



**BOARD POLICY**

**No. 127**

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**TITLE:** Faculty Exchange  
**DATE ADOPTED:** November 17, 2020  
**EFFECTIVE DATE:** November 17, 2020  
**SUPERSEDES:** June 18, 1991

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**PURPOSE:**

Rowan College at Burlington County is committed to academic excellence. One of the ways the College supports its commitment is through participation in Exchange Teaching Programs.

**POLICY:**

Members of the full-time faculty, with at least six (6) years of academic service, may apply for an exchange teaching leave, not to exceed one (1) year in duration. Applications for exchange leave must be submitted in a timely manner. All requests will be considered in order of receipt, without regard for the individual's race, color, sex, sexual or affectional preference, age, religion, national or ethnic origin, disability or veteran status. All leaves are subject to authorization of the President of the College and approval by the Board of Trustees.

Under the terms of the Exchange Program, the College may, at its option, elect to accept exchange faculty to replace any RCBC faculty member participating in such exchanges or elect to accept remuneration in lieu of exchange faculty. All incoming exchange faculty must be recommended by the President and approved by the RCBC Board of Trustees.

During the term of such leave, the faculty member will continue to receive his or her regular pay and fringe benefits, subject to normal deductions. Participation in an exchange will not preclude or delay receipt of any normal salary increase. The period of exchange will count toward the years accrued for sabbatical eligibility and in the calculation of seniority. However, an individual who has been on an exchange shall not be eligible for sabbatical during the year following the period of exchange.

The College assumes no responsibility or liability for travel or transportation costs to and from the host institution. All travel, transportation, or other expenses to attend professional meetings



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during the exchange period shall be the responsibility of the exchange participant. All other costs or expenses associated with the exchange shall be borne by the exchange participant.

The College shall require that the host institution prepare a written performance evaluation of the exchange participant. In addition, the exchange participant shall submit a written report to his/her immediate administrative supervisor, with a copy to the President, covering his/her professional activities during the period of exchange.

All incoming exchange participants shall have access to the same non-monetary amenities and resources as defined in the faculty Collective Bargaining Agreement.

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11/17/2020

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President

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Date:

A handwritten signature in black ink, appearing to read "S. Z...".

11/17/2020

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Chairman

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Date: