



Student Support Services Confidentiality Statement

Rowan College at Burlington County Student Support Counselors safeguard the privacy and security of information you share with your counselor. The confidentiality of information that you share with a counselor is protected by federal and state law. Such personal information will not ordinarily be disclosed to any third party without your express, written, informed consent stipulating what information may be divulged, to whom, for what purposes, and within what time period.

However, there are several exceptions to the general rule of confidentiality. Rowan College at Burlington County would be required to release information to appropriate persons if:

1. We believe there are indications of an imminent risk of harm to you. In these circumstances, it may be necessary for the staff to take whatever action is necessary for your safety, including notifying appropriate college officials and/or law enforcement.
2. You disclose intent to harm another person. In such circumstances, the staff member is legally required to notify appropriate law enforcement agencies and also the intended target of the threat.
3. We learn information which leads us to believe that someone under the age of eighteen or an elderly person is being abused. In these circumstances, suspected abuse will be reported to appropriate state agencies and/or law enforcement.
4. We receive a valid court order to release information, in which case required information will be released to the court.

Additional Information about Email Communication:

To help ensure privacy, students are cautioned against sending sensitive, detailed personal information through email.

If you have any questions or concerns regarding confidentiality, please discuss them with a Student Support Counselor.

I have read the above and understand the limits of confidentiality.

Student Signature

Date

Staff Signature

Date