:

Mr. Sean Kennedy?

Sean Kennedy:

Yes.

Leidalis Cardona:

Ms. Patty Kolodi?

Patty Kolodi:

Yes.

Leidalis Cardona:

Dr. Daryl Minus-Vincent?

Daryl Minus-Vincent:

Yes.

Leidalis Cardona:

Mr. Dorion Morgan?

Dorion Morgan:

Yes.

Leidalis Cardona:

Mr. Gino Pasqualone?

Gino Pasqualone:

Yes.

Leidalis Cardona:

Dr. Anthony Wright?

Anthony Wright:

Yes.

Leidalis Cardona:

Ms. Jannine Veasy?

Jannine Veasy:

Yes.

Sean Kennedy:

Okay. Thank you. All right. Uh, we will now open it up. Comments from the public. Any public wish to comment?

Martin Hoffman:

I - I won't be offended if the Board doesn't wanna stay and ask me questions afterwards about the exciting world of cybersecurity. But following our Chair's, uh, lead, um, and in giving credit where credit is due, I think I would be remiss in not pointing out, uh, what I am most proud of. And that is that before we launched into, uh, mandatory training of our staff on cybersecurity, we assessed where they were.

Um, this was about three years ago. And, um, the company we used to conduct that assessment broke, you know, internal controls, external, there were five axes of assessment and one which they called the human firewall. And the human firewall was the one that RCBC scored highest on over like almost 90%. Um, out of the metric and human firewall to sum it up, are the people sitting in - in front of you and all the other employees of this college?

Um, the questions weren't this blunt, but the questions basically said, who's responsible for cybersecurity: IT or everybody? And over 80%, almost 90% of the college employees said everybody, they took the people in this room, the people at this college took responsibility for the cybersecurity, for the protection of themselves and our students.

And, you know, I can talk about network segmentation and - and - and physical firewalls and software firewalls until you want to gouge your eyes out. But I don't want to talk about that. I want to talk about these folks who take responsibility for protecting our students and how proud I am of something that I had very little to do with. It's all them. So, thank you.

Gino Pasqualone:

Thank you.

Sean Kennedy:

Thank you.

President Cioce:

No, please ask Martin questions all night. He - he - he's clearly, uh, dying to share physical firewalls with you.

Audience:

[Laugh]

Sean Kennedy:

He tried to preempt it. Uh, anyone else? Anyone online?

[Silence]

Okay. Seeing none, we will close the public comment session and open it up to comments from the Board. Anyone have anything?

Kevin Brown:

I'd just like to recognize the two new Board members, welcome aboard. Looking forward to [inaudible] with you.

Dorion Morgan:

I second the sentiment.

Sean Kennedy:

I - I third that. I won't [inaudible].

Anthony Wright:

I echo the same. Welcome.

Sean Kennedy:

Anyone else?

Jannine Veasy:

I just wanna say I went to the, um, Business Engagement Affiliate and Partner Dinner on Thursday af - evening. Uh, it was a wonderful event. I met a one lot of wonderful people, especially some students who are looking for internships. So if anybody here knows anybody looking for interns, we have students who aren't looking. But it was a really great event and I do encourage everyone to attend events outside of our meeting. Thank you. And welcome.

Sean Kennedy:

Thank you.

Darvis Holley:

I just wanna, I guess, introduce myself to everybody. Um, my name is Darvis Holley. I'm very excited, uh, to join the Board. I've been working in - in the field of education, um, for 18 years now. I currently work as the principal of Pemberton Township High School. Um, and I also have some background serving in, uh, public service as

well. Um, serving as councilman and mayor of my hometown of Willingboro, New Jersey.

Um, so I'm on both ends of - of the county, um, Willingboro and Pemberton. It is like my second home. I know Mr. Hoffman. I had his kids when I was the assistant principal at the middle school. Um, I'm just excited to join a board. I'm excited about all the opportunities, the information that I'll have some insight on that I can take back, um, to the students that I serve and their families and, you know, just, um, present the resources that are available to them if they want to explore us and then RCBC.

Sean Kennedy:

You good?

Ramesh Jayaram:

Yes [laugh]. I've introduced myself, uh, Ramesh Jayaram. I live on the township of Florence. Uh, I work for American Water, which is a pretty company. I'm a senior director, HR in American Water. I worked there for the last seven and half years. I'm an engineer. I started as an engineer. I have a master's in industry and production engineering. I spent about 18 years on the manufacturing side and moved into HR for 25 years in HR now.

Uh, very, very excited to be part of this Board. And, uh, I think why am I on the board to see what I can contribute? Uh, I have worked in many different countries, uh, like nine different companies and so many different functions.

Just would like to bring my experience and see what I can do to contribute. And I'm also very actively involved in the Burlington County and part chair for my township and on a few other boards. But definitely education is something that is very, very important for me. And I really love the idea of a two-year associate degree leading into a four-year degree. Uh, so very excited to be part of this Board.

Anthony Wright:

Thank you.

Sean Kennedy:

Anybody else? Okay, is Patty still with us?

Patty Kolodi:

Yep [laugh].

Sean Kennedy:

Anything? Anything from California, Patty?

Patty Kolodi:

No. Uh, San Diego is beautiful. Sorry I'm not there. But [laugh] visiting family today for the week.

Sean Kennedy:

Can you shut her off, please?

Board Members:

[Laugh]

Sean Kennedy:

All right. Um, thank you. And - and - and again, [to Ramesh and Darvis] welcome. Any, uh, uh, next agenda is other, other business.

Dr. Cioce, any other business? No?

President Cioce:

No, sir. No, sir.

Sean Kennedy:

Okay. All right. Well, thank you for representing us and safe travels. Safe travels to, to Patty.

Patty Kolodi:

Thank you.

President Cioce:

Thank you.

Sean Kennedy:

Happy - Happy Passover. Happy Easter to everyone celebrating. Um, to, I guess a motion to adjourn?

Dorion Morgan:

So moved.

Gino Pasqualone:

Second.

Sean Kennedy:

All those in favor?

All Board Members:

Aye.

END OF RECORDING



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
APRIL 15, 2025**

RESOLUTION #2025-105-01

TO APPROVE REQUESTED BUSINESS-RELATED TRAVEL

FOR APPROVAL:

Grant-Funded Travel

Meredith Brown, Career Services Advisor, EMSS, National Career Development Association Annual Conference (NCDA), Atlanta, GA, June 17, 2025, to June 20, 2025, with an approximate travel cost of **\$1,912.80**.

Dr. Edem Tetteh, Dean, STEM, Marymount University Student Research Conference, Arlington, VA, April 22, 2025, to April 23, 2025, with an approximate travel cost of **\$7,758.29**.

Operational

Jonathan Weisbrod, Math Instructor, STEM, along with four (4) students, Mathematical Association of America (MAA)- Mathfest, Sacramento, CA, August 6, 2025, to August 10, 2025, with an approximate travel cost for Mr. Weisbrod of **\$2,337.66**.

Qurat-UL-Ann Mirza, Physics Instructor, STEM, American Association of Physics Teachers, Washington, DC, August 3, 2025, to August 8, 2025, with an approximate travel cost of **\$2,456.50**.




*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, April 15, 2025**, and on the Mount Holly Campus, Culinary Arts Center, Room 234, Mount Holly, New Jersey.

Trustee		Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote				10	0	0			
Roll Call									
1	Kevin Brown	✓							1
2	Darvis Holley								2
3	Ramesh Jayaram								3
4	Sean Kennedy, Chair								4
5	Patricia Kolodi								5
6	Daryl Minus-Vincent								6
7	Dorion Morgan, Treasurer								7
8	Gino Pasqualone, Vice Chair		✓						8
9	Mickey Quinn						X		9
10	Jannine Veasy								10
11	Dr. Anthony C. Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting									


Sean Kennedy
Chairperson


Dr. Michael A. Cloce
Board Secretary



Rowan College at BURLINGTON COUNTY

BOARD OF TRUSTEES MEETING APRIL 15, 2025

RESOLUTION #2025-105-02

TO APPROVE AND RATIFY CERTAIN AGREEMENTS AND CONTRACTS

FOR APPROVAL:

Academics

To approve a professional speaker services agreement with **Dr. Traci B. Fox**, to speak with the College's Diagnostic Medical Sonography Program students on August 12, 2025, in an amount not to exceed **\$1,742.00**. *(Per N.J.S.A. 18A:64A-25.19 the contract is below 20% of the bid threshold of \$41,600 (\$8,320))*

To approve a contract with **Agilent Technologies**, for annual equipment maintenance services for the STEM/Chemistry Division, for the period July 1, 2025, to June 30, 2026, in the amount of **\$14,301.00**. *(Proprietary equipment)*

To approve an agreement with **ChoiceMedWaste LLC**, for environmental waste services for a one year-term beginning July 1, 2025, to June 30, 2026, in the amount of **\$20,950.00**. *(Lowest bid)*

Human Resources

To approve a contract with **Virtua Medical Group, PA**, for pre-employment screening background checks, for a two-year contract beginning July 1, 2025, to June 30, 2027, in the amount of **\$1,400.00**. *(Per N.J.S.A. 18A:64A-25.19 the contract is below 20% of the bid threshold of \$41,600 (\$8,320))*

To approve a contract with **Choice Screening**, for a two-year period beginning July 1, 2025, to June 30, 2027, in the amount of **\$20,000.00**. *(Per N.J.S.A. 18A:64A-25.19 the contract is awarded to the contractor "...on the basis of lowest responsible quotation received which is most advantageous to the county college, price and other factors considered...")*

To approve a software license agreement with **Software Techniques, Inc.** for Breeze 360 Lite software licensing, for a five-year term, starting July 1, 2025, to June 30, 2030, with the total prepaid five-year amount at **\$29,925.00**. *(Lowest bid chosen in FY2025)*

Enrollment Management Student Success

To approve a rental contract with **Massos Group, LLC**, for the rental of chairs and related equipment for the Spring 2025 Commencement Ceremony, on May 14, 2025, in the amount of **\$8,890.00**. *(lowest bid)*

To approve the purchase from **Follett Corp. dba RCBC College Store of Mt Laurel**, for scientific calculators, in an amount not to exceed **\$3,678.45**. *(Per N.J.S.A. 18A:64A-25.19, the contract is below 20% of the bid threshold of \$41,600 (\$8,320))*

To approve a contract with **Stout's Transportation** for transportation to a student event on April 25, 2025, with a total amount of **\$2,781.67**. *(Per N.J.S.A. 18A:64A-25.19, the contract is below 20% of the bid threshold of \$41,600 (\$8,320))*

Facilities

To approve a contract with **Justified Sealcoating and Infrared Repairs LLC** for cleaning and filling of cracks in parking lot (#7) at the Mt. Laurel Campus, in an amount not to exceed **\$4,605.00**.

Office of Informational Technology

To approve a software licensing contract with **Dell Marketing, L.P.**, for Absolute Control (ABT) software usage for the period July 1, 2025, to June 30, 2026, in the amount of **\$1,273.60**. *(NJ State Contract No. 20-TELE-01510)*

To approve a contract with **Verizon** for the College's telephone services for Fiscal Year 2026, in an amount not to exceed **\$29,677.99**. *(NJ State Contract No. 22-TELE-05441)*

To approve a professional services contract with **SHI International Corp.** for the data backup and recovery software Commvault for Fiscal Year 2026 in the amount of **\$6,388.20**. *(Advertising exception as per NJ Rev Stat 18A:64-56, a lower bid was received after 4/8/25 Finance & Facilities Committee meeting was held)*

FOR RATIFICATION:***Academics***

To approve a consultant contract for professional services with **Raquel Martinez** to meet with key personnel related to the College's new Associate of Applied Science Degree in Surgical Technology, on April 11, 2025, in an amount not to exceed **\$2,500.00**.

Enrollment Management Student Success

To approve a consultant contract for professional services with **Never Quit & Associates, LLC**, for keynote speaker Mr. Les Squair Jr. to speak at the College's BRAVE Leadership Symposium Event, to be held on April 4, 2025, in an amount not to exceed **\$3,500.00**. *(Title III Grant Funded)*

Facilities

To approve a contract with **Harring Fire Protection LLC** for the modification to the Evan's Hall sprinkler system in the amount of **\$2,600.00** for a new total not to exceed **\$6,600.00**.

To approve a service contract with **Northeast Plumbing Services, LLC** for the installation of cold water valves for mop sinks at the Mt. Laurel campus, in an amount not to exceed **\$2,928.00**. *(NJ State Bid #23DPP00822)*

Office of Informational Technology

To approve a purchase contract with **Lenovo, Inc.**, for the purchase of sixty (60) personal computers upgrade test center workstations at the Evans Hall building, in the amount of **\$31,200.00**. *(NJ-NASPO VP-23013/25-TELE-87253, Master Contract MC98088838 - Lowest Bid)*



*****CERTIFICATION OF THE SECRETARY*****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, April 15, 2025**, and on the Mount Holly Campus, Culinary Arts Center, Room 234, Mount Holly, New Jersey.

Trustee		Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote				10	0	0			
Roll Call									
1	Kevin Brown	✓							1
2	Darvis Holley								2
3	Ramesh Jayaram								3
4	Sean Kennedy, Chair								4
5	Patricia Kolodi								5
6	Daryl Minus-Vincent								6
7	Dorion Morgan, Treasurer								7
8	Gino Pasqualone, Vice Chair		✓						8
9	Mickey Quinn						X		9
10	Jannine Veasy								10
11	Dr. Anthony C. Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting									


Sean Kennedy
Chairperson


Dr. Michael A. Cioce
Board Secretary



Rowan College
at
BURLINGTON COUNTY

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
APRIL 15, 2025**

RESOLUTION #2025-105-03

**TO AWARD A ONE-YEAR EXTENSION CONTRACT TO SOFTDOCS, YEAR 4
OF 5, FOR A DIGITAL FORMS SOLUTION DOCUMENT MANAGEMENT
SYSTEM AND PLATFORM SOFTWARE SUBSCRIPTION THAT NEEDS TO
BE MAINTAINED, IN THE AMOUNT OF \$57,368.17 FOR FISCAL YEAR 2026**

WHEREAS, in an effort to maintain the College's document management flow of electronic forms to allow the automation of business processes minimizing paper records; and

WHEREAS, pursuant to Resolution 2022-172-12 on June 21, 2022, the College's Board of Trustees awarded an initial contract to **Softdocs** to provide the initial setup services and a platform software subscription for a period of one (1) year, with an option to extend for an additional four (4) one-year terms based on mutual agreement and Board approval; and

WHEREAS, pursuant to Resolutions 2024-142-03 and 2023-136-08, the College exercised a one-year extension contract with **Softdocs**, given the recommendation of College staff and the Administration; and

WHEREAS, the College continues to be satisfied with **Softdocs'** performance and the original contract permits another one-year extension, which has been recommended by College staff; and

WHEREAS, **Softdocs** continues to have the experience and expertise to continue to provide these services; and

WHEREAS, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51) N.J.S.A. 19:44A-20.4 et seq. Chapter 271 P.L. 2005 (Adopted January 5, 2006) and P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5(19), it appears in the best interest of the College, based on price and other factors considered, to award a one-year extension contract to **Softdocs, 807 Bluff Road, Columbia, SC 29201**; and

NOW THEREFORE, BE IT RESOLVED by the Trustees of the College now assembled in public session this 15th day of April 2025, to award a one-year extension contract, from July 1, 2025, until June 30, 2026, to **Softdocs** in the amount of **\$57,368.17**.



*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Kevin Kerfoot, Chief Financial Officer, do hereby certify that adequate funds are available in the Fiscal Year 2026 Operating & Grants budget to pay for the contract between Rowan College at Burlington County and **Softdocs**.

The money necessary to fund said contract is **\$57,368.17**. The contract is subject to the availability of funds, and upon the approval of the contract, the funds will be charged to the following budget line item appropriation:

1-00800-9601 (Information Technology, Maintenance Contracts)

A handwritten signature in black ink, appearing to read 'K. Kerfoot', written over a horizontal line.

Kevin Kerfoot
Chief Financial Officer




*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, April 15, 2025**, and on the Mt Holly Campus, Culinary Arts Center, Room 234, Mt Holly, New Jersey.

Trustee		Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote				10	0	0			
Roll Call									
1	Kevin Brown	✓							1
2	Darvis Holley								2
3	Ramesh Jayaram								3
4	Sean Kennedy, Chair								4
5	Patricia Kolodi								5
6	Daryl Minus-Vincent								6
7	Dorion Morgan, Treasurer								7
8	Gino Pasqualone, Vice Chair		✓						8
9	Mickey Quinn						×		9
10	Jannine Veasy								10
11	Dr. Anthony C. Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting									


 Sean Kennedy
 Chairperson


 Dr. Michael A. Cioce
 Board Secretary



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
APRIL 15, 2025**

RESOLUTION #2025-105-04

**TO APPROVE THE EXTENSION OF A CONTRACT WITH NJEDGE.NET FOR THE
RENEWAL OF ANNUAL MEMBERSHIP (\$12,000.00) AND ASSOCIATED NETWORK
SERVICES (\$97,872.00) IN THE TOTAL AMOUNT OF \$109,872.00 FOR FISCAL
YEAR 2026**

WHEREAS, **NJEdge.net**, a non-profit corporation of the New Jersey Presidents' Council, is a broadband statewide network designed to enhance the teaching, research, and public service missions of New Jersey's colleges and universities; and

WHEREAS, the College has a need for **NJEdge.net** connection to their private state-wide network in order to provide higher bandwidth applications such as video conferences, video classes, Internet and Internet II; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.11a, the College is authorized to make purchases and contract for services through a cooperative purchasing agreement; and

WHEREAS, **NJEdge.net** holds designation as a Cooperative Pricing System (DCA #269EMCP) as approved by the New Jersey Department of Community Affairs (DCA) in 2018; and

WHEREAS, the College has determined and certified in writing that the value of the acquisition will be in the amount of \$109,872.00 and a Determination of Value Form has been filed with the Board Secretary and the Chief Financial Officer hereby certifies sufficient funds are available for this purpose; and

WHEREAS, **NJEdge.net** completed and submitted a Business Entity Disclosure Certification which certifies that **NJEdge.net** has not made any reportable contributions to a political or candidate committee in the County of Burlington in the previous one year, and that the contract will prohibit **NJEdge.net** making any reportable contributions through the term of the contract; and

WHEREAS, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51) N.J.S.A. 19:44A-20.4 et seq., Chapter 271 P.L. 2005 (Adopted January 5, 2006) N.J.S.A. 19:44A-20.26 and P.L. 1982 c.189 N.J.S.A. 18A:64A-25.11a, it appears in the best interest of the College and the President recommends the award of this contract to **NJEdge.net**, P.O. Box 18110, Newark, NJ 07191-8110; and

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 15th day of April 2025, that a contract be awarded to **NJEdge.net** in the amount of **\$109,872.00** for Fiscal Year 2026.



BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification, Chapter 271 Political Contribution Disclosure Form, and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED that the Board Secretary is hereby directed to publish a "Notice of Award" of said contract in the official newspaper in accordance with the County College Contracts Law.



*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Kevin Kerfoot, Chief Financial Officer, do hereby certify that adequate funds are available in the Fiscal Year 2026 Operating Budget to pay for the contract between Rowan College at Burlington County and **NJEdge.Net**.

The money necessary to fund said contract is **\$109,872.00**. The contract is subject to the availability of funds, and upon the approval of the contract, the funds will be charged to the following budget line item appropriation:

1-00800-9701 (Information Technology, Service Contracts)



Kevin Kerfoot
Chief Financial Officer



Rowan College

at
BURLINGTON COUNTY


*****CERTIFICATION OF THE SECRETARY*****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, April 15, 2025**, and on the Mount Holly Campus, Culinary Arts Center, Room 234, Mount Holly, New Jersey.

Trustee		Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote				10	0	0			
Roll Call									
1	Kevin Brown	✓							1
2	Darvis Holley								2
3	Ramesh Jayaram								3
4	Sean Kennedy, Chair								4
5	Patricia Kolodi								5
6	Daryl Minus-Vincent								6
7	Dorion Morgan, Treasurer								7
8	Gino Pasqualone, Vice Chair		✓						8
9	Mickey Quinn						×		9
10	Jannine Veasy								10
11	Dr. Anthony C. Wright								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting


Sean Kennedy
Chairperson


Dr. Michael A. Cloce
Board Secretary



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
APRIL 15, 2025**

RESOLUTION #2025-105-05

**TO APPROVE A CONTRACT WITH MARKETSMITH, INC. FOR DIGITAL
MARKETING SERVICES IN AN AMOUNT NOT TO EXCEED \$250,000.00 FOR
FISCAL YEAR 2026**

WHEREAS, the College has identified that digital marketing services are necessary to encourage student enrollment and promote the College's programs in Burlington County and throughout the region; and

WHEREAS, the College has several new and significant programs to promote as well as a need to conduct more cost-effective advertising of noncredit programs; and

WHEREAS, our current contract expires June 30, 2025; and

WHEREAS, the proposed Digital Marketing Services are for a term of one (1) year with the option for the College to extend the services for an additional one (1) year based on mutual agreement and Board approval; and

WHEREAS, Digital Marketing Services are available NJEDGE.net, Inc.'s EdgeMarket - Cooperative Pricing System contract (DCA #269EMCP); and

WHEREAS, in accordance with P.L. 1982, c.189 (C.18A:64A-25.11a), the College has determined, based on price and other factors considered, that it is in the best interest of the College to award a one (1) year contract

WHEREAS, that contract has an option for a one-year renewal based on mutual agreement and Board approval; and

WHEREAS, in accordance with P.L. 1982, c.189 (C.18A:64A-25.11a), the College Administration has made the recommendation to award a one (1) year extension contract to **Marketsmith, Inc.**; and

NOW, THEREFORE, BE IT RESOLVED by the Trustees of the College now assembled in public session this 15th of April 2025, that a contract will be awarded to **Marketsmith, Inc.** in the amount not to exceed **\$250,000.00**, for a twelve (12) month term, July 1, 2025 through June 30, 2026.



Rowan College
at
BURLINGTON COUNTY

*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Kevin Kerfoot, Chief Financial Officer, do hereby certify that adequate funds are available in the Fiscal Year 2026 Operating and Grants budgets to pay for the contract between Rowan College at Burlington County and to **Marketsmith, Inc.**

The money necessary to fund said contract is **\$250,000.00**. The contract is subject to the availability of funds, and upon approval of the contract, the funds will be charged to the following budget line item appropriations:

1-00900-9470 (Strategic Marketing & Communications, Advertising)
3-24237-9470 (CCOG FY26, Advertising)
3-60348-9470 (Perkins Grant FY26, Advertising)

A handwritten signature in black ink, appearing to read 'K. Kerfoot', written over a horizontal line.


Kevin Kerfoot
Chief Financial Officer




*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, April 15, 2025**, and on the Mount Holly Campus, Culinary Arts Center, Room 234, Mount Holly, New Jersey.

Trustee		Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote				10	0	0			
Roll Call									
1	Kevin Brown	✓							1
2	Darvis Holley								2
3	Ramesh Jayaram								3
4	Sean Kennedy, Chair								4
5	Patricia Kolodi								5
6	Daryl Minus-Vincent								6
7	Dorion Morgan, Treasurer								7
8	Gino Pasqualone, Vice Chair		✓						8
9	Mickey Quinn						×		9
10	Jannine Veasy								10
11	Dr. Anthony C. Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting									


Sean Kennedy
Chairperson


Dr. Michael A. Cioce
Board Secretary



**BOARD OF TRUSTEES MEETING
APRIL 15, 2025**

RESOLUTION #2025-105-06

**TO APPROVE THE NAMING OF THE ROWAN COLLEGE AT BURLINGTON
COUNTY HEALTH SCIENCES NURSING LABS CORRIDOR IN HONOR OF
FOUNDATION DONOR JOSEPH P. WECHSELBERGER**

WHEREAS, Rowan College at Burlington County (RCBC) has received a generous estate commitment from alumnus Joseph P. Wechselberger, a member of RCBC's graduating class of 1977 (formerly Burlington County Community College); and

WHEREAS, Mr. Wechselberger's contribution is one of the largest gifts in the college's history, demonstrating his dedication to supporting RCBC students and the broader community; and

WHEREAS, Mr. Wechselberger, inspired by his mother's commitment to the nursing profession, wishes to honor her legacy through this gift and include the RCBC Foundation in his estate plans; and

WHEREAS, in accordance with Board Policy .010, Section D: Naming College Facilities, this gift meets the criteria for naming facilities in recognition of significant contributions and outstanding community members;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Rowan College at Burlington County, convened in public session on April 15, 2025, hereby approves the naming of the Health Sciences Nursing Labs Corridor in honor of Joseph P. Wechselberger.

This resolution affirms RCBC's gratitude for Mr. Wechselberger's generosity and his commitment to advancing education and honoring the nursing profession.




*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, April 15, 2025**, and on the Mount Holly Campus, Culinary Arts Center, Room 234, Mount Holly, New Jersey

Trustee		Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote				10	0	0			
Roll Call									
1	Kevin Brown	✓							1
2	Darvis Holley								2
3	Ramesh Jayaram								3
4	Sean Kennedy, Chair								4
5	Patricia Kolodi								5
6	Daryl Minus-Vincent								6
7	Dorion Morgan, Treasurer								7
8	Gino Pasqualone, Vice Chair		✓						8
9	Mickey Quinn						X		9
10	Jannine Veasy								10
11	Dr. Anthony C. Wright								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting


Sean Kennedy
Chairperson


Dr. Michael A. Cioce
Board Secretary



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES REGULAR MEETING
APRIL 15, 2025**

RESOLUTION #2025-105-07

**AUTHORIZING APPOINTMENT OF CLEARY, GIACOBBE, ALFIERI, JACOBS, LLC
AS SPECIAL COUNSEL TO THE BOARD FOR SPECIFIC LEGAL MATTERS
IN AN AMOUNT NOT TO EXCEED \$70,000.00.**

WHEREAS, the Board of Trustees has a need for special legal counsel to provide legal services related to a special investigation based on several complaints that have been submitted; and

WHEREAS, the College issued a Request for Qualifications/Proposals, RFP# 25-18, which was advertised and released on Monday, February 3, 2025, and opened on Thursday, February 27, 2025, at 2:00 PM, with nine (9) firms responding; and

WHEREAS, it appears that **Cleary, Giacobbe, Alfieri, Jacobs, LLC** have the experience and expertise to provide these services; and

WHEREAS, this contract will be for a period of six months and includes language that would allow them to be extended for one additional six-month term by mutual agreement; and

WHEREAS, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51) N.J.S.A. 19:44A-20.4 et seq. Chapter 271 P.L. 2005 (Adopted January 5, 2006) and P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5(1), it appears in the best interest of the College to appoint **Cleary, Giacobbe, Alfieri, Jacobs, LLC, 955 State Route 34, Suite 200, Matawan, NJ 07747**; and

WHEREAS, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51) N.J.S.A. 19:44A-20.4 et seq. Chapter 271 P.L. 2005 (Adopted January 5, 2006) and P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5(1), the Board Sub-Committee recommends the appointment of the following firm: **Cleary, Giacobbe, Alfieri, Jacobs, LLC, 955 State Route 34, Suite 200, Matawan, NJ 07747**; and

NOW THEREFORE, BE IT RESOLVED by the Trustees of the College now assembled in public session this 15th day of April 2025, that **Cleary, Giacobbe, Alfieri, Jacobs, LLC**, be appointed as the Board's Special Counsel for Specific Legal Matters from April 2025 to October 2025 and in an amount not to exceed **\$70,000.00**.



Rowan College
at
BURLINGTON COUNTY

*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Matthew Farr, Chief Operating Officer, do hereby certify that adequate funds are available in the Fiscal Year 2025 Operating Budget to pay for the contract between Rowan College at Burlington County and **Cleary, Giacobbe, Alfieri, Jacobs, LLC**.

The money necessary to fund said payment is **\$70,000.00**. The payment is subject to the availability of funds and upon approval of the payment the funds will be charged to the following budget line item appropriation:

1-10410-9706 (General Institution, Legal Fees)

Matthew Farr

Matthew Farr
Chief Operating Officer



*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, April 15, 2025**, and on the Mount Holly Campus, Culinary Arts Center, Room 234, Mount Holly, New Jersey.

Trustee		Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote				10	0	0			
Roll Call									
1	Kevin Brown	✓							1
2	Darvis Holley								2
3	Ramesh Jayaram								3
4	Sean Kennedy, Chair								4
5	Patricia Kolodi								5
6	Daryl Minus-Vincent								6
7	Dorion Morgan, Treasurer								7
8	Gino Pasqualone, Vice Chair		✓						8
9	Mickey Quinn						X		9
10	Jannine Veasy								10
11	Dr. Anthony C. Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting									


Sean Kennedy
Chairperson


Dr. Michael A. Cioce
Board Secretary



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
APRIL 15, 2025**

RESOLUTION #2025-105-08

**TO APPROVE A CONTRACT WITH VENUEDGE, INC FOR DIGITAL SCREEN
ADVERTISING SERVICES AND THE COLLEGE TO ACCEPT FUTURE REVENUE
FOR FISCAL YEAR 2026**

WHEREAS, the College has identified that digital screen advertising creates a potential revenue source without any upfront costs to the College; and

WHEREAS, the College can partner with a vendor to implement an on-campus digital screen advertising program with no new infrastructure and minimal impact on existing staffing; and

WHEREAS, the proposed Digital Screen Advertising Services are for a term of one (1) year with the option for the College to extend the services on an annual year basis based on mutual agreement and Board approval; and

WHEREAS, the College does not have a digital screen advertising service provider under contract; and

WHEREAS, the College is performing due diligence and actively negotiating with **VenuEdge, Inc.** to provide these services; and

WHEREAS, in accordance with P.L. 1982, c.189 (C.18A:64A-25.11a), the College would like to continue to negotiate an agreement with **VenuEdge, Inc.**; and

WHEREAS, that contract with such vendor has an option for a one-year renewal based on mutual agreement and Board approval; and

NOW THEREFORE, BE IT RESOLVED by the Trustees of the College now assembled in public session this 15th of April 2025, that:

1. Rowan College at Burlington County (the College) is authorized to negotiate a contract with vendors who could perform digital screen advertising services.
2. The College President is hereby authorized to take any actions necessary to finalize the terms of the Agreement and to sign, seal, execute and witness/attest the Agreement in accordance with the Rules of the Board.




*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, April 15, 2025**, and on the Mount Holly Campus, Culinary Arts Center, Room 234, Mount Holly, New Jersey.

Trustee		Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote				10	0	0			
Roll Call									
1	Kevin Brown	✓							1
2	Darvis Holley								2
3	Ramesh Jayaram								3
4	Sean Kennedy, Chair								4
5	Patricia Kolodi								5
6	Daryl Minus-Vincent								6
7	Dorion Morgan, Treasurer								7
8	Gino Pasqualone, Vice Chair		✓						8
9	Mickey Quinn						×		9
10	Jannine Veasy								10
11	Dr. Anthony C. Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting									


Sean Kennedy
Chairperson


Dr. Michael A. Cioce
Board Secretary



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
APRIL 15, 2025**

RESOLUTION #2025-105-09

**TO APPROVE AND RATIFY PERSONNEL ACTIONS FOR
ROWAN COLLEGE AT BURLINGTON COUNTY**

WHEREAS, Rowan College at Burlington County has identified the need for additions, modifications and separation of employment of certain positions; and

WHEREAS, the following were determined to meet the qualifications that best meet the needs of the college in the designated departments for the following vacancies, namely;

Dean Bligh as PT Nursing Lab Simulator at \$48.53/hour;
Terrel Campbell as PT Public Safety Officer at \$15.49/hour;
Richard King as PT Public Safety Officer at \$15.49/hour;
Stefanie Pratt as PT Public Safety Officer at \$15.49/hour;
AJ Harrison as PT Groundskeeper at \$15.49/hour;
Joy Marshall as PT EOF Advisor at \$20/hour;
Pawan Mishra as Instructor Engineering at \$50,980;
Olufemi J Ajimoko as Instructor Computing & Informatics at \$50,980;
Faith Ortega as PT HR Assistant at \$17/hour;
Dyllon Willhouse as Public Safety Officer-Investigator, Sergeant at \$45,144;
Cyndi Garcia as Accountant at \$50,000; and

WHEREAS, the following internal individuals were found to meet the qualifications that best meet the needs of the college in the designated departments, namely;

Salary Adjustments

None; and

Title Changes

Peytann Tamasi as Health Sciences Assistant at \$42,000;
Sharon Armstrong-Ockens as Test Center Manager at \$51,000;
Sean Ertler as Public Safety Officer-Investigator, Sergeant at \$45,144;
Jeffrey Nelson as Radiography Associate Degree Program Director at \$78,993;; and



WHEREAS, the following were determined to meet the qualifications that best meet the needs of the college in the designated academic areas for the following adjunct and part-time trainer listings, namely;

Adjuncts, STEM;

None; and

Adjuncts, HBSS;

Lopez, Jamie; and

Adjuncts, Nursing and Health Sciences;

Patel, Heena; Bergner, Victoria; Konig, Barbara; and

Part-Time Trainers;

None; and

EMT Trainers/EMT Aides;

None; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the full Board, the separation of employment of employees, namely;

Diane Veneziale as Assistant Professor, STEM;

Lynn Glenn as Adjunct, Nursing; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the full Board, the termination of employment of employees, namely;

None; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the Board of Trustees, to make an exception to the Tuition Reimbursement Program, namely:

None; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the Board of Trustees, the approval and ratification of the following leave of absences, namely;

Jeff Bailey, HBSS, Paid Intermittent Leave;

Laura Wojciechowicz, Finance, Paid Intermittent Leave extension;

Ruth Hawkins, WD, Paid & Intermittent Paid Leave;

Nicole Salamatin, OIR, Unpaid Leave, extension;

Christopher Niedermayer, Facilities, Unpaid Intermittent Leave;

Michael Barnhart, Facilities, Paid Leave; and



WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the Board of Trustees, the approval and ratification of eliminating certain positions from the college, namely;

None; and

WHEREAS, the Board of Trustees has the authority to appoint or modify said full time vacancies and positions and to determine issues of lawful and appropriate compensation and applicable related employee benefits for a full-time employees and/or separate said employees;

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 15th day of April 2025, hereby approves the above stated personnel actions for Rowan College at Burlington County.





*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, April 15, 2025**, and on the Mount Holly Campus, Culinary Arts Center, Room 234, Mount Holly, New Jersey.

Trustee		Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote				10	0	0			
Roll Call									
1	Kevin Brown								1
2	Darvis Holley								2
3	Ramesh Jayaram								3
4	Sean Kennedy, Chair								4
5	Patricia Kolodi								5
6	Daryl Minus-Vincent								6
7	Dorion Morgan, Treasurer	✓							7
8	Gino Pasqualone, Vice Chair		✓						8
9	Mickey Quinn						X		9
10	Jannine Veasy								10
11	Dr. Anthony C. Wright								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting


 Sean Kennedy
 Chairperson


 Dr. Michael A. Cioce
 Board Secretary



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
APRIL 15, 2025**

RESOLUTION #2025-105-10

**TO APPROVE A CONTRACT WITH BROWN AND BROWN METRO, LLC, AS THE
HEALTH INSURANCE BROKER CONSULTANT
(HEALTH BENEFITS AND PRESCRIPTION (RX) ONLY), FOR A ONE-YEAR TERM
FROM MAY 1, 2025, TO APRIL 30, 2026**

WHEREAS, the College has a need for services from a qualified health insurance broker/consultant; and

WHEREAS, this broker will be working with the College's Office of Human Resources to obtain health and prescription insurance coverage, a section 125 administrator, and other coverages to be determined; and

WHEREAS, a "Fair and Open" Request for Qualifications/Proposals, RFP# 25-10-P, was advertised and released on Tuesday, February 11, 2025, and opened on Thursday, March 13, 2025, at 2:00 PM, one (1) firm responded; and

WHEREAS, this contract is for a period of one (1) year and includes language that would allow it to be extended for one additional year by mutual agreement; and

WHEREAS, it appears that **Brown & Brown Metro, LLC** has the experience and expertise to continue to provide these services to the College; and

WHEREAS, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51) N.J.S.A. 19:44A-20.4 et seq. and P.L. 1982, c.189 N.J.S.A. 18A:64A-25.5(1), it appears in the best interest of the College to extend the contract for one (1) year with **Brown & Brown Metro, LLC**, 3330 Bargaintown Road, Suite 2, Egg Harbor Township, New Jersey, 08234; and

WHEREAS, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51) N.J.S.A. 19:44A-20.4 et seq. Chapter 271 P.L. 2005 (Adopted January 5, 2006) and P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5(1), the President recommends that a contract be renewed with the following vendor: **Brown & Brown Metro, LLC**, 3330 Bargaintown Road, Suite 2, Egg Harbor Township, New Jersey, 08234; and

NOW THEREFORE, BE IT RESOLVED by the Trustees of the College now assembled in public session this 15th day of April 2025, to approve a contract with **Brown & Brown Metro, LLC**, from May 1, 2025, through April 30, 2026.





*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, April 15, 2025**, and on the Mount Holly Campus, Culinary Arts Center, Room 234, Mount Holly, New Jersey.

Trustee		Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote				10	0	0			
Roll Call									
1	Kevin Brown								1
2	Darvis Holley								2
3	Ramesh Jayaram								3
4	Sean Kennedy, Chair								4
5	Patricia Kolodi								5
6	Daryl Minus-Vincent								6
7	Dorion Morgan, Treasurer	✓							7
8	Gino Pasqualone, Vice Chair		✓						8
9	Mickey Quinn						X		9
10	Jannine Veasy								10
11	Dr. Anthony C. Wright								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting


 Sean Kennedy
 Chairperson


 Dr. Michael A. Cioce
 Board Secretary



Rowan College
at
BURLINGTON COUNTY

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
APRIL 15, 2025**

RESOLUTION #2025-105-11

**ESTABLISHMENT OF A CAREER CERTIFICATE IN DIAGNOSTIC CARDIAC
SONOGRAPHY (SPC.DCS)**

WHEREAS, in an ongoing effort to provide students with opportunities for accessible and affordable educational pathways, Rowan College at Burlington County (RCBC) seeks to expand its certificate offerings in response to growing industry demands and workforce needs; and

WHEREAS, there is an identified need for adult cardiac sonographers in the area and a limited number of programs presently available in northern New Jersey; and

WHEREAS, applicants to the Diagnostic Cardiac Sonography career certificate program must hold an active/valid ARDMS credential; and

WHEREAS, this career certificate program will provide current sonographers with didactic, laboratory, and clinical experiences in order to become eligible to sit for the ARDMS Adult Echocardiography registry examination; and

WHEREAS, this 18-credit career certificate program is one year in length and follows a hybrid format where didactic courses are delivered in a distance learning format, laboratory courses are completed on campus, and clinical courses are completed at local healthcare facilities; and

WHEREAS, graduates of this program should be able to:

- Perform ultrasound examinations in the adult cardiac concentration
- Demonstrate effective skills while operating ultrasound equipment
- Apply professional, legal, ethical, and patient-centered considerations in outpatient and/or hospital settings
- Identify sonographic findings and communicate effectively in the healthcare environment.

NOW THEREFORE, BE IT RESOLVED by the Trustees of the College now assembled in public session this 15th day of April 2025, to approve establishment of a **Career Certificate in Diagnostic Cardiac Sonography** with implementation in Summer 2025.



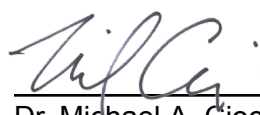
Rowan College at BURLINGTON COUNTY

*****CERTIFICATION OF THE SECRETARY*****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, April 15, 2025**, and on the Mount Holly Campus, Culinary Arts Center, Room 234, Mount Holly, New Jersey.

Trustee		Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote									
				10	0	0			
Roll Call									
1	Kevin Brown		✓						1
2	Darvis Holley								2
3	Ramesh Jayaram								3
4	Sean Kennedy, Chair								4
5	Patricia Kolodi								5
6	Daryl Minus-Vincent								6
7	Dorion Morgan, Treasurer								7
8	Gino Pasqualone, Vice Chair	✓							8
9	Mickey Quinn						×		9
10	Jannine Veasy								10
11	Dr. Anthony C. Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting									


Sean Kennedy
Chairperson


Dr. Michael A. Cioce
Board Secretary



Rowan College
at
BURLINGTON COUNTY

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
APRIL 15, 2025**

RESOLUTION #2025-105-12

**ESTABLISHMENT OF AN ASSOCIATE OF APPLIED SCIENCE DEGREE IN
SURGICAL TECHNOLOGY (AAS.STE)**

WHEREAS, in an ongoing effort to provide students with opportunities for accessible and affordable educational pathways, Rowan College at Burlington County (RCBC) seeks to expand its certificate offerings in response to growing industry demands and workforce needs; and

WHEREAS, the Associate of Applied Science degree in Surgical Technology (AAS.STE) is a joint program with Cooper Hospital University Medical Center that will prepare students to successfully develop the skills of a surgical technologist and enable them to sit for certification to become a valued employee at local healthcare institutions; and

WHEREAS, the curriculum was developed utilizing standards put forth by the Association of Surgical Technologists for curriculum development and guidelines for curriculum through CAAHEP (Commission on Accreditation of Allied Health Education Programs); and

WHEREAS, RCBC plans to seek CAAHEP accreditation for this program; and

WHEREAS, graduates of this program should be able to:

- Demonstrate the required practical and technical skills of a surgical technologist
- Identify risks in the surgical space and implement a safe working environment both individually and as a team
- Communicate effectively using appropriate anatomical, medical and technical terminology
- Demonstrate situational as well as cultural adaptability in patient care
- Evaluate legal and ethical guidelines and issues in the surgical environment and in the profession; and

WHEREAS, courses for this 67-credit degree program will be delivered in a hybrid format with virtual live or distance education used for theoretical content and hands-on instruction in the clinical setting and clinical lab that will take place at Cooper Hospital University Medical Center.

NOW THEREFORE, BE IT RESOLVED by the Trustees of the College now assembled in public session this 15th day of April 2025, to approve establishment of an Associate of Applied Science degree in Surgical Technology with implementation in Fall 2025.



Rowan College at BURLINGTON COUNTY

*****CERTIFICATION OF THE SECRETARY*****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, April 15, 2025**, and on the Mount Holly Campus, Culinary Arts Center, Room 234, Mount Holly, New Jersey.

Trustee		Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote				10	0	0			
Roll Call									
1	Kevin Brown		✓						1
2	Darvis Holley								2
3	Ramesh Jayaram								3
4	Sean Kennedy, Chair								4
5	Patricia Kolodi								5
6	Daryl Minus-Vincent								6
7	Dorion Morgan, Treasurer								7
8	Gino Pasqualone, Vice Chair	✓							8
9	Mickey Quinn						×		9
10	Jannine Veasy								10
11	Dr. Anthony C. Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting									

Sean Kennedy
Chairperson

Dr. Michael A. Cloce
Board Secretary



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
APRIL 15, 2025**

RESOLUTION #2025-105-13

**ESTABLISHMENT OF A CAREER CERTIFICATE IN CONSTRUCTION
MANAGEMENT ENTREPRENEURSHIP (SPC.CON)**

WHEREAS, in an ongoing effort to provide opportunities for accessible and affordable educational pathways, Rowan College at Burlington County has identified the need to expand its certificate offerings in response to growing industry demands and workforce needs; and

WHEREAS, the STEM Advisory Board identified skills in project management, construction techniques, safety protocols, and the business of construction, which are encompassed in the Career Certificate in Construction Management Entrepreneurship (SPC.CON), as critical knowledge for individuals seeking employment within this dynamic industry; and

WHEREAS, the SPC.CON program will be comprised of courses focusing on the application of strategies, hands-on skills, and business acumen to build a successful career in Construction Management Entrepreneurship; and

WHEREAS, graduates of this program should be able to:

- Evaluate building materials and methods for construction projects
- Demonstrate advanced knowledge of structural systems and standards
- Develop business strategies for entrepreneurial construction ventures
- Manage construction projects using effective planning and resource allocation
- Communicate construction and business concepts professionally
- Apply legal and ethical principles in construction operations; and

WHEREAS, graduates of this program will be prepared for professions including Construction Business Owner, Project Manager, Site Supervisor, Construction Consultant, Quality Manager, Sustainability Specialist; and

WHEREAS, Rowan College at Burlington County will seek alignment with relevant industry standards and collaborations to ensure the program remains cutting-edge and responsive to the demands of the construction industry; and

WHEREAS, the Construction Management Entrepreneurship career certificate provides a pathway to the Construction Management Associate of Science degree program; and

NOW, THEREFORE, BE IT RESOLVED by the Trustees of the College now assembled in public session this 15th day of April 2025, that the Certificate in Construction Management Entrepreneurship (SPC.CON) be approved for implementation in the Spring 2026 semester.




*****CERTIFICATION OF THE SECRETARY*****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, April 15, 2025**, and on the Mount Holly Campus, Culinary Arts Center, Room 234, Mount Holly, New Jersey.

Trustee		Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote				10	0	0			
Roll Call									
1	Kevin Brown		✓						1
2	Darvis Holley								2
3	Ramesh Jayaram								3
4	Sean Kennedy, Chair								4
5	Patricia Kolodi								5
6	Daryl Minus-Vincent								6
7	Dorion Morgan, Treasurer								7
8	Gino Pasqualone, Vice Chair	✓							8
9	Mickey Quinn						×		9
10	Jannine Veasy								10
11	Dr. Anthony C. Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting									


Sean Kennedy
Chairperson


Dr. Michael A. Cioce
Board Secretary



Rowan College
at
BURLINGTON COUNTY

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
APRIL 15, 2025**

RESOLUTION #2025-105-14

**RESOLUTION RECOGNIZING THE MONTH OF APRIL AS ROWAN COLLEGE AT
BURLINGTON COUNTY COMMUNITY
COLLEGE MONTH**

WHEREAS, the more than thirteen hundred community and technical colleges—public and private—in the United States have contributed enormously to the richness and accessibility of American higher education, nearly half of all undergraduate college students in the nation today are enrolled in community colleges; and

WHEREAS, by offering affordable and accessible education, community and technical colleges have expanded opportunities for students of all backgrounds—whether first-time learners, adult students, or those returning to complete their education. As community-focused institutions, they provide diverse academic programs and specialized training for over a thousand occupations; and

WHEREAS, Burlington County and its surrounding counties' communities have been served well by Rowan College at Burlington County. For more than 50 years, the college has provided education to students who may be first-generation, returning, adult learners, or first-time students. With more than 80 degree and certificate programs and a 95% success rate among graduates —measured by students transferring or securing employment within a year—RCBC has remained committed to student achievement; and

WHEREAS, Rowan College at Burlington County earned recognition from the Middle States Commission on Higher Education for its exceptional self-study report and accreditation process in June 2019; and

WHEREAS, as the first community college in New Jersey to offer the innovative 3+1 pathway program with Rowan University, RCBC has helped students save over \$36 million in tuition costs since 2017, making higher education more affordable and attainable; and

WHEREAS, local and regional business partners have found success working with Rowan College at Burlington County in delivering responsive, industry-focused, and innovative solutions to market demands. Barons Backers allows businesses to promote on campus, while training programs open up opportunities for well-equipped students to upskill their workforce; and

WHEREAS, students looking to explore their interests, advance in the workplace, and gain new skills may, through a variety of courses in the Continuing Education program,



WHEREAS, Rowan College at Burlington College has consistently ranked among the top and most affordable community colleges at both the state and national levels, reinforcing its reputation for excellent accessibility; and

WHEREAS, in recognition of the vital role community and technical colleges play in our nation's education system, Congress authorized and requested President Ronald Reagan to issue Proclamation 5418 in 1985, officially designating April as National Community College Month.

NOW, THEREFORE, BE IT RESOLVED, we, the Rowan College of Burlington County Board of Trustees, proudly recognize the month of April as **Rowan College at Burlington County Month** in celebration of RCBC's continued dedication to student success, workforce development, and educational excellence.




*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, April 15, 2025**, and on the Mount Holly Campus, Culinary Arts Center, Room 234, Mount Holly, New Jersey.

Trustee		Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote				10	0	0			
Roll Call									
1	Kevin Brown		✓						1
2	Darvis Holley								2
3	Ramesh Jayaram								3
4	Sean Kennedy, Chair								4
5	Patricia Kolodi								5
6	Daryl Minus-Vincent								6
7	Dorion Morgan, Treasurer								7
8	Gino Pasqualone, Vice Chair	✓							8
9	Mickey Quinn						X		9
10	Jannine Veasy								10
11	Dr. Anthony C. Wright								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting


 Sean Kennedy
 Chairperson


 Dr. Michael A. Cloce
 Board Secretary



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
APRIL 15, 2025**

RESOLUTION #2025-105-15

**APPROVAL OF PRESIDENT'S RECOMMENDATION TO REAPPOINT
NON-TENURED INSTRUCTORS**

WHEREAS, the Provost reviewed the performance evaluation of certain non-tenured Instructors who are eligible for reappointment to the next Academic Year, 2025-2026, in light of all appropriate institutional needs, policies, criteria and requirements; and

WHEREAS, the Provost, in the exercise of his best professional judgment, has determined that the reappointment of certain non-tenured Instructors would effectively serve the mission and goals of the College and is consistent with all appropriate institutional needs, policies, criteria and requirements governing reappointment of non-tenured Instructors; and

WHEREAS, the Provost made the recommendation to the President of Rowan College at Burlington County (hereinafter referred to as President) to reappoint certain non-tenured Instructors; and,

WHEREAS, the Board of Trustees of Rowan College at Burlington County (hereinafter referred to as Board of Trustees) has received a recommendation from the President to reappoint certain non-tenured Instructors;

NOW THEREFORE, be it resolved that the Board of Trustees, now assembled in public session this 15th day of April 2025, hereby accepts the recommendation of the President to reappoint certain non-tenured Instructors; and

BE IT FURTHER RESOLVED, that the Board of Trustees approve the reappointment of the following named non-tenured Instructors (Supplement A):

SUPPLEMENT A

**APPROVAL OF PRESIDENT’S RECOMMENDATION TO REAPPOINT
NON-TENURED INSTRUCTORS**

Anderson, Amy	Instructor
Correll, Maryann	Instructor
Guendouzi, Wassila	Instructor
Johnson, Matthew	Instructor
La Rocca, Kelly	Instructor
Lemanowicz, Liliana	Instructor
Melsi, Amy	Instructor
Mirza, Qurat-UI-Ann	Instructor
Park, Minnie	Instructor
Pino, Angela	Instructor
Rivera, Kelly A.	Instructor
Summerfeld, Valerie	Instructor
Summers, Daniel	Instructor





*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, April 15, 2025**, and on the Mount Holly Campus, Culinary Arts Center, Room 234, Mount Holly, New Jersey.

Trustee		Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote				10	0	0			
Roll Call									
1	Kevin Brown		✓						1
2	Darvis Holley								2
3	Ramesh Jayaram								3
4	Sean Kennedy, Chair								4
5	Patricia Kolodi								5
6	Daryl Minus-Vincent								6
7	Dorion Morgan, Treasurer								7
8	Gino Pasqualone, Vice Chair	✓							8
9	Mickey Quinn						×		9
10	Jannine Veasy								10
11	Dr. Anthony C. Wright								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting


 Sean Kennedy
 Chairperson


 Dr. Michael A. Cioce
 Board Secretary



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
APRIL 15, 2025**

RESOLUTION #2025-105-16

**APPROVAL OF PRESIDENT'S RECOMMENDATION TO REAFFIRM TENURE AND
CONTINUE THE APPOINTMENTS OF CERTAIN TENURED FACULTY HOLDING
ACADEMIC RANK**

WHEREAS, the Provost of Rowan College at Burlington County has reviewed the performance evaluation of certain tenured faculty holding academic rank for reaffirmation of tenure and continued appointment to the next Academic Year, 2025-2026, in light of all appropriate institutional needs, policies, criteria and requirements; and

WHEREAS, the Provost, in the exercise of his best professional judgment, has determined that the reaffirmation of tenure and continued appointment of certain tenured faculty holding academic rank would effectively serve the mission and goals of the College and is consistent with all appropriate institutional needs, policies, criteria and requirements governing reaffirmation of tenure and continued appointment of tenured faculty holding academic rank; and

WHEREAS, the Provost made the recommendation to the President of Rowan College at Burlington County (hereinafter referred to as President) to reaffirm tenure and continue the appointments of certain tenured faculty holding academic rank; and

WHEREAS, the Board of Trustees of Rowan College at Burlington County (hereinafter referred to as Board of Trustees) has received a recommendation from the President to reaffirm tenure and continue the appointments of certain tenured faculty holding academic rank;

NOW THEREFORE, be it resolved that the Board of Trustees assembled in public session this 15th day of April 2025, hereby accepts the recommendation of the President to reaffirm tenure and continue the appointments of certain tenured faculty holding academic rank; and

BE IT FURTHER RESOLVED, that the Board of Trustees approves the reappointment of the following named tenured faculty holding academic rank (Supplement B):

SUPPLEMENT B

APPROVAL OF PRESIDENT'S RECOMMENDATION TO REAFFIRM TENURE AND CONTINUE THE APPOINTMENTS OF CERTAIN TENURED FACULTY HOLDING ACADEMIC RANK

Abdul-Jabbaar, Malik	Assistant Professor
Bailey, Jeffrey H.	Assistant Professor
Baldt, Erika E.	Professor
Brady, Renita	Assistant Professor
Brendle, Elizabeth J.	Assistant Professor
Burrell, Tina D.	Assistant Professor
Caranci, Frank A.	Assistant Professor
Chapman, Brandon	Assistant Professor
Ciccanti, Amber Lee	Associate Professor
Cooper, Christopher	Assistant Professor
D'Alterio, Jianene Marie	Assistant Professor
Francis-Denton, Corvena N.	Associate Professor
Gazzara, Christopher T.	Associate Professor
Gicking-Aspden, Jessica L.	Assistant Professor
Harkins, Michelle N.	Associate Professor
Huttner, Walter B.	Assistant Professor
Jayatilleke, Mala Padmini	Assistant Professor
Judge, James R.	Assistant Professor
Kerwick, John Joseph	Assistant Professor
Koszyk, Linda	Assistant Professor
Lavertu, Elizabeth C.	Professor
Mailhiot, Brooke Melissa	Assistant Professor
Mariano, Kenneth V.	Assistant Professor
Meadows, Laurie Shannon	Assistant Professor
Mihalik, Priti B.	Instructor
Millward, Allison R.	Assistant Professor
Muyesser, Meral	Professor
Osmond, Erica R.	Professor
Papazis, Elias	Instructor
Parker, Lisa	Assistant Professor
Rienzi, Jennifer K.	Assistant Professor
Rizzo, Joseph Charles	Assistant Professor
Ruocco, Tiffany J.	Associate Professor
Sherlock, Terrence	Assistant Professor
Simber, Christopher W.	Assistant Professor
Stewart, Laura	Assistant Professor
Stubee, Myriah	Assistant Professor
Tokazewski, Anne M. S.	Assistant Professor



Ward, Alexander	Assistant Professor
Warner, Paul C.	Assistant Professor
Weisbrod, Jonathan	Associate Professor
Wend, William Patrick	Assistant Professor
Whitfield, William J.	Assistant Professor
Yanuzzi, Gina	Assistant Professor
Zamkotowicz, Marc David	Assistant Professor
Zimnes, Faith L.	Assistant Professor




*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, April 15, 2025**, and on the Mount Holly Campus, Culinary Arts Center, Room 234, Mount Holly, New Jersey.

Trustee		Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote				10	0	0			
Roll Call									
1	Kevin Brown		✓						1
2	Darvis Holley								2
3	Ramesh Jayaram								3
4	Sean Kennedy, Chair								4
5	Patricia Kolodi								5
6	Daryl Minus-Vincent								6
7	Dorion Morgan, Treasurer								7
8	Gino Pasqualone, Vice Chair	✓							8
9	Mickey Quinn						X		9
10	Jannine Veasy								10
11	Dr. Anthony C. Wright								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting


 Sean Kennedy
 Chairperson


 Dr. Michael A. Cioce
 Board Secretary