

**ROWAN COLLEGE AT BURLINGTON COUNTY**

**BOARD OF TRUSTEES  
REGULAR PUBLIC MEETING**

**Tuesday, June 18, 2019  
Mount Laurel Campus, Student Success Center  
Executive Conference Room 138  
1500 College Circle  
Mount Laurel, New Jersey**

**MINUTES**

**CALL TO ORDER**

Board of Trustees Chair George Nyikita welcomed everyone in attendance and called the meeting to order at 5:35PM.

**FLAG SALUTE**

The meeting was opened with the Flag Salute by all in attendance.

**ROLL CALL**

*Board Present:* Mr. James Anderson, Mr. Kevin Brown, Dr. James Kerfoot, Ms. Jamie Martin, Mr. Dorion Morgan, Mr. George Nyikita, Mr. Gino Pasqualone, Mr. Mickey Quinn, Ms. Heather Casparro (Alumni Trustee)

*Board Absent:* Mr. Christopher Brown, Ms. Renee Liciaga, Mr. Daryl Minus-Vincent

*RCBC Present:* Dr. Michael A. Cioce (President and Board Secretary), Ms. Leah Arter, Dr. Cathy Briggs, Mr. Thomas Czerniecki, Mr. Matthew Farr, Ms. Rosemary Kelleher, Mr. James Lawless, Mr. Mark Meara, Mr. Harry Metzinger, Dr. Karen Montalto, Ms. Anna Payanzo Cotton, Mr. David Quinnan, Dr. Anita Rudman, Ms. Traci Soto, Ms. Donna Vandergrift, Mr. Greg Volpe, Mr. Jonathan Weisbrod, Mr. William Whitfield, Ms. Gina Yanuzzi, Mr. William Burns (Board Solicitor) and Ms. Lynne Marie Devericks (Board Recorder)

*Guests:* Mr. Jonathan Fregans, Pemberton Township; Mr. Michael Tamn, Southampton Township

**PUBLIC ANNOUNCEMENT**

Ms. Lynne Marie Devericks read the following statement: "In compliance with the Open Public Meetings Act, the Board passed a resolution on November 2, 2018, setting forth the date, time, and location of regular meetings of the Board of Trustees, which resolution was, within seven days

of passage, posted on the College Web site, sent to *The Burlington County Times*, *The Courier-Post*, *The Trenton Times*, and the Burlington County Clerk.”

### MINUTES

Chair George Nyikita requested a motion to approve the regular public minutes for the April 9, 2019 and May 21, 2019 Board Meetings. With a motion by Trustee James Kerfoot and a second by Trustee Dorion Morgan, the Board approved the minutes as written. There were no questions or comments.

### REPORTS

#### 1. President’s Report:

- The President’s Report was presented in written form to the Board, which included news and events from May 21, 2019 to June 18, 2019.
- The On-Campus Crime and Fire Incident Report, prepared by RCBC Public Safety and reviewed by Captain Edmund Johnson, was presented in written form to the Board for the period May 14, 2019 to June 10, 2019.
- The President made the following announcements in addition to the written reports provided in the Board packet:
  - 1) Governor Murphy was on campus Thursday, May 23, 2019, in support of the Community College Opportunity Grant (CCOG) expansion. The grant allows households, students with adjusted gross income of less than \$65,000 a year, to receive last dollar grant scholarships. Originally, 13 of the 19 community colleges in the State of New Jersey were included in the pilot that launched late Fall 2018. The Secretary of Higher Education later included the six schools in the pilot. We are in the process of awarding this grant funding to all eligible students. Also, the NJ Council of County College’s announced at their meeting last night a possible expansion of the grant in the Fiscal Year 2020 budget.
  - 2) On events: This summer, we are working with the RCBC Facilities team and an external agent to relocate some of the pieces from the Sculpture Garden on the Pemberton Campus to the Mt. Laurel Campus. Also, on September 6, 2019, we will be celebrating Founder’s Day, the 50<sup>th</sup> Anniversary of the College, at noon, in the Student Success Center. We will open two time capsules that have been buried in the Lewis Parker Center for nearly 50 years. Mr. Lewis Parker was the founding Chairman of the College’s Board of Trustees. President Cioce recently met with the Free Masons of Bordentown to loan them a portrait of Mr. Parker that the College has had in their possession. The Free Masons are refurbishing their Parker Room, in his honor, and will hang the portrait there as Mr. Parker was also instrumental to their organization. Lastly, on our 50th year this Fall, we will have

an anthology titled The Baron, which will be a collection of writings from students, faculty, and staff. President Cioce reminded everyone there is no Board meeting scheduled for July 2019.

- President Michael Cioce described the mechanism for identifying our highest quality employees called Baron's Best. It is a monthly process wherein employees are nominated by anyone in the College community for going above and beyond, and a Committee reviews the nominees. Each year, all Baron's Best awardees are reviewed using clear guidelines and a process to select one Employee of the Year. This year, Ms. Gina Yanuzzi, Facilitator of Developmental Education and Assistant Professor of Composition, Literature, & Film, has been selected as the 2018-19 Employee of the Year and President Cioce presented her with an award. Photos were taken.

Ms. Yanuzzi is a former RCBC Valedictorian. She is extremely dedicated to our students and has stood out with her work in revamping the developmental education process that has given birth to the accelerated learning program, which allows students to enter college-level coursework concurrently with the development piece of the course, thereby saving time and money. Ms. Yanuzzi is currently working on her doctoral degree in Organizational Leadership and Innovation. She earned a scholarship through the partnership we have with Wilmington University. Ms. Yanuzzi expressed her gratitude for this recognition and for everyone she works with. She credits her achievements and accomplishments to her wonderful coworkers through collaborative efforts.

- President Cioce and Chair Nyikita presented a resolution to Ms. Heather Casparro, Alumni Trustee, whose term will expire effective June 30, 2019. The Board thanked Ms. Casparro for her contributions to the Board in her role as Alumni Trustee and congratulated her on her many achievements as a student at the College. The newly elected Alumni Trustee will be sworn at the August 2019 Board of Trustees meeting.

There were no questions and this concluded the President's Report.

## 2. **Board Reports**

### A. **Finance/Facilities Committee:** Chair George Nyikita reported:

Chair Nyikita announced that the Finance/Facilities Committee met on Wed., June 12, 2019, and the Committee discussed various items including budget, contracts, financial-related matters and projects.

This concluded the Board Finance and Facilities Report. Chair Nyikita proceeded with a review of Tabs 1 through 16 for the Board's consideration:

### **Finance/Facilities Committee Action (Resolution(s) for Approval)**

- Tab #1:** Resolution #2019-169-01, A Resolution to approve and ratify requested business-related travel.

- Tab #2:** Resolution #2019-169-02, A Resolution to approve and ratify contracts.
- Tab #3:** Resolution #2019-169-03, A Resolution to award a contract to NJEDge.net for access to select databases, journals and e-books through the Virtual Academic Library Environment of New Jersey (VALE-NJ) in the amount of \$51,743.35 for fiscal year 2020.
- Tab #4:** Resolution #2019-169-04, A Resolution to award a contract to The College Board for Accuplacer testing in an amount not to exceed \$65,000.00 for fiscal year 2020.
- Tab #5:** Resolution #2019-169-05, A Resolution to award a contract to Pitney Bowes, Inc. for the purchase of postage through a postage meter in an amount not to exceed \$130,000.00 for fiscal year 2020.
- Tab #6:** Resolution #2019-169-06, A Resolution to approve a lease agreement with Pitney Bowes, Inc. to provide postal equipment, software and services to the College, for a five-year term, in the amount of \$56,916.00.
- Tab #7:** Resolution #2019-169-07, A Resolution to award a contract to Siemens Building Technologies for continued maintenance and ATC control services for the College's building automation systems, including fire and access controls, in an amount not to exceed \$105,000.00 for fiscal year 2020.
- Tab #8:** Resolution #2019-169-08, A Resolution to award a contract to W.B. Mason for office supplies in an amount not to exceed \$65,000.00 for fiscal year 2020.
- Tab #9:** Resolution #2019-169-09, A Resolution to award a contract to ARI for fleet management services in an amount not to exceed \$150,000.00 for fiscal year 2020.
- Tab #10:** Resolution #2019-169-10, A Resolution authorizing continued participation in the consortium led by Middlesex County College to establish an Inter-local Services Agreements for the purchase of primary and secondary service electricity from South Jersey Energy and Constellation/New Energy for the term of August 2019 through July 2021 (Pemberton)
- Tab #11:** Resolution #2019-169-11, A Resolution authorizing continued participation in the consortium led by Middlesex County College to establish an Inter-local Services Agreements for the purchase of primary service electricity from Constellation/New Energy for the term of August 2019 through July 2021 (Mt. Laurel)
- Tab #12:** Resolution #2019-169-12, A Resolution authorizing continued participation in the consortium led by Middlesex County College to establish an Inter-local Services Agreements for the purchase of secondary service electricity from

Constellation/New Energy for the term of August 2019 through July 2021 (Mt. Laurel, Mt. Holly and Willingboro)

**Tab #13:** Resolution #2019-169-13, A Resolution to award a contract to Dell Marketing LP for the purchase of Dell computers to upgrade specific student labs on campus in an amount not to exceed \$190,000.00.

**Tab #14:** Resolution #2019-169-14, A Resolution to approve the purchase of furniture for the various Mt. Laurel campus renovation and upgrade projects from Krueger International Inc. (KI) in the amount of \$58,893.61.

**Tab #15:** Resolution #2019-169-15, A Resolution to award a contract to Emerald Business Supply for the purchase of custodial supplies (paper and plastic) for an amount not to exceed \$25,000.00 during fiscal year 2020.

**Tab #16:** Resolution #2019-169-16, A Resolution to award a contract to W.B. Mason for the purchase of custodial supplies (cleaning supplies and chemicals) for an amount not to exceed \$16,000.00 during fiscal year 2020.

Chair Nyikita requested a motion to move Tabs 1 through 16, as recommended by the Finance/Facilities Committee. With a motion by Trustee Gina Pasqualone and a second by Trustee Dorion Morgan, the Board approved Tabs 1 through 16, with one recusal by Trustee Kevin Brown on Tab 14, and all in favor, none opposed. There were no questions.

This concluded the Finance/Facilities Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
JUNE 18, 2019**

**RESOLUTION #2019-169-01**

**TO APPROVE AND RATIFY REQUESTED BUSINESS RELATED TRAVEL**

**APPROVE**

Dr. Martin A. Hoffman, Sr., Dean of Learning Resources – 7/31/2019 – 8/4/2019  
ITC Summer Board of Directors' Retreat  
Milwaukee, WI - \$1,520.91

Dr. Karen Archambault, VP Enrollment Mgmt and Student Success – 7/6/2019 – 7/13/2019  
NACADA International Conference  
Belgium – No cost to college; for informational purposes

Jarrett Kealey, Director of Advising and Retention – 11/21 – 22/2019  
Reimagining Developmental Education Conference  
New York, NY - \$529.11

Dr. Karen Archambault, VP EMSS – 7/31/2019 – 8/2/2019  
IHEP Summit/Association for Institutional Research for 2019 Interactive Policy Summit  
Minneapolis, MN - \$521.60 - Invited as part of 4-member RCBC team. Trip and expenses  
fully funded by IHEP -- travel grant dollars to be provided to RCBC mid-July.

Dr. Anita Rudman, Associate Provost – 7/31/2019 – 8/2/2019  
IHEP Summit/Association for Institutional Research for 2019 Interactive Policy Summit  
Minneapolis, MN - \$1,014.89

Michael Yakubov, Dean of EMSS – 7/31/2019 – 8/2/2019  
IHEP Summit/Association for Institutional Research for 2019 Interactive Policy Summit  
Minneapolis, MN - \$994.89

Nicole Salamatin, Manager of Institutional Research – 7/31/2019 – 8/2/2019  
IHEP Summit/Association for Institutional Research for 2019 Interactive Policy Summit  
Minneapolis, MN - \$994.89

Adrienne Dahms, Asst Dir of Student Life – 7/31/2019 – 8/1/2019  
Presenter at NEASEA Conference  
Philadelphia, PA - \$520.40

**FY20 Athletics Team Travel Postseason and Overnight**

RCBC Women's Soccer – 9/13/2019 – 9/15/2019  
New York to play Monroe CC/Finger Lakes CC  
Lodging: 7 rooms per night to be paid from zero account  
 $7 * 150 = \$1,050$  x 2 nights = \$2,100 - zero account  
Coach Bus: \$2,500 - zero account  
Meal Money: \$7 per day from Account 9330

RCBC Women's Basketball – 10/26/2019 – 10/27/2019  
CCBC Essex Jamboree  
Lodging: 6 rooms per night to be paid from zero account  
 $6 * 150 = \$900$  - zero account  
Meal Money: \$7 per day from Account 9330

Fall 2019 Potential Postseason Costs – Men's and Women's Soccer  
See attached report

Winter 2019 Potential Postseason Costs – Men's and Women's Basketball  
See attached report

Spring 2020 Potential Postseason Costs – Baseball, Softball and Golf  
See attached report

**RATIFICATION**

None

**REIMBURSEMENT**

Michael A. Cioce, President – 4/13/2019 – 4/16/2019  
AACC 99th Annual Convention  
Orlando, FL - \$228.00 additional due employee (Total \$475.84 revised from May Board Meeting)

Heather Conger, Director of Athletics – 5/6/2019 – 5/8/2019  
Region XIX Athletic Director Spring Meetings  
Atlantic City, NJ - \$319.62

Karen Bennett, RSVP Director – 5/7/2019 – 5/9/2019  
RSVP/WDI – CNCS Grant National Training - Senior Corps  
Bethesda, MD - \$119.00

**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the Monthly Meeting held on Tuesday, June 18, 2019 on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 James Kerfoot								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

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George Nyikita  
Chairperson

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Dr. Michael A. Cioce  
Board Secretary



**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
June 18, 2019**

**RESOLUTION #2019-169-02**

**TO APPROVE AND RATIFY CONTRACTS**

**FOR APPROVAL:**

To approve a Work-Life Assistance Program Agreement with Carebridge Corporation to make work-life assistance programs available to RCBC employees for the period July 1, 2019 and ending June 30, 2020.

To approve a consultant contract with Rita Williams-Bogar d/b/a Personal Development Solutions LLC to provide services for Civil Services Commission Training at RCBC on July 18, 2019 in the amount of \$450.00.

To approve a contract with Mercurius Quality Training LLC to provide Advanced Manufacturing training for the Machinist Certificate Program at BCIT, Medford Campus, on July 3, 2019 and August 12-16, 2019 in the amount of \$3,600.00.

To approve a contract between RCBC and the County of Gloucester for Occupational/Educational Training for the period July 1, 2019 through June 30, 2021.

To approve a Memorandum of Agreement for Professional Services between The New Jersey Department of Education and RCBC to administer adult education tests for calendar years 2020 through 2021.

To approve Summer and Fall 2019 Professional Service Agreements as follows:

Summer 2019:

Puleo Pharmacy Services, Inc.  
Connections School of Real Estate

Fall 2019:

Puleo Pharmacy Services, Inc.  
Connection School of Real Estate  
ABC Consulting  
Rutgers School of Business

To approve a Master Affiliation Agreement between RCBC and Capital Health System Inc. for students' clinical training.

To approve an Agreement for the Protection of Individually Identifiable Health Information (HIPAA) with Capital Health System, Inc.

To approve a Master Training Site Agreement with Jefferson Health for students' clinical training.

To approve an Affiliation Agreement between HMH Hospitals Corporation and RCBC for students' clinical training.

To approve an Affiliation Agreement between RCBC and Pemberton Township School District for students' clinical training for a period of two years from June 1, 2019 through May 31, 2021.

To approve a Higher Education Client Agreement with Scenario Learning LLC d/b/a/ Vector Solutions for annual subscription services to SafeColleges Training.

To approve a License Agreement with the Township of Westampton Department of Recreation to use fields for soccer, baseball, football and softball for RCBC athletic teams.

To approve a Memorandum of Understanding Equipment Transfer Agreement between Rowan College at Burlington County and Palmyra Cove to loan equipment, telescope, free of charge.

To approve a contract renewal between Rowan College at Burlington County and Awato to provide services, resources, and tools to support a successful implementation of a hosted application to assess students and make academic and career matches. Also allows administrators to track students and create reports. Implementation date is August 1, 2019 in the amount of \$3,000.00.

To approve a consultant contract for professional services between Rowan College at Burlington County and Ratneshwar Jha to furnish consultant services at the ASEE 126th Annual Conference in Tampa, FL, June 15 – 19, 2019, for a maximum fee of \$2,300.00 for travel to and from the conference.

**FOR RATIFICATION:**

To ratify a professional service contract between Rowan College at Burlington County and Dr. Traci Fox, 3020 Inkberry Circle, S, North Wales, PA 19454, to provide Review lecture for Physics Board Exam, on August 7, 2019, at the Mount Laurel Campus, for an amount of \$1,020.00.

To ratify a professional service contract between Rowan College at Burlington County and Dr. Peng Cheng, 14806 Windjammer Drive, Midlothian, VA 23112, to provide services to develop courses for the Electronic Engineering Technology (EET) Program.

**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

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George Nyikita  
Chairperson

\_\_\_\_\_  
Dr. Michael A. Cioce  
Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
June 18, 2019**

**RESOLUTION #2019-169-03**

**TO AWARD A CONTRACT TO NJEDGE.NET FOR ACCESS TO SELECT  
DATABASES, JOURNALS AND E-BOOKS THROUGH THE VIRTUAL ACADEMIC  
LIBRARY ENVIRONMENT OF NEW JERSEY (VALE-NJ) IN THE AMOUNT OF  
\$51,743.35 FOR FISCAL YEAR 2020**

*WHEREAS*, the College has a need to access and use Virtual Academic Library Environment of New Jersey (VALE-NJ) databases, journals and e-book services; and

*WHEREAS*, the VALE-NJ consortium provides many of the academic databases, journals and e-books students and faculty need to access for coursework and research, both on campus and offsite, at significant savings to the participating academic library members; and

*WHEREAS*, **NJEDge.net** is the originator and facilitator of the VALE-NJ databases, journals and e-book services for library access to these academic resources; and

*WHEREAS*, it appears that **NJEDge.net (VALE-NJ)** has the experience and expertise to provide these services; and

*WHEREAS*, in accordance with P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5(6), it appears in the best interest of the College to award a contract to **NJEDge.net (VALE-NJ)**, 218 Central Avenue - GITC 3902, Newark NJ, 07102-1982; and

*WHEREAS*, in accordance with P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5(6), the Acting President recommends the award of this contract to the following vendor(s): **NJEDge.net (VALE-NJ)**, 218 Central Avenue - GITC 3902, Newark NJ, 07102-1982;

*NOW, THEREFORE*, be it resolved by the Trustees of the College now assembled in public session this 18<sup>th</sup> day of June 2019, that a contract be awarded to **NJEDge.net (VALE-NJ)** in the amount of **\$51,743.35** for fiscal year 2020.

**\*\*\*\*\*CERTIFICATE OF AVAILABILTY OF FUNDS\*\*\*\*\***

I, Thomas Czerniecki, Sr. Vice President Operations and Administration, do hereby certify that adequate funds are available in the Fiscal Year 2020 Operating Budget to pay for the contract between Rowan College at Burlington County and **NJEDge.Net. (VALE)**.

The money necessary to funds said contract is **\$51,743.35**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriations:

1-60310-9701 (Library, Contracted Services)

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Thomas Czerniecki  
Sr. Vice President of Administration & Operations

**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

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George Nyikita  
Chairperson

\_\_\_\_\_  
Dr. Michael A. Cioce  
Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
June 18, 2019**

**RESOLUTION #2019-169-04**

**TO AWARD A CONTRACT TO THE COLLEGE BOARD FOR ACCUPLACER  
TESTING IN AN AMOUNT NOT TO EXCEED \$65,000.00 FOR FISCAL YEAR 2020**

*WHEREAS*, the College has a need for online testing for student assessment; and

*WHEREAS*, the ACCUPLACER is a testing product that is exclusively published and sold by the College Board; and

*WHEREAS*, there are no other testing vendors that produce or sell this exam. The College currently utilizes the ACCUPLACER OnLine™ computerized exam for our assessment testing and utilizes the pencil paper ACCUPLACER exam for our special needs assessment at RCBC. The community colleges in the State of NJ utilize the ACCUPLACER to determine the student's appropriate placement in reading, writing, and math; and

*WHEREAS*, this will be a Business Entity Disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 and the Purchasing Agent has determined and certified in writing that the value of this contract will exceed \$17,500.00; and

*WHEREAS*, **The College Board** has completed and submitted a Business Entity Disclosure Certification which certifies that **The College Board** has not made any reportable contributions to a political or candidate committee in the County of Burlington in the previous one year, and that the contract will prohibit **The College Board** from making any reportable contributions through the term of the contract; and

*WHEREAS*, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51) N.J.S.A. 19:44A-20.4 et seq. Chapter 271 P.L. 2005 (Adopted January 5, 2006) and P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5(3), it appears in the best interest of the College to award a contract to **The College Board**, 45 Columbus Ave., New York, NY 10023-6992; and

*WHEREAS*, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51) N.J.S.A. 19:44A-20.4 et seq. Chapter 271 P.L. 2005 (Adopted January 5, 2006) and P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5(3), the Acting President recommends the award of this contract to the following vendor(s): **The College Board**, 45 Columbus Ave., New York, NY 10023-6992;

*NOW, THEREFORE*, be it resolved by the Trustees of the College now assembled in public session this 18<sup>th</sup> day of June 2019, that a contract be awarded to **The College Board** in an amount not to exceed **\$65,000.00** for fiscal year 2020; and

***BE IT FURTHER RESOLVED***, that the Business Entity Disclosure Certification, Chapter 271 Political Contribution Disclosure Form, Political Contribution Disclosure and the Determination of Value be placed on file with this resolution.



**\*\*\*\*\*CERTIFICATE OF AVAILABILTY OF FUNDS\*\*\*\*\***

I, Thomas Czerniecki, Sr. Vice President Operations and Administration, do hereby certify that adequate funds are available in the Fiscal Year 2020 Operating Budget to pay for the contract between Rowan College at Burlington County and **The College Board**.

The money necessary to fund said contract is **\$65,000.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriation:

1-36410-9505 (Educational Measurement Services, Instructional Materials)

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Thomas Czerniecki  
Sr. Vice President of Administration & Operations

**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

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George Nyikita  
Chairperson

\_\_\_\_\_  
Dr. Michael A. Cioce  
Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
June 18, 2019**

**RESOLUTION #2019-169-05**

**TO AWARD A CONTRACT TO PITNEY BOWES, INC. FOR THE PURCHASE OF  
POSTAGE NEEDED FOR MAILING SERVICES IN AN AMOUNT NOT TO EXCEED  
\$130,000.00 FOR FISCAL YEAR 2020 (NEW JERSEY STATE CONTRACT #75237)**

*WHEREAS*, the College has a need to provide mailing and shipping services to various departments at all campus and center locations through the USPS, UPS and FedEx; and

*WHEREAS*, these services include standard mail, vendor payments, payroll checks, as well as, College brochures; and

*WHEREAS*, the College is leasing a postage meter, on New Jersey State Contract #75237, from Pitney Bowes, Inc.; and

*WHEREAS*, the College purchases United States postage permits through Pitney Bowes which provides a discounted rate on postage for College through this postage meter; and

*WHEREAS*, these services are included under New Jersey State Contract (#75237); and

*WHEREAS*, in accordance with P.L. 1982 c.189 N.J.S.A. 18A:64A-it appears in the best interest of the College to award a contract to **Pitney Bowes, Inc.**, P.O. Box 5151, Shelton, CT 06484 (New Jersey State Contract #75237); and

*WHEREAS*, in accordance with P.L. 1982 c.189 N.J.S.A. 18A:64A-25.9, the Acting President recommends the award of this contract to the following vendor(s): **Pitney Bowes, Inc.**, P.O. Box 5151, Shelton, CT 06484 (New Jersey State Contract #75237); and

*NOW, THEREFORE*, be it resolved by the Trustees of the College now assembled in public session this 18<sup>th</sup> day of June 2019, that a contract be awarded to **Pitney Bowes, Inc.** in an amount not to exceed **\$130,000.00** for fiscal year 2020.

**\*\*\*\*\*CERTIFICATE OF AVAILABILITY OF FUNDS\*\*\*\*\***

I, Thomas Czerniecki, Sr. Vice President Operations and Administration, do hereby certify that adequate funds are available in the Fiscal Year 2020 Operating Budget to pay for the contract between Rowan College at Burlington County and **Pitney Bowes, Inc.**

The money necessary to fund said contract is not to exceed **\$130,000.00**. The contract is subject to the availability of funds and upon approval of the contract the funds will be charged to the following budget line item appropriation:

1-10410-9401 (General Institutional, Postage)

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Thomas Czerniecki  
Sr. Vice President of Administration & Operations

**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the Monthly Meeting held on **Tuesday, June 18, 2019** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 James Kerfoot								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting

\_\_\_\_\_  
George Nyikita  
Chairperson

\_\_\_\_\_  
Dr. Michael A. Cioce  
Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
June 18, 2019**

**RESOLUTION #2019-169-06**

**TO APPROVE A LEASE AGREEMENT WITH PITNEY BOWES, INC. TO PROVIDE  
POSTAL EQUIPMENT, SOFTWARE AND SERVICES TO THE COLLEGE, FOR A  
FIVE-YEAR TERM, IN THE AMOUNT OF \$56,916.00  
(NEW JERSEY STATE CONTRACT #A41258)**

*WHEREAS*, the College has need to replace the current postal equipment and software; and

*WHEREAS*, the current equipment and software is approaching the end of its lease term; and

*WHEREAS*, this new equipment, software and services will enable the College to continue to operate in an efficient matter within USPS requirements; and

*WHEREAS*, this equipment is included under New Jersey State Contract #A41258; and

*WHEREAS*, it has been determined that **Pitney Bowes, Inc.** has the experience and expertise to continue to provide this equipment and related services to the College; and

*WHEREAS*, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9, it appears in the best interest of the College to award a contract to **Pitney Bowes, Inc.**, P.O. Box 5151, Shelton, CT 06484 (New Jersey State Contract #75237); and

*WHEREAS*, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9, the President recommends the award of this contract to the following vendor: **Pitney Bowes, Inc.**, P.O. Box 5151, Shelton, CT 06484 (New Jersey State Contract #A41258);

*NOW THEREFORE*, be it resolved by the Trustees of the College now assembled in public session this 18<sup>th</sup> day of June 2019, that a contract be awarded to **Pitney Bowes, Inc.**, for a term of five years, in the amount of \$56,916.00.

**\*\*\*\*\*CERTIFICATE OF AVAILABILITY OF FUNDS\*\*\*\*\***

I, Thomas Czerniecki, Sr. Vice President Operations and Administration, do hereby certify that adequate funds are available in the Fiscal Year 2020 Operating Budget to pay for the contract between Rowan College at Burlington County and **Pitney Bowes, Inc.**

The money necessary to fund said contract is **\$56,916.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriations:

1-10410-9701 (General Institutional, Contracted Services)

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Thomas Czerniecki  
Sr. Vice President of Administration & Operations

**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the Monthly Meeting held on **Tuesday, June 18, 2019** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 James Kerfoot								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting

\_\_\_\_\_  
 George Nyikita  
 Chairperson

\_\_\_\_\_  
 Dr. Michael A. Cioce  
 Board Secretary



**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
June 18, 2019**

**RESOLUTION #2019-169-07**

**TO AWARD A CONTRACT TO SIEMENS BUILDING TECHNOLOGIES FOR  
CONTINUED MAINTENANCE AND ATC CONTROL SERVICES FOR THE  
COLLEGE'S BUILDING AUTOMATION SYSTEMS, INCLUDING FIRE AND  
ACCESS CONTROLS IN AN AMOUNT NOT TO EXCEED \$105,000.00  
FOR FISCAL YEAR 2020**

*WHEREAS*, the College has a need to schedule and regulate mechanical heating and cooling equipment on the Mount Laurel and Pemberton campuses; and

*WHEREAS*, there is also a need to maintain and monitor fire safety and access control devices; and

*WHEREAS*, this equipment consists of computer hardware, software, building control panels, air compressors, digital and analog actuators, sensors, pneumatic control devices and digital control devices which are manufactured and installed by Siemens Building Technologies; and

*WHEREAS*, the College campuses are networked using the College LAN with the server located in the Central Heating and Cooling Plant on the Mt. Laurel campus; and

*WHEREAS*, these intricate systems require regular factory maintenance; including but not limited, to software upgrades, software support, on line troubleshooting and diagnostics, 24 X 7 operator support, system backup, preventive maintenance to pneumatic and digital systems; and

*WHEREAS*, due to the proprietary nature of the operating software and critical components, this service must be provided by the manufacturer; and

*WHEREAS*, this will be a Business Entity Disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 and the Purchasing Agent has determined and certified in writing that the value of this contract will exceed \$17,500.00; and

*WHEREAS*, **Siemens Building Technologies** has completed and submitted a Business Entity Disclosure Certification which certifies that **Siemens Building Technologies** has not made any reportable contributions to a political or candidate committee in the County of Burlington in the previous one year, and that the contract will prohibit **Siemens Building Technologies** from making any reportable contributions through the term of the contract; and

*WHEREAS*, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.5(3), it appears in the best interest of the College to award a contract to **Siemens Building Technologies**, 1450 Union Meeting Rd., Blue Bell, PA, 19422; and

***WHEREAS***, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.5(3), the Acting President recommends the award of this contract to the following vendors: **Siemens Building Technologies**, 1450 Union Meeting Rd., Blue Bell, PA, 19422; and

***NOW, THEREFORE***, be it resolved by the Trustees of the College now assembled in public session this 18<sup>th</sup> day of June 2019, that a contract be awarded to **Siemens Building Technologies** in an amount not to exceed **\$105,000.00** for fiscal year 2020;

***BE IT FURTHER RESOLVED***, that the Business Entity Disclosure Certification, Chapter 271 Political Contribution Disclosure Form, Political Contribution Disclosure and the Determination of Value be placed on file with this resolution.

**\*\*\*\*\*CERTIFICATE OF AVAILABILTY OF FUNDS\*\*\*\*\***

I, Thomas Czerniecki, Sr. Vice President Operations and Administration, do hereby certify that adequate funds are available in the Fiscal Year 2020 Operating Budget to pay for the contract between Rowan College at Burlington County and **Siemens Building Technologies**.

The money necessary to fund said contract is **\$105,000.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriation:

- 1-78100-9601 (Physical Plant-Pemberton, Maintenance Contracts)
- 1-78110-9601 (Physical Plant-Mt. Laurel, Maintenance Contracts)
- 1-78100-9701 (Physical Plant-Pemberton, Contracted Services)
- 1-78110-9701 (Physical Plant-Mt. Laurel, Contracted Services)

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Thomas Czerniecki  
Sr. Vice President of Administration & Operations

**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the Monthly Meeting held on Tuesday, June 18, 2019 on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 James Kerfoot								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting

\_\_\_\_\_  
George Nyikita  
Chairperson

\_\_\_\_\_  
Dr. Michael A. Cioce  
Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
June 18, 2019**

**RESOLUTION #2019-169-08**

**TO AWARD A CONTRACT TO W.B. MASON FOR OFFICE SUPPLIES FOR AN  
AMOUNT NOT TO EXCEED \$65,000.00 FOR FISCAL YEAR 2020  
(NEW JERSEY STATE CONTRACT #88839)**

*WHEREAS*, all college departments on all campuses require a variety of office supplies, etc. in order for their departments to function on a day-to-day basis; and

*WHEREAS*, the purchasing department will review all requisitions and make the determination when it is in the best interest of the College to purchase these supplies from W.B. Mason via the State Contract pricing; and

*WHEREAS*, New Jersey County College Contracts Law 18A:64A-25.9 permits purchases through State agencies; and

*WHEREAS*, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9 it appears in the best interest of the College to award a contract to **W.B. Mason**, 151 Heller Place, Bellmawr, NJ 08031 (New Jersey State Contract #88839); and

*WHEREAS*, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9, the President recommends the award of this contract to the following vendor(s): **W.B. Mason**, 151 Heller Place, Bellmawr, NJ 08031 (New Jersey State Contract #88839);

*NOW THEREFORE*, be it resolved by the Trustees of the College now assembled in public session this 18<sup>th</sup> day of June 2019, that a contract be awarded to **W.B. Mason** for a combined amount not to exceed **\$65,000.00** for fiscal year 2020.

**\*\*\*\*\*CERTIFICATE OF AVAILABILTY OF FUNDS\*\*\*\*\***

I, Thomas Czerniecki, Sr. Vice President Operations and Administration, do hereby certify that adequate funds are available in the Fiscal Year 2020 Operating Budget to pay for the contract between Rowan College at Burlington County and **W.B. Mason**.

The money necessary to fund said contract is **\$65,000.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriation:

1-10410-9501 (General Institutional, Office Supplies)

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Thomas Czerniecki  
Sr. Vice President of Administration & Operations

**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the Monthly Meeting held on Tuesday, June 18, 2019 on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 James Kerfoot								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

\_\_\_\_\_  
George Nyikita  
Chairperson

\_\_\_\_\_  
Dr. Michael A. Cioce  
Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
June 18, 2019**

**RESOLUTION #2019-169-09**

**TO APPROVE A CONTRACT WITH AUTOMOTIVE RENTALS, INC (ARI) FOR  
FLEET MANAGEMENT SERVICES IN AN AMOUNT NOT TO EXCEED \$150,000.00  
FOR FISCAL YEAR 2020**

*WHEREAS*, the College has a need for vehicle fleet management services; and

*WHEREAS*, these fleet management services include, but are not limited to, tracking vehicle service requirements, providing fuel cards and tracking usage, vehicle tracking and reporting services, tracking and management of vehicle repair records, billing pass-through for authorized repair centers and gas stations; and

*WHEREAS*, the College's Board of Trustees entered into a Shared Services Agreement with the County of Burlington at their December 2, 2014 meeting; and

*WHEREAS*, the Board of Chosen Freeholders for the County of Burlington are expected to approve a contract extension of their agreement with **Automotive Rentals, Inc. (ARI)**, which includes the College, at their June 26, 2019 meeting; and

*WHEREAS*, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51, N.J.S.A. 19:44A-20.4 et seq., N.J.S.A. 18A:64A-25.10 and N.J.S.A. 18A:64A-25.5(1)) it appears in the best interest of the College to award a contract to **Automotive Rentals, Inc (ARI)**, dba Automotive Resources International, 4001 Leadenhall Road, Mt. Laurel, NJ 08054;

*WHEREAS*, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51, N.J.S.A. 19:44A-20.4 et seq., N.J.S.A. 18A:64A-25.10 and N.J.S.A. 18A:64A-25.5(1)), the President recommends the award of this contract to the following vendor: **Automotive Rentals, Inc (ARI)**, dba Automotive Resources International, 4001 Leadenhall Road, Mt. Laurel, NJ 08054;

*NOW THEREFORE*, be it resolved by the Trustees of the College now assembled in public session this 18<sup>th</sup> day of June 2019, that a contract be awarded to **ARI** in an amount not to exceed \$150,000.00 for fiscal year 2020.



**\*\*\*\*\*CERTIFICATE OF AVAILABILTY OF FUNDS\*\*\*\*\***

I, Thomas Czerniecki, Sr. Vice President of Administration & Operations, do hereby certify that adequate funds are available in the FY 2020 Operating Budget to pay for the contract between Rowan College at Burlington County and **ARI**.

The money necessary to funds said contract is not to exceed **\$150,000.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriations:

1-78100-9340 (Facilities, Operation of Vehicles)

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Thomas Czerniecki  
Sr. Vice President of Administration & Operations

**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the Monthly Meeting held on **Tuesday, June 18, 2019** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 James Kerfoot								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting

\_\_\_\_\_  
George Nyikita  
Chairperson

\_\_\_\_\_  
Dr. Michael A. Cioce  
Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
June 18, 2019**

**RESOLUTION #2019-169-10**

**AUTHORIZING CONTINUED PARTICIPATION IN THE CONSORTIUM LED BY  
MIDDLESEX COUNTY COLLEGE TO ESTABLISH AN INTER-LOCAL SERVICES  
AGREEMENT FOR THE PURCHASE OF PRIMARY AND SECONDARY SERVICE  
ELECTRICITY FROM SJE AND CONSTELLATION/NEW ENERGY  
FOR THE TERM OF AUGUST 2019 TO JULY 2021**

***WHEREAS***, the College requires a consistent supply of both primary and secondary electricity in the JCP&L (First Energy) electricity delivery service area to operate certain facilities on the Pemberton campus; and

***WHEREAS***, the College has joined with Middlesex County College, located at 2600 Woodbridge Avenue, Edison, NJ 08818 and several other similar situated county colleges for the purpose of obtaining electric supply at the lowest possible cost; and

***WHEREAS***, N.J.S.A. 18A:64-25.10 allows two or more colleges to enter into a joint purchasing agreement; and

***WHEREAS***, Middlesex County College at the designated entity for the purchase of soliciting and receiving bids for the provision of electricity has prepared a request for proposals, with assistance from NORESKO, from third party suppliers of secondary service electricity pursuant to the terms of the County College Contracts Law; and

***WHEREAS***, the Consortium reviewed the proposals from several third-party suppliers of electricity and will execute a contract with the lowest qualified bidders, **SJE & Constellation/New Energy**, for a maximum of twenty-four (24) months beginning in August 2019; and

***WHEREAS***, the College agrees to be bound by Middlesex County Colleges execution of the Master Electric Supply Agreement with the selected third-party supplier in the same manner as if the College had individually executed said contract; and

***WHEREAS***, the anticipated cost to the College during the term of these agreements would be \$400,000.00;

***NOW THEREFORE***, be it resolved by the Trustees of the College now assembled in public session this 18<sup>th</sup> day of June 2019, that the College enter into an Inter-local Services Agreement with Middlesex County College for the purchase of primary and secondary service electricity.

**\*\*\*\*\*CERTIFICATE OF AVAILABILITY OF FUNDS\*\*\*\*\***

I, Thomas Czerniecki, Sr. Vice President Operations and Administration, do hereby certify that adequate funds are available in the Fiscal Years 2020 & 2021 Operating Budget to pay for the contract between Rowan College at Burlington County and **SJE and Constellation/New Energy**.

The money necessary to funds said contracts is **\$400,000.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriations:

1-78100-9640 (Facilities, Pemberton, Utilities)

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Thomas Czerniecki  
Sr. Vice President of Administration & Operations

**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the Monthly Meeting held on Tuesday, June 18, 2019 on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 James Kerfoot								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

\_\_\_\_\_  
George Nyikita  
Chairperson

\_\_\_\_\_  
Dr. Michael A. Cioce  
Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
June 18, 2019**

**RESOLUTION #2019-169-11**

**AUTHORIZING CONTINUED PARTICIPATION IN THE CONSORTIUM LED BY  
MIDDLESEX COUNTY COLLEGE TO ESTABLISH AN INTER-LOCAL SERVICES  
AGREEMENT FOR THE PURCHASE OF PRIMARY SERVICE ELECTRICITY  
FROM CNE FOR THE TERM OF AUGUST 2017 TO JULY 2019**

***WHEREAS***, the College requires a consistent supply of primary service electricity in the PSE&G electricity delivery service area to operate the Central Energy Plant facility on the Mt. Laurel campus; and

***WHEREAS***, the College has joined with Middlesex County College, located at 2600 Woodbridge Avenue, Edison, NJ 08818 and several other similar situated county colleges for the purpose of obtaining electric supply at the lowest possible cost; and

***WHEREAS***, N.J.S.A. 18A:64-25.10 allows two or more colleges to enter into a joint purchasing agreement; and

***WHEREAS***, Middlesex County College at the designated entity for the purchase of soliciting and receiving bids for the provision of electricity has prepared a request for proposals, with assistance from NORESKO, from third party suppliers of secondary service electricity pursuant to the terms of the County College Contracts Law; and

***WHEREAS***, the Consortium reviewed the proposals from several third-party suppliers of electricity and will execute a contract with the lowest qualified bidder, C/NE, for a maximum of twenty-four (24) months beginning in August 2019; and

***WHEREAS***, the College agrees to be bound by Middlesex County Colleges execution of the Master Electric Supply Agreement with the selected third-party supplier in the same manner as if the College had individually executed said contract; and

***WHEREAS***, the anticipated cost to the College during the term of these agreements would be \$928,400.00;

***NOW THEREFORE***, be it resolved by the Trustees of the College now assembled in public session this 18<sup>th</sup> day of June 2019, that the College enter into an Inter-local Services Agreement with Middlesex County College for the purchase of primary service electricity.

**\*\*\*\*\*CERTIFICATE OF AVAILABILITY OF FUNDS\*\*\*\*\***

I, Thomas Czerniecki, Sr. Vice President Operations and Administration, do hereby certify that adequate funds are available in the Fiscal Years 2020 & 2021 Operating Budget to pay for the contract between Rowan College at Burlington County and C/NE.

The money necessary to funds said contract is **\$928,400.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriations:

1-78110-9640 (Facilities, Mt Laurel, Utilities)

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Thomas Czerniecki  
Sr. Vice President of Administration & Operations

**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the Monthly Meeting held on **Tuesday, June 18, 2019** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 James Kerfoot								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting

\_\_\_\_\_  
 George Nyikita  
 Chairperson

\_\_\_\_\_  
 Dr. Michael A. Cioce  
 Board Secretary



**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
June 18, 2019**

**RESOLUTION #2019-169-12**

**AUTHORIZING CONTINUED PARTICIPATION IN THE CONSORTIUM LED BY  
MIDDLESEX COUNTY COLLEGE TO ESTABLISH AN INTER-LOCAL SERVICES  
AGREEMENT FOR THE PURCHASE OF SECONDARY SERVICE ELECTRICITY  
FROM CONSTELLATION/NEW ENERGY FOR THE TERM  
OF AUGUST 2019 TO JULY 2021**

***WHEREAS***, the College requires a consistent supply of secondary service electricity in the PSE&G electricity delivery service area to operate certain facilities on the Mt. Laurel, Mt. Holly, and Willingboro campuses; and

***WHEREAS***, the College has joined with Middlesex County College, located at 2600 Woodbridge Avenue, Edison, NJ 08818 and several other similar situated county colleges for the purpose of obtaining electric supply at the lowest possible cost; and

***WHEREAS***, N.J.S.A. 18A:64-25.10 allows two or more colleges to enter into a joint purchasing agreement; and

***WHEREAS***, Middlesex County College at the designated entity for the purchase of soliciting and receiving bids for the provision of electricity has prepared a request for proposals, with assistance from NORESKO, from third party suppliers of secondary service electricity pursuant to the terms of the County College Contracts Law; and

***WHEREAS***, the Consortium reviewed the proposals from several third-party suppliers of electricity and will execute a contract with the lowest qualified bidder, **Constellation/New Energy**, for a maximum of twenty-four (24) months beginning in August 2019; and

***WHEREAS***, the College agrees to be bound by Middlesex County Colleges execution of the Master Electric Supply Agreement with the selected third-party supplier in the same manner as if the College had individually executed said contract; and

***WHEREAS***, the anticipated cost to the College during the term of these agreements would be \$550,000.00;

***NOW THEREFORE***, be it resolved by the Trustees of the College now assembled in public session this 18<sup>th</sup> day of July 2019, that the College enter into an Inter-local Services Agreement with Middlesex County College for the purchase of secondary service electricity.

**\*\*\*\*\*CERTIFICATE OF AVAILABILITY OF FUNDS\*\*\*\*\***

I, Thomas Czerniecki, Sr. Vice President Operations and Administration, do hereby certify that adequate funds are available in the Fiscal Years 2020 & 2021 Operating Budget to pay for the contract between Rowan College at Burlington County and **Constellation/New Energy**.

The money necessary to fund said contract is **\$550,000.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriations:

1-78110-9640 (Facilities, Mt Laurel, Utilities)

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Thomas Czerniecki  
Sr. Vice President of Administration & Operations

**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the Monthly Meeting held on Tuesday, June 18, 2019 on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 James Kerfoot								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

\_\_\_\_\_  
 George Nyikita  
 Chairperson

\_\_\_\_\_  
 Dr. Michael A. Cioce  
 Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
June 18, 2019**

**RESOLUTION #2019-169-13**

**TO AWARD A CONTRACT TO DELL MARKETING LP FOR THE PURCHASE OF  
DELL COMPUTERS TO UPGRADE SPECIFIC STUDENT LABS ON CAMPUS  
IN AN AMOUNT NOT TO EXCEED \$150,000.00  
(NEW JERSEY STATE CONTRACT #89967)**

*WHEREAS*, the College has a need to purchase additional computers to upgrade various student computer labs; and

*WHEREAS*, this equipment will be purchased using the minor capital budget; and

*WHEREAS*, the IT refresh plan calls for the College to maintain a PC inventory that ensures that the technology utilized on campus is less than five (5) years; and

*WHEREAS*, the new PCs will be used to upgrade computer labs throughout the Mt. Laurel campus; and

*WHEREAS*, these computers are included under New Jersey State Contract #89967; and

*WHEREAS*, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9, it appears in the best interest of the College to award a contract to **Dell Marketing LP**, 1 Dell Way, Round Rock, TX 78760 (#89967); and

*WHEREAS*, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9, the President recommends the award of this contract to the following vendor: **Dell Marketing LP**, 1 Dell Way, Round Rock, TX 78760 (#89967);

*NOW THEREFORE*, be it resolved by the Trustees of the College now assembled in public session this 18<sup>th</sup> day of June 2019, that a contract be awarded to **Dell Marketing LP** in an amount not to exceed **\$150,000.00**.

**\*\*\*\*\*CERTIFICATE OF AVAILABILTY OF FUNDS\*\*\*\*\***

I, Thomas Czerniecki, Sr. Vice President Operations and Administration, do hereby certify that adequate funds are available in the Plant Funds Budget to pay for the contract between Rowan College at Burlington County and **Dell Marketing LP**.

The money necessary to fund said contract is not to exceed **\$150,000.00**. The contract is subject to the availability of funds and upon approval of the contract the funds will be charged to the following budget line item appropriations:

6-05095-9506 (Minor Capital FY19/20, Furniture & Equipment)

---

Thomas Czerniecki  
Sr. Vice President of Administration & Operations

**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the Monthly Meeting held on **Tuesday, June 18, 2019** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 James Kerfoot								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting

\_\_\_\_\_  
 George Nyikita  
 Chairperson

\_\_\_\_\_  
 Dr. Michael A. Cioce  
 Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
June 18, 2019**

**RESOLUTION #2019-169-14**

**TO APPROVE THE PURCHASE OF FURNITURE FOR THE VARIOUS MT. LAUREL  
CAMPUS RENOVATION AND UPGRADE PROJECTS FROM KRUEGER  
INTERNATIONAL INC. (KI) IN THE AMOUNT OF \$58,893.61**

*WHEREAS*, the College has a need to purchase furniture for the multiple Mt. Laurel campus renovation projects; and

*WHEREAS*, these projects include furniture for a portion of the following buildings: Health Sciences Building, Student Success Center and Technology & Engineering Center (TEC), as well as spare office furniture to be placed as need; and

*WHEREAS*, the College's facilities and purchasing departments worked to identify furniture lines available under New Jersey State Contract and the qualified distributors that would be able to provide these lines in order to meet the College's needs; and

*WHEREAS*, the **Krueger International Inc. (KI)** was identified as the manufacturer that could provide the necessary items for this project; and

*WHEREAS*, these products and services are available under New Jersey State Contract (#81720) and the Middlesex Cooperative Purchasing Consortium; and

*WHEREAS*, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9 and N.J.S.A. 18A:64A-25.5(24)), it appears in the best interest of the College to award a contract to **KI**, c/o Education Furniture Solution, 1330 Bellevue Street, Green Bay, Wisconsin 54302; and

*WHEREAS*, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9 and N.J.S.A. 18A:64A-25.5(24)), the President recommends a contract be awarded to the following vendor: **KI**, c/o Education Furniture Solution, 1330 Bellevue Street, Green Bay, Wisconsin 54302;

*NOW THEREFORE*, be it resolved by the Trustees of the College now assembled in public session this 18<sup>th</sup> day of June 2019, to approve the purchases from **KI** in the amount of \$58,893.61.

**\*\*\*\*\*CERTIFICATE OF AVAILABILTY OF FUNDS\*\*\*\*\***

I, Thomas Czerniecki, Sr. Vice President Operations and Administration, do hereby certify that adequate funds are available in the Plant Funds Budget to pay for the contract between Rowan College at Burlington County and **KI**.

The money necessary to funds said contract is **\$58,893.61**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriations:

6-05095-9506 (Minor Capital FY19/20, Furniture & Equipment)

---

Thomas Czerniecki  
Sr. Vice President of Administration & Operations



**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the Monthly Meeting held on Tuesday, June 18, 2019 on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 James Kerfoot								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

\_\_\_\_\_  
 George Nyikita  
 Chairperson

\_\_\_\_\_  
 Dr. Michael A. Cioce  
 Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
June 18, 2019**

**RESOLUTION #2019-169-15**

**TO AWARD A CONTRACT TO EMERALD BUSINESS SUPPLY FOR THE  
PURCHASE OF CUSTODIAL SUPPLIES (PAPER AND PLASTIC SUPPLIES) FOR AN  
AMOUNT NOT TO EXCEED \$25,000.00 DURING FISCAL YEAR 2020**

*WHEREAS*, the College has a need to purchase various custodial products including paper and plastic products; and

*WHEREAS*, our current contract expires on June 30, 2019; and

*WHEREAS*, a Request for Bids was posted on the College website and advertised in the Trenton Times, the Courier Post and the Burlington County Times on Thursday, April 18, 2019 and opened on Thursday, May 16, 2019; and

*WHEREAS*, seven (7) vendors responded, 3 were compliant; and

*WHEREAS*, it has been determined that **Emerald Business Supply** have the experience and expertise to provide these goods and services to the College; and

*WHEREAS*, this contract is for a period of one (1) year, July 1, 2019 through June 30, 2020, and the RFB also contained language which would allow the College to extend the term of the contract for an additional one (1) year, July 1, 2020 expiring June 30, 2021, based on mutual agreement and Board approval; and

*WHEREAS*, in accordance with P.L. 1982, c.189 (C.18A:64A-25.4) it appears in the best interest of the College to award to **Emerald Business Supply, 4807 Ashburner Street, Philadelphia, PA 19136**; and

*WHEREAS*, in accordance with P.L. 1982, c.189 (C.18A:64A-25.4) the President recommends the award of this contract to the following vendor(s) **Emerald Business Supply, 4807 Ashburner Street, Philadelphia, PA 19136**; and

***NOW THEREFORE, BE IT RESOLVED***, by the Trustees of the College now assembled in public session this 18<sup>th</sup> day of June 2019, that contracts be awarded to **Emerald Business Supply** for an amount not to exceed \$25,000.00 for fiscal year 2020.

**\*\*\*\*\*CERTIFICATE OF AVAILABILTY OF FUNDS\*\*\*\*\***

I, Thomas Czerniecki, Sr. Vice President Operations and Administration, do hereby certify that adequate funds are available in the Plant Funds Budget to pay for the contract between Rowan College at Burlington County and **Emerald Business Supply**.

The money necessary to fund said contract is not to exceed **\$25,000.00**. The contract is subject to the availability of funds and upon approval of the contract the funds will be charged to the following budget line item appropriations:

1-78100-9515 (Physical Plant-Pemberton, Custodial Supplies)

1-78110-9515 (Physical Plant-Mt. Laurel, Custodial Supplies)

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Thomas Czerniecki

Sr. Vice President of Administration & Operations

<b>BID ANALYSIS SHEET</b>
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BID NAME: *Contract for the purchase of custodial supplies*  
 BID NUMBER: *19-07-B*  
 ADVERTISED: *Thursday, April 18, 2019 (BCT, Courier Post, Trenton Times, & RCBC website)*  
 BID OPENING: *Thursday, May 16, 2019 at 10:00 AM*

<b>Bidders</b>	<b>Group 1 Sub-total</b>	<b>Group 2 Sub-total</b>	<b>Compliance</b>
<b>Emerald Business Supply</b>	<b>\$32,101.07</b>	\$17,605.94	<b>Compliant</b>
<b>W.B. Mason</b>	\$37,507.14	<b>15,637.94</b>	<b>Compliant</b>
United Sales USA, Corp	\$27,140.45	Incomplete	Non-Compliant
All American Poly	\$1,641.64	No Bid	Non- Compliant
Central Poly Bag Corp.	Incomplete	No Bid	Non-Compliant
Fordion Packaging, LLC	Incomplete	No Bid	Non-Compliant
Interline Brand DBS/Home Depot USA, Inc	\$43,108.22	\$16,768.16	Compliant

**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the Monthly **Meeting held on Tuesday, June 18, 2019** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 James Kerfoot								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

\_\_\_\_\_  
George Nyikita  
Chairperson

\_\_\_\_\_  
Dr. Michael A. Cioce  
Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
June 18, 2019**

**RESOLUTION #2019-169-16**

**TO AWARD A CONTRACT TO W.B. MASON FOR THE PURCHASE OF CUSTODIAL  
SUPPLIES (CLEANING SUPPLIES & CHEMICALS) FOR AN AMOUNT NOT TO  
EXCEED \$16,000.00 DURING FISCAL YEAR 2020**

*WHEREAS*, the College has a need to purchase various custodial products including cleaning supplies and chemicals; and

*WHEREAS*, our current contract expires on June 30, 2019; and

*WHEREAS*, a Request for Bids was posted on the College website and advertised in the Trenton Times, the Courier Post and the Burlington County Times on Thursday, April 18, 2019 and opened on Thursday, May 16, 2019; and

*WHEREAS*, seven (7) vendors responded, three (3) were compliant; and

*WHEREAS*, it has been determined that **W.B. Mason** have the experience and expertise to continue to provide these goods and services to the College; and

*WHEREAS*, this contract is for a period of one (1) year, July 1, 2019 through June 30, 2020, and RFB-19-07-B also contained language which would allow the College to extend the term of the contract for an additional one (1) year term, July 1, 2020 expiring June 30, 2021, based on mutual agreement and Board approval; and

*WHEREAS*, in accordance with P.L. 1982, c.189 (C.18A:64A-25.4) it appears in the best interest of the College to award to **W.B. Mason**, 151 Heller Place, Bellmawr, NJ 08031; and

*WHEREAS*, in accordance with P.L. 1982, c.189 (C.18A:64A-25.4) the President recommends the award of this contract to the following vendor(s) **W.B. Mason**, 151 Heller Place, Bellmawr, NJ 08031; and

*NOW THEREFORE, BE IT RESOLVED*, by the Trustees of the College now assembled in public session this 18<sup>th</sup> day of June 2019, that a contract be awarded to **W.B. Mason** for amount not to exceed \$16,000.00 for fiscal year 2020.

**\*\*\*\*\*CERTIFICATE OF AVAILABILITY OF FUNDS\*\*\*\*\***

I, Thomas Czerniecki, Sr. Vice President Operations and Administration, do hereby certify that adequate funds are available in the Fiscal Year 2020 Operating Budget to pay for the contract between Rowan College at Burlington County and **W.B. Mason**.

The money necessary to fund said contract is not to exceed **\$16,000.00**. The contract is subject to the availability of funds and upon approval of the contract the funds will be charged to the following budget line item appropriations:

1-78100-9515 (Physical Plant-Pemberton, Custodial Supplies)

1-78110-9515 (Physical Plant-Mt. Laurel, Custodial Supplies)

---

Thomas Czerniecki

Sr. Vice President of Administration & Operations

<b>BID ANALYSIS SHEET</b>
---------------------------

BID NAME: *Contract for the purchase of custodial supplies*  
 BID NUMBER: *19-07-B*  
 ADVERTISED: *Thursday, April 18, 2019 (BCT, Courier Post, Trenton Times, & RCBC website)*  
 BID OPENING: *Thursday, May 16, 2019 at 10:00 AM*

<b>Bidders</b>	<b>Group 1 Sub-total</b>	<b>Group 2 Sub-total</b>	<b>Compliance</b>
<b>Emerald Business</b>	<b>\$32,101.07</b>	<b>\$17,605.94</b>	<b>Compliant</b>
<b>W.B. Mason</b>	<b>\$37,507.14</b>	<b>\$15,637.94</b>	<b>Compliant</b>
<b>United Sales USA, Inc.</b>	<b>\$27,140.45</b>	<b>Incomplete</b>	<b>Non- Compliant</b>
<b>All American Poly</b>	<b>\$1,641.64</b>	<b>No Bid</b>	<b>Non-Compliant</b>
<b>Central Poly Bag Corp.</b>	<b>Incomplete</b>	<b>No Bid</b>	<b>Non-Compliant</b>
<b>Forion Packaging, LLC</b>	<b>Incomplete</b>	<b>No Bid</b>	<b>Non-Compliant</b>
<b>Interline Brand dba/Home Depot USA, Inc.</b>	<b>\$43,108.22</b>	<b>\$16,768.16</b>	<b>Compliant</b>



**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the Monthly Meeting held on Tuesday, June 18, 2019 on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 James Kerfoot								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting

\_\_\_\_\_  
 George Nyikita  
 Chairperson

\_\_\_\_\_  
 Dr. Michael A. Cioce  
 Board Secretary

**B. Personnel Committee:** Committee Chair Kevin Brown reported:

The Personnel Committee met on Wed., June 12, 2019, to discuss various personnel issues.

Trustee Kevin Brown proceeded with a review of Tabs 17 and 18 for the Board's consideration:

**Personnel Committee Action (Resolution(s) for Approval)**

**Tab #17:** Resolution #2019-169-17, A Resolution approving personnel actions for Rowan College at Burlington County.

**Tab #18:** Resolution #2019-169-18, A Resolution to approve the renewal of the College-paid Short-Term Disability (STD) and employee-paid Long-Term Disability (LTD) for all non-affiliated employees to The Standard Insurance Company effective July 1, 2019 through June 30, 2020 in the amount of \$39,400.00 with approximately \$11,400.00 being funded by employee contributions.

Chair Nyikita requested a motion to move Tabs 17 and 18, as recommended by the Personnel Committee. With a motion by Trustee Jamie Martin and a second by Trustee Dorion Morgan, the Board approved Resolutions 17 and 18 with all in favor and none opposed. There were no questions.

This concluded the Personnel Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
June 18, 2019**

**RESOLUTION #2019-169-17**

**RESOLUTION FOR PERSONNEL ACTIONS FOR  
ROWAN COLLEGE at BURLINGTON COUNTY**

**WHEREAS**, Rowan College at Burlington County has identified the need for additions, modifications and separation of employment of certain positions; and

**WHEREAS**, the following were determined to meet the qualifications that best meet the needs of the college in the designated departments for the following vacancies, namely;

Roshni Ladden as Coordinator of NJ Stars at \$43,000;  
Destiny Forte as PT Distance Education Assistant at \$13/hour;  
Leisa Karanjia as Instructor-Education at \$47,627;  
Myriah Stubee as Instructor-English at \$47,627;  
Brandon Chapman as Instructor- Sociology/Anthropology at \$47,627;  
Antonia Rivera as Accountant at \$50,000;  
Kelli Kerbawy as Assistant Director, Advising & Retention at \$50,000;  
David Hughes as Head Men's Soccer Coach at \$11,000;  
Michael Petrowski as Head Baseball Coach at \$11,000;  
Doug Herrin as Assistant Baseball Coach at \$1,000;  
Pat Devenney as Assistant Baseball Coach at \$2,000;  
Mike Ryan as Assistant Baseball Coach at \$2,000;  
Seigha Omuso as Head Men's Basketball Coach at \$11,000;  
Richard Robinson as Assistant Men's Basketball Coach at \$3,500;  
Davis Graham as Assistant Men's Basketball Coach at \$1,500;  
Frank Latham as Volunteer Men's Basketball Coach at \$0/hour;  
Justin Green as Volunteer Men's Basketball Volunteer Coach at \$0/hour;  
Carolyn Jones as Head Women's Basketball Coach at \$11,000;  
Mama Traore as Assistant Women's Basketball Coach at \$5,000;  
John Costa as Head Softball Coach at \$11,000;  
Adam Rosenblatt as Assistant Softball Coach at \$1,500;  
Maureen Cascio as Assistant Softball Coach at \$3,500;  
Kaysi Gruner as Volunteer Softball Coach at \$0/hour;  
Shayna Wiggins as Volunteer Softball Coach at \$0/hour;  
Jeff Suwak as Head Golf Coach at \$6,000;  
Jeremy Hreben as Assistant Golf Coach at \$3,000;  
Kathe DeLitta as Head Women's Soccer Coach at \$11,000;  
Kaitlyn Atmore as Assistant Women's Soccer Coach at \$5,000;  
Julia Brown as Volunteer Assistant Women's Soccer Coach at \$0/hour;  
Ben Agostini as Tech Support Specialist I at \$32,000;

Alexander Ward as Instructor- Psychology at \$47,627;  
Christine Black as Intake Specialist at \$18/hour;  
Odell Caroline as Groundskeeper at \$27,090; and

**WHEREAS**, the following internal individuals were found to meet the qualifications that best meet the needs of the college in the designated departments, namely;

Faith Zimnes as Director, Dental Hygiene at \$65,000;  
Cathy Briggs as Dean of Student Success at \$107,000 effective 7/1/19;  
Lynne Devericks as Executive Assistant to the President at \$76,000 effective 7/1/19;  
Rebecca Schwartz as LIFE Coordinator at \$20/hour; and

**WHEREAS**, the following were determined to meet the qualifications that best meet the needs of the college in the designated academic areas for the following adjunct and part-time trainer listings, namely;

**Adjuncts, STEM;**

DeNigris, Jami; Borden, Zachary; Eisner, Randi; Carney, Maggy; Watson, Janet;  
McClennen, Jill; Van Fleet, Shari; Fehder, Diane; Taylor, Jaclyn; Wedland, Christine;  
Wacta, Christine; Rahman, Salman; and

**Adjuncts, Liberal Arts;**

Fairess, Lorna; Leone, Michael; Eftekharzadeh, Pegah; Opanel, Vincent; Badr, Dalia;  
Cooper, Alyssa; Wilson, Jonathan; Tortu-Sliwecki, Phyllis; Thurston, Robert; Martinelli,  
Leslie; Kitty Taron, Adrienne; Roberts, Douglas; and

**Adjuncts, Nursing and Health Sciences;**

Pezzuto, Tara; Boyd, Kathleen; Thomas-Jones, Jeannette; DeWolf, Kimberly; Gibilisco,  
Janice; Adams, Kristin; Bumgardner, Gregory; Thomas, Susan; Drangula, Michelle; and

**Part-Time Trainers;**

Laphan, Grace; Montalto, Karen; Evans, Janet; Wolf, Alex; Scrable, Laura; and

**EMT Trainers/EMT Aides;**

Jakuboski, Paul; Maines, Wallace; Laramie, Stephen; Tams, Chris and

**WHEREAS**, the President recommended to the Personnel Committee who subsequently is recommending to the full Board, the separation of employment of employees, namely;

Brittany Levy, PT Student Life Assistant, Student Activity;  
Joanne Leibrand, Adjunct, Liberal Arts;  
Thaddeus Krainski, PT Custodian, Facilities;  
Louella Clayburne, Sr. Adjunct, Liberal Arts;  
Anthony Decrosta, Sr. Adjunct, Liberal Arts;

Michael Slepian, Adjunct Liberal Arts;  
James Fahy, Adjunct, Liberal Arts;  
Margaret Stone, Adjunct, Liberal Arts;  
Sarah Lerow Cranston, Adjunct, Liberal Arts;  
Peter Pagoulatos, Adjunct, Liberal Arts;  
Steven Baeli, Adjunct, Liberal Arts;  
Robert Rinier, Adjunct, Liberal Arts;  
Anthony James Muscia, Adjunct, Liberal Arts;  
Denise Gamble, Adjunct, Liberal Arts;  
Katherine Freehoff, Adjunct, Liberal Arts;  
Heather Summerville, Adjunct, Liberal Arts;  
Maria Dewar, Program Development Specialist, WDI;  
Melody Brantley, PT WDI Test Coordinator, WDI;  
Jhoi Felician, PT Public Safety Officer, Public Safety;  
Sarah Colona, Instructor, Liberal Arts;  
Syreeta Washington, Instructor, Liberal Arts;  
Sarah Salah, Logistics and Operations Coordinator, Facilities;  
S. Michael Falzone, Sr. Adjunct, Liberal Arts;  
Joseph Pinto, Adjunct, Liberal Arts; and

**WHEREAS**, the President recommended to the Personnel Committee who subsequently is recommending to the Board of Trustees, the approval and ratification of the following leave of absences, namely;

William Ruiz, Facilities, Paid LOA;  
Andrew Eaton, Public Safety, Paid LOA;  
Mary Kay Comegys, Health Sciences, Paid LOA; and

**WHEREAS**, the Board of Trustees has the authority to appoint or modify said full time vacancies and positions and to determine issues of lawful and appropriate compensation and applicable related employee benefits for a full-time employees and/or separate said employees;

**NOW THEREFORE**, be it resolved that the Board of Trustees, now assembled in public session this 18<sup>th</sup> day of June 2019, hereby approves the above stated personnel actions for Rowan College at Burlington County.

**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the Monthly **Meeting held on Tuesday, June 18, 2019** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 James Kerfoot								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

\_\_\_\_\_  
 George Nyikita  
 Chairperson

\_\_\_\_\_  
 Dr. Michael A. Cioce  
 Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
June 18, 2019**

**RESOLUTION #2019-169-18**

**TO APPROVE THE RENEWAL OF THE COLLEGE-PAID SHORT-TERM  
DISABILITY (STD) AND EMPLOYEE-PAID LONG-TERM DISABILITY (LTD) FOR  
ALL NON-AFFILIATED EMPLOYEES TO THE STANDARD INSURANCE  
COMPANY EFFECTIVE JULY 1, 2019 THROUGH JUNE 30, 2020  
IN THE AMOUNT OF \$39,400 WITH APPROXIMATELY \$11,400  
BEING FUNDED BY EMPLOYEE CONTRIBUTIONS**

*WHEREAS*, the College would like to continue to provide College-paid Short Term Disability (STD) and voluntary, employee-paid Long Term Disability (LTD) for all non-affiliated staff; and

*WHEREAS*, **The Standard Insurance Company** has been an employee benefits provider for more than 50 years; and

*WHEREAS*, STD with **The Standard Insurance Company** is a guaranteed issue to all eligible non-affiliated employees; and

*WHEREAS*, Broker of Record, Conner Strong, has determined that **The Standard Insurance Company** offers the best STD plan and voluntary, employee-paid Long Term Disability (LTD) for the non-affiliated College employees; and

*WHEREAS*, this will be a Business Entity Disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 and the Purchasing Agent has determined and certified in writing that the value of this contract will exceed \$17,500.00; and

*WHEREAS*, **The Standard Insurance Company** has completed and submitted a Business Entity Disclosure Certification which certifies that **The Standard Insurance Company** has not made any reportable contributions to a political or candidate committee in the County of Burlington in the previous one year, and that the contract will prohibit **The Standard Insurance Company** from making any reportable contributions through the term of the contract; and

*WHEREAS*, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51) N.J.S.A. 19:44A-20.4 et seq., Chapter 271 P.L. 2005 (Adopted January 5, 2006) N.J.S.A. 19:44A-20.26 and P.L. 1982, c189 N.J.S.A. (C.18A:64A-25.5 (11)), it appears in the best interest of the College to award a contract to **The Standard Insurance Company**, 460 East Swedesford Road, Suite 1090, Wayne, PA 19087; and

*WHEREAS*, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51) N.J.S.A. 19:44A-20.4 et seq., Chapter 271 P.L. 2005 (Adopted January 5, 2006) N.J.S.A. 19:44A-20.26 and P.L. 1982, c189 N.J.S.A. (C.18A:64A-25.5 (11)), the President recommends the award of

this contract to the following vendor(s): **The Standard Insurance Company**, 460 East Swedesford Road, Suite 1090, Wayne, PA 19087; and

***NOW THEREFORE***, be it resolved by the Trustees of the College now assembled in public session this 18<sup>th</sup> day of June 2019, to award a contract to **The Standard Insurance Company**, for the period of July 1, 2019 through June 30, 2020 in the amount of **\$39,400.00**; and

***BE IT FURTHER RESOLVED***, that the Business Entity Disclosure Certification, Chapter 271 Political Contribution Disclosure Form, Political Contribution Disclosure and the Determination of Value be placed on file with this resolution.



**\*\*\*\*\*CERTIFICATE OF AVAILABILTY OF FUNDS\*\*\*\*\***

I, Thomas Czerniecki, Sr. Vice President Operations and Administration, do hereby certify that adequate funds are available in the Fiscal Year 2020 Operating Budget to pay for the contract between Rowan College at Burlington County and **The Standard Insurance Company**.

The money necessary to fund said contract is **\$39,400.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriation:

1-10420-9241 (Staff Benefits, Wage Continuation Insurance)

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Thomas Czerniecki  
Sr. Vice President of Administration & Operations

**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the Monthly Meeting held on **Tuesday, June 18, 2019** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 James Kerfoot								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting

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 George Nyikita  
 Chairperson

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 Dr. Michael A. Cioce  
 Board Secretary

**C. Academic Committee:** Committee Chair Jamie Martin reported:

The Academic Committee met on Tuesday, June 11, 2019, and discussed various matters. Trustee Martin asked Ms. Anna Payanzo Cotton, Vice President of Workforce Development and Lifelong Learning, to provide updates:

- The RCBC/Rowan University 3 + 1 partnership: There are currently 1,271 students enrolled in the 3 + 1 program with 440 students that are juniors and 404 students in their senior year as of Fall 2019. New programs include Applied Professional Communication, which was approved by the NJ Presidents' Council and is on track for Fall 2019 with 15 students enrolled for junior level courses. The Electrical Engineering Technology (EET) junior courses will start Fall 2020, and there are five students enrolled. We are working with our team and marketing to make certain the programs get exposure. Also, Liberal Arts is moving forward with 3 + 1 Inclusive Education with 67 students signed up for Fall 2020. On the horizon, we have a partnership with Rowan University School of Earth and Environmental Sciences to expand Sustainability and Environmental Technology, while also expanding our Associates in Exercise Science Health and Wellness promotion as a 2 + 2 in coordination with their Bachelor of Arts in Health Promotion and Wellness Management, Bachelor of Science in Community Health, and Bachelor of Science in Human Performance and Clinical Settings.
- Middle States update: We submitted our findings to the Middle States Review Team and expect a response by the end of June 2019.
- Academic grants: Dr. David Spang and team are not at the meeting today as they have been accepted to present on the College's National Science Grant this week in Tampa, Florida, with our paper, Innovative Mechanical Engineering Technology Pathway Aligned with Industry Needs.
- Our newly founded Technology Advisory Committee, which began on May 31, 2019, is looking at some solutions and recommendations for BlackBoard learning management system use as a proctoring tool and structural design resources. There is a meeting scheduled this summer and the next meeting is scheduled for late summer in preparation for the coming year.
- The Academic Committee discussed the two resolutions submitted for the Board's consideration this evening: One is a 30-credit academic certificate in Hospitality and Tourism, which is built as a stackable credential that would be integrated in the retail, hospitality and tourism degree. Also, a substantive change submission to Middle States for our Willingboro center, which we are requesting be reclassified from an additional location to another instructional site.
- The Academic Committee reviewed some training agreements for Summer and Fall 2019, which have already been vetted through the Finance/Facilities Committee. One is a partnership agreement with BCIT for a revenue sharing agreement in our machinist

program. This is for three cohorts that are anticipated. We jointly fund the instructional staff, the training is scheduled on BCIT's Medford campus, and the equipment was provided through RCBC grants. Through this partnership, we share the cost and revenue. Also, there is a business partnership agreement as a resolution for consideration today with Holt Logistics. They have been very active in developing our Supply Chain Management program as a member of our Transportation, Logistics and Distribution Advisory Committee. They are moving forward now with an in-county tuition agreement with us to expand the educational resources for their existing workforce. There is another resolution to submit a grant, which is an annual renewal application, for our adult basic education training program. This is Title II Grant Funding that we received, which allows us to provide services for people preparing for their high school equivalency exams. We have received a \$120,000 increase in our allocation this year, resulting in \$502,000 we are submitting to increase technical training and certifications.

- The Academic Committee discussed the institutional grants update. RCBC is currently managing approximately \$3.7 million in grants, with 18 submissions this academic year. We have \$435,000 of new funding secured to date with approximately \$874,000 still pending for which we are awaiting notification.

Chair Nyikita invited questions. Trustee Mickey Quinn asked for the significance in the Willingboro classification change. President Cioce explained that Middle States requires a campus designation if more than 51% of an academic program can be completed on site, which is not true for Willingboro. We have tried to rotate to meet demands; however, since there is not a fixed course that is offered there, it requires a substantive change request through our accreditor.

There were no further questions and Trustee Jamie Martin proceeded with a review of Tabs 19 through 22 for the Board's consideration:

**Academic Committee Action (Resolution(s) for Approval)**

- Tab #19:** Resolution #2019-169-19, A Resolution to approve the substantive change proposal to reclassify RCBC's Willingboro Center as another instructional site.
- Tab #20:** Resolution #2019-169-20, A Resolution to approve the Establishment of a Hospitality and Tourism Certificate (CRT.HOS)
- Tab #21:** Resolution #2019-169-21, A Resolution to authorize Rowan College at Burlington County (RCBC) to enter into agreements with area businesses for tuition reimbursement and the development of specialized courses and/or training programs
- a. Holt Logistics, Inc. – third party billing and in-county tuition
- Tab #22:** Resolution #2019-169-22, A Resolution to approve application for and acceptance of the competitive grant funds for fiscal year 2020 provided by Workforce

Innovation and Opportunity Act of 2014, (WIOA) Title II, Adult Education and Literacy Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Programs Continuation Application

Chair Nyikita asked for a motion to move Tabs 19 through 22, as recommended by the Academic Committee. With a motion by Trustee Dorion Morgan and a second by Trustee James Anderson, the Board approved Resolutions 19 through 22, with all in favor and none opposed.

This concluded the Academic Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
June 18, 2019**

**RESOLUTION #2019-169-19**

**TO APPROVE THE SUBSTANTIVE CHANGE PROPOSAL TO RECLASSIFY RCBC'S  
WILLINGBORO CENTER AS ANOTHER INSTRUCTIONAL SITE**

***WHEREAS***, Rowan College at Burlington County (RCBC) is submitting a substantive change request to the Middle States Commission on Higher Education (MSCHE) that requires institutional review and approval prior to implementation; and

***WHEREAS***, the need to reclassify Willingboro as an Other Instructional Site is due to the fact that the Willingboro Center no longer meets the Middle States qualifications to be an Additional Location because there are no educational programs for which 50% or more of the requirements are offered at the site; and

***WHEREAS***, MSCHE requires a substantive change when an Additional Location relocates and the Willingboro campus has moved to 200 Campbell Drive, Suite 210, Willingboro, NJ 08046; and

***WHEREAS***, this substantive change proposal clearly aligns with RCBC's mission and goals;

***NOW, THEREFORE, BE IT RESOLVED***, by the Rowan College at Burlington County Board of Trustees, now assembled in public session this 18th day of June 2019, that this substantive change proposal to reclassify RCBC's Willingboro Center as an Other Instructional Site be approved for implementation.

**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the Monthly Meeting held on Tuesday, June 18, 2019 on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 James Kerfoot								4
5 Renee Liciaga								5
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8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting

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George Nyikita  
Chairperson

\_\_\_\_\_  
Dr. Michael A. Cioce  
Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
June 18, 2019**

**RESOLUTION #2019-169-20**

**ESTABLISHMENT OF A HOSPITALITY AND TOURISM CERTIFICATE (CRT.HOS)**

*WHEREAS*, an Associate of Science degree in Hospitality and Tourism Management (AS.HOS) that prepares students for careers as restaurant, hotel, and tourism leaders, event planners, and entrepreneurs in the 21<sup>st</sup> century is offered by Rowan College at Burlington County; and

*WHEREAS*, a 30-credit certificate in hospitality and tourism will be attractive to both traditional and nontraditional students who may not need or want to pursue a degree in hospitality and tourism; and

*WHEREAS*, this certificate is stackable and will provide a strong foundation for those who decide to pursue the hospitality and tourism management Associate of Science degree;

*NOW, THEREFORE*, be it resolved by the Trustees of the College now assembled in public session this 18<sup>th</sup> day of June 2019, that the Hospitality and Tourism Certificate (CRT.HOS) be approved for implementation in fall semester 2019.



**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the Monthly Meeting held on Tuesday, June 18, 2019 on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
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8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

\_\_\_\_\_  
George Nyikita  
Chairperson

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Dr. Michael A. Cioce  
Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
July 18, 2019**

**RESOLUTION #2019-169-21**

**AUTHORIZING ROWAN COLLEGE AT BURLINGTON COUNTY (RCBC) TO  
ENTER INTO AN AGREEMENT WITH AREA BUSINESSES FOR TUITION  
REIMBURSEMENT AND THE DEVELOPMENT OF SPECIALIZED COURSES  
AND/OR TRAINING PROGRAMS**

*WHEREAS*, the County established the Workforce Development Institute at RCBC in July 2016 for the purpose of establishing a coordinated system across institutional partners and preparing the workforce for the business needs of the future; and

*WHEREAS*, the Workforce Development Institute has identified a need to expand training and engagement opportunities with area businesses; and

*WHEREAS*, through ongoing business engagement, various businesses have chosen to partner with RCBC to support continuing education for their associates; and

*WHEREAS*, RCBC is committed to supporting these businesses in promoting their tuition reimbursement programs and partnering for the development of new training and coursework to meet the continuing training needs of their workforce;

*NOW, THEREFORE*, be it resolved by the Trustees of the College now assembled in public session this 18<sup>th</sup> of June 2019, that:

1. Rowan College at Burlington County is authorized to enter into in-county tuition, third-party billing agreements and/or course/training development partnerships with the following partners:
  - a. Holt Logistics, Inc.
2. The College President is hereby authorized to take any actions necessary to implement the terms of the Agreement, and to sign, seal, execute and witness/attest the Agreement in accordance with the Rules of the Board.

**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the Monthly Meeting held on Tuesday, June 18, 2019 on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
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6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
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Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

\_\_\_\_\_  
 George Nyikita  
 Chairperson

\_\_\_\_\_  
 Dr. Michael A. Cioce  
 Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
June 18, 2019**

**RESOLUTION #2019-169-22**

**APPROVAL TO APPLY FOR AND ACCEPT THE COMPETITIVE GRANT FUNDS  
FISCAL YEAR 2019 PROVIDED BY WORKFORCE INNOVATION AND  
OPPORTUNITY ACT OF 2014, (WIOA) TITLE II, ADULT EDUCATION AND  
LITERACY CONSOLIDATED ADULT BASIC SKILLS AND INTEGRATED ENGLISH  
LITERACY AND CIVICS EDUCATION GRANT PROGRAMS CONTINUATION  
APPLICATION**

**WHEREAS**, the Board of Trustees of Rowan College at Burlington County (hereafter referred to as Board of Trustees) agrees to apply for funding in the amount of \$502,308.00 administered by the New Jersey Department of Labor and Workforce Development (LWD); and

**WHEREAS**, Rowan College at Burlington County will offer programs that provide adult education and literacy services to assist adults to become literate and obtain the knowledge and skills necessary for employment and self-sufficiency; to assist adults who are parents to obtain the skills necessary to become partners in the education of their children; and to assist adults in the completion of a secondary school education.

**WHEREAS**, the Board of Trustees agrees to implement and administer the program in accordance with the fiscal year 2020 Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Program, approved as part of the Workforce Innovation and Opportunity Act (WIOA); and

**WHEREAS**, the Burlington County Adult Basic Education Consortium led by Rowan College at Burlington County will offer a variety of literacy services at convenient times and locations throughout the county, through three educational institutions and a volunteer literacy organization; and

**WHEREAS**, the Board of Trustees acknowledges the partnership members of this grant are Rowan College at Burlington County, Literacy Volunteers of New Jersey, Bordentown School District, and Willingboro Adult School;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees, now assembled in public session this 18<sup>th</sup> day of June 2019, hereby authorizes the College to apply for and accept the following grant funds: Workforce Innovation and Opportunity Act (WIOA) Title II Adult Education and Literacy Grant Program Fiscal Year 2020 funding in the amount of \$502,308.00.

**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the Monthly Meeting held on Tuesday, June 18, 2019 on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

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Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

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George Nyikita  
Chairperson

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Dr. Michael A. Cioce  
Board Secretary

**COMMENTS FROM THE PUBLIC**

Chair Nyikita invited comments from the public. Mr. Michael Tamn of Southampton Township addressed the Board. He is a long-time supporter of the College and is familiar with the College's history. Mr. Tamn suggested that the College's Board of Trustees turn over the property to Burlington County for preservation only and he thanked them for their consideration.

Chair Nyikita thanked Mr. Tamn for his remarks and recommendations.

**COMMENTS FROM THE BOARD**

Chair Nyikita requested comments from the Board. There were none. He wished everyone a wonderful summer until our return at the August Board Meeting.

**OTHER BUSINESS**

No other business.

**ADJOURNMENT OF PUBLIC SESSION**

Chair Nyikita called for a motion to adjourn the Public Session. There was no need for an Executive Session. With no further business, Trustee James Anderson made the motion, second by Trustee Gino Pasqualone, and by unanimous vote in favor the Board of Trustees' Meeting adjourned at 6:10PM.

Respectfully submitted,

Dr. Michael A. Cioce  
Board Secretary

MAC:lmd