

NOTICE OF ADDENDUM #1

Printing and Mailing of the College's
Personal and Professional Development Booklets
(RFB-19-02-B)

Rowan College at Burlington County
900 College Circle, Evans Hall RM. 180
Mt. Laurel, NJ 08054

Notice is hereby given that Rowan College at Burlington County is issuing Addendum #1, to include the PROPOSAL SUMMARY COST SHEET to the solicitation titled Printing and Mailing of the College's Personal and Professional Development Booklets, RFP-19-02-B.

Where there is any conflict between the original RFB and the Addendum, the terms of the Addendum shall prevail. Addendum # 1 will be issued on Thursday, October 4, 2018. Copy of the addendum will be available by contacting the College's Purchasing Office at (856) 242-5195.

The College will accept sealed bids until Thursday, October 25, 2018, at which time the proposals will be publicly opened.

Chester Heinlein
Assistant Manager of Purchasing

Released: Thursday, October 4, 2018

Proposal Summary Cost Sheet

REVISED

**PRINTING AND MAILING OF THE
COLLEGE'S PERSONAL AND
PROFESSIONAL DEVELOPMENT
BOOKLETS (RFB-19-02-B)**

for FY 19

Addendum #1

Quote for producing a total of 360,000 brochures as specified: \$ _____

- Printing and mailing of two lots of 180,000 each: Spring 2019 and Summer 2019
- **14 X 8.5, 8-Panel, Barrel-Fold Brochure**
- Includes all freight costs to the post offices as well as delivery of approx. 3,000 of each lot for Spring 2019 and Summer 2019, to Rowan College at Burlington County, Mount Laurel Campus.

Cost of printing additional pages if required (MUST be provided): \$ _____

Cost per thousand to print additional booklets if required: \$ _____

NAME OF BIDDER: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE: _____

TITLE: _____

ADDRESS OF BIDDER: _____

Phone: _____ Fax: _____ Email: _____

DATE: _____

NOTE: This proposal shall be deemed valid when submitted by an authorized representative of the bidding corporation, firm or partnership. However, the contract must be signed by the appropriate officials of the corporation, firm or partnership in which name bid was submitted.

The undersigned Bidder hereby acknowledges receipt of the following Addenda and/or Bulletins:

ADDENDUM NO _____ ISSUED _____

ADDENDUM NO _____ ISSUED _____

THIS PROPOSAL SHEET MUST BE COMPLETED AND SIGNED IN ORDER FOR THE BID TO BE COMPLIANT.

Reminder: Vendors MUST submit samples of similar publications that the vendor printed for other clients.