



Rowan College at BURLINGTON COUNTY

BOARD OF TRUSTEES REGULAR PUBLIC MEETING

DATE: Tuesday, March 19, 2024

TIME: 5:30 PM EST

LOCATION: Rowan College at Burlington County, Mount Laurel Campus, Student Success Center, Room 138, 900 College Circle, Mount Laurel, NJ

AGENDA

- I. Call to Order – Dr. Anthony C. Wright, Chairperson**
- II. Flag Salute**
- III. Roll Call**
- IV. Statement of Compliance with the Open Public Meetings Act**
- V. Correspondence**
 1. None received this month
- VI. Regular Monthly Meeting - Approval of Minutes:**
 1. Regular Board Meeting on February 20, 2024
- VII. President's Report**
 1. Report presented by College President: Dr. Michael A. Cioce
 2. Recognition of Service/Retirement and Presentation of Resolution:
 - **Ms. Patrice Fields** - Accountant/Analyst, Administration & Operations
 3. Questions
- VIII. Foundation Report**
 1. Report Presented by Foundation Liaison and Trustee: Regina Reed
 2. Questions

IX. Finance/Facilities Committee

1. Committee Report Presented by Chair: Dorion Morgan

I. Tuition and Fees and FY25 Budget Presented by CFO: Kevin Kerfoot

II. Public Hearing on Tuition and Fees

- a. Comments from the Public
- b. Comments from the Board

2. Action Resolution(s) for Approval

TAB 1: A Resolution to approve requested business-related travel.

TAB 2: A Resolution to approve agreements and contracts.

TAB 3: To approve the adoption of the Operating Budget and increase in Tuition and Fees for the fiscal year 2025.

TAB 4: To approve the Capital Budget Allocation for Chapter 12 funding during fiscal year 2025 in an amount not to exceed **\$2,868,629.00** (Chapter 12 funding is being used for campus and center improvement projects)

TAB 5: To approve a contract with **Remington & Vernick Engineers** to provide professional services for the Mt. Holly Center roof and HVAC replacement project in an amount not to exceed **\$167,320.00**.

TAB 6: To approve a five-year contract with **Promet Source** for redesign, implementation hosting and maintenance of the College's website in an amount not to exceed **\$150,000.00**.

3. Questions

X. Personnel Committee

1. Committee Report Presented by Chair: Kevin Brown

2. Action Resolution(s) for Approval

TAB 7: A Resolution to approve personnel actions for Rowan College at Burlington County.

TAB 8: To approve an extension of the contract with **Brown and Brown Metro, LLC**, as the Health Insurance Broker consultant (Health Benefits and Prescription (RX) Only), for a one-year term from May 1, 2024 to April 30, 2025.

3. Questions

XI. Academic Committee

1. Committee Report Presented by Chair: Dr. James Kerfoot

2. Action Resolution(s) for Approval

TAB 9: Approval to amend the Fiscal Year 2024 Strengthening Career and Technical Education (CTE) for the 21st Century Act (Perkins V) from the New Jersey Department of Education, in the amount of **\$495,716.00**.

TAB 10: Approval of President's Recommendation to Reappoint Non-Tenured Instructors

TAB 11: Approval of President's Recommendation to Reaffirm Tenure and continue the Appointments of certain Tenured Faculty holding Academic Rank.

3. Questions

XII. Comments from the Public**XIII. Comments from the Board****XIV. Other Business****XV. Adjournment**