

ROWAN COLLEGE AT BURLINGTON COUNTY

**BOARD OF TRUSTEES
REGULAR PUBLIC MEETING**

Tues., October 19, 2021

**Host: Mount Laurel Campus, Laurel Hall
Conference Room 320 (third floor)
900 College Circle
Mount Laurel, New Jersey**

MINUTES

CALL TO ORDER

Board of Trustees Chair George Nyikita welcomed everyone in attendance and called the meeting to order at 5:35PM.

FLAG SALUTE

The meeting was opened with the Flag Salute by all in attendance.

ROLL CALL

Board Present: Mr. James Anderson, Mr. Kevin Brown, Dr. James Kerfoot, Mr. Raymond Marini, Mr. Dorion Morgan, Mr. George Nyikita, Mr. Gino Pasqualone, Mr. Mickey Quinn, Ms. Robin Walton, Dr. Anthony Wright, Ms. Rebekah Feinberg (Alumni Trustee)

Board Absent: Ms. Jamie Martin

RCBC Present: Dr. Michael A. Cioce (President and Board Secretary), Dr. Cathy Briggs, Mr. Matthew Farr, Mr. Michael Henry, Dr. Martin Hoffman, Mr. Mark Meara, Dr. Karen Montalto, Ms. Anna Payanzo Cotton, Ms. Julie Ritter, Ms. Michelle Russell, Ms. Samantha Russell, Dr. David Spang, Ms. Chelsea Stoltz, Dr. Edem Tetteh, Dr. Donna Vandergrift, Mr. Greg Volpe, Mr. Jonathan Weisbrod, Mr. William Whitfield, Mr. Robert Wright (Board Solicitor) and Ms. Lynne Marie Devericks (Board Recorder)

PUBLIC ANNOUNCEMENT

Ms. Lynne Marie Devericks read the following statement: "In compliance with the Open Public Meetings Act, the Board passed a resolution on November 17, 2020, which was amended by a public notice released on July 29, 2021, setting forth the date, time, and location of regular meetings of the Board of Trustees, which resolution was, within seven days of passage, posted on

the College Website, sent to *The Burlington County Times*, *The Courier-Post*, *The Trenton Times*, and the Burlington County Clerk.”

MINUTES

Chair George Nyikita requested a motion to approve the minutes of the Regular Board Meeting on September 21, 2021, as submitted. The motion was made by Trustee Gino Pasqualone, with a second by Trustee Jim Anderson, and a unanimous vote in favor. There were no questions or comments and the minutes were approved as written.

REPORTS

1. President’s Report:

- The President’s Report was presented in written form to the Board, which included news and events from September 22, 2021 to October 19, 2021.
- The On-Campus Crime and Fire Incident Report prepared by Captain Edmund Johnson was presented in written form to the Board for the period September 7, 2021 to October 1, 2021.
- President Cioce indicated it has been about four years since we last held a Board of Trustees meeting in Laurel Hall, Room 320, which was formerly our home until the Student Success Center was built. He thought the Trustees might enjoy seeing the space since we are currently sharing the Student Success Center 138 with the Board of Elections as an early voting site.
- President Cioce shared a video with the Trustees of this year’s Naturalization Ceremony. RCBC was approached by the U. S. Citizenship and Immigration Services approximately four years ago to serve as a potential host location for their annual Naturalization Ceremony. The College was happy to oblige. One of our professors, Ken Mariano, in the Liberal Arts Division, serves as a liaison to the group. In the video, Assistant Professor Mariano announced that 50 individuals from 30 countries took the Oath of Allegiance to become United States citizens. Also, one of our Business Faculty, Frank Caranci, played the national anthem on his guitar at the ceremony. President Cioce thanked the Audio-Visual staff for putting the video together. He also thanked Ken Mariano and Frank Caranci for their roles.
- The academic and enrollment leadership have been planning the Spring 2022 schedule since mid-July. The College is getting back to a greater in-person presence. We've had amazing cooperation from the faculty and staff, and our students, in keeping this campus safe. Spring 2022 registration officially opens next Wednesday, October 27, 2021.
- On COVID, while there are mandates that went live statewide on October 18, 2021, we are still awaiting official guidance from the Office of the Secretary of Higher Education and

the County. To get a head start on that, we did seek voluntary vaccination status, and as of October 1, 2021, we have had 350 staff willingly share their vaccination status with us. As we plan what our testing needs will be, and what our status will be internally and externally, we are already in extremely great shape on that.

- The S.T.E.M. Division recently hired RCBC's new Culinary Technology Director, Chef Desmond Keefe. Some of the Trustees attended the Middle States Kick Off Dinner a year or so ago, but with the new Director, Dr. Cioce suggested a change of scenery by holding one of the 2022 Board Meetings at the Culinary Center in Mt. Holly.
- RCBC is one of nine colleges in the Country that was selected to be part of the American Council on Education's (ACE) Learner Success Lab Cohorts. It is being Co-Chaired by the Assistant Dean of Liberal Arts, Elizabeth Nesius, and English Professor Malik Abdul-Jabbaar. It is focused on improving retention, completion career exploration and workforce skills development.
- On Saturday, October 16, 2021, we had our first in person Open House in quite some time with over 100 prospective students, and parents, who are considering us for the next academic year. President Cioce shared that the engagement and activity told him we have a bright future around the corner.

President Cioce invited questions. Trustee Kevin Brown voted that we have a Board Meeting at the Culinary Center. Dr. Cioce agrees especially with new Trustees, a new Culinary Director, and an amazing facility. With no questions, this concluded the President's Report.

2. Board Reports

- A. Finance/Facilities Committee:** Chair George Nyikita reported:
Chair Nyikita announced that the Finance/Facilities Committee met in person on Tues., October 12, 2021, at 3:00PM, and the Committee discussed various finance and facilities matters, as well as the resolutions before you.

Mr. Nyikita proceeded with a review of Tabs 1 through 4 for the Board's consideration:

Finance/Facilities Committee Action (Resolution(s) for Approval)

- Tab #1:** Resolution #2021-292-01, A Resolution to approve and ratify requested business-related travel.
- Tab #2:** Resolution #2021-292-02, A Resolution to approve and ratify agreements and contracts.
- Tab #3:** Resolution #2021-292-03, A Resolution to award a contract to Winner Ford for the purchase of two (2) F350 trucks including snow removal accessories for each, in the amount of \$79,158.00.
- Tab #4:** Resolution #2021-292-04, A Resolution to award a contract to Zoll Medical Corporation for the purchase of Basic Life Support (BLS) equipment for the College's Paramedic Sciences educational program in the amount of \$54,221.07.

Chair Nyikita invited questions on the resolutions and there were none. The Chair requested a motion to move Tabs 1 through 4, as recommended by the Finance/Facilities Committee. With a motion by Trustee Dorion Morgan, a second by Trustee Gino Pasqualone, and one abstention on Tab 2, the last item (T&M Associates) by Trustee James Anderson, the Board approved Resolutions 1 through 4 with all in favor, with the exception of the last item on Resolution 2 with nine in favor and one abstention.

This concluded the Finance/Facilities Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
October 19, 2021**

RESOLUTION #2021-292-01

TO APPROVE AND RATIFY REQUESTED BUSINESS-RELATED TRAVEL

APPROVE

1) Grant-Funded Travel

Dr. Edem Tetteh, Dean of S.T.E.M., ATMAE Annual Conference, Orlando, FL, November 3 – 5, 2021, \$72.00. Dr. Tetteh is on the Executive Board of ATMAE and four of the STEM programs are accredited by the organization. ATMAE is covering the cost of the travel.

Aloysius Nagbe, Faculty, Engineering Technology, STEM, ATMAE Annual Conference, Orlando, FL, November 3 – 5, 2021, Grant-funded (Perkins)

Paul Warner, Faculty, Engineering Technology, STEM, ATMAE Annual Conference, Orlando, FL, November 3 – 5, 2021, Grant-funded (Perkins)

Cris Mance, Faculty, Engineering Technology, STEM, ATMAE Annual Conference, Orlando, FL, November 3 – 5, 2021, Grant-funded (Perkins)

Courtney Dyott, DMS Program Director, Health Sciences, American Institute of Ultrasound in Medicine (AIUM) Advanced OB-GYN Ultrasound Seminar, Lake Buena Vista, FL, February 16 – 20, 2022, \$2,375.00 (Perkins)

Melanie Braid, DMS Clinical Coordinator/Assistant Director, Health Sciences, American Institute of Ultrasound in Medicine (AIUM) Advanced OB-GYN Ultrasound Seminar, Lake Buena Vista, FL, February 16 – 20, 2022, \$2,375.00 (Perkins)

2) Operational

Ms. Brina Sedar, Professor Human Services, Liberal Arts, National Organization for Human Services Conference, Virtual, October 2021, Amount TBD

Mark Meara, Chief Information Officer, OIT, Educause Conference, Philadelphia, PA, October 26, 2021, \$1,200.00

RATIFICATION

1) **Grant-Funded Travel**

None

2) **Operational**

None

REIMBURSEMENT

None

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, October 19, 2021**, and on the Mount Laurel Campus, 320 Laurel Hall, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Kevin Brown								2
3 James Kerfoot, Vice Chair								3
4 Raymond Marini								4
5 Jamie Martin								5
6 Dorion Morgan								6
7 George Nyikita, Chair								7
8 Gino Pasqualone								8
9 Mickey Quinn								9
10 Robin A. Walton								10
11 Anthony Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Dr. Michael A. Cioce
 Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
October 19, 2021**

RESOLUTION #2021-292-02

TO APPROVE AND RATIFY AGREEMENTS AND CONTRACTS

FOR APPROVAL:

None.

FOR RATIFICATION:

To ratify a professional consultant contract with **Dori Dagostino, (Dags Dippers), Food Truck**, to provide up to 50 meals and vending to purchase per day, on September 28, 2021, and October 5, 2021, for the Student Success Department, in an amount of \$2,100.00, includes fire and health permits.

To ratify a professional consultant contract with **Fork in the Road Food Truck** to provide up to 50 meals and vending to purchase per day, on five various dates, September 8, 2021 through October 6, 2021, for the Student Success Department, in an amount of \$5,154.00, includes fire and health permits.

To ratify a professional consultant contract with **National Food Trucks, LLC, dba Latin Bites** to provide up to 50 meals and vending to purchase per day, on September 15, 2021 and September 29, 2021, for the Student Success Department, in the amount of \$2,154.00, includes fire and health permits.

To ratify a professional consultant contract with **Ms. Fu's Yummy Food, LLC**, to provide up to 50 meals and vending to purchase per day, on September 9, 2021, September 23, 2021, and October 7, 2021, for the Student Success Department in the amount of \$3,154.00, includes fire and health permits.

To ratify a professional consultant contract with **Barbara Thornton**, to provide Halloween-themed caricatures on October 26, 2021, from 10:00 am to 2:00 pm, for a Student Success Event, in the amount of \$460.00.

To ratify a purchase from **Candoris** for a one-year subscription and support service for VMWare ESXI for the servers in the STEM Department, in an amount of \$4,986.55. Cares Act Funding. \$22,672.40. **ARP Grant Funded.**

To ratify a purchase with **Howard Industries/Howard Technology Solutions** for a 3LCD projector to replace the projector in the cafeteria for student/college events for the OIT/AV Department, utilizing a New Jersey State Contract, M0483-Computers/Equipment, in an amount of \$23,136.20.

To ratify a software agreement with **SHI** for umbrella cloud security for the education system for the OIT department, for the term September 30, 2021 through September 2, 2022, in an amount of \$12,150.42, utilizing a New Jersey State Contract/ NJEDGE Consortium.

To ratify an agreement with **T&M Associates** to complete environmental study services on the Hartford Road residential properties owned by the College related to their proposal in the amount of \$9,950.00.

*******CERTIFICATION OF THE SECRETARY*******

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Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
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8 Gino Pasqualone								8
9 Mickey Quinn								9
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11 Anthony Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Dr. Michael A. Cioce
 Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
October 19, 2021**

RESOLUTION #2021-292-03

**TO AWARD A CONTRACT TO WINNER FORD FOR THE PURCHASE OF TWO (2)
F350 TRUCKS, INCLUDING SNOW REMOVAL ACCESSORIES FOR EACH, IN THE
AMOUNT OF \$79,158.00**

WHEREAS, the College is requesting to purchase two (2) Ford F350 trucks, including snow removal accessories for each; and

WHEREAS, this purchase will specifically include two (2) F350 Ford trucks with plow kit packages. Both trucks will be used by the facilities and operations department and in various capacities including snow removal services; and

WHEREAS, these vehicles will replace several trucks which were at the end of their useful life and have been removed from the campus fleet; and

WHEREAS, this equipment will be purchased using the Minor Capital budget;

WHEREAS, these services are included under New Jersey State Contract (#T2101); and

WHEREAS, in accordance with P.L. 1982 c.189 N.J.S.A. 18A:64A-25.9, it appears in the best interest of the College to award a contract to **Winner Ford**, 250 Haddonfield-Berlin Road, Cherry Hill, NJ 08034 (New Jersey State Contract #T2101); and

WHEREAS, in accordance with P.L. 1982 c.189 N.J.S.A. 18A:64A-25.9, the President recommends the award of this contract to the following vendor(s): **Winner Ford**, 250 Haddonfield-Berlin Road, Cherry Hill, NJ 08034 (New Jersey State Contract #T2101); and

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 19th day of October 2021, that a contract be awarded to **Winner Ford** in the amount of **\$79,158.00**.

*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Matthew Farr, Chief Operating Officer, do hereby certify that adequate funds are available in the Minor Capital Plant funds budget to pay for the contract between Rowan College at Burlington County and **Winner Ford**.

The money necessary to fund said contract is **\$79,158.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriation:

6-05095-9835 (Minor Capital/Transportation Equipment)

Matthew Farr
Chief Operating Officer

*******CERTIFICATION OF THE SECRETARY*******

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Roll Call								
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 George Nyikita
 Chairperson

 Dr. Michael A. Cioce
 Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
October 19, 2021**

RESOLUTION #2021-292-04

**TO AWARD A CONTRACT TO ZOLL MEDICAL CORPORATION FOR THE
PURCHASE OF BASIC LIFE SUPPORT (BLS) EQUIPMENT FOR THE COLLEGE'S
PARAMEDIC SCIENCES EDUCATIONAL PROGRAM
IN THE AMOUNT OF \$54,221.07**

WHEREAS, the College is requesting to purchase advanced cardiac monitors with diagnostic operating and monitoring systems, as well as other basic life support equipment. This education and training use of this equipment is required for NJ and National Paramedic curricula; and

WHEREAS, the training with these monitors for students is required to attest to skill competency prior to their participation in clinical and field rotations where they have to apply and utilize the equipment on live patients; and

WHEREAS, this equipment allows for defibrillation and also allows for: cardiac 4-lead EKG interpretation, 12-lead EKG interpretation, selective bi-phasic defibrillation, cardioversion, Trans-cutaneous pacing, non-invasive blood pressure monitoring, SpO2 and ETCO2 monitoring, and CPR feedback; and

WHEREAS, this equipment will be purchased using the FY22 Perkins and ARP Institutional grant funds; and

WHEREAS, these items are included under New Jersey State Contract (#T2478); and

WHEREAS, in accordance with P.L. 1982 c.189 N.J.S.A. 18A:64A-25.9, it appears in the best interest of the College to award a contract to **Zoll Medical Corporation**, 269 Mill Road, Chelmsford, MA 01824 (New Jersey State Contract #T2478); and

WHEREAS, in accordance with P.L. 1982 c.189 N.J.S.A. 18A:64A-25.9, the President recommends the award of this contract to the following vendor(s): **Zoll Medical Corporation**, 269 Mill Road, Chelmsford, MA 01824 (New Jersey State Contract #T2478); and

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 19th day of October 2021, that a contract be awarded to **Zoll Medical Corporation** in the amount of **\$54,221.07**.

*******CERTIFICATE OF AVAILABILTY OF FUNDS*******

I, Matthew Farr, Chief Operating Officer, do hereby certify that adequate funds are available in the FY22 Perkins and ARP Institutional Aid grant funds budget to pay for the contract between Rowan College at Burlington County and **Zoll Medical Corporation**.

The money necessary to fund said contract is **\$54,221.07**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriation:

- 3-60345-9505 (FY22 Perkins / Instructional Materials)
- 3-60345-9506 (FY22 Perkins / Furniture/Equipment)
- 3-60345-9825 (FY22 Perkins / Educational Equipment)
- 3-26710-9505 (ARP Institutional Aid / Instructional Materials)
- 3-26710-9506 (ARP Institutional Aid / Furniture/Equipment)
- 3-26710-9825 (ARP Institutional Aid / Educational Equipment)

Matthew Farr
Chief Operating Officer

*******CERTIFICATION OF THE SECRETARY*******

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George Nyikita
Chairperson

Dr. Michael A. Cioce
Board Secretary

B. Personnel Committee: Committee Chair Kevin Brown reported:

Committee Chair Kevin Brown announced that the Personnel Committee met in person on Wed., October 13, 2021, at 4:00PM, and the Committee discussed various personnel matters.

This concluded the Personnel Committee Report and Committee Chair Brown proceeded with a review of Tabs 5 and 6 for the Board's consideration:

Personnel Committee Action (Resolution(s) for Approval)

Tab #5: Resolution #2021-292-05, A Resolution approving personnel actions for Rowan College at Burlington County.

Tab #6: Resolution #2021-292-06, A Resolution to approve contracted services with Horizon Blue Cross Blue Shield NJ to provide dental coverage for the college employees' premiums in an amount not to exceed \$160,000.00 for the period of January 1, 2022 through December 31, 2022.

Chair Nyikita requested a motion to move Tabs 5 and 6, as recommended by the Personnel Committee. With a motion by Trustee Jim Anderson, and a second by Trustee Dorion Morgan, the Board approved Resolutions 5 and 6 with all in favor and none opposed.

There were no questions.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
October 19, 2021**

RESOLUTION #2021-292-05

**TO APPROVE PERSONNEL ACTIONS FOR
ROWAN COLLEGE at BURLINGTON COUNTY**

WHEREAS, Rowan College at Burlington County has identified the need for additions, modifications and separation of employment of certain positions; and

WHEREAS, the following were determined to meet the qualifications that best meet the needs of the college in the designated departments for the following vacancies, namely;

Jake Coucoules as Grounds/Maintenance Assistant at \$29,469;
Mallory Martenis as PT Title III Coordinator at \$20/hour;
Dora Pineda as Custodian at \$27,677;
Francis Giles as Custodian at \$27,677;
Christina Ortega as PT Admissions Navigator at \$16-18/hour;
Brooke Osborne as PT Student Services Associate at \$16-18/hour;
Kyle McGill as PT Student Services Associate at \$16-18/hour;
Asia Ringenary as Admissions Counselor at \$36,000;
Nicholas Uster as Admissions Counselor at \$36,000;
Katie Crush as Admissions Counselor at \$36,000;
Mary Jane Murphy-Browne as Instructional Designer at \$75,000;
Anthony Goncalves as Custodian at \$27,677;
Hannah Croft as PT Human Resources Assistant at \$16/hour;
Valentina Viana as PT Art Model at \$20/hour; and

WHEREAS, the following internal individuals were found to meet the qualifications that best meet the needs of the college in the designated departments, namely;

Steven Ruestle as Assistant Director of Paramedic Science at \$70,000;
Dasia Greene as Coordinator of Pipeline Initiatives at \$42,000-45,000;
Ashley Elmes as New Student Experience/Welcome Center Manager at \$55,000;
Emily Kotsifas as Public Safety Officer II at \$32,841.28;
Jeanette Marran as Public Safety Officer II at \$32,841.28;
Briana Harrison as Career Services Specialist at \$38,000; and

Salary Adjustments

Gina Yanuzzi as Assistant Professor of Communications and Humanity, Liberal Arts at \$65,846.48; and

Title Changes

Myles Lawhorn as Director of Student Accounts; and

WHEREAS, the following were determined to meet the qualifications that best meet the needs of the college in the designated academic areas for the following adjunct and part-time trainer listings, namely;

Adjuncts, STEM;

Dempsey, Michael; Alpert, Kathie; and

Adjuncts, Liberal Arts;

None; and

Adjuncts, Nursing and Health Sciences;

Opperman, Danny; and

Trainers;

Kwon, Lia; Curtis, Kathleen; and

EMT Trainers/EMT Aides;

Correll, Maryann; Traister, Brandon; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the full Board, the separation of employment of employees, namely;

Elizabeth Price, Assistant Dean, STEM;
Yasin Gresham, Custodian, Facilities;
Claire Joyce, Secretary, STEM;
Laura Defino, Adjunct, Health Sciences;
Olivia Diehl-Reed, RSVP Coordinator, RSVP;
Jason Kearney, Public Safety Officer, Public Safety;
Danny Opperman, Simulation Manager Paramedic, Health Sciences;
Zaneb Ghanem, Assistant Director of Outreach & Admissions, EMSS;
Valerie Mendez, Certifying Official, EMSS; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the full Board, the termination of employment of employees, namely;

Stephen Huff, Community Outreach Coordinator, WDI effective November 23, 2021;
Linda Bobo, Director of Program Development and Instruction, WDI effective November 23, 2021; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the Board of Trustees, the approval and ratification of the following leave of absences, namely;

Jen Delio, Payroll, Paid LOA;
Mindi Cahall, Marketing, Paid Intermittent LOA;
Lyndsey McManus, Liberal Arts, Paid LOA;
Yasin Gresham, Facilities, Unpaid LOA; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the Board of Trustees, the approval and ratification of eliminating certain positions from the college, namely;

Community Outreach Coordinator effective November 23, 2021;
Director of Program Development and Instruction effective November 23, 2021; and

WHEREAS, the Board of Trustees has the authority to appoint or modify said full time vacancies and positions and to determine issues of lawful and appropriate compensation and applicable related employee benefits for a full-time employees and/or separate said employees;

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 19th day of October 2021, hereby approves the above stated personnel actions for Rowan College at Burlington County.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, October 19, 2021**, and on the Mount Laurel Campus, 320 Laurel Hall, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Kevin Brown								2
3 James Kerfoot, Vice Chair								3
4 Raymond Marini								4
5 Jamie Martin								5
6 Dorion Morgan								6
7 George Nyikita, Chair								7
8 Gino Pasqualone								8
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Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Dr. Michael A. Cioce
 Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
October 19, 2021**

RESOLUTION #2021-292-06

**TO APPROVE A CONTRACT WITH HORIZON BLUE CROSS BLUE SHIELD OF NJ
TO PROVIDE DENTAL COVERAGE FOR COLLEGE EMPLOYEES' PREMIUMS IN
AN AMOUNT NOT TO EXCEED \$160,000.00 FOR THE PERIOD OF
JANUARY 1, 2022 THROUGH DECEMBER 31, 2022**

WHEREAS, the College has a need to provide a dental plan for employees; and

WHEREAS, our current contract expires December 31, 2021; and

WHEREAS, **Horizon Blue Cross Blue Shield NJ** has provided exemplary service and comprehensive coverage through the DOP, PPO and HMO plans; and

WHEREAS, **Horizon Blue Cross Blue Shield NJ** has a large network of participating dentists in New Jersey; and

WHEREAS, **Horizon Blue Cross Blue Shield NJ** is advantageous with respect to both provider disruption and DHMO copays, crucially; and

WHEREAS, Broker of Record, Conner Strong, has determined that **Horizon Blue Cross Blue Shield NJ** offers the best current dental plan for College employees; and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. (C,18A:64A-25.5 (11)), it appears in the best interest of the College to award a contract to **Horizon Blue Cross Blue Shield NJ**, 3 Penn Plaza, Newark, NJ 07105; and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.5(11), the President recommends a contract be awarded to the following vendor: **Horizon Blue Cross Blue Shield NJ**, 3 Penn Plaza, Newark, NJ 07105;

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 19th day of October 2021, that a contract be awarded to **Horizon Blue Cross Blue Shield NJ** for the period of January 1, 2022 thru December 31, 2022 in an amount not to exceed \$160,000.00.

*******CERTIFICATE OF AVAILABILTY OF FUNDS*******

I, Matthew Farr, Chief Operating Officer, do hereby certify that adequate funds are available in the fiscal year 2022 and 2023 Operating Budget to pay for the contract between Rowan College at Burlington County and **Horizon Blue Cross Blue Shield**.

The money necessary to fund said contract is \$160,000.00. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriations:

1-10420-9242 (Staff Benefits, Dental Insurance)

Matthew Farr
Chief Operating Officer

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, October 19, 2021**, and on the Mount Laurel Campus, 320 Laurel Hall, Mount Laurel, New Jersey

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Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Kevin Brown								2
3 James Kerfoot, Vice Chair								3
4 Raymond Marini								4
5 Jamie Martin								5
6 Dorion Morgan								6
7 George Nyikita, Chair								7
8 Gino Pasqualone								8
9 Mickey Quinn								9
10 Robin A. Walton								10
11 Anthony Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Dr. Michael A. Cioce
Board Secretary

- C. **Academic Committee:** In Committee Chair Jamie Martin's absence, Chair Nyikita asked Dr. David Spang, Senior Vice President and Provost, to provide the Board with an update.

Dr. Spang reported that the Board Academic Committee met on Wednesday, October 13, 2021, at 3:30P. Items discussed were the return to Spring 2022 Semester, campus safety and restart plan updates, RCBC industry partnerships including Lockheed Martin and Palmyra Cove, our open education resources initiative to provide accessible and affordable materials for students, the upcoming faculty collective bargaining agreement negotiation effort scheduled to begin shortly, and the RCBC/Rowan University partnership.

Vice President of Workforce Development, Anna Payanzo Cotton, provided an update on Workforce Development Institute items, and the Vice President of Enrollment Management and Student Success, Dr. Karen Archambault, provided an update regarding a grant project. There are no Academic Committee resolutions for the Board's consideration.

Chair Nyikita invited questions and there were none. This concluded the Academic Committee Report.

COMMENTS FROM THE PUBLIC

Chair Nyikita invited comments from the public. There were none.

For the record, there were no questions submitted in advance to the President by e-mail or by phone.

COMMENTS FROM THE BOARD

Chair Nyikita invited comments from the Board of Trustees. Trustee Dorion Morgan expressed interest in touring all of the College's campuses in addition to the Culinary Arts Center, especially for the new Trustees.

OTHER BUSINESS

There was no other business to report.

ADJOURNMENT OF PUBLIC SESSION

Chair Nyikita called for a motion to adjourn the Public Session. There was no need for an Executive Session. With no further business, Trustee Gino Pasqualone made the motion, second by Trustee Kevin Brown, and by a unanimous vote in favor the Board of Trustees' Meeting adjourned at 5:48 P.M.

Respectfully submitted,

Dr. Michael A. Cioce
Board Secretary

MAC:lmd