

ROWAN COLLEGE AT BURLINGTON COUNTY

**BOARD OF TRUSTEES
REGULAR PUBLIC MEETING**

Tues., June 18, 2024

**Host: Mount Laurel Campus, Student Success Center
Executive Conference Room 138
1500 College Circle
Mount Laurel, New Jersey**

MINUTES

CALL TO ORDER

The Board of Trustees Chair Dr. Anthony C. Wright welcomed everyone in attendance and called the meeting to order at 5:31PM.

FLAG SALUTE

The meeting was opened with the Flag Salute by all in attendance.

ROLL CALL

Board Present: Mr. Kevin Brown, Ms. Lorraine Hatcher, Dr. James Kerfoot, Mr. Dorion Morgan, Mr. Gino Pasqualone, Ms. Regina Reed, Dr. Anthony Wright,

Board Absent: Mr. Justin Braz, Dr. Daryl Minus-Vincent, Mr. Mickey Quinn

RCBC Present: Dr. Michael A. Cioce (President and Board Secretary), Mr. Matthew Farr, Dr. Martin Hoffman, Mr. Jarrett Kealey, Mr. Kevin Kerfoot, Ms. Andrea Quinn, David Quinnan, Mr. Stephen Reustle, Ms. Michelle Russell, Dr. David Spang, Ms. Nicole Tavares, Mr. William Whitfield, Ms. Kelly Grant (Board Solicitor), Ms. Jeanne Paulsen, Ms. Leidalis Cardona, Ms. Ashley Pezzolla and Ms. Colleen Snyder (Board Recorders)

Special Guests: *Jessica Bennett, Kathy Bennett*

PUBLIC ANNOUNCEMENT

Ms. Jeanne Paulsen read the following statement: "In compliance with the Open Public Meetings Act, the Board passed a resolution on November 15, 2022, setting forth the date, time, and location of the regular meetings of the Board of Trustees, which resolution was, within seven days of passage, posted on the College Website, sent to The Burlington County Times, The Courier Post, The Trenton Times, and the Burlington County Clerk. Subsequent Notice as to the location change for this meeting was posted on the College Website, sent to The Burlington County Times, The Courier Post, The Trenton Times, and the Burlington County Clerk on January 27, 2023.

MINUTES

Chair Wright asked for a motion to approve of the public minutes of the Regular Board Meeting on May 21, 2024, as submitted. With a motion by Trustee Lorraine Hatcher and a second by Trustee Regina Reed, the minutes were approved as written with all in favor and none opposed. There were no questions.

REPORTS

Student Spotlight

- Jessica Bennett graduated this May from the Paramedic Sciences program.
- She earned the Director's Award after courageously completing her education while battling cancer.
- The college featured her story as part of National EMS Week (more information below).

EMS Week

- RCBC marked National EMS Week with a community event at the Burlington County Emergency Services Training Center and several stories aimed at celebrating the important role these first responders serve in our communities.
- In partnership with the Burlington County Commissions and the EMS Chief's Association, the college's Paramedic Sciences program organized a community event geared to inspire and inform the community about becoming an EMT or paramedic.
- The college followed up throughout the week with EMS stories such as:
- [Jessica Bennett](#) – an RCBC graduate who overcame cancer to earn a paramedic award.
- [Central Record](#).
- [Stephen Hodsdon](#) – an Air Force Veteran and retired paramedic who earned his first college degree in his 70s so he could be an adjunct faculty member in RCBC's Paramedic Sciences program.
- [RCBC extends EMT tuition discounts for first responders. Central Record](#).

Best RCBC Night at the Phillies ever

- The RCBC Foundation celebrated its 2nd annual RCBC Night at the Phillies game on June 3 with a win by the Phils and for the event.
- The Foundation's pre-game reception at Xfinity Live sold out (100 tickets).
- More than 300 faculty, staff and students (and their guests) bought tickets to watch the Phillies beat the Brewers.
- We're starting to plan next year's event with the goal of selling 500 so that Barry can escort me to the mound for the first pitch.

New Jersey Community College Opportunity Summit

- The New Jersey Council of County Colleges held its first statewide conference in Atlantic City earlier this month. The conference focused on our shared Opportunity Agenda, which is grounded in equity, collaboration, opportunity and innovation.
- The agenda highlighted the great work occurring throughout the state—including RCBC's College for a Day program—and identified areas that we can focus on as individual colleges and the statewide sector.

Funding Fight update

- As I have discussed several times over the past several months, Governor Murphy's budget proposal reduced funding to community colleges by \$20 million.
- We're now a few days from the June 30 budget deadline and remain hopeful that the N.J. Council of County Colleges' relentless effort to restore this funding will succeed.
- There is bipartisan support for legislation in the Senate and Assembly to restore this funding, but we may not know the outcome until the very last moment.
- Regardless, because of our prudent long-term budget, enrollment and retention efforts in recent years, the budget approved by the board for FY 25 will withstand even Trenton's worst-case scenario.

Baron Spotlight

- RCBC Fashion Show at Cherry Hill Mall. [Courier-Post. News 12.](#)

Upcoming Events

- rcbc.edu/events
- June 21 – Juneteenth. College closed.
- August 20 – Board of Trustees meeting.
- August 23 – First day of fall semester.

Foundation Report

RCBC Night at the Phillies

- 317 tickets sold
- Reception at Victory Beer Hall sold out at 100 people
- Survey responses were overwhelmingly positive!

RCBC Giving Day

- September 19th, join with Foundation trustees from 10a-2p in helping to reach our Giving Day goals!! Event will take place on Mt. Laurel campus, SSC hub.
- If interested please let Gina know and we can include you in the events that day.

President Cioce invited questions. With no questions, this concluded the President's Report.

Board Reports

- A. **Finance/Facilities Committee:** Committee Chair Dorion Morgan reported that the Finance/Facilities Committee met on Tues., May 14, 2024, at 4:30PM, and the Committee discussed various finance and facilities matters.

Trustee Morgan proceeded with a review of Tabs 1 through 8 for the Board's consideration:

Finance/Facilities Committee Action (Resolution(s) for Approval)

- Tab #1:** Resolution #2024-170-01, A Resolution to approve and ratify requested business-related travel.
- Tab #2:** Resolution #2024-170-02, A Resolution to approve and ratify certain agreements and contracts.
- Tab #3:** Resolution #2024-170-03, A To authorize the President to negotiate and finalize the terms of a contract with **Genuine Food Lab LLC** for the management and operations of food services at the College.
- Tab #4:** Resolution #2024-170-04, A Resolution to appoint **Brown & Brown, Metro, LLC** as the College's Risk Management Consultant / Insurance Broker for the period of July 1, 2024 to June 30, 2027, in the annual amount of **\$25,000.00**.
- Tab #5:** Resolution #2024-170-05, A Resolution authorizing Rowan College at Burlington County to renew its membership in the **Burlington County Insurance Commission**.
- Tab #6:** Resolution #2024-170-06, A Resolution to appoint **Legacy Treatment Services** as the College's Behavioral Counseling Services provider for the period July 1, 2024 to December 31, 2026, in an amount not to exceed **\$150,000.00**.
- Tab #7:** Resolution #2024-170-08, A Resolution to award a contract with **W.B. Mason** for the College's office supplies in an amount not to exceed **\$50,000.00** for fiscal year 2025.
- Tab #8:** Resolution #2024-170-07, A Resolution to award a contract to **NJEdge.net** for access to select databases, journals, streaming videos, library services and ebooks through the virtual academic library environment of New Jersey (Vale-NJ) in an amount not to exceed **\$121,000.00** for fiscal year 2025.

Chair Wright requested a motion to move Tabs 1 through 8. With a motion by Trustee Dr. James Kerfoot and second by Trustee Kevin Brown, the Board approved Resolutions 1 through 8 with all in favor and none opposed. This concluded the Finance/Facilities Committee Report.

B. Personnel Committee: Committee Chair Kevin Brown reported:

Committee Chair Kevin Brown announced that the Personnel Committee met in person on Wed., May 15, 2024, at 4:00PM, and the Committee discussed various personnel matters.

This concluded the Personnel Committee Report and Committee Chair Brown proceeded with a review of Tabs 9 and 10 for the Board's consideration:

Personnel Committee Action (Resolution(s) for Approval)

Tab #09: Resolution #2024-170-09, A Resolution approving personnel actions for Rowan College at Burlington County.

Tab #10: Resolution #2024-170-10, A Resolution To approve a contract with **Horizon Blue Cross Blue Shield of NJ** to provide Medical/RX Coverage for College Employees' premiums in an amount not to exceed **\$6,500,000.00** for the period July 1, 2024 through June 30, 2025.

Chair Wright requested a motion to move Tabs 9 and 10, as recommended by the Personnel Committee. With a motion by Trustee Dorion Morgan, and a second by Trustee Gino Pasqualone, the Board approved Resolution 9 and 10 with all in favor and none opposed.

There were no questions and this concluded the Personnel Committee report.



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
JUNE 18, 2024**

RESOLUTION #2024-170-01

TO APPROVE REQUESTED BUSINESS-RELATED TRAVEL

FOR APPROVAL

1) Grant-Funded Travel

Karen Archambault, VP Enrollment Mgmt/Student Success/EMSS, Complete College America Conference, Indianapolis, IN, November 17, 2024 to November 20, 2024, with an approximate cost of **\$2,462.50**.

Stacy Hunt, Business Engagement / WDI, NSF: EPIIC Grant Conference, Marymount University, Arlington, VA, June 16, 2024 to June 18, 2024, with a resubmission of approximate additional travel expenses in the amount of **\$346.95** for a new total of **\$1,177.45**.

Shawn Thomas, Exec. Director Adult & Continuing Education & Business Engagement/, Workforce Development, NSF: EPIIC Grant Conference, Marymount University, Arlington, VA, June 16, 2024 to June 18, 2024, with a resubmission of approximate additional travel expenses in the amount of **\$503.68** for a new total of **\$1,204.12**.

Dr. Edem Tetteh, STEM, NSF: EPIIC Grant Conference, Marymount University, Arlington, VA, June 16, 2024 to June 18, 2024, with a resubmission of approximate additional travel expenses in the amount of **\$215.02** for a new total of **\$1,197.96**.

2) Operational

Liliana Lemanowicz, Science Lab Technician, Science & Mathematics, PASCO Capstone Summer Institute, Roseville, CA, July 22, 2024 to July 27, 2024, with an approximate cost of **\$2,409.44**.

Shannon Williams, Director of Nursing, Health Sciences, NLN Summit, San Antonio, TX, September 17, 2024 to September 21, 2024, with an approximate cost of **\$3,047.97**.

Shannon Williams, Director of Nursing, Health Sciences, NLN LEAD Retreat, Washington, DC, June 23, 2024 to June 26, 2024, with an approximate cost of **\$1,516.15**.




FOR REIMBURSEMENT


None.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, June 18, 2024**, and on the Mount Laurel Campus, Student Success Center, Room 138, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote			7	0	0			
Roll Call								
1 Justin Braz						x		1
2 Kevin Brown		√						2
3 Lorraine Hatcher								3
4 James Kerfoot, Vice Chair	√							4
5 Daryl Minus-Vincent						x		5
6 Dorion Morgan								6
7 Gino Pasqualone								7
8 Mickey Quinn						x		8
9 Regina Reed								9
10 Vacant								10
11 Anthony C. Wright, Chairperson								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								


 Dr. Anthony C. Wright
 Chairperson


 Dr. Michael A. Cióce
 Board Secretary



Rowan College
at
BURLINGTON COUNTY

**BOARD OF TRUSTEES MEETING
JUNE 18, 2024**

RESOLUTION #2024-170-02

TO APPROVE AND RATIFY CERTAIN AGREEMENTS AND CONTRACTS

FOR APPROVAL:

Office of Information Technology

1. To approve a software license agreement with **ROC Software** for the annual maintenance of EasySpooler (LINUX) for fiscal year 2025, in the amount of **\$2,210.00**.
2. To award a contract **ePlus Technology, Inc.** for the purchase of smartnet maintenance and support for certain routers for internet connectivity as well as for VPN and endpoint protection software and coverage for video conferencing hardware for fiscal year 2025 in the amount of **\$39,032.53**.
3. To approve a contract with **M Global Services, LLC**, for annual maintenance of certain server software and hardware for fiscal year 2025, in the amount of **\$3,150.00**.
4. To approve a contract with **Dell Marketing, L.P.**, for vertex service and support for fiscal year 2025, in the amount of **\$2,100.89**. *(3 quotes solicited with Dell the only vendor to provide both services)*
5. To approve a contract with **CDW, LLC**, for the data backup and recovery software Commvault, for fiscal year 2025, in the amount of **\$12,338.23**. *(contracted w/New Jersey T3121 Software (T3121 #20-TELE-01511) - And we asked for a 3rd from MSGlobal but did not receive it)*
6. To approve a software license agreement with **Kaltura, Inc.** for educational software license and services for cloud-based video platform, integrated with Blackboard, for fiscal year 2025, in the amount of **\$14,437.55**. *(Sole Source)*
7. To approve a subscription with **Entrinsik, Inc.**, provider of Informer reporting support and components, in the amount of **\$7,931** for fiscal year 2025. *(Sole source)*
8. To approve a software subscription agreement with **ConnectWise, LLC** for the OIT Department, providing remote support troubleshooting software, in the amount of **\$2,544.00**, for fiscal year 2025.

Multimedia Technologies (A/V)

9. To award a contract with **Appspace, Inc.** for the Campus's digital signage program in the amount of **\$11,700.00** for fiscal year 2025. (Only quote available)
10. To approve a subscription with **Carousel Industries of North America, Inc. (NWN)**, provider of Cisco WebEx services, for the Audio/Visual (A/V) Department in the amount of **\$12,870.00** for fiscal year 2025. (NJ State Contract #T1776-DATA COMMUNICATIONS NETWORK SERVICES)

Public Safety

11. To approve a software license agreement with **Omnigo Software LLC**, for dispatch and records management system for fiscal year 2025 in the amount of **\$7,696.16**. (lowest bid)
12. To approve a software license agreement with **Access Security** for Lenel S2 for the Public Safety system software license, technical support and training hours, for fiscal year 2025 in the amount of **\$18,788.00**.

Facilities

13. To approve a software license agreement with **Brightly Software, Inc. (formally known as Schooldude.com)** for facilities' maintenance and project scheduling license for fiscal year 2025 in an amount not to exceed **\$9,007.76**. (Sourcewell Consortium)
14. To approve a software license agreement with **Real Time Networks** for Facilities' energy and utility bill processing for fiscal year 2025, in the amount of **\$2,727.00**. (Proprietary)
15. To approve the issuance of an **RFB** for the **Mt Holly Roof & HVAC Replacement Project**.

Marketing & Communications

16. To approve a license subscription with **CDW, LLC**, for Adobe Stock for fiscal year 2025, in the amount of **\$2,410.07**. (state contract #T3121, 20-TELE-01511)

Human Resources

17. To approve a subscription with **Governmentjobs.com, Inc., dba as NEOGOV**, for onboard, new hire integration software for the period July 14, 2024 through July 13, 2026, and Enterprise Resources Planning (ERP) subscription software, for the period November 26, 2024 through July 13, 2026, both supporting the Human Resources Department, in the amount of **\$40,664.30**.

Enrollment Management & Student Success

18. To approve a subscription with **ProEducation Solutions, LLC**, for proverify services consisting of access for remote verifying federal student aid application through the web-based student portals, for fiscal year 2025, in the amount of **\$34,000.00**.
19. To approve a software license with **Campus Kaizen** for a Guardian Case Management software subscription in the amount of **\$3,785.00** for fiscal year 2025. (lowest bid)
20. To approve a software license contract with **CourseMaven**, doing business as DualEnroll.com, providing the DualEnroll Program for in the amount of **\$33,039.00**.
21. To approve a purchase with **Dell Marketing, L.P.**, for 27 laptops to be used for students, to be funded by the Some College No Degree Grant (SCND), in the amount of **\$29,893.05**.
22. To approve a consultant contract for professional services with **Michael Spence, LLC**, to speak with the College's incoming EOF Program students on July 29, 2024, in an amount not to exceed **\$2,500.00**. (*Grant Funded*)

Workforce Development / Career Services

23. To approve an online program with **VGM Education CESolutions, Inc.** for dementia care certificate training module for the Healthworks Certified Nursing Assistant Program, for fiscal year 2025, in an amount of **\$2,400.00**. (*Sole Source*)
24. To purchase an annual subscription with **12Twenty, Inc.** for a bundle of three (3) software, Outcome Data and Analytics; Employer Relations Management; & Experiential Learning, for WDI, in the amount not to exceed **\$12,000.00** for a year term October 1, 2024 through September 30, 2025.
25. To approve a two-year consultant contract with **H. Lovell Smith PhD (HOLP EPS, Inc)**, to review and help develop business engagement procedures and metrics for the WDI Department, for a total two-year amount of **\$40,000.00** for fiscal years 2025 and 2026.

Health Sciences

26. To extend an affiliation agreement with **Atlanticare Regional Medical Center** to extend the agreement between the Diagnostic Medical Sonography (DMS) Program and the AtlantiCare Medical Center to delineate the locations the College's students go in accordance with the College's accreditation requirements, to begin October 1, 2024 until September 20, 2027.

27. To approve a consultant contract for professional services to **Traci B. Fox EdD**, to provide a part of the DMS 211 Course and sponsored by the DMS Program, in the amount of **\$1,650.00**.
28. To approve a consultant contract with **Virginia Polytechnic Institute and State University**, to perform a three-year evaluation capacity building (ECB) program for the NSF EPIIC funded Light Up Collaborative, to be funded from the NSF EPIIC grant, to begin February 1, 2024 through September 30, 2026, in the amount of **\$8,000.00**.
29. To approve a clinical affiliation agreement with the **California State University, Dominguez Hills** for clinical and educational experience for the Radiologic and Imaging Sciences Program, for a term to run for a two-year period beginning May 7, 2024 to May 6, 2026.
30. To approve a clinical affiliation agreement with the State University of New Jersey, **Rutgers Biomedical & Health Sciences School of Health Professions - Department of Psychiatric Rehabilitation & Counseling Professions**, for clinical instruction, for a term to run September 1, 2024 until September 1, 2025.

Academics

31. To approve an agreement with **ChoiceMedWaste LLC**, for the STEM Labs environmental, hazardous waste removal services for the fiscal year 2025, in the amount of **\$16,154.00**.
32. To approve a service agreement with **Agilent Technologies**, providers of CrossLab Silver and CrossLab Instrument changed to the STEM program in the amount of **\$17,280.00** for the period August 1, 2024 through July 30, 2025. (*state contract #T0115, 17-FLEET-01042*)
33. To approve a contract with **Almy Educational Consulting, LLC** for consulting services related to improving student outcomes in mathematics, for fiscal year 2025, in the amount of **\$17,000.00**.

FOR RATIFICATION:


1. To amend Resolution 2024-107-02, with **Qless, Inc.**, for the mobile queuing software platform, for the period beginning August 1, 2024 through July 31, 2025, originally approved for **\$8,192.91**, with an increased amount of **\$904.09**, for an amended total of **\$9,097.00**.


*****CERTIFICATION OF THE SECRETARY*****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, June 18, 2024**, and on the Mount Laurel Campus, Student Success Center, Room 138, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt
Voice Vote			7	0	0		
Roll Call							
1 Justin Braz						x	1
2 Kevin Brown		√					2
3 Lorraine Hatcher							3
4 James Kerfoot, Vice Chair	√						4
5 Daryl Minus-Vincent						x	5
6 Dorion Morgan							6
7 Gino Pasqualone							7
8 Mickey Quinn						x	8
9 Regina Reed							9
10 Vacant							10
11 Anthony C. Wright, Chair							11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting


Dr. Anthony C. Wright
Chairperson


Dr. Michael A. Cioce
Board Secretary



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
JUNE 18, 2024**

RESOLUTION #2024-170-03

**TO AUTHORIZE THE PRESIDENT TO NEGOTIATE AND FINALIZE THE TERMS OF
A CONTRACT WITH GENUINE FOOD LAB LLC FOR THE MANAGEMENT AND
OPERATIONS OF FOOD SERVICES AT THE COLLEGE**

WHEREAS, the College has a need to provide comprehensive and consistent food services to the college community; and

WHEREAS, a Request for Proposals was advertised and released on Tuesday, April 23, 2024 and there was one (1) firm that responded; and

WHEREAS, the college does not have a food service provider under contract and would like to have a vendor on board for the Fall 2024 semester; and

WHEREAS, the college is performing due diligence and actively negotiating with **Genuine Food Lab LLC** to provide these services; and

WHEREAS, in accordance with P.L. 1982 c.189 (C.18A:64A-25.5.a. (7) & C.18A:64A-25.28.h), the college would like to continue to negotiate an agreement with **Genuine Food Lab LLC**, and

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 18th of June 2024, that:


1. Rowan College at Burlington County is authorized to continue to negotiate a contract with **Genuine Food Lab LLC**.
2. The College President is hereby authorized to take any actions necessary to finalize the terms of the Agreement, and to sign, seal, execute and witness/attest the Agreement in accordance with the Rules of the Board.
3. The College President will present the finalized agreement to the Board for ratification at the earliest available Board of Trustees meeting.

*******CERTIFICATION OF THE SECRETARY*******


IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, June 18, 2024**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote			7	0	0			
Roll Call								
1 Justin Braz						x		1
2 Kevin Brown		√						2
3 James Kerfoot, Vice Chair	√							3
4 Daryl Minus-Vincent						x		4
5 Loraine Hatcher								5
6 Dorion Morgan								6
7 Regina Reed								7
8 Gino Pasqualone								8
9 Mickey Quinn						x		9
10 Vacant								10
11 Anthony C. Wright, Chair								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting



 Dr. Anthony C. Wright
 Chairperson



 Dr. Michael A. Cloce
 Board Secretary



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES REORGANIZATION MEETING
JUNE 18, 2024**

RESOLUTION #2024-170-04

**TO APPOINT BROWN & BROWN, METRO, LLC AS THE COLLEGE'S RISK
MANAGEMENT CONSULTANT / INSURANCE BROKER
FOR THE PERIOD OF JULY 1, 2024 TO JUNE 30, 2027
IN THE ANNUAL AMOUNT OF \$25,000.00**

WHEREAS, the College has a need for risk management consulting services and related insurance broker of record services; and

WHEREAS, this broker will be working with the College to handle various property and liability insurance coverages; handle risk management related issues and determine the need for other coverages; and

WHEREAS, a Request for Qualifications/Proposals, RFP-25-04, was advertised and released on Tuesday, April 23, 2024, and opened on Thursday, May 16, 2024, at 2:00 PM, one (1) firm responded (**Brown & Brown, Metro, LLC**); and

WHEREAS, it appears that **Brown & Brown, Metro, LLC** has the experience and expertise to provide these services to the College; and

WHEREAS, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51) N.J.S.A. 19:44A-20.4 et seq. and P.L. 1982, c.189 N.J.S.A. 18A:64A-25.5(1), it appears in the best interest of the College to appoint **Brown & Brown, Metro, LLC**, 56 Livingston Avenue, Suite 230, Roseland, NJ 07069; and

WHEREAS, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51) N.J.S.A. 19:44A-20.4 et seq. Chapter 271 P.L. 2005 (Adopted January 5, 2006) and P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5(1), the President recommends a contract be awarded to the following vendor: **Brown & Brown, Metro, LLC**, 56 Livingston, Suite 230, Roseland, NJ 07069; and

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 18th day of June 2024, that a contract be awarded to **Brown & Brown, Metro, LLC**, for the period of July 1, 2024, through June 30, 2027, in the annual amount of \$25,000.00.



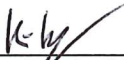
Rowan College
at
BURLINGTON COUNTY

*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Kevin Kerfoot, Chief Financial Officer, do hereby certify that adequate funds are available in the Fiscal Year 2025 Operating Budget funds to pay for the contract between Rowan College at Burlington County and **Brown & Brown, Metro, LLC**.

The money necessary to fund said contract is \$25,000.00. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriations:

1-10410-9710 (General Institutional, Insurance)



Kevin Kerfoot
Chief Financial Officer

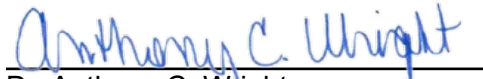


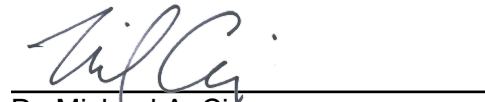
*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, June 18, 2024**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt
Voice Vote			7	0	0		
Roll Call							
1 Justin Braz						x	1
2 Kevin Brown		√					2
3 James Kerfoot, Vice Chair	√						3
4 Daryl Minus-Vincent						x	4
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6 Dorion Morgan							6
7 Regina Reed							7
8 Gino Pasqualone							8
9 Mickey Quinn						x	9
10 Vacant							10
11 Anthony C. Wright, Chair							11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting


Dr. Anthony C. Wright
Chairperson


Dr. Michael A. Cioce
Board Secretary



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
JUNE 18, 2024**

RESOLUTION #2024-170-05

**A RESOLUTION AUTHORIZING ROWAN COLLEGE AT BURLINGTON COUNTY TO
RENEW ITS MEMBERSHIP IN THE BURLINGTON COUNTY INSURANCE
COMMISSION**

WHEREAS, the Board of County Commissioners for the County of Burlington (the "County") established a County Insurance Fund Commission for the purposes provided by law; and

WHEREAS, the existence of the Burlington County Insurance Fund Commission is intended to provide Burlington County's various boards, agencies, authorities and commissions with the opportunity to combine resources to manage their liability and casualty risks and employee health insurance, as may be authorized; and

WHEREAS, pursuant to N.J.S.A. 40A:10:8 et seq. the County of Burlington appointed three County officials to serve as Commissioners of the County Insurance Fund Commission; and

WHEREAS, pursuant to the rules and regulations adopted by the Burlington County Insurance Fund Commission, the commissioners shall be officials of the County of Burlington and are authorized to perform all the duties as set forth in N.J.S.A 40A:10-10 and all applicable rules and regulations; and

WHEREAS, the various County boards, agencies, authorities and commissions shall have representation on the safety committee and the advisory committee established by the Burlington County Insurance Fund Commission; and

WHEREAS, the College and our risk management broker, Brown & Brown Metro, LLC, have determined it is in the best interest of the College for the Trustees of the College to renew its membership in the Burlington County Insurance Fund Commission; and

WHEREAS, membership in the Burlington County Insurance Fund Commission shall be for a period not to exceed three (3) years;

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 18th day of June 2024, as follows:

Section 1. The Trustees of the College hereby accepts the finding that participation in the Burlington County Insurance Fund Commission will continue to result in cost savings and administrative efficiencies in the management of its liability and casualty risks, and as may be authorized, its employee health insurance to the benefit of the residents of Burlington County.



Section 2. The Trustees of the College agrees to renew its membership in the Burlington County Insurance Fund Commission.

Section 3. The Secretary is hereby authorized and directed to publish and/or file any notices that may be required by applicable law.


Section 4. The Executive Director or his designee is hereby authorized to execute any agreement, including an indemnity and trust agreement, or other documents required by the Burlington County Insurance Fund Commission to affect the purposes of this resolution.


Section 5. This resolution shall take effect immediately upon the adoption and publication as required by law.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, June 18, 2024**, and on the Mt. Laurel Campus, Student Success Center, Room 138, Mt. Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote			7	0	0			
Roll Call								
1 Justin Braz						x		1
2 Kevin Brown		√						2
3 Lorraine Hatcher								3
4 James Kerfoot, Vice Chair	√							4
5 Daryl Minus-Vincent						x		5
6 Dorion Morgan								6
7 Gino Pasqualone								7
8 Mickey Quinn						x		8
9 Regina Reed								9
10 Vacant								10
11 Anthony C. Wright, Chair								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								


Dr. Anthony C. Wright
Chairperson


Dr. Michael A. Cioce
Board Secretary



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES REORGANIZATION MEETING
JUNE 18, 2024**

RESOLUTION #2024-170-06

**TO APPOINT LEGACY TREATMENT SERVICES AS THE COLLEGE'S
BEHAVIORAL COUNSELING SERVICES PROVIDER FOR THE PERIOD OF JULY 1,
2024 TO DECEMBER 31, 2026 IN AN AMOUNT NOT TO EXCEED \$150,000**

WHEREAS, the College has a need for behavioral counseling consulting services; and

WHEREAS, this vendor will be working with the College's Office of Student Support to provide on campus mental health services and counseling appointments with RCBC students.

WHEREAS, a Request for Qualifications/Proposals, RFP-25-03, was advertised and released on Friday, April, 12, 2024 and opened on Thursday, May 2, 2024, at 2:00 PM, three (3) firms responded; and

WHEREAS, the College does not currently have contract for these services; and

WHEREAS, it appears that **Legacy Treatment Services** has the experience and expertise to provide these services to the College and submitted the lowest cost proposal for these services; and

WHEREAS, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51) N.J.S.A. 19:44A-20.4 et seq. and P.L. 1982, c.189 N.J.S.A. 18A:64A-25.5(1), it appears in the best interest of the College to appoint **Legacy Treatment Services**, 1289 Rt. 38 W Suite 203, Hainesport, NJ 08036; and

WHEREAS, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51) N.J.S.A. 19:44A-20.4 et seq. Chapter 271 P.L. 2005 (Adopted January 5, 2006) and P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5(1), the President recommends a contract be awarded to the following vendor: **Legacy Treatment Services**, 1289 Rt. 38 W Suite 203, Hainesport, NJ 08036 ; and

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 18th day of June 2024, that a contract be awarded to **Legacy Treatment Services**, for the period of July 1, 2024 through December 31, 2026, in an amount not to exceed **\$150,000.00**.



Rowan College
at
BURLINGTON COUNTY

*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Kevin Kerfoot, Chief Financial Officer, do hereby certify that adequate funds are available in the Fiscal Year 2025 Operating Budget funds to pay for the contract between Rowan College at Burlington County and **Legacy Treatment Services**.

The money necessary to fund said contract is **\$150,000.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriations:

3-24193-9701 (OSHE Mental Health Community Partnership Grant, Contracted Services)



Kevin Kerfoot
Chief Financial Officer




*******CERTIFICATION OF THE SECRETARY*******


IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, June 18, 2024**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt
Voice Vote			7	0	0		
Roll Call							
1 Justin Braz						x	1
2 Kevin Brown		√					2
3 James Kerfoot, Vice Chair	√						3
4 Daryl Minus-Vincent						x	4
5 Loraine Hatcher							5
6 Dorion Morgan							6
7 Regina Reed							7
8 Gino Pasqualone							8
9 Mickey Quinn						x	9
10 Vacant							10
11 Anthony C. Wright, Chair							11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting



Dr. Anthony C. Wright
Chairperson



Dr. Michael A. Cloce
Board Secretary



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
JUNE 18, 2024**

RESOLUTION #2024-170-07

**TO AWARD A CONTRACT TO W.B. MASON FOR THE COLLEGE'S OFFICE
SUPPLIES IN AN AMOUNT NOT TO EXCEED \$50,000.00 FOR FISCAL YEAR 2025**

WHEREAS, all college departments on all campuses require a variety of office supplies, etc. in order for their departments to function on a day-to-day basis; and

WHEREAS, the purchasing department will review all requisitions and make the determination when it is in the best interest of the College to purchase these supplies from W.B. Mason via the State Contract pricing; and

WHEREAS, New Jersey County College Contracts Law 18A:64A-25.9 permits purchases through State agencies; and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9 it appears in the best interest of the College to award a contract to **W.B. Mason**, 151 Heller Place, Bellmawr, NJ 08031 (NJ State Contract #A88839); and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9, the President recommends the award of this contract to the following vendor(s): **W.B. Mason**, 151 Heller Place, Bellmawr, NJ 08031 (NJ State Contract #A88839);

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 18th day of June 2024, that a contract be awarded to **W.B. Mason** for an amount not to exceed **\$50,000.00** during fiscal year 2025.



Rowan College
at
BURLINGTON COUNTY

*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Kevin Kerfoot, Chief Financial Officer, do hereby certify that adequate funds are available in the fiscal year 2025 Operating budget to pay for the contract between Rowan College at Burlington County and **W.B. Mason**.

The money necessary to fund said contract is **\$50,000.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriation:

1-10410-9501 (General Institutional, Office Supplies)

A handwritten signature in black ink, appearing to read 'K. Kerfoot', positioned above a horizontal line.

Kevin Kerfoot
Chief Financial Officer





*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, June 18, 2024**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt
Voice Vote			7	0	0		
Roll Call							
1 Justin Braz						x	1
2 Kevin Brown		√					2
3 James Kerfoot, Vice Chair	√						3
4 Daryl Minus-Vincent						x	4
5 Dorion Morgan							5
6 Lorraine Hatcher							6
7 Gino Pasqualone							7
8 Mickey Quinn						x	8
9 Regina Reed							9
10 Vacant							10
11 Anthony C. Wright, Chairperson							11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting


 Dr. Anthony C. Wright
 Chairperson


 Dr. Michael A. Cibce
 Board Secretary



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
JUNE 18, 2024**

RESOLUTION #2024-170-08

**TO AWARD A CONTRACT TO NJEDGE.NET FOR ACCESS TO SELECT
DATABASES, JOURNALS, STREAMING VIDEOS, LIBRARY SERVICES AND E
BOOKS THROUGH THE VIRTUAL ACADEMIC LIBRARY ENVIRONMENT OF
NEW JERSEY (VALE-NJ) IN AN AMOUNT NOT TO
EXCEED \$121,000.00 FOR FISCAL YEAR 2025**

WHEREAS, the College has a need to access and use Virtual Academic Library Environment of New Jersey (VALE-NJ) databases, journals, streaming videos, e-books and services; and

WHEREAS, the VALE-NJ consortium provides many of these which both students and faculty need to access for coursework and research, both on campus and offsite, at significant savings to the participating academic library members; and

WHEREAS, **NJEdge.net** is the originator and facilitator the VALE-NJ consortium for library access to these academic resources; and

WHEREAS, it appears that **NJEdge.net (VALE-NJ)** has the experience and expertise to provide these services; and

WHEREAS, the College and Board of Trustees desire to approve a contract with **NJEdge.net (VALE-NJ)** to provide access to databases, journals, streaming videos and library services, without public bidding, pursuant to N.J.S.A. 18A:64A-25.5; and

WHEREAS, **NJEdge.net (VALE-NJ)** has executed and submitted a Business Entity Disclosure Certification, which certifies that the contractor has not made any reportable contributions to a political candidate or committee of Burlington County in the previous one year, and that the contract will prohibit the contractor from making any reportable contributions through the term of the contract; and

WHEREAS, an executed Political Contribution Disclosure Form was filed with the Board Secretary; and

WHEREAS, in accordance with P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5(6), it appears in the best interest of the College to award a contract to **NJEdge.net (VALE-NJ)**, 218 Central Avenue - GITC 3902, Newark NJ, 07102-1982; and

WHEREAS, in accordance with P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5(6), the President recommends the award of this contract to the following vendor(s): **NJEdge.net**



(VALE-NJ), 218 Central Avenue - GITC 3902, Newark NJ, 07102-1982;

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 18th day of June 2024, that a contract be awarded to **NJEdge.net (VALE-NJ)** in an amount not to exceed **\$121,000.00** for fiscal year 2025.

BE IT FURTHER RESOLVED, that a contractual agreement summarizing the services to be performed and fees charged in amount not to exceed **\$121,000.00** is hereby approved and execution of the contract is authorized; and

BE IT FURTHER RESOLVED, that the Business Entity Disclosure Certification, Chapter 271 Political Contribution Disclosure Form, Political Contribution Disclosure and the Determination of Value be placed on file with this resolution.



*****CERTIFICATE OF AVAILABILITY OF FUNDS*****

I, Kevin Kerfoot, Chief Financial Officer, do hereby certify that adequate funds are available in the fiscal year 2025 Operating Budget to pay for the contract between Rowan College at Burlington County and **NJEdge.net (VALE-NJ)**.

The money necessary to fund said contract is **\$121,000.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriations:

1-60310-9553 (Library, Books Circulating)

A handwritten signature in black ink, appearing to read 'K. Kerfoot', written over a horizontal line.

Kevin Kerfoot
Chief Financial Officer





*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, June 18, 2024**, and on the Mt. Laurel Campus, Student Success Center, Room 138, Mt. Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt
Voice Vote			7	0	0		
Roll Call							
1 Justin Braz						x	1
2 Kevin Brown		√					2
3 Lorraine Hatcher							3
4 James Kerfoot, Vice Chair	√						4
5 Daryl Minus-Vincent						x	5
6 Dorion Morgan							6
7 Gino Pasqualone							7
8 Mickey Quinn						x	8
9 Regina Reed							9
10 Vacant							10
11 Anthony C. Wright, Chair							11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting


 Dr. Anthony C. Wright
 Chairperson


 Dr. Michael A. Cloce
 Board Secretary



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
JUNE 18, 2024**

RESOLUTION #2024-170-09

**TO APPROVE PERSONNEL ACTIONS FOR
ROWAN COLLEGE AT BURLINGTON COUNTY**

WHEREAS, Rowan College at Burlington County has identified the need for additions, modifications and separation of employment of certain positions; and

WHEREAS, the following were determined to meet the qualifications that best meet the needs of the college in the designated departments for the following vacancies, namely;

Karlton Byrd as PT Public Safety Officer at \$15.13/hour;
Prince Washington as PT Tutor at \$15.13/hour;
Belinda Gordon-Pellott as ABE & Job Foundation Instructor at \$48,500;
Lei Gan as Instructor, Engineering at \$50,980;
Kayla Maharaj as Student Success and Retention Coordinator at \$45,000;
Andrea McCann as Career Preparation & Experiential Learning Specialist at \$40,000;
Wassila Guendouzi as Instructor, Computing & Informatics at \$50,980; and

WHEREAS, the following internal individuals were found to meet the qualifications that best meet the needs of the college in the designated departments, namely;

Salary Adjustments

Erica Franklin as Manager Experiential Learning at \$70,040 adjustment effective 7/1/24;
Elisa Bogdan as Grants Compliance & Monitoring Specialist at \$54,384 effective 7/1/24;
Mary Ann Correll as Instructor at \$50,980 effective 9/1/24; and

Title Changes

Liliana Lemanowicz as Instructor at \$50,980 effective 9/1/24;
Amy Melsi as Instructor, Nursing at \$60,000 effective 9/1/24;
Nolan Buser as Honors Coordinator at \$45,000;
Justina Nicita, as Assistant Director of Technical Support Services at \$55,000;
Jarrett Kealey as Executive Director, Academic Advisor & Career Development effective 7/1/24 (no salary change); and

WHEREAS, the following were determined to meet the qualifications that best meet the needs of the college in the designated academic areas for the following adjunct and part-time trainer listings, namely;

Adjuncts, STEM;
Robold, Christopher; and



Adjuncts, Liberal Arts;

Wolff, Sean; Martinez, Robert; Intong, Vandira; Scanlon-Harr, Erica; Cushman, Robert
Dustin; Simone, Laura; Reutter, Robert; Reutter, Melissa; DeLuise, Dan; and

Adjuncts, Nursing and Health Sciences;

Digalbo, Rachel; Gowdy, Robyn; and

Part-Time Trainers;

Appleton, William; Palumbo, Phillip; Brown, Edina; and

EMT Trainers/EMT Aides;

None; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the full Board, the separation of employment of employees, namely;

Andrea Millstein as Adjunct, Liberal Arts;
Kendra DeMarsey as Program Coordinator, Health Sciences;
Cassandra Lis as PT Experiential Learning Coordinator, Career Services; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the full Board, the termination of employment of employees, namely;

None; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the Board of Trustees, to make an exception to the Tuition Reimbursement Program, namely:

None; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the Board of Trustees, the approval and ratification of the following leave of absences, namely;

Julian Gillette, Public Safety, Paid Leave; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the Board of Trustees, the approval and ratification of eliminating certain positions from the college, namely;

None; and



WHEREAS, the Board of Trustees has the authority to appoint or modify said full time vacancies and positions and to determine issues of lawful and appropriate compensation and applicable related employee benefits for a full-time employees and/or separate said employees;


NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 18th day of June 2024, hereby approves the above stated personnel actions for Rowan College at Burlington County.

*******CERTIFICATION OF THE SECRETARY*******


IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, June 18, 2024**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote			7	0	0			
Roll Call								
1 Justin Braz						x		1
2 Kevin Brown								2
3 Lorraine Hatcher								3
4 James Kerfoot, Vice Chair								4
5 Daryl Minus-Vincent						x		5
6 Dorion Morgan	√							6
7 Gino Pasqualone		√						7
8 Mickey Quinn						x		8
9 Regina Reed								9
10 Vacant								10
11 Anthony C. Wright, Chairperson								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting



 Dr. Anthony C. Wright
 Chairperson



 Dr. Michael A. Ciocco
 Board Secretary



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
JUNE 18, 2024**

RESOLUTION #2024-170-10

**TO APPROVE A CONTRACT WITH HORIZON BLUE CROSS BLUE SHIELD OF NJ
TO PROVIDE MEDICAL/RX COVERAGE FOR COLLEGE EMPLOYEES' PREMIUMS
IN AN AMOUNT NOT TO EXCEED \$6,500,000 FOR THE PERIOD OF
JULY 1, 2024 THROUGH JUNE 30, 2025**

WHEREAS, the College has a need to provide a Medical/RX plan for employees; and

WHEREAS, **Horizon Blue Cross Blue Shield NJ** has provided exemplary service and comprehensive coverage through the NJ Direct 10, NJ Direct 15 and NJEHP plans; and

WHEREAS, **Horizon Blue Cross Blue Shield NJ** has a large network of participating providers in New Jersey; and

WHEREAS, **Horizon Blue Cross Blue Shield NJ** is advantageous with respect to both provider disruption and employee contributions, crucially; and

WHEREAS, Broker of Record, Brown and Brown, has determined that **Horizon Blue Cross Blue Shield NJ** offers the best current Medical/RX plan for College employees; and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. (C,18A:64A-25.5 (11)), it appears in the best interest of the College to award a contract to **Horizon Blue Cross Blue Shield NJ**, 3 Penn Plaza, Newark, NJ 07105; and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.5(11), the President recommends a contract be awarded to the following vendor: **Horizon Blue Cross Blue Shield NJ**, 3 Penn Plaza, Newark, NJ 07105;

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 18th day of June 2024, that a contract be awarded to **Horizon Blue Cross Blue Shield NJ** for the period of July 1, 2024 thru June 30, 2025 in an amount not to exceed **\$6,500,000.00**.



Rowan College
at
BURLINGTON COUNTY

*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Kevin Kerfoot, Chief Financial Officer, do hereby certify that adequate funds are available in the Fiscal Year 2025 Operational budget funds to pay for the contract between Rowan College at Burlington County and **Horizon Blue Cross Blue Shield of NJ**.

The money necessary to fund said contract is not to exceed **\$6,500,000.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriations:

1-10420-9240 (Staff Benefits, Health Benefits Insurance)

A handwritten signature in black ink, appearing to read "K. Kerfoot", written over a horizontal line.


Kevin Kerfoot
Chief Financial Officer

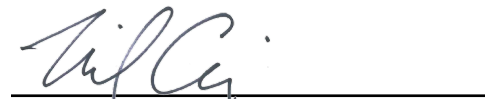
*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, June 18, 2024**, and on the Mt.Laurel Campus, Student Success Center, Mt. Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote			7	0	0			
Roll Call								
1 Justin Braz						x		1
2 Kevin Brown								2
3 James Kerfoot, Vice Chair								3
4 Daryl Minus-Vincent						x		4
5 Lorraine Hatcher								5
6 Dorion Morgan	√							6
7 Regina Reed								7
8 Gino Pasqualone		√						8
9 Mickey Quinn						x		9
10 Vacant								10
11 Anthony C. Wright, Chairperson								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting


 Dr. Anthony C. Wright
 Chairperson


 Dr. Michael A. Cioce
 Board Secretary

Academic Committee: Academic Chair Dr. James Kerfoot, reported:

Committee Chair Dr. James Kerfoot announced that the Academic Committee met in person on Tues., May 14, 2024, at 3:00PM, and the Committee discussed various academic matters and proceeded with a review of Tabs 11 and 12 for the Board's consideration:

Academic Committee Action (Resolution(s) for Approval)

- Tab #11:** Resolution #2024-170-11, A Resolution for the approval to apply for and accept the Fiscal Year 2025 Strengthening Career and Technical Education (CTE) for the 21st Century Act (Perkins V) from the New Jersey Department of Education, in the amount of **\$504,949.00**.
- Tab #12:** Resolution #2022-172-17, A Resolution for the approval to apply for and accept the Competitive Grant Funds Fiscal Year 2025 provided by Workforce Innovation and Opportunity Act of 2014 (WIOA), Title II, Adult Education & Literacy Consolidated Adult Basic Skills & Integrated English Literacy & Civics Education Grant Programs Continuation Application, in the amount of **\$506,223.00**.

Chair Wrights invited questions and there were none. Dr. Wright requested a motion to move Tabs 11 and 12, as recommended by the Academic Committee. With a motion by Trustee Gino Pasqualone, and a second by Trustee Lorraine Hatcher, the Board of Trustees approved Resolutions 11 and 12 with all in favor and none opposed.

This concluded the Academic Committee Report.



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
JUNE 18, 2024**

RESOLUTION # 2024-170-11

**APPROVAL TO APPLY FOR AND ACCEPT THE FISCAL YEAR 2025
STRENGTHENING CAREER AND TECHNICAL EDUCATION (CTE) FOR THE 21st
CENTURY ACT (PERKINS V) FROM THE NEW JERSEY DEPARTMENT OF
EDUCATION, IN THE AMOUNT OF \$504,949.00**

WHEREAS, the Board of Trustees of Rowan College at Burlington County (hereinafter referred to as Board of Trustees) received notification from the New Jersey Department of Education (NJDOE), Office of Career and Technical Education, that it is eligible for funding in the amount of **\$504,949.00** for fiscal year 2025; and

WHEREAS, Rowan College at Burlington County believes there is a need for funding to improve academic career and technical education programs; and

WHEREAS, fiscal year 2025 Perkins V grant resources will be used to improve teaching and instruction of College career and technical education programs in the Liberal Arts, Health Sciences, and Science, Technology, Engineering, and Mathematics, and Student Services divisions. Perkins V funding will also be used for allowable activities related to career services, tutoring, student success, and professional development; and

WHEREAS, to facilitate student instruction, using relevant, up-to-date programming that meets business and industry standards, fiscal year 2025 Perkins V grant expenditures will focus on the purchase of equipment, support salaries, materials and supplies for academic programs such as: Health Information Technology, Human Services, Cybersecurity, Nursing, Diagnostic Medical Sonography, Culinary Arts, Radiography, Dental Hygiene, Fashion Design, and Criminal Justice. The type of instructional equipment, materials and supplies that may be purchased includes industry-required equipment, laboratory supplies, print and database resources, instructional software and computers; and

WHEREAS, Rowan College at Burlington County agrees to develop the Postsecondary Federal/State Vocational Fiscal Year 2025 One-Year Spending Plan in accordance with the fiscal year 2025 Perkins V Grant Guidelines, and all other appropriate state and federal rules and regulations; and

WHEREAS, submission of the One-Year Spending Plan to the NJDOE, Office of Career and Technical Education, and approval by the Board of Trustees are required for funding approval;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees, assembled in public session this 18th day of June 2024, hereby authorizes the College to apply for and to accept the Perkins V Fiscal Year 2025 funding amount of **\$504,949.00**.




*****CERTIFICATION OF THE SECRETARY*****


IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, June 18, 2024**, and on the Mount Laurel Campus, Student Success Center, Room 138, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote			7	0	0			
Roll Call								
1 Justin Braz						x		1
2 Kevin Brown								2
3 Lorraine Hatcher		√						3
4 James Kerfoot, Vice Chair								4
5 Daryl Minus-Vincent						x		5
6 Dorion Morgan								6
7 Gino Pasqualone	√							7
8 Mickey Quinn						x		8
9 Regina Reed								9
10 Vacant								10
11 Anthony C. Wright, Chairperson								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting



 Dr. Anthony C. Wright
 Chairperson



 Dr. Michael A. Cioce
 Board Secretary



**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
JUNE 18, 2024**

RESOLUTION #2024-170-12

**APPROVAL TO APPLY FOR AND ACCEPT THE COMPETITIVE GRANT FUNDS
FISCAL YEAR 2025 PROVIDED BY WORKFORCE INNOVATION AND
OPPORTUNITY ACT OF 2014, (WIOA) TITLE II, ADULT EDUCATION AND
LITERACY CONSOLIDATED ADULT BASIC SKILLS AND INTEGRATED
ENGLISH LITERACY AND CIVICS EDUCATION GRANT PROGRAMS
CONTINUATION APPLICATION**

WHEREAS, the Board of Trustees of Rowan College at Burlington County (hereafter referred to as Board of Trustees) agrees to apply for funding in the amount of **\$506,223.00** administered by the New Jersey Department of Labor and Workforce Development (LWD); and

WHEREAS, Rowan College at Burlington County will offer programs that provide adult education and literacy services to assist adults to become literate and obtain the knowledge and skills necessary for employment and self-sufficiency; to assist adults who are parents to obtain the skills necessary to become partners in the education of their children; and to assist adults in the completion of a secondary school education.

WHEREAS, the Board of Trustees agrees to implement and administer the program in accordance with the fiscal year 2025 Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Program, approved as part of the Workforce Innovation and Opportunity Act (WIOA); and

WHEREAS, the Burlington County Adult Basic Education Consortium led by Rowan College at Burlington County will offer a variety of literacy services at convenient times and locations throughout the county, through three educational institutions and a volunteer literacy organization; and

WHEREAS, the Board of Trustees acknowledges the partnership members of this grant are Rowan College at Burlington County, Literacy Volunteers of New Jersey, Bordentown School District, and Willingboro Adult School;


NOW, THEREFORE, be it resolved, that the Board of Trustees, now assembled in public session this 18th day of June 2024, hereby authorizes the College to apply for and accept the following grant funds: Workforce Innovation and Opportunity Act (WIOA) Title II Adult Education and Literacy Grant Program fiscal year 2025 funding in the amount of **\$506,223.00**.


*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, June 18, 2024** and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote			7	0	0			
Roll Call								
1 Justin Braz						x		1
2 Kevin Brown								2
3 Lorraine Hatcher		√						3
4 James Kerfoot, Vice Chair								4
5 Daryl Minus-Vincent						x		5
6 Dorion Morgan								6
7 Gino Pasqualone	√							7
8 Mickey Quinn						x		8
9 Regina Reed								9
10 Vacant								10
11 Anthony C. Wright, Chairperson								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting


Dr. Anthony C. Wright
Chairperson


Dr. Michael A. Cioce
Board Secretary

COMMENTS FROM THE PUBLIC

Chair Wright invited comments from the public. There were none.

COMMENTS FROM THE BOARD

The Board congratulated Jessica Bennett and wished her the best in her future endeavors.

OTHER BUSINESS

No other business.

ADJOURNMENT OF PUBLIC SESSION

There is no need for an Executive Session. With no further business, the Board of Trustees' Meeting adjourned at 5:57 P.M.

Respectfully submitted,

Dr. Michael A. Cioce
Board Secretary

MAC:lc