

**ROWAN COLLEGE AT BURLINGTON COUNTY  
PUBLIC MEETING OF THE BOARD OF TRUSTEES**

**Tuesday, June 15, 2021  
5:30PM**

**This meeting will take place via Webex. Please call 1-408-418-9388, Access Code: 182 168 4479, then # to participate by phone. You may also participate by clicking:**

**[RCBC Board Meeting Webex](#)**

**Meeting number (access code): 182 168 4479**

**Host Location: Rowan College at Burlington County, Mount Laurel Campus, Student Success Center, Executive Conference Room 138, 1500 College Circle, Mount Laurel, NJ**

**AGENDA**

- I.** Call to Order
- II.** Flag Salute
- III.** Roll Call
- IV.** Statement of Compliance with the Open Public Meetings Act
- V.** Approval of Minutes:
  1. Regular Board Meeting on May 18, 2021
- VI.** President's Report: Dr. Michael A. Cioce, President
  1. Presentation of Retirement Resolutions:
    - Ellen Dea, Technical Paraprofessional – Library
    - Diane Schellack, Academic Literacy Instructor and Coordinator - Liberal Arts
    - Lanzhen Tian, Information Specialist Learning Resources – Library
  2. Presentation of Professor Emeritus Resolution and Certificate – Laura Ritt
  3. Presentation of Resolution – Stephanie Berdugo-Hernandez, RCBC Alumni Trustee 2020 - 2021 Academic Year
  4. Questions
- VII.** Finance/Facilities Committee
  1. Committee Report – Board Chair George Nyikita
  2. Action Resolution(s) for Approval
    - TAB 1:** A Resolution to approve and ratify requested business-related travel
    - TAB 2:** A Resolution to approve and ratify agreements and contracts
    - TAB 3:** A Resolution Authorizing Rowan College at Burlington County to continue participation in the **Burlington County Insurance Commission (BCIC)**
    - TAB 4:** A Resolution to award a contract extension to **Emerald Business Supply** for the purchase of custodial supplies (paper and plastic) for an amount not to exceed **\$33,000.00** during fiscal year 2022

- TAB 5:** A Resolution to award a contract extension to **Jon Don Inc.** for the purchase of custodial supplies (cleaning supplies and chemicals) for an amount not to exceed **\$15,000.00** during fiscal year 2022
- TAB 6:** A Resolution to approve a qualified list of collection agencies to be used by the College's Office of Student Accounts during fiscal year 2022
- TAB 7:** A Resolution to award a contract extension to **TouchNet information System, Inc.** to provide continued electronic refunding services, payment plans and online payment processing during fiscal year 2022
- TAB 8:** A Resolution to award a contract to **Pitney Bowes, Inc.** for the purchase of postage through a postage meter in an amount not to exceed **\$120,000.00** during fiscal year 2022
- TAB 9:** A Resolution to award a contract to **Siemens Building Technologies** for continued maintenance and ATC control services for the College's building automation systems, including fire safety systems, in an amount not to exceed **\$70,000.00** during fiscal year 2021
- TAB 10:** A Resolution to award a contract to **W.B. Mason** for office supplies in an amount not to exceed **\$65,000.00** during fiscal year 2022
- TAB 11:** A Resolution to award a contract to **ARI** for fleet management services in an amount not to exceed **\$150,000.00** during fiscal year 2022
- TAB 12:** A Resolution to award an annual contract to **ePlus Technology, Inc.** for the Cisco Smartnet maintenance and support on various network switches and video conference equipment in the amount of **\$77,984.19**
- TAB 13:** A Resolution to award a contract extension with **Follett Higher Education Group, Inc.** to provide bookstore operation and management services for the College for a five (5) year term to commence July 1, 2021 through June 30, 2026

3. Questions

**VIII.** Personnel Committee

1. Committee Report - Chair Kevin Brown
2. Action Resolution(s) for Approval

**TAB 14:** A Resolution approving personnel actions for Rowan College at Burlington County

3. Questions

***IX.*** Academic Committee

1. Committee Report – Chair Jamie Martin
2. Action Resolution(s) for Approval

***TAB 15:*** A Resolution for approval to apply for and accept the fiscal year 2022 Strengthening Career and Technical Education (CTE) for the 21st Century Act (Perkins V) from the New Jersey Department of Education, in the amount of **\$492,172.00**

***TAB 16:*** A Resolution to authorize the retirement of degree and certificate programs

***TAB 17:*** A Resolution approving the Conferring of the Honorary Title “Professor Emeritus” to Retired Assistant Professor of Biology, Laura H. Ritt

3. Questions

***X.*** Comments from the Public

***XI.*** Comments from the Board

***XII.*** Other Business

***XIII.*** Executive (Closed) Session - Motion to Convene Executive Session (if applicable)

***XIV.*** Adjournment