

ROWAN COLLEGE AT BURLINGTON COUNTY

**BOARD OF TRUSTEES
REGULAR PUBLIC MEETING**

Tues., August 18, 2020

By Webex

**Host: Mount Laurel Campus, Student Success Center
Executive Conference Room 138
1500 College Circle
Mount Laurel, New Jersey**

MINUTES

CALL TO ORDER

Board of Trustees Chair George Nyikita welcomed everyone in attendance and called the meeting to order at 5:30PM.

FLAG SALUTE

The meeting was opened with the Flag Salute by all in attendance.

SWEARING IN NEW ALUMNI TRUSTEE

Chair Nyikita introduced and welcomed Ms. Stephanie Berdugo-Hernandez as the newly elected Alumni Trustee to the Rowan College at Burlington County Board of Trustees. Ms. Berdugo-Hernandez was elected by RCBC students to serve as Alumni Trustee for the 2020-21 academic year. Her term will expire on June 30, 2021.

Solicitor Grant virtually administered the Oath of Allegiance and Oath of Office. The Board of Trustees, President Michael Cioce and all meeting attendees welcomed Ms. Berdugo-Hernandez. The Oath has been officially signed.

Ms. Berdugo-Hernandez graduated from RCBC in May 2020. During her time at the College, she served as RCBC's first Educational Opportunity Fund President, the 3 + 1 liaison on the Student Government Association, and the Student Advisory Committee Chair on the Higher Education Student Assistance Authority (HESAA).

ROLL CALL

Board Present: Mr. Kevin Brown, Dr. James Kerfoot, Ms. Renee Liciaga, Ms. Jamie Martin, Mr. Dorion Morgan, Mr. George Nyikita, Mr. Gino Pasqualone, Mr. Mickey Quinn, Ms. Stephanie Berdugo-Hernandez (Alumni Trustee)

Board Absent: Mr. James Anderson, Mr. Daryl Minus-Vincent

RCBC Present: Dr. Michael A. Cioce (President and Board Secretary), Dr. Karen Archambault, Dr. Erika Baldt, Ms. Linda Bobo, Ms. Crystal Bourne, Ms. Elizabeth Brendle, Dr. Cathy Briggs, Ms. Emmy Casa, Ms. Amber Ciccanti, Ms. Pat Cohill, Mr. Thomas Czerniecki, Mr. Andrew Eaton, Mr. Matthew Farr, Mr. Russ Gartner, Mr. Chris Gazzara, Mr. James Judge, Mr. Jarrett Kealey, Ms. Rosemary Kelleher, Ms. Linda Lewis, Ms. Brooke Mailhiot, Mr. Harry Metzinger, Ms. Allison Millward, Dr. Karen Montalto, Dr. Erica Osmond, Ms. Lisa Parker, Ms. Tiffany Ruocco, Ms. Michelle Russell, Ms. Diane Schellack, Mr. Terrence Sherlock, Dr. David Spang, Dr. Edem Tetteh, Ms. Anne Tokazewski, Mr. Michael Turnbull, Ms. Diane Veneziale, Mr. Greg Volpe, Mr. Jonathan Weisbrod, Mr. William Wend, Mr. William Whitfield, Mr. Marc Zamkotowicz, Ms. Kelly Grant (Board Solicitor) and Ms. Lynne Marie Devericks (Board Recorder)

Other: There were six (6) callers on the Webex who were not identified.

PUBLIC ANNOUNCEMENT

Ms. Lynne Marie Devericks read the following statement: “In compliance with the Open Public Meetings Act, the Board passed a resolution on November 12, 2019, which was amended by a public notice released on August 11, 2020, setting forth the date, time, and location of regular meetings of the Board of Trustees, which resolution was, within seven days of passage, posted on the College Web site, sent to *The Burlington County Times*, *The Courier-Post*, *The Trenton Times*, and the Burlington County Clerk.”

MINUTES

Chair George Nyikita requested a motion to approve the minutes of the Regular Board Meeting on June 16, 2020, as submitted. The motion was made by Trustee James Kerfoot, with a second by Trustee Dorion Morgan, and a unanimous vote in favor. There were no questions or comments and the minutes were approved as written.

REPORTS

1. President's Report:

- The President's Report was presented in written form to the Board, which included news and events from June 16, 2020 through August 18, 2020.
- The On-Campus Crime and Fire Incident Report prepared by Captain Edmund Johnson was presented in written form to the Board for the period June 9, 2020 to August 10, 2020.
- President Cioce welcomed the Trustees, our new Alumni Trustee, Stephanie Berdugo-Hernandez, who is a 3 + 1 student, and everyone in attendance this evening. Dr. Cioce made the following announcements in addition to the written reports provided in the Board packet:

1) The Fall Semester will begin in ten days, on Friday, August 28, 2020, and there is a lot of activity at the College. The last time we met, we were preparing to close the fiscal year and graduation was in the rear view. As we look toward the Fall Semester, our return for the academic year has two paths. Governor Murphy and the Office of the Secretary of Higher Education announced the State is in Stage 2 with regard to COVID-19, and it remains in Stage 2. Stage 2 has extreme limitations to the on-campus availability of courses and Stage 3 has a broader return. The College announced earlier this month that we would proceed with the Stage 2 courses for the Fall Semester beginning on August 28th.

On campus courses include hands-on labs and a large majority of health sciences courses that were scheduled during the summer semester. The Stage 3 courses will begin under a virtual live format, when we are able. There are a number of options available this semester. The virtual live courses are new for RCBC. They bind us to a time, and synchronicity is important for student schedules due to work and childcare obligations. Virtual live is completely online, in a format where classes meet on specified days and times. We also have hybrid options that have existed in the past, and hybrid mixed mode options, bringing the total portfolio to five different types of courses.

Under Executive Order 175 last week, Governor Murphy authorized extending more latitude to institutions of higher education, as well as K-12 districts. RCBC has committed to remaining in Stage 2 through the month of September with a commitment to update all campus constituents, students, staff and community members, every two weeks.

RCBC surveyed the campus community and received over 1,200 student responses, as well as over 400 employee responses, and the overwhelming response is that the majority want to return to campus. There are health and safety requirements to meet. President Cioce expressed his sincere appreciation to the Facilities Teams and the Public Safety Team who have been on campus since March, both during the close down and the restart; the Enrollment Management and Student Success staff, who have been registering our students

since April; and our academic leadership for the creation of the new course options we are able to offer.

The President understands there are a lot of mixed feelings. Many people want to be on campus, while others do not, and yet others want a bit of both. President Cioce is confident that the plan RCBC has put forth to the Secretary of Higher Education, our Board of Trustees, and to the campus community addresses all of those concerns.

If you are interested in learning more from our subject matter experts, there are two Town Halls: one related to safety on campus held a few weeks ago where President Cioce was joined by Facilities and Public Safety staff, and one related to the course options. Both recordings are available on RCBC's Facebook page on demand. The Courier-Post gave an extremely generous overview of staff on campus and they documented and took video of the cleaning regimen at the College. Yesterday, on August 17, 2020, we completed an internal Virtual Town Hall that was open to employees only, full time and part time, and included everyone from faculty to adjuncts and support staff to special projects. We took questions in advance and live. Some questions could be answered easily while others required more thought. President Cioce invited questions from anyone, at any time, and he provided the address for the College's Reopening Plan, [RCBC.edu/reopening](https://rcbc.edu/reopening).

2) President Cioce updated the Board on the progress of the College's Strategic Plan. The Strategic Plan adopted in 2015 is set to expire this year and we began working on updating the Plan in 2018. Last year, the College launched an Organizational Climate Survey and our Associate Provost Dr. Anita Rudman and her staff have been working with the Cabinet and subgroups who include some of our Trustees. The Plan includes four pillars, and the new pillar is Culture. The committees have been working over the summer and President Cioce received a first draft on Sunday. We will circulate it and solicit campus-wide feedback this month, with a public unveil scheduled for October 2020.

Chair Nyikita invited questions for the President and there were none.

This concluded the President's Report.

2. Board Reports

A. Finance/Facilities Committee: Chair George Nyikita reported:

Chair Nyikita announced that the Finance/Facilities Committee met on Tues., August 11, 2020, and the Committee discussed a variety of finance and facility issues specific to the reopening and the Coronavirus situation as it relates to the State mandates.

Chair Nyikita proceeded with a review of Tabs 1 through 4 for the Board's consideration:

Finance/Facilities Committee Action (Resolution(s) for Approval)

- Tab #1:** Resolution #2020-231-01, A Resolution to approve and ratify requested business-related travel.
- Tab #2:** Resolution #2020-231-02, A Resolution to approve and ratify agreements and contracts.
- Tab #3:** Resolution #2020-231-03, A Resolution for the Adoption/Affirmation of Certain Board Policies.
- Tab #4:** Resolution #2020-231-04, A Resolution to award a contract to Carousel Industries for the purchase and installation of equipment and support services, for three years, of audio-visual classroom systems to support hybrid classes in the amount of \$89,843.56.

Chair Nyikita requested a motion to move Tabs 1 through 4, as recommended by the Finance/Facilities Committee. With a motion by Trustee Dorion Morgan and a second by Trustee Mickey Quinn, the Board approved Resolutions 1 through 4, with all in favor and none opposed.

The Chair invited questions. Trustee Renee Liciaga asked if there is an itemized list of equipment for Tab 4 that explains the cost. President Cioce explained the purpose for the equipment and he indicated that we will send the information that Trustee Liciaga requested to all Trustees.

This concluded the Finance/Facilities Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
AUGUST 18, 2020**

RESOLUTION #2020-231-01

TO APPROVE AND RATIFY REQUESTED BUSINESS-RELATED TRAVEL

APPROVE

1) **Grant-Funded Travel**

None

2) **Operational**

None

RATIFICATION

1) **Grant-Funded Travel**

None

2) **Operational**

None

REIMBURSEMENT

None

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, August 18, 2020** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Kevin Brown								2
3 James Kerfoot, Vice Chair								3
4 Renee Liciaga								4
5 Jamie Martin								5
6 Daryl Minus-Vincent								6
7 Dorion Morgan								7
8 George Nyikita, Chair								8
9 Gino Pasqualone								9
10 Mickey Quinn								10
11 Vacant								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Dr. Michael A. Cioce
Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
August 18, 2020**

RESOLUTION #2020-231-02

TO APPROVE AND RATIFY AGREEMENTS AND CONTRACTS

FOR APPROVAL:

To approve a Master Services Agreement between Rowan College at Burlington County and PSI Services LLC, of Glendale, CA, for access to RPNOW Administrative Website and/or LTI application Online Remote Record and Review Proctoring Services, to provide testing services that will permit students to take secure online distance exams.

To approve a Professional Consultant Contract between Rowan College at Burlington County and Puleo Pharmacy Services, LLC, 124 Strawberry Drive, Southampton, NJ, 08088, for pharmacy technician certification for the fall semester, term September 28, 2020 through November 11, 2020, for a maximum amount of \$4,680.00.

To approve a contract renewal between Rowan College at Burlington County and Awato, LLC, 190 Old Wilton road, New Ipswich, NH 03071, to provide services, resources, and tools to support a successful implementation of a hosted application to assess students and make academic and career matches. Also allows administrators to track students and create reports. Contract term is September 1, 2020 through September 1, 2021, in the amount of \$3,000.00.

To approve an agreement between Rowan College at Burlington County and Rutgers, The State University (Rutgers Small Business Development Center), for a small business course, for the period of September 1, 2020 through June 30, 2021, in the amount of \$5,970.00.

To approve a Work-Life Assistance Program Agreement between Rowan College at Burlington County and Carebridge Corporation, 40 Lloyd Avenue, Malvern, PA, 19355, for work-life assistance programs for RCBC employees, for the period July 1, 2020 and ending June 30, 2021.

FOR RATIFICATION:

To ratify the renewal of a contract between Rowan College at Burlington County and the Camden County Workforce Development Board, to procure training providers through the New Jersey Department of Labor and Workforce Development, for the period August 1, 2020 through July 31, 2021. This contract is renewed annually.

To ratify a Clinical Site Agreement between Rowan College at Burlington County and the Wiley Christian Retirement Community effective July 1, 2020, for a period of three years, July 1, 2020 through June 30, 2023, to utilize the facilities and staff for clinical training and instructional purposes.

To ratify a Student Experience Agreement between Rowan College at Burlington County and the Masonic Charity Foundation of New Jersey for a period of two years, July 1, 2020 through June 30, 2022, to utilize the facilities and staff for clinical training and instructional purposes for the care and well-being of the Masonic Village's Residents and Acacia Hospice Patients.

To ratify an Educational Affiliation Agreement between Prime Healthcare Services-Saint Clare's, LLC and Rowan College at Burlington County to provide training to RCBC students in Paramedic Science.

To ratify a First Amendment to the Affiliation Agreement between Rowan College at Burlington County and The Trustees of the University of Pennsylvania, owner and operator of The Hospital of the University of Pennsylvania, for the Diagnostic Medical Sonography students who require practical training at their clinical facilities to address changes due to COVID-19.

To ratify the renewal of the academic Affiliation Agreement between Virtua Health, Inc. and Rowan College at Burlington County to use Virtua facilities for clinical training and instructional purposes in connection with the Diagnostic Medical Sonography Program provided for RCBC students commencing on September 1, 2020 through August 31, 2023.

To ratify a Letter of Agreement for COVID-19 between Virtua Health and Rowan College at Burlington County, which will act as an addendum to all agreements, for student trainees and faculty.

To ratify a Master Affiliation Agreement between Capital Health System, Inc. and Rowan College at Burlington County to provide clinical experiences for RCBC students in Cancer Registry Management and Diagnostic Medical Sonography, at Capital Health facilities, for the period of July 1, 2020 through June 30, 2022.

To ratify a Memorandum of Understanding between New Jersey City University and Rowan College at Burlington County to offer the opportunity for post-baccalaureate alternate route certification programs in education to those qualified candidates in Burlington County and the surrounding region for the term of July 1, 2020 through June 30, 2022.

To ratify a Management and Clinical Placement Agreement between Rowan College at Burlington County and Virtua Health, Inc., to provide clinical learning experiences at Virtua's facilities, for the period of July 1, 2020 through June 30, 2021.

To ratify a Clinical Partnership and Affiliation Agreement between Rowan College at Burlington County and Virtua-West Jersey Health System, Inc., effective July 1, 2020, to provide clinical learning experiences for the Paramedic Science Program.

To ratify a renewal agreement between Rowan College at Burlington County and EJA/Capacity Insurance Agency, 217 Route 130, Bordentown, NJ, for the College Accident Insurance for the term July 1, 2020 through June 30, 2021.

To ratify a renewal agreement between Rowan College at Burlington County and CDW Government, P.O. Box 8934, Boston, MA, 02266, for annual command center HD license, for the Video Communication Department, for the term July 1, 2020 through June 30, 2021, in an amount of \$16,541.56.

To approve an agreement between Rowan College at Burlington County and Broward College, 225 E. Las Olas Blvd., Ft. Lauderdale, FL, for the purchase of TLD Certification Examination, for the WDI Department, for a maximum amount of \$34,800.00.

To ratify a renewal agreement between Rowan College at Burlington County and Vector Solutions/Scenario Learning, 4890 Kennedy Blvd., Suite 300, Tampa, FL, 33609, for SafeCollege Training for the Human Resource Department, for the period July 1, 2020 through June 30, 2021, for an amount of 5,638.05.

To ratify an agreement between Rowan College at Burlington County and Happy Fox, Inc., 47 Discovery, Ste. 170, Irvine, CA, 92618, for annual subscription for Enterprise Plan: Enterprise Annual maintenance software, for the OIT Department, for the period July 2, 2020 through July 1, 2021, for an amount of \$5,475.00.

To ratify an addendum to an existing agreement between Rowan College at Burlington County and Business U, Inc., 907 Westwood Blvd., #324, Los Angeles, CA, 90024, for software renewal for B2B, 6 User License and Hosting, for the WDI Department, for the period July 1, 2020 through December 31, 2020, for an amount of \$1,440.00, with an additional three (3) months, January 1, 2021 through March 31, 2021, of user licenses and hosting for the six (6) user at no additional cost to the College.

To ratify a renewal agreement between Rowan College at Burlington County and Westchester Academic Library -Waldo, 118 N. Bedford Road, Suite 302, Mt. Kisco, NY, 10549, for a renewal for the New York Times Academic Site License Subscription Online Edition, for the Library, for the period July 1, 2020 through December 31, 2020, for an amount of \$3,659.04.

To ratify a Professional Consultant Contract between Rowan College at Burlington County and Dr. Traci Fox, 3595 Naamans Drive, Claymont, DE, 19703, as a virtual lecturer on review of physics board exam for DMS College Students, for the Health Department, on August 12, 2020, for an amount of \$1096.00.

To ratify a contract renewal between Rowan College at Burlington County and Voice Tread, LLC, 11419 Palmetto Park Road, #970533, Boca Raton, FL, 33497, the annual higher education unlimited platinum service for existing cloud-base services, for the Distance Education Department, for the period July 1, 2020 through June 30, 2021, for an amount of \$3,000.00.

To ratify a renewal agreement between Rowan College at Burlington County and EMSI, for software licenses with access to analysts, for 10 authorized user(s), for the WDI Department, for the period August 1, 2020 through July 31, 2021, for a maximum amount of \$6,000.00.

To ratify a Professional Consultant contract between Rowan College at Burlington Institute of Technology, 895 Woodland Road, Westampton, NJ 08060 for a Advance Manufacturing Machinist Program for FY21, July 1, 2020 through June 30, 2021, under a shared services agreement, for Professional Development Department.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, August 18, 2020** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
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2 Kevin Brown								2
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4 Renee Liciaga								4
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7 Dorion Morgan								7
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9 Gino Pasqualone								9
10 Mickey Quinn								10
11 Vacant								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Dr. Michael A. Cioce
Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
August 18, 2020**

RESOLUTION #2020-231-03

ADOPTION/AFFIRMATION OF CERTAIN BOARD POLICIES

WHEREAS, the Board requested that College administrative staff, along with counsel, review existing Board Policies and provide advice and recommendations regarding said policies; and

WHEREAS, at its request, the College has provided the Board with certain draft and amended policies relating to, among other things, human resources/personnel issues; and

WHEREAS, the various Committees of the Board have undertaken a review of the proposed policies and have recommended that the proposed policies be affirmed, which may require the modification of certain existing policies; and

WHEREAS, the Board concurs with the recommendations of the various Committees and has determined to take formal action with respect thereto;

NOW, THEREFORE, BE IT RESOLVED by the Trustees of the College, now assembled in public session this 18th day of August 2020, that:

1. The policy attached hereto and incorporated herein by reference be approved and adopted as written.
2. Be it further resolved that the policy attached hereto is effective immediately.
3. Be it further resolved that the College is authorized to do all things legal and proper to finalize College policies in accordance with the attached, including incorporating any amendments or modifications to existing policy.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
August 18, 2020**

BOARD POLICIES UPDATES

	Policy No.	Title
1	206	Academic Attendance Policy

*******CERTIFICATION OF THE SECRETARY*******

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George Nyikita
Chairperson

Dr. Michael A. Cioce
Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
August 18, 2020**

RESOLUTION #2020-231-04

**TO AWARD A CONTRACT TO CAROUSEL INDUSTRIES FOR THE PURCHASE
AND INSTALLATION OF EQUIPMENT AND SUPPORT SERVICES, FOR THREE
YEARS, OF AUDIO-VISUAL CLASSROOM SYSTEMS TO SUPPORT HYBRID
CLASSES IN THE AMOUNT OF \$89,843.56.
(NEW JERSEY STATE CONTRACT #87720)**

WHEREAS, the College has a need for vendor digital camera equipment, installation and support services in order to support five (5) Tier 1 hybrid learning classrooms during the pandemic and beyond; and

WHEREAS, these services are included under New Jersey State Contract (#87720); and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64-25.9 and P.L. 2011, c139, it appears in the best interest of the College to award a contract to: **Carousel Industries, PO Box 842084, Boston, MA 02284** (New Jersey State Contract #87720); and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64-25.9 and P.L. 2011, c139, the President recommends a contract be awarded to the following vendor **Carousel Industries, PO Box 842084, Boston, MA 02284** (New Jersey State Contract #87720);

NOW THEREFORE, BE IT RESOLVED by the Trustees of the College now assembled in public session this 18th day of August 2020, to award a contract to **Carousel Industries** in the amount of \$89,843.56.

*******CERTIFICATE OF AVAILABILTY OF FUNDS*******

I, Thomas Czerniecki, Sr. Vice President Operations and Administration, do hereby certify that adequate funds are available in the Fiscal Year 2021 Grant Funds Budget to pay for the contract between Rowan College at Burlington County and **Carousel Industries**

The money necessary to fund said contract is **\$89,843.56**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriation:

3-26703-9825 (CARES Act Funds, Educational Equipment)

3-26703-9701 (CARES Act Funds, Contracted Services)

3-26703-9825 (CARES Act Funds, Licenses Computer Software)

Thomas Czerniecki
Sr. Vice President of Administration & Operations

*******CERTIFICATION OF THE SECRETARY*******

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8 George Nyikita, Chair								8
9 Gino Pasqualone								9
10 Mickey Quinn								10
11 Vacant								11
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George Nyikita
Chairperson

Dr. Michael A. Cioce
Board Secretary

B. Personnel Committee: Committee Chair Kevin Brown reported:

Trustee Kevin Brown announced that the Personnel Committee met by phone on Wed., August 12, 2020, and the Committee discussed various personnel matters.

This concluded the Personnel Committee Report and Committee Chair Brown proceeded with a review of Tab 5 for the Board's consideration:

Personnel Committee Action (Resolution(s) for Approval)

Tab #5: Resolution #2020-231-05, A Resolution approving personnel actions for Rowan College at Burlington County

Chair Nyikita requested a motion to move Tab 5, as recommended by the Personnel Committee. With a motion by Trustee Renee Liciaga, and a second by Trustee Jamie Martin, the Board approved Resolution 5 with all in favor and none opposed. There were no questions.

This concluded the Personnel Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
August 18, 2020**

RESOLUTION #2020-231-05

**RESOLUTION FOR PERSONNEL ACTIONS FOR
ROWAN COLLEGE at BURLINGTON COUNTY**

WHEREAS, Rowan College at Burlington County has identified the need for additions, modifications and separation of employment of certain positions; and

WHEREAS, the following were determined to meet the qualifications that best meet the needs of the college in the designated departments for the following vacancies, namely;

Bonnie Siegel as PT Temporary Diagnostic Medical Sonography (DMS) Clinical Coordinator at \$35.71/hour;
Stanley Silver as PT Public Safety Officer at \$14/hour;
Stephen Solovey as PT Public Safety Officer at \$14/hour;
Denny Kim as PT Public Safety Officer at \$14/hour;
Rich Desisto as PT Public Safety Officer at \$14/hour;
Chloe DeVries as PT Public Safety Officer at \$14/hour;
Naomi Malham as PT Distance Education Assistant at \$16/hour; and

WHEREAS, the following internal individuals were found to meet the qualifications that best meet the needs of the college in the designated departments, namely;

Nicole Lewis as PT Lab Assistant at \$46.20/hour;
Patricia Giuliana as PT Lab Assistant at \$46.20/hour;
Kathleen Cohen as PT Lab Assistant at \$46.20/hour;
Kelly LaRocca as PT Lab Assistant at \$46.20/hour; and

Salary Adjustments

Zachary Bonto as Administrative Sergeant at \$40,582.13 effective 8/1/20;
Danny Hill as Safety Officer at \$40,582.13 effective 8/1/20;
Tyler Conlin as Administrative Lieutenant at \$42,611.24 effective 8/1/20;
Thomas Sharp as Public Safety Officer II at \$32,213.12 effective 7/16/20;
Abi Abreu as Public Safety Officer II at \$32,213.12 effective 7/16/20;
Michael Crockrell as Public Safety Officer II at \$32,213.12 effective 7/16/20;
Nicholas Cacia as Public Safety Officer II at \$32,213.12 effective 7/16/20; and

Title Changes

Nicolette DiPietro, Interim Director of Culinary and Pastry Arts at \$62,000 effective for the upcoming Fall Semester; and

WHEREAS, the following were determined to meet the qualifications that best meet the needs of the college in the designated academic areas for the following adjunct and part-time trainer listings, namely;

Adjuncts, STEM;

Rabinowitz, Sheryl; Helmbold, William; Kumova, Ogran; and

Adjuncts, Liberal Arts;

Edwards, Kristin; Martin, Michael; Tulino, Daniel; Phillips, Erica; and

Adjuncts, Nursing and Health Sciences;

Vazquez, Kacie; Johns, Constance; Morrison, Lauren; Stallone Wollard, Karen; Brooks, Audrey; Labrie, Jeana; Matthew, Mini; Sulik, Nanette; and

Part-Time Trainers;

Varenick, Richard; Muller Petermann, Julia; Placente, Colleen; Cullen, Marie; Ahel-Lovric, Frances; Portera, Bernadette; Sernak, June; and

EMT Trainers/EMT Aides;

None; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the full Board, the separation of employment of employees, namely;

Bryannah Janota, Career Services Advisor, WDI;
Robert Stokes, Custodian, Facilities;
Alex Wing, Custodian, Facilities;
Najah Jones, EOF Program Counselor, EOF;
Jeffrey Van Duyne, Instructor, STEM;
Keena Fitzhugh, Financial Aid Officer, Financial Aid;
Margaret Dovberg, Adjunct, Health Sciences;
Lucy Horton, Admissions Counselor, Admissions;
Yang You, Coordinator of International Services, Student Services;
Scott Carter, Assistant Director/Clinical Coordinator Paramedic Sciences, Health Sciences;
Arnold Faranca, Adjunct, STEM;
Linda Hobert, Proctor, Testing & Tutoring;
Shari Van Fleet, Culinary & Pastry Program Coordinator, Culinary Arts;
James Brudnicki, Culinary Director, Culinary Arts;
Carolyn Coulter, PT CTE Syllabi Evaluator, OIR;

Jeremiah Feliciano, Custodian, Facilities;
Thomas Durkin, Adjunct, Liberal Arts;
Martin Manno; Director of Nursing, Health Sciences;
Ranceford Byles, Custodian, Facilities; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the Board of Trustees, the approval and ratification of the following leave of absences, namely;

Martin Manno, Health Sciences, Extended Paid Intermittent LOA;
Orlando Rivera, Facilities, Paid LOA;
Ranceford Byles, Facilities, Paid LOA;
Scott Abbamonte, Student Support, Paid LOA;
Melanie Braid, Health Sciences, Paid & Unpaid LOA;
Kaitlin Knowles, Facilities, Paid LOA; and

WHEREAS, the Board of Trustees has the authority to appoint or modify said full time vacancies and positions and to determine issues of lawful and appropriate compensation and applicable related employee benefits for a full-time employees and/or separate said employees;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees, now assembled in public session this 18th day of August 2020, hereby approves the above stated personnel actions for Rowan College at Burlington County.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, August 18, 2020** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Kevin Brown								2
3 James Kerfoot, Vice Chair								3
4 Renee Liciaga								4
5 Jamie Martin								5
6 Daryl Minus-Vincent								6
7 Dorion Morgan								7
8 George Nyikita, Chair								8
9 Gino Pasqualone								9
10 Mickey Quinn								10
11 Vacant								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent;
Nvt=Not Voting

George Nyikita
Chairperson

Dr. Michael A. Cioce
Board Secretary

C. Academic Committee: Committee Chair Jamie Martin reported:

Trustee Jamie Martin announced that the Academic Committee met on Tues., August 11, 2020, and the Committee discussed a variety of items.

This concluded the Academic Committee Report and Committee Chair Martin proceeded with a review of Tab 6 for the Board's consideration:

Academic Committee Action (Resolution(s) for Approval)

Tab #6: Resolution #2020-231-06, A Resolution to approve the Program name change from Culinary Arts to Culinary Technology (AAS.CUL)

Chair Nyikita requested a motion to move Tab 6, as recommended by the Academic Committee. With a motion by Trustee Jamie Martin, and a second by Trustee Kevin Brown, the Board approved Resolution 6 with all in favor and none opposed.

The Chair invited questions and there were none. This concluded the Academic Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
August 18, 2020**

RESOLUTION #2020-231-06

**TO APPROVE THE PROGRAM NAME CHANGE FROM CULINARY ARTS TO
CULINARY TECHNOLOGY (AAS.CUL)**

WHEREAS, in an ongoing effort to ensure the viability of degree programs while providing students with opportunities for accessible and affordable educational pathways, Rowan College at Burlington County identified the need to combine its Culinary Arts and Pastry Arts programs; and

WHEREAS, the Associate of Applied Science degree in Culinary Arts and the Associate of Applied Science degree in Pastry Arts included many of the same culinary, food service management, and hospitality courses; and

WHEREAS, the new Culinary Technology program includes 22 credits of General Education courses and 30 credits of required culinary, food service management and hospitality courses that were part of the previous programs; and

WHEREAS, students can select their remaining eight credits, for a total of 60 credits in the Culinary Technology program, from four four-credit elective courses, which allow for an emphasis on either cooking or baking; and

WHEREAS, the Culinary Technology program ensures that the college's efforts are up to date in a changing industry; and

WHEREAS, the Culinary Technology program has been approved by RCBC's IAC; and

NOW, THEREFORE, BE IT RESOLVED by the Trustees of the College now assembled in public session this 18th day of August 2020, that the Associate of Applied Science degree in Culinary Technology (AAS.CUL) be approved for implementation in the Fall 2020 semester.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, August 18, 2020** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
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9 Gino Pasqualone								9
10 Mickey Quinn								10
11 Vacant								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Dr. Michael A. Cioce
Board Secretary

COMMENTS FROM THE PUBLIC

Chair Nyikita invited comments from the public.

Mr. William Whitfield, a mathematics instructor in the S.T.E.M. Division, spoke on behalf of the faculty association as their president. He expressed disappointment that representatives for the staff and faculty bargaining units were not included on the reopening task force. Despite the reporting in the Burlington County Times, there were no faculty leaders on the task force, and the task force members have not been identified in college-wide communications nor were they listed in the reopening plan on the website.

Mr. Whitfield referenced the guidance from the Office of the Secretary of Higher Education that restart plans should involve a process for engaging institutional faculty, staff, and students in an ongoing health and safety committee. The College task force decisions were made in private and then eventually shared, and this requires the campus stakeholders to react to them, rather than participate in their initial formation. Mr. Whitfield explained this process does not allow the stakeholders to provide the committee members or the task force members with the best insight in a timely fashion before decisions are initially made.

Plans were made available for review and to resume possible face to face courses, and these plans are contingent upon a lot of variables that are beyond their control and on scenarios that the current climate clearly demonstrates are not realistic.

Mr. Whitfield referenced two conditions and two decisions that result in four different outcomes: Two benign outcomes are that the outbreak gets worse, and we remain completely online. If COVID-19 goes away and we resume face to face, we'd be fine. But there are two mistakes. If we resume face to face and the outbreak gets worse, we will disrupt the students' education, we will put everyone's lives at risk, and it leaves the college open to very serious liability issues. If we remain online, while COVID-19 goes away, we might miss some opportunity, but it would prevent catastrophe. Committing to online for the semester allows the college to raise the caps for courses currently listed as face to face. Looking at WebAdvisor, as of this afternoon, for the face-to-face courses scheduled for the Mount Laurel campus, there are 241 face-to-face sections, 64 of those have 913 students; 228 are waitlisted. So this means if those caps were raised, we could see a potential 25% increase in those numbers. By contrast, if you look at the distance learning sections, we have 73 sections that are currently waitlisted and only a potential for six percent, which we will realize because those caps will be raised. The current plan is based on the hope that things are going to improve and if they don't, if we don't resume face to face, then we could be accused by our students of bait and switch.

Mr. Whitfield added that recent events should help us make this decision. There has been a resurgence of the virus in countries where compliance with government requirements has been more successful, such as New Zealand, South Korea, and China. Wearing a mask and maintaining social distance are now political statements. As a result, it is not surprising that cases continue to rise throughout much of the country. Face-to-face classes at the University of North Carolina, who has far more resources than we do, lasted about a week. New Jersey serves as a travel corridor

through the East Coast, so while our citizens may do what's right, the transmission of COVID-19 may be unavoidable. In this light, it's unrealistic to believe local downward trends, and cases and deaths will continue.

He also asked the Board to look at what happened in the spring. The actions that the students, staff, faculty, and administrators demonstrated is something that he has always believed, and that's our institutions are made of people, not of things or places. It's paramount that we protect the lives of those people and ensure the survival of the institution to continue to make plans that are indefinite and do not put the lives of the community college at risk and endanger the future of the college.

This summer, Mr. Whitfield attended meetings with the Office of the Secretary of Higher Education, and the NJEA, and he was able to provide testimony for the New Jersey Higher Education Committee. There were 12 presidents representing universities and colleges that are full time, part time, private and public, and they all ask for the same three things: funding, PPE and liability protection. This week, the State provided another \$150 million dollars to community colleges, with \$1.4 million coming to RCBC, but nothing on liability protection. Mr. Whitfield believes that the plan of leaving it open for us, the uncertainty that creates, and the risk that it involves, is just not tenable. He asked two questions: The OSHE guidance for Stage 2 says that all classes, including seminars, and those that can otherwise be conducted through remote instruction, must continue to occur via distance education, unless a waiver is maintained. Have we obtained waivers for the biology and math courses that are scheduled to run face to face on the list?

President Cioce explained the Governor's Executive Order 175 has actually rescinded the requirement to submit a waiver. The College had submitted a waiver last week. It was returned to us by the Office of the Secretary of Higher Education (OSHE). President Cioce will share the correspondence from OSHE's Assistant Director that waivers are no longer necessary and that there is no waiver process whatsoever.

Mr. Whitfield added the plan states that students, faculty, staff and visitors will wear cloth face coverings in public settings where other social distancing measures are difficult to maintain. This suggests that face masks are not required at all times. Is this the case?

President Cioce answered that masks are required at all times when social distancing is not available. Dr. Cioce asked Mr. Whitfield to repeat the question to be sure he answered it correctly.

Mr. Whitfield asked, if you have a classroom and the students are six feet away, can they take off their masks?

President Cioce indicated that is not his understanding and the answer is no.

Mr. Whitfield added the wording suggests that face masks are not required if students/people get far enough away from each other.

Dr. Cioce confirmed that masks are required at all times indoors. This is the interpretation he has and that has been shared with him. President Cioce offered for anyone participating in the meeting to correct his statement.

President Cioce also responded to two things that Mr. Whitfield said. He wants the record to reflect that both Mr. Whitfield and the Support Staff President, Ms. Donna Podolski, have met with him directly four times over the last four months. Mr. Whitfield agreed. Dr. Cioce has heard Mr. Whitfield bring up multiple times the exclusion, as if having direct access to him was not as good, and he wants the record to reflect that.

Also, in response to Mr. Whitfield's remark about hoping for a plan. Dr. Cioce indicated that hope is not our plan, and hope will never be our plan, because that's not a good position to have.

Mr. Whitfield asked why not commit to all online courses and add those students that are on the waitlist right now.

President Cioce explained that his prior experience managing enrollment, and his responsibility to the Board and to the entire campus community, from both a fiscal lens and a safety lens, is to balance everything that Mr. Whitfield raised. He is not disagreeing with anything, but he has yet to hear solutions being offered. Dr. Cioce remains committed to meeting with Mr. Whitfield again next week. His voice, and the constituents that he represents, are important to President Cioce and to the survival of this institution, and he looks forward to continuing any outstanding items from tonight, as well as items from their previous meeting.

Chair Nyikita called on Erika Baldt, who submitted a question via chat: If a student has an accommodation that prevents them from wearing a mask, what is the plan for the instructor and the other students in the class?

President Cioce responded with the reality is that there are health accommodations that can be provided to individuals who, for whatever reason, are unable to wear a mask. This is true for every public building you may enter. Masks are required unless you have a special dispensation that allows you to not wear one. Students will be required to produce documentation.

Follow-up question: What about students who refuse?

President Cioce added that refusal, and a doctor's note that provides an allowance to not wear a mask, are two drastically different things. Documentation is required for this accommodation just as it is for others. Otherwise, it's our assumption that students are being non-compliant and are refusing. Documentation will be required from anyone who does not wear a mask indoors.

Chair Nyikita asked what happens if someone comes in and doesn't wear a mask, refuses to wear a mask, and doesn't have documentation? Will they be asked to leave?

President Cioce referenced the College's Website, which has been updated to include all of this information.

Faculty asked if a revision to the code of conduct policy will reflect this. President Cioce indicated that he asked Dr. Cathy Briggs, Dean of Student Success, and Mr. Andrew Eaton, Director of Public Safety, to address this several weeks ago. Dr. Karen Archambault, Vice President of Enrollment Management and Student Success, added that the code of conduct specifically mentions refusal to follow the orders of an official of the institution as a violation. If the policy is in place that everyone must wear masks and someone refuses to do so, that is already covered under our current code of conduct, just as any other refusal to follow the instructions of a college official would be.

Chair Nyikita invited other questions.

Mr. James Judge, RCBC Faculty, asked about the College's plan regarding students who have face-to-face courses, followed by virtual live courses, or vice versa. It appears the plan for those students who may need access to an Internet connection or a WiFi connection, because they may not have it at home, is to use RCBC's cafeteria space in order to make those connections for classes, particularly because they don't have time to get home or have time to get to campus after their virtual live course. What does the College have planned if the cafeteria space becomes too full, and we aren't able to social distance? What happens if a student tests positive on campus for COVID? If we are following the CDC recommendations, the CDC mentions 24 hours should be used in order for that space to be disinfected. How will students access the cafeteria if someone tests positive for it and uses the cafeteria?

President Cioce answered in two parts: The first part, there's no active encouragement of students to be on campus, but buildings are open and buildings have been open all summer with limited capacity allowances. An unfortunate reality to the Internet access is that many of our students may need access to the computer labs that are going to be opened in limited capacities as well. To your question, there is not active encouragement, but from a scheduling aspect, this has been raised by the academic deans. The academic deans, the provost, and myself have all been in conversations on this. Dr. Cioce asked that Dr. David Spang, Senior Vice President and Provost, and the academic deans provide an update to faculty for the affected students. There are an extremely small number of students who have back-to-back classes at a virtual live time.

To the second part of Mr. Judge's question, absolutely, the CDC has been the only constant in this equation from early March. The guidance that they have provided to us, to the county health professionals, and to everybody watching at home has been a solid calming voice. The 24-hour process and procedures in response to a student that tests positive in a class is being published on the College Website today or no later than this week.

President Cioce added that it is all tied to contact tracing. Everyone needs to be straight and honest with us. If symptoms are present, a test yields a positive result, our responsibilities and obligations are to communicate it. There is a lot embedded in that second part of the question with regard to what's allowable and what's not allowable.

Mr. Judge asked when a student is done using their six feet area in the cafeteria, who is going to be responsible for cleaning that area between student usage?

President Cioce responded that part of the constraints that were placed on any on-campus activity was which rooms were going to be utilized, which time blocks were going to be in play to ensure that adequate and sufficient cleaning could be conducted in classrooms and common areas, and third was capacity. The President indicated that common areas are built into the cleaning schedules of the facilities team. We don't have any expectation, but we can encourage students to be good campsite keepers, but the reality is common areas are the responsibility of the institution.

Dr. Cioce invited Mr. Tom Czerniecki, Senior Vice President of Administration and Operations, to add anything to his response. Mr. Czerniecki added that we shouldn't assume that the configuration is going to be only six feet. Secondly, the reason we are only utilizing the cafeteria and library spaces is because that's where we can coordinate cleaning services efficiently.

Mr. Judge indicated he is concerned that students are not going to clean up after themselves, and he believes that we do not have the staff available to sit in the cafeteria waiting for students to get up so that facilities can go clean the table before another group of students uses it.

President Cioce indicated that part of the intentionality behind any on-campus plan schedule does take that into consideration. Also, Dr. Cioce added, for the record, that the chat reflects what is on our Website right now regarding someone refusing to wear a mask. Public Safety will ensure that everyone on campus either wears a mask or asks them to leave until they are willing to do so. This is in accordance with recommendations from U.S. Centers for Disease Control and Prevention and a state mandate for colleges offering in-person classes.

Mr. Czerniecki reinforced with the Board that the students who would be on campus under what's allowed now is very limited, and we typically have been referring to that as the Governor's Stage 2 reopening. We have enough custodial staff and facilities staff to keep pace with cleaning in between uses of classrooms and any other very limited spaces. When there is the opportunity for us to think about a broader reopening, there will be new guidelines that the State issues and we will have to comply with. Further, Mr. Czerniecki noted that literally, about 90 minutes ago, the Office of the Secretary of Higher Education, issued some new facility guidelines that we have to study. The plan is continuously evolving.

President Cioce confirmed that he received the guidelines literally two minutes before walking into the Board Room, and he has not yet had an opportunity to read it. To Mr. Czerniecki's point, there are a lot of moving pieces that are updating hourly, if not daily.

There were two additional questions in chat:

- Can we speak concretely about how temperature checks will be enforced, specifically if the student is turned away at the door for presenting symptoms example fever, coughing. How will faculty be notified if at all?

President Cioce indicated that the Board Academic Committee and the Board of Trustees took action tonight on modifications to the College's existing attendance policy. There are procedural

aspects that both the academic deans, the provost's office, and the enrollment management staff are working on. There are some HIPPA concerns and things we can and cannot disclose. If a student is being turned away and given the expectation, whether in person or remote, it has been present in all of the Secretary's guidance. The process and procedures are in motion right now with the Provost's office and are possibly finalized. President Cioce asked Dr. Spang to follow up.

Dr. Cioce asked for clarification on the next question from Ms. Anne Tokazewski, a Biology instructor. Regarding the 24-hour wait period. For teaching in a computer lab or a wet lab, and there is a student who tests positive, that room has to be unoccupied for 24 hours and then cleaned. If she is teaching a course, and it follows a course of someone who is positive, her course can no longer be in its intended location. Do we already have alternate locations? How are we going to deal with specialized equipment, software, things that would only be found in those specific rooms?

President Cioce put the specialized software piece aside for a moment. As you are probably aware and as probably everyone on the call is aware, if you look at the number of sections that are offered in total on campus in Fall 2020 compared with the number of courses that were offered in Fall 2019, it is close to 17% of the number of courses. That means that we do have the capacity for alternative locations. On the specialized software, if we only have one of them, it is impossible to clone it. It's financially irresponsible to purchase a second.

Ms. Tokazewski added that all of the science courses are now going to be in just a few rooms that are used within a 24-hour window. If someone is sick in a lab where she is teaching, she won't be able to utilize it, or the software and hardware in there. For those of us returning, how do we plan in this unplannable time?

Also, Ms. Tokazewski inquired about air handlers and how air movement through the room impacts the likelihood of getting the virus. How is the function of our HVAC system being checked? What kind of filters do we have and how is documentation of the air quality made public to the stakeholders? How do students, faculty and staff get that information on a regular basis?

President Cioce indicated that the College received specific HVAC related questions from the NJEA. We have discussed this with peers at other institutions. Everything contained within Ms. Tokazewski's question, and the formal request that the NJEA submitted, is in process. President Cioce invited Mr. Matthew Farr, Chief Operating Officer, to add information or we could provide Mr. Farr's response in writing. There are requirements and items we need to publish and share above and beyond what the minimums are.

Ms. Tokazewski added that by law the labs have to be exchanged four times within an hour. This is not new, but the requirements have changed from what is safe. She requested information on the types of filters being used and how frequently they are checked. She can tell when the air handlers go on in the lab, and when they're turned off, because there's a difference in the sound. Are they going to run all the time?

Mr. Matthew Farr supported President Cioce's statement that we did receive the questionnaire, and our Chief Engineer Mr. Tom McCullough is working on it. There are established standards in the industry today that the College has always followed. Some of the standards that were referenced within the letter itself are actually outside of the requirements. We are preparing a response and we will be able to provide that information. It is not available at this moment as we just received it.

President Cioce added that we are referring to questions that were raised outside of faculty. There are minimums that we have to adhere to, and there are some premium options that were included but are not required. We will respond to your questions. The questions that were raised, both in the letter that's being circulated and your questions, are one and the same or at least overlap. Our goal is to put something in writing to the campus community for all air handling matters, so everyone is aware, they can refer to it, and they can question it. Rather than devolve into things that we don't have in hand at the moment, we should have it available before August 28th. Dr. Cioce asked Mr. Farr to send it for his review by the end of the week, and we will make sure it is sent to all staff early next week. Ms. Tokazewski requested the information before the return to campus.

Dr. Erica Osmond submitted a question by chat: Will all people have their temperatures taken by walking into the building, or will people entering the building have the option to record their own temperature?

President Cioce indicated that there is an app that we sent to students. It is more for symptom checks. The procedure is a combination of both the app, plus Public Safety double checking temperatures at the building entrances.

President Cioce read Mr. Jonathan Weisbrod's question in chat, a mathematics instructor, and he asked Mr. Weisbrod to follow up with Dr. Spang and Dr. Edem Tetteh, Dean of S.T.E.M., regarding private locations and stable Internet.

Mr. Bill Whitfield added that the College recently sent out a notification that all employees and students will be required to complete Safe Colleges training before returning to campus. How are we going to ensure that students have completed the training? Will we get a list of students who haven't and will they be barred from campus? What is the requirement? How is completion going to be enforced?

Mr. Tom Czerniecki replied that because it is Safe Colleges, students have to register their account. We know that they have logged in and then we will be able to cross reference that with class enrollments. It will then be addressed between Public Safety and the Provost.

Mr. Whitfield asked how will he know if a student shows up on campus and hasn't registered, didn't complete Safe Colleges and hasn't watched the videos?

President Cioce explained the challenge between now and August 28th, and actually later parts of the semester, the forecast has another 1,000 plus students registering in the next nine days. Students who were currently registered are being targeted. We already have a large percentage of students who have completed Safe Colleges. We are messaging them accordingly, and we will make certain that prior to the first day and up through the census date, the same way that we are tracking for any faculty that has an on-campus presence. Please check your rosters daily to confirm those who are supposed to be there, or not supposed to be there. This will be an added component.

Ms. Anne Tokazewski requested having the data from the surveys that were given to students and employees posted on the College Website. President Cioce advised that the results are posted on the Internet and he made everyone aware at the Virtual Town Hall for all employees yesterday. Dr. Cioce also notified Mr. Whitfield about the Frequently Asked Questions page a few weeks back when he inquired on behalf of his membership. The President offered to answer any question, and if he doesn't have the answer, he will get it for you. If faculty is interested in more data, he offered to connect them with institutional research who can provide them with the raw data.

President Cioce thanked everyone for the good questions in the chat. He remains available to anyone watching and anyone who has questions. You know where to reach me, president@rcbc.edu, or if you would like to set up a meeting, Lynne can schedule it. Dr. Cioce thanked the Board for allowing us to surface the questions during this meeting.

Chair Nyikita thanked President Cioce and everyone for their questions. They are important questions that we are all struggling with in our own universes given the virus situation. It is important to the Board to keep everyone safe. Whatever we do, our goal is to keep everyone safe and to keep the institution viable. The Board appreciates all of the input, participation and hard work.

For the record, there were no questions submitted in advance to the President by e-mail.

COMMENTS FROM THE BOARD

Chair Nyikita invited comments from the Board of Trustees.

Trustee Dorion Morgan welcomed Ms. Stephanie Berdugo-Hernandez as our new Alumni Trustee. It should be fun. Trustee Morgan also thanked President Cioce and added that he is his favorite wartime President. Trustee Jamie Martin agreed.

Trustee Renee Liciaga thanked Mr. Matthew Farr, the Facilities and Public Safety teams, for all they are doing to keep everyone safe. They are all working every day in masks. Trustee Liciaga also thanked faculty for all they are doing. She described, as a parent of a student in the Lenape School District, how everything changes on a daily basis given the circumstances. She thanked President Cioce and Chair Nyikita for staying the course to get everyone the information needed.

Chair Nyikita thanked everyone and added this is an ever-changing environment and we all need to remain flexible. We need to focus on the safety, health and viability of our institution. We wish everyone the best and that you all stay safe.

OTHER BUSINESS

There was no other business.

ADJOURNMENT OF PUBLIC SESSION

Chair Nyikita called for a motion to adjourn the Public Session. There was no need for an Executive Session. With no further business, Trustee Jamie Martin made the motion, second by Trustee Mickey Quinn, and by a unanimous vote in favor the Board of Trustees' Meeting adjourned at 6:50 P.M.

Respectfully submitted,

Dr. Michael A. Cioce
Board Secretary

MAC:lmd