

ROWAN COLLEGE AT BURLINGTON COUNTY

**BOARD OF TRUSTEES
REGULAR PUBLIC MEETING**

Tues., September 17, 2024

**Host: Mount Laurel Campus, Student Success Center
Executive Conference Room 138
900 College Circle
Mount Laurel, New Jersey**

MINUTES

CALL TO ORDER

Board of Trustees Chair Dr. Anthony Wright welcomed everyone in attendance and called the meeting to order at 5:32PM.

FLAG SALUTE

The meeting was opened with the Flag Salute by all in attendance.

ROLL CALL

Board Present: Mr. Justin Braz, Mr. Kevin Brown, Ms. Lorrain Hatcher, Dr. James Kerfoot, Dr. Daryl Minus-Vincent (virtual), Mr. Dorion Morgan (virtual), Mr. Gino Pasqualone, Ms. Regina Reed, Dr. Anthony C. Wright

Board Absent: Mr. Mickey Quinn, Ms. Rahaf Alsharif (Alumni Trustee)

RCBC Present: Dr. Michael A. Cioce (President and Board Secretary), Mr. Matthew Farr, Ms. Amanda Hartman, Dr. Martin Hoffman, Mr. Kevin Kerfoot, Mr. David Quinnan, Dr. Anita Rudman, Ms. Michelle Russell, Ms. Carol Shapcott, Dr. David Spang, Mr. William Whitfield (virtual), Ms. Kelly Grant (Board Solicitor), Ms. Jeanne Paulsen, Ms. Ashley Pezzolla, Ms. Colleen Snyder, Mr. Greg Volpe, Ms. Leidalis Cardona (Board Recorder)

RCBC Special Guest: Emmanuel Amarh, Jaylin Golar

PUBLIC ANNOUNCEMENT

Ms. Jeanne Paulsen read the following statement: “In compliance with the Open Public Meetings Act, the Board passed a resolution on November 15, 2022, setting forth the date, time, and location of the regular meetings of the Board of Trustees, which resolution was, within seven days of passage, posted on the College Website, sent to The Burlington County Times, The Courier Post, The Trenton Times, and the Burlington County Clerk. Subsequent Notice as to the location change for this meeting was posted on the

Rowan College at Burlington County Board of Trustees

September 17, 2024

Public Meeting Minutes

Page 2 of 9

College Website, sent to The Burlington County Times, The Courier Post, The Trenton Times, and the Burlington County Clerk on January 27, 2023.

MINUTES

Chair Wright asked for a motion to approve of the public minutes of the Regular Board Meeting on August 20, 2024, as submitted. With a motion by Trustee Dr. James Kerfoot and a second by Trustee Ms. Regina Reed, the minutes were approved as written with all in favor and none opposed. There were no questions.

REPORTS

1) **President's Report:**

Student Spotlight

- Princeton University's Transfer Scholar's Initiative is an eight-week summer program that prepares community college students for transfer to selective universities such as Princeton. It includes two credit courses for free.
- Emmanuel Amarh, is a peer mentor on campus, who left the experience inspired to apply to more selective universities such as Princeton and NYU.
- Jaylin Golar is a second year RCBC student who stated that the program inspired her to venture out and explore out of state schools.
- RCBC had seven participants (eight were accepted) in RCBC's first time participating in the program.

Annual Report

- In recent years, we've used some creative methods for our annual report—jigsaw puzzles, tarot cards, and audio cassettes, to name a few.
- This year has the potential to become a lasting part of our campus culture – it takes the form of gratitude boxes and cards. The boxes have been installed throughout campus, and the cards tell the stories of students, faculty, and staff from the college's 2023-2024 academic year.
- The stories are expressed in forms of gratitude with room on the back for members of the community to write their personal thanks and send them back or pin them to a bulletin board.
- We're launching at tonight's board meeting because 1) I need to present it to the board and 2) Saturday is World Gratitude Day
- Expressing gratitude is important for our mental and physical health, relationships, and overall well-being. And it just feels good to give and receive thanks.
- The online report with additional statistical information is available [here](#).

Bold New rcbc.edu

- The college website is a critical marketing and communications tool used by nearly 2,000 people every day.
- Our bold new site launched on September 5 with goals of improving the user experience, promoting several timely campaigns for different areas of the college simultaneously, featuring more functional calendar displays, and better integrating with the curriculum and digital catalog.
- You'll also notice some brighter colors, fonts, videos, and themes. The marketing department unveiled secondary colors (crafted by Graphic Designer and Photographer Amanda Hartman) to support the college's main red, gray, and black colors, which add a new vibrancy to our campus.

- The new look, dubbed BOLD in honor of our Bright, Optimistic, Loyal, and Determined students, is part of a larger campaign that will be a cornerstone of our strategic planning efforts, which I'll discuss on Friday. Marketing Director Carol Shapcott led an initiative this summer to recruit student ambassadors who embody this spirit and enliven the website and collateral throughout campus.
- Kudos to the Strategic Marketing and Communications team, especially Creative Content Specialist Jay Varga, for crafting a masterpiece in record time.

Swinging start to the semester

- We celebrated the semester's start with a welcome back barbeque for students on August 21, two days before fall classes started on August 23 with nearly 300 students who got their first taste of our new cafe, Barry's Bites.
- Academics held their welcome back for faculty earlier that day.
- After months of planning, Barons Pass went live yesterday. All staff and students must use their IDs to enter campus buildings. The public may enter through the front of the Student Success Center.
- Our collegewide gathering will be Friday, Sept. 20. The program starts at 9 am, with breakfast at 8:30.

Apple service at community colleges

- I was honored to be among 15 community college presidents invited by Apple to tour their headquarters and brainstorm ways to innovate technology and customer service in higher education last month.
- I had a follow-up conversation last week and expect to engage the cabinet this fall to explore whether we can leverage Apple's technology and customer service to improve student service at RCBC.

Baron Spotlight

- Here are [SEVEN fun things for students to do](#) at RCBC.
- Lockheed Martin grant gives [RCBC student veterans a chance](#) to chart their future.
- RCBC Fashion Design program adds [3D pattern-making software](#) to their curriculum.

Upcoming Events

<https://rcbc.edu/events>

- Sept. 19 RCBC Giving Day All day
- Sept. 20 Collegewide Gathering 9 am
- Sept. 27 Citizenship Ceremony 10 am
- Sep. 29 Bolt for Becky. 7:30 am
- Oct. 15 Job & Internship Fair. 9 am - 3:30 pm

- Oct. 15 Board of Trustees meeting. Mount Holly. 5:30 pm
- Oct. 15 Mount Holly Arts Campus Exploration Night 5:30 pm

Foundation Report

1st ever RCBC Foundation Giving Day - on Mt. Laurel Campus

- September 19th, join Foundation Trustees from 10:00 am - 2:00 pm in helping to reach our Giving Day goals!!
 - Event will take place on Mt. Laurel campus, SSC hub.
- If interested in helping staff a table please let Gina know and we can include you in the events that day. A great way to raise much needed emergency aid and engage with the campus community!!!
- There will be giveaways, and free pretzels!
- Goal is \$10,000. Gifts of all sizes will be celebrated!
 - [Give NOW!](#)

2. Board Reports

- A. **Finance/Facilities Committee:** President Michael Cioce reported in Committee Chair Dorion Morgan's absence. The Finance/Facilities Committee met on Tues., September 10, 2024, at 4:30PM, and the Committee discussed various finance and facilities matters.

President Cioce proceeded with a review of Tabs 1 through 4 for the Board's consideration:

Finance/Facilities Committee Action (Resolution(s) for Approval)

- Tab #1:** Resolution #2024-261-01, A Resolution to approve and ratify requested business-related travel.
- Tab #2:** Resolution #2024-261-02, A Resolution to approve and ratify certain agreements and contracts.
- Tab #3:** Resolution #2024-261-03, A Resolution to award a one (1) year contract with the option to renew for 48 additional months (5 years in total) to **Genuine Food Lab, LLC**, for the management and operations of food services at the College from August 1, 2024, to July 31, 2025, with year one (1) costs not to exceed **\$105,000.00**.
- Tab #4:** Resolution #2024-261-04, A Resolution Authorizing participation in the **E&I Cooperative Services, Inc.** to utilize for various purchasing needs of the College

Chair Wright invited questions on the resolutions. There were none. The Chair requested a motion to move Tabs 1 through 4, as recommended by the Finance/Facilities Committee. With a motion by Trustee Lorraine Hatcher and a second by Trustee Gino Pasqualone, the Board approved Resolutions 1 through 4 with all in favor and none opposed.

This concluded the Finance/Facilities Committee Report.



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
SEPTEMBER 17, 2024**

RESOLUTION #2024-261-01

TO APPROVE REQUESTED BUSINESS-RELATED TRAVEL

FOR APPROVAL

1) Grant-Funded Travel

Lisa Steinberg, Fashion Design / STEM, International Textile & Apparel Association 2024 Annual Conference, Long Beach, CA, November 20, 2024 to November 23, 2024, with an approximate cost of **\$2,363.50**.

Dr. Edem Tetteh, Dean of STEM, 2024 The Association of Technology, Management, & Applied Engineering (ATMAE) Annual Conference, Las Vegas, NV, October 27, 2024 to October 31, 2024, with an approximate cost of **\$1,646.00**.

Courtney Dyott, Dir. of Diagnostic Medical Sonography, Health Sciences, 48th Annual Greenbaum-Kremkau Advanced Ultrasound Seminar for OB/GYN, Lake Buena Vista, FL, February 12, 2025 to February 15, 2025, with an approximate cost of **\$2,436.33**.

2) Operational

Lisa Pendarvis, Grants Specialist, Conference for Community College Professionals, Baltimore, MD, October 16, 2024 to October 17, 2024, with an approximate travel expense amount of **\$1,347.50**.

Amy Anderson, Nursing Instructor, Health Sciences, Laerdal Simulation User (SUN) Conference, Las Vegas, NV, October 28, 2024 to October 31, 2024, with an approximate travel expense amount of **\$1,949.50**.

FOR REIMBURSEMENT


None.




*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, September 17, 2024**, and on the Mount Laurel Campus, Student Success Center, Room 138, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote			9	0	0			
Roll Call								
1 Justin Braz								1
2 Kevin Brown								2
3 Lorraine Hatcher	√							3
4 James Kerfoot, Vice Chair								4
5 Daryl Minus-Vincent								5
6 Dorion Morgan								6
7 Gino Pasqualone		√						7
8 Mickey Quinn						x		8
9 Regina Reed								9
10 Vacant								10
11 Anthony C. Wright, Chair								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								


 Dr. Anthony C. Wright
 Chairperson


 Dr. Michael A. Cioce
 Board Secretary



Rowan College at BURLINGTON COUNTY

BOARD OF TRUSTEES MEETING SEPTEMBER 17, 2024

RESOLUTION #2024-261-02

TO APPROVE AND RATIFY CERTAIN AGREEMENTS AND CONTRACTS

Enrollment Management & Student Success

1. To approve a professional services agreement with **Title IX Solutions** for consulting and investigation resources to cover services or Hearing Officers & Title IX Advisors, for a two-year term, in an amount not to exceed **\$25,000.00**. (*Lowest bid*)
2. To approve a contract for professional services with **Endeavor Parent LLC**, to provide a keynote speaker for the College's Veterans' Conference on November 8, 2024, in the amount of **\$17,400.00**. (*Veterans Grant Funded*)
3. To approve a Collaboration Agreement between the **Food Bank of South Jersey** and the RCBC Food Pantry to provide technical assistance and support outlined in the agreement, at no cost to the College.

Information Technology (OIT)

4. To approve a software license contract with **Software House International (SHI)** for the Cisco Umbrella for a three-year term, October 12, 2024, through October 11, 2027, in the amount of **\$12,035.70** to be paid annually, with a total amount of **\$36,107.10** for the three-year term. (*State Contract #M0003 and locked-in pricing for 3 yr contract*)

Library

5. To approve a blanket subscription with **John Hopkins University Press** for the database Project Muse Premium subscription, in the amount of **\$13,951.84**.
6. To approve a subscription with **EBSCO Industries**, for various online journals for the College Library, for a one-year term, January 1, 2025, through December 31, 2025, in the amount of **\$11,005.17**. (*Lowest quote. Due diligence performed in FY2024*)
7. To approve an online subscription with **OVID Technologies, Inc.**, for the accessibility of three journal subscriptions to meet the Nursing Program's accreditation requirements, for a one-year term, December 31, 2024, through December 31, 2025, in the amount of **\$5,637.00**. (*Lowest bid*)

Workforce Development

8. To purchase a license agreement with **Voxy EnGen, PBC.**, for a mobile ESL learning platform for the College's Occupational Healthcare training and GED attainment program for students from September 25, 2024, through December 31, 2025, in the amount of **\$6,600.00**. (*PACE Grant Funded, lowest bid*)

Human Resources

9. To approve an annual software license agreement with **Software Techniques, Inc.** for Breeze 360 Lite software for a one-year term, starting October 22, 2024, to October 21, 2025, not to exceed the amount of **\$6,400.00**. (*Lowest bid chosen in FY2024*)

Academics

10. To approve an affiliation agreement with **South Jersey Radiology Associates, P.A.**, for clinical training and instructional purposes in connection with the Radiography, CT and MRI Program provided by the College.
11. To approve a clinical affiliation site agreement with **Northbrook Behavioral Health Hospital** for clinical training and instructional purposes for the college's Nursing Program, for a one-year term, November 1, 2024, through October 31, 2025.

Facilities / Auxiliary

12. To approve a contract with **AWT Environmental**, for the removal and remediation of an underground storage tank at the Pemberton campus, in the amount of **\$38,530.00**. (*Per N.J.S.A. 18A:64A-25.5(1) professional services*)

FOR RATIFICATION:

Facilities / Auxiliary


13. To ratify a professional environmental services contract with **French & Parrello Associates** for professional environmental services related to the closure and reporting of the underground storage tank, on the Pemberton campus in the amount of **\$16,400.00** (*Per N.J.S.A. 18A:64A-25.5(1) this is an advertising exception, professional services*)


*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, September 17, 2024**, and on the Mount Laurel Campus, Student Success Center, Room 138, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt
Voice Vote			9	0	0		
Roll Call							
1 Justin Braz							1
2 Kevin Brown							2
3 Lorraine Hatcher	√						3
4 James Kerfoot, Vice Chair							4
5 Daryl Minus-Vincent							5
6 Dorion Morgan							6
7 Gino Pasqualone		√					7
8 Mickey Quinn						x	8
9 Regina Reed							9
10 Vacant							10
11 Anthony C. Wright, Chair							11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting


Dr. Anthony C. Wright
Chairperson


Dr. Michael A. Cioce
Board Secretary



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
SEPTEMBER 17, 2024**

RESOLUTION #2024-261-03

TO AWARD A ONE (1) YEAR CONTRACT WITH THE OPTION TO RENEW FOR 48 ADDITIONAL MONTHS (5 YEARS IN TOTAL) TO GENUINE FOOD LAB, LLC FOR THE MANAGEMENT AND OPERATIONS OF FOOD SERVICES AT THE COLLEGE FROM AUGUST 1, 2024, TO JULY 31, 2025, WITH YEAR ONE (1) COSTS NOT TO EXCEED \$105,000.00.

WHEREAS, the College has a need to provide consistent food services to the college community; and

WHEREAS, a Request for Proposals was advertised on Tuesday, April 23, 2024, and proposals were due on Thursday, May 16, 2024, and there was one (1) firm that responded; and

WHEREAS, our current contract for food services expired on May 15, 2024; and

WHEREAS, it has been determined that **Genuine Food Lab, LLC** has the experience and expertise to continue to provide these services; and

WHEREAS, in accordance with P.L. 1982 c.189 (C.18A:64A-25.5.a (7) & C.18A:64A-25.28.h), it appears in the best interest of the College to award a one (1) year contract with the option to renew for 48 additional months to **Genuine Food Lab, LLC**, 228 Park Avenue S, New York, New York, 10003-1502; and

WHEREAS, in accordance with P.L. 1982 c.189 (C.18A:64A-25.5.a (7) & C.18A:64A-25.28.h), the President recommends the award of this one (1) year contract with the option to renew for 48 additional months to the following vendor(s): **Genuine Food Lab, LLC**, 228 Park Avenue S, New York, New York, 10003-1502; and

NOW, THEREFORE, BE IT RESOLVED, by the Trustees of the College now assembled in public session this 17th day of September 2024, that a one (1) year contract with an option to renew for additional months (5 years in total) be awarded to **Genuine Food Lab, LLC** for the period of August 1, 2024, to July 31, 2025, with year one (1) costs not to exceed **\$105,000.00**.



*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Kevin Kerfoot, Chief Financial Officer, do hereby certify that adequate funds are available in the Operational Budget funds to pay for the contract between Rowan College at Burlington County and **Genuine Food Lab, LLC**.

The money necessary to fund said contract is **\$105,000.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line-item appropriations:

2-83111-9701 (Auxiliary: Food Service / Contracted Services)
2-83111-9815 (Auxiliary: Food Service / Purpose Equipment)


A handwritten signature in black ink, appearing to read "K. Kerfoot", written over a horizontal line.


Kevin Kerfoot
Chief Financial Officer

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, September 17, 2024**, and on the Mount Laurel Campus, Student Success Center, Room 138, Mount Laurel, New Jersey

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Voice Vote			9	0	0			
Roll Call								
1 Justin Braz								1
2 Kevin Brown								2
3 Lorraine Hatcher	√							3
4 James Kerfoot, Vice Chair								4
5 Daryl Minus-Vincent								5
6 Dorion Morgan								6
7 Gino Pasqualone		√						7
8 Mickey Quinn						x		8
9 Regina Reed								9
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Dr. Anthony C. Wright
Chairperson


Dr. Michael A. Cioce
Board Secretary



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
SEPTEMBER 17, 2024**

RESOLUTION #2024-261-04

**AUTHORIZING PARTICIPATION IN THE E&I COOPERATIVE SERVICES, INC. TO
UTILIZE FOR VARIOUS PURCHASING NEEDS OF THE COLLEGE**

WHEREAS, the College desires to become a member of **E&I Cooperative Services, Inc.** purchasing cooperative, for the purpose of utilizing the purchasing power of the cooperative's various contracts; and

WHEREAS, the cooperative will be facilitated by **E&I Cooperative Services, Inc.** which was formed to provide an instrument for educational institutions to combine purchasing power and realize savings to benefit the participating institutions; and

WHEREAS, the New Jersey County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., authorizes two or more colleges to enter into a joint purchasing agreement pursuant to N.J.S.A. 18A:64-25.10; and

WHEREAS, the College intends to continue participation in the Cooperative with the goal of improving efficiency through the use of a shared system; and


WHEREAS, the College anticipates realizing material savings as compared to the cost of the individual based bids;


NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 17th day of September 2024, that the Board hereby authorizes and directs the appropriate officials of the College to participate in the **E&I Cooperative Services, Inc.** pricing purchasing cooperative.

*******CERTIFICATION OF THE SECRETARY*******

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6 Dorion Morgan								6
7 Gino Pasqualone		√						7
8 Mickey Quinn						x		8
9 Regina Reed								9
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11 Anthony C. Wright, Chair								11
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Dr. Anthony C. Wright
Chairperson


Dr. Michael A. Cioce
Board Secretary

B. Personnel Committee: Committee Chair Kevin Brown reported:

Committee Chair Kevin Brown announced that the Personnel Committee met in person on Wed., September 11, 2024, at 4:00PM, and the Committee discussed various personnel matters.

This concluded the Personnel Committee Report and Committee Chair Brown proceeded with a review of Tab 3 for the Board's consideration:

Personnel Committee Action (Resolution(s) for Approval)

Tab #5: Resolution #2024-261-05, A Resolution approving personnel actions for Rowan College at Burlington County.

Chair Wright requested a motion to move Tab 5, as recommended by the Personnel Committee. With a motion by Trustee Justin Braz, and a second by Trustee Regina Reed, the Board approved Resolution 5 with all in favor and none opposed.

There were no questions and this concluded the Personnel Committee report.



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
SEPTEMBER 17, 2024**

RESOLUTION #2024-261-05

**TO APPROVE PERSONNEL ACTIONS FOR
ROWAN COLLEGE AT BURLINGTON COUNTY**

WHEREAS, Rowan College at Burlington County has identified the need for additions, modifications and separation of employment of certain positions; and

WHEREAS, the following were determined to meet the qualifications that best meet the needs of the college in the designated departments for the following vacancies, namely;

Kelly Sheehan as PT Student Services Associate at \$18/hour;
Steven Matthews as PT Custodian at \$15.13/hour;
Dylan Kleiner as PT Custodian at \$15.13/hour;
Kirtrese Mappy as PT Public Safety Officer at \$15.13/hour;
Anastasia Rizzo-Wittlin as PT Public Safety Officer at \$15.13/hour;
George Kristian as PT Information Specialist at \$20/hour;
Ida Olitsky as PT Information Specialist at \$20/hour;
Jake Marrazzo as Rowan Relations Specialist at \$43,000;
Gabrielle Marcucci, Student Services Generalist, EMSS, \$43,000;
Christopher Bound as ABE Instructor at \$48,500 (The FY 2025 WIOA Title II Grant will expire June 30th 2025);
Amy Attanasio as PT Continuing Education Assistant, WD, \$20/hour;
Joseph Tripodi as Director of Advising & Retention at \$77,000; and

WHEREAS, the following internal individuals were found to meet the qualifications that best meet the needs of the college in the designated departments, namely;

Salary Adjustments

None

Title Changes

Danny Hill as Public Safety Officer III, Patrol Sgt at no salary change;
Debra Krouse as PT Embedded Success Coach at \$19/hour;
Gregory Taylor as Student Services Generalist at \$43,000; and

WHEREAS, the following were determined to meet the qualifications that best meet the needs of the college in the designated academic areas for the following adjunct and part-time trainer listings, namely;



Adjuncts, STEM;

Escajadillo-Munoa, Jose; Reme, Mark; Ostrovsky, Olga; Bentsen, John; Kane, Andrew; Garwood, Marina; Barnes, Karen; Magnitsky, Sergey; and

Adjuncts, Liberal Arts;

Nolan, Emily; Longo, Giana; and

Adjuncts, Nursing and Health Sciences;

McClain, Victoria; Anuszkiewicz, Mandy; Kuntz, Samantha; and

Part-Time Trainers;

None; and

EMT Trainers/EMT Aides;

None; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the full Board, the separation of employment of employees, namely;

Gina Wilson as Student Services Generalist, EMSS; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the full Board, the termination of employment of employees, namely;

None; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the Board of Trustees, to make an exception to the Tuition Reimbursement Program, namely:

None; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the Board of Trustees, the approval and ratification of the following leave of absences, namely;

Chris Neidermayer, Facilities, Intermittent Paid & Unpaid Leave;
Maria DeIPo, EMSS, Unpaid Leave;
Susan Scully, Health Sciences, Intermittent Paid Leave;
Sara Lepore, Facilities, Paid Leave;
Esteban Talento, Facilities, Paid Leave;
Brandon Chapman, HBSS, Intermittent Paid Leave;
Pamela Evans, Health Sciences, Paid & Unpaid Leave;
Diane Veneziale, STEM, Paid Leave; and



WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the Board of Trustees, the approval and ratification of eliminating certain positions from the college, namely;

None; and

WHEREAS, the Board of Trustees has the authority to appoint or modify said full time vacancies and positions and to determine issues of lawful and appropriate compensation and applicable related employee benefits for a full-time employees and/or separate said employees;

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 17th day of September 2024, hereby approves the above stated personnel actions for Rowan College at Burlington County.




*******CERTIFICATION OF THE SECRETARY*******


IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, September 17, 2024**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt
Voice Vote			9	0	0		
Roll Call							
1 Justin Braz	√						1
2 Kevin Brown							2
3 Lorraine Hatcher							3
4 James Kerfoot, Vice Chair							4
5 Daryl Minus-Vincent							5
6 Dorion Morgan							6
7 Gino Pasqualone							7
8 Mickey Quinn						x	8
9 Regina Reed		√					9
10 Vacant							10
11 Anthony C. Wright, Chair							11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting



 Dr. Anthony C. Wright
 Chairperson



 Dr. Michael A. Cloce
 Board Secretary

- C. **Academic Committee:** Dr. James Kerfoot reported that the Academic Committee met on Tuesday, September 10, 2024 at 3:30PM. Dr. David Spang provided academic and enrollment management and student success updates at the meeting.

This concluded the Academic Committee Report.

There were no questions and this concluded the Academic Committee Report.

COMMENTS FROM THE PUBLIC

Chair Wright invited comments from the public.

Dr. Jonathan Weisbrod shared his gratitude and relayed the gratitude of his students to the Board for enabling them to be able to attend Mathfest, the national Conference of the Mathematical Association of America.

For the record, there were no questions submitted in advance to the President by e-mail or by phone.

COMMENTS FROM THE BOARD

Chair Wright invited comments from the Board. There were none.

OTHER BUSINESS

No other business.

ADJOURNMENT OF PUBLIC SESSION

Chair Wright called for a motion to adjourn the Public Session. There is no need for an Executive Session. With no further business, Trustee Gino Pasqualone made the motion, second by Trustee Regina Reed, and by a unanimous vote in favor the Board of Trustees' Meeting adjourned at 6:04PM

Respectfully submitted,

Dr. Michael A. Cioce
Board Secretary

MAC:lc