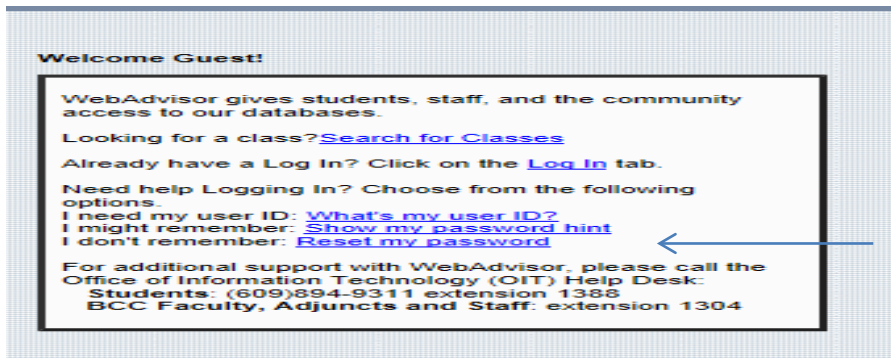


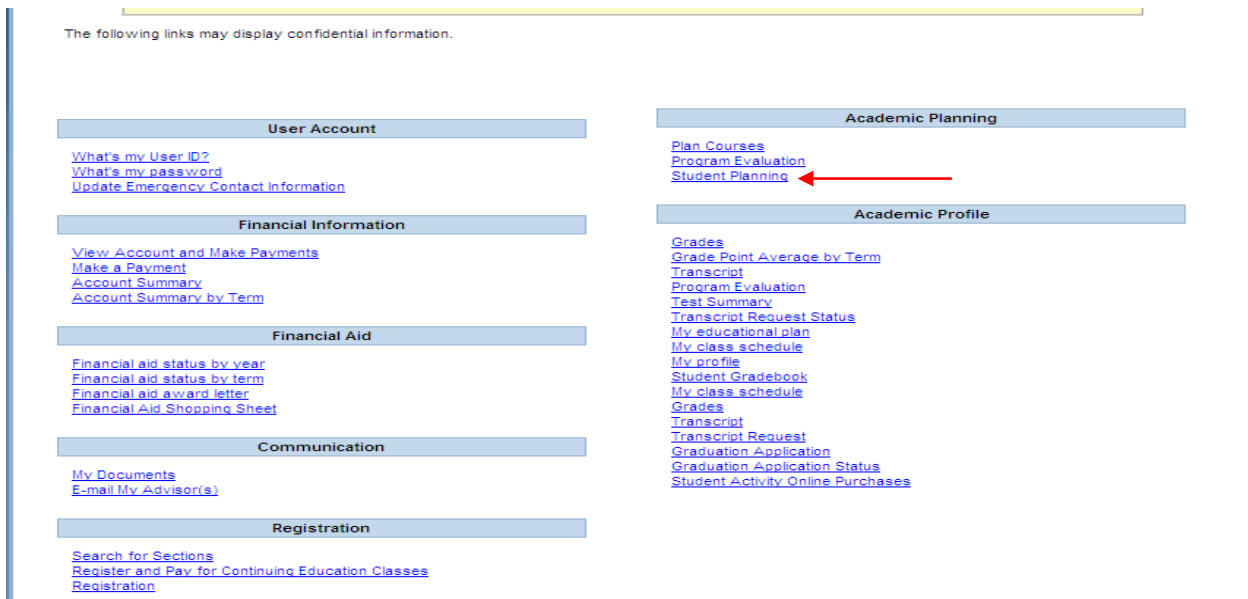
Student Planning Documentation

The Student Planning module is to assist you in successfully completing your degree program at your pace. You can view your progress and schedule out your courses. Your faculty or academic advisor can also access your student plan to help advise you during your college career. You can also view other programs and it will show you what you would still need to take based on the courses you have already completed.

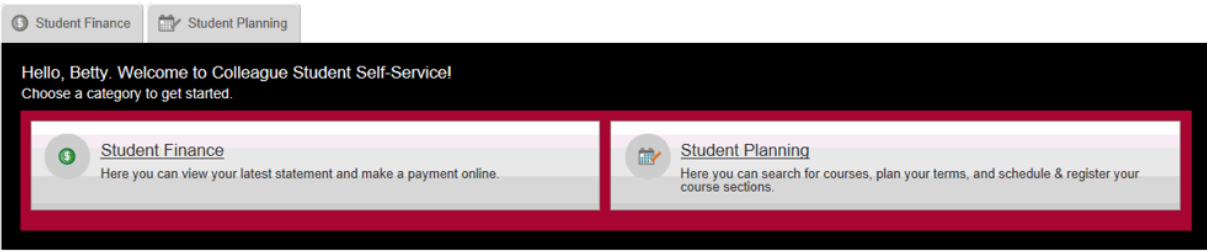
To access the Student Planning Module available via WebAdvisor, login to your WebAdvisor account. User name is firstname_lastname (case sensitive) and the initial password is your 6 digit birthdate. On the Main Menu of WebAdvisor, you can reset your password by clicking on the Reset my password link.



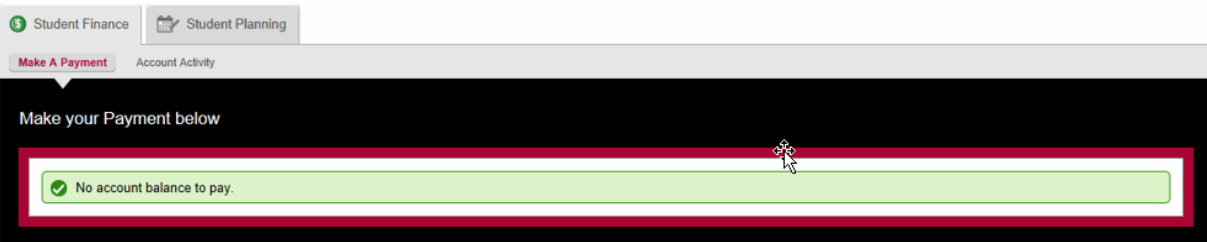
On the Students Menu click on Student Planning.



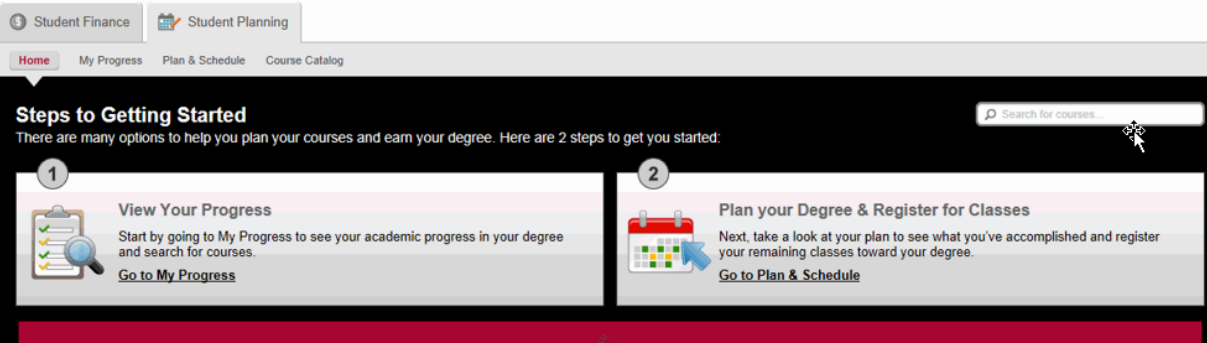
You will see the following screen which will allow you to view your account balance and pay your bill or view your degree progress and plan your current and future terms.



If you click on the Student Finance link, you will see any balance you currently owe.



Select the Student Planning tab and you will see the screen illustrated below:



BUILD YOUR ACADEMIC PLAN FOR YOUR PROGRAM

Click on the [Go to My Progress](#) link to see the following information regarding your degree plan and the courses you need to plan, schedule and register for. Below is an example of what is contained in the My Progress page. My Progress shows electives (i.e. Natural Science), general education requirements and your program requirements.

The screenshot displays the 'My Progress' interface for a Business Administration program. At the top, there are navigation tabs for 'Student Finance' and 'Student Planning', with 'My Progress' selected. Below this, the program name 'Business Administration' is shown with a search bar and a 'View a New Program' button. The 'At a Glance' section provides a summary of the student's progress, including cumulative and institution GPA (both 0.00), degree (Associate of Science), major (Business Administration), and department (BUSINESS ADMIN). It also shows progress bars for 'Total Credits (7 of 64)' and 'Total Credits from this School (7 of 15)'. The 'Requirements' section is divided into 'General Education Requirements' and 'Natural Science Group a'. The General Education section lists 'Written Comm' and 'Mathematics' requirements with their respective completion status. The Natural Science section lists a requirement for 4 credits from a list of 28 courses, with one course (BIQ-120) marked as 'Planned' and the rest as 'Not Started'.

At a Glance

Cumulative GPA: 0.00 (0.00 required)
 Institution GPA: 0.00 (2.00 required)
 Degree: Associate of Science
 Majors: BUSINESS ADMIN
 Departments: BUSINESS ADMIN
 Catalog: 2013

Total Credits (7 of 64) 64

Total Credits from this School (7 of 15) 15

Requirements

General Education Requirements
 Must have 2.00 minimum GPA for this requirement. Current GPA: 0.0
 Complete all of the following items. 0 of 2 Completed.

1. Written Comm [Show Details](#)
 Take courses ENG-101, ENG-102. 0 of 2 Courses Completed.

Status	Course	Description	Search	Grade	Term	Credits
Planned	ENG-101	College Composition I			2013FA	
Not Started	ENG-102	College Composition II				

2. Mathematics [Show Details](#)
 Complete 1 course. Choose from the department of MATHEMATICS. Choose from the levels of 100, 200. Excluding the courses MTH-095, MTH-000. 0 of 1 Courses Completed.

Status	Course	Description	Search	Grade	Term	Credits
Not Started						

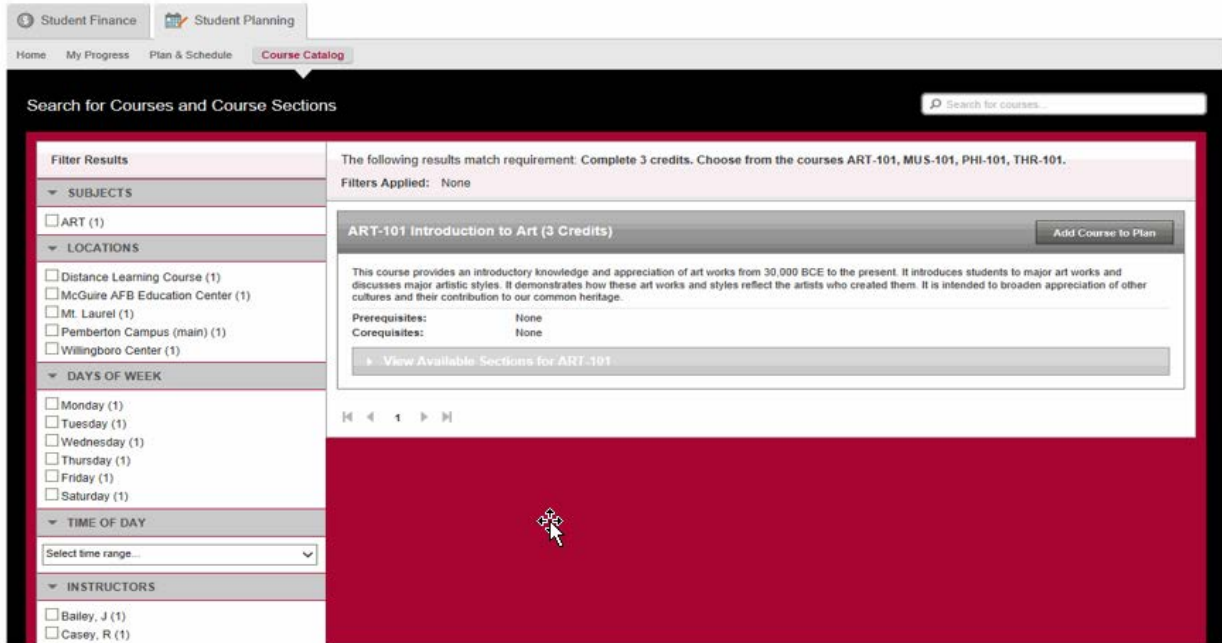
Natural Science Group a
 Must have 2.00 minimum GPA for this requirement. Current GPA: 0.0
 Complete the following item. 0 of 1 Completed.

1. Natural Science [Show Details](#)
 2.00 Minimum GPA Required. Current GPA: 0.0
 Complete 4 credits. Choose from the courses BIQ-103, BIQ-104, BIQ-110, BIQ-111, BIQ-120, BIQ-121, BIQ-130, BIQ-131, BIQ-155, BIQ-156, CHE-107, CHE-108, CHE-115, CHE-116, PHY-110, PHY-111, PHY-120, PHY-121, PHY-210, PHY-211, PSC-105, PSC-106, PSC-107, PSC-108, BIQ-102, BIQ-105, BIQ-101, CHE-100, CHE-105, PHY-103, PHY-104, PHY-201, PSC-103, PSC-104. Maximum of 4 credits. 0 of 4 Credits Completed.

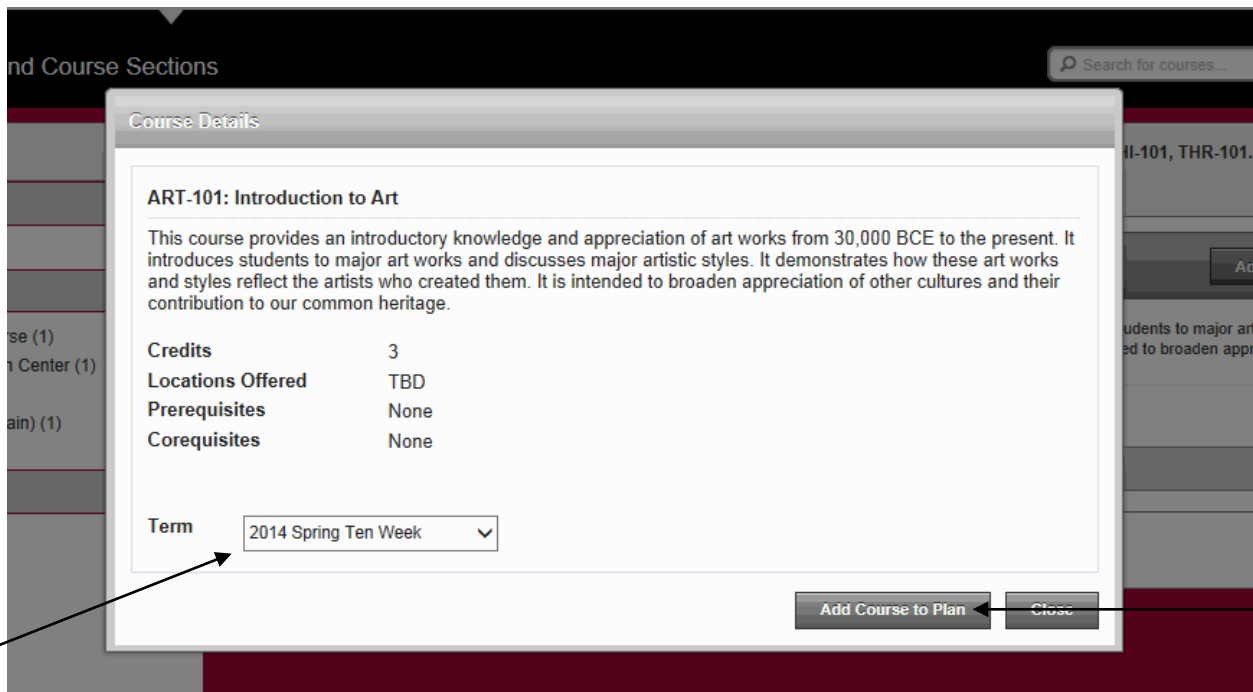
Status	Course	Description	Search	Grade	Term	Credits
Planned	BIQ-120	Basic Biology & Human Affairs			2013FA	
Not Started	BIQ-103	General Biology I				
Not Started	BIQ-104	General Biology I Laboratory				
Not Started	BIQ-110	Fund Anat & Phys I				
Not Started	BIQ-111	Fund Anat & Phys I Lab				
Not Started	BIQ-121	Basic Biol/Human Affair Lab				
Not Started	BIQ-130	Environmental Science				
Not Started	BIQ-131	Environmental Science Lab				
Not Started	BIQ-155	Basic Microbiology				
Not Started	BIQ-156	Basic Microbiology Lab				
Not Started	CHE-107	Chemistry				
Not Started	CHE-108	Chemistry Laboratory				
Not Started	CHE-115	General Chemistry I				
Not Started	CHE-116	General Chemistry I Laboratory				
Not Started	PHY-110	Principles of Physics I				
Not Started	PHY-111	Principles of Physics Lab				
Not Started	PHY-120	Introduction to Astronomy				
Not Started	PHY-121	Astronomy Lab				
Not Started	PHY-210	General Physics I				
Not Started	PHY-211	General Physics I Lab				
Not Started	PSC-105	Physical Science I				
Not Started	PSC-106	Physical Science I Lab				

BUILD YOUR CLASS SCHEDULE FOR YOUR SEMESTER

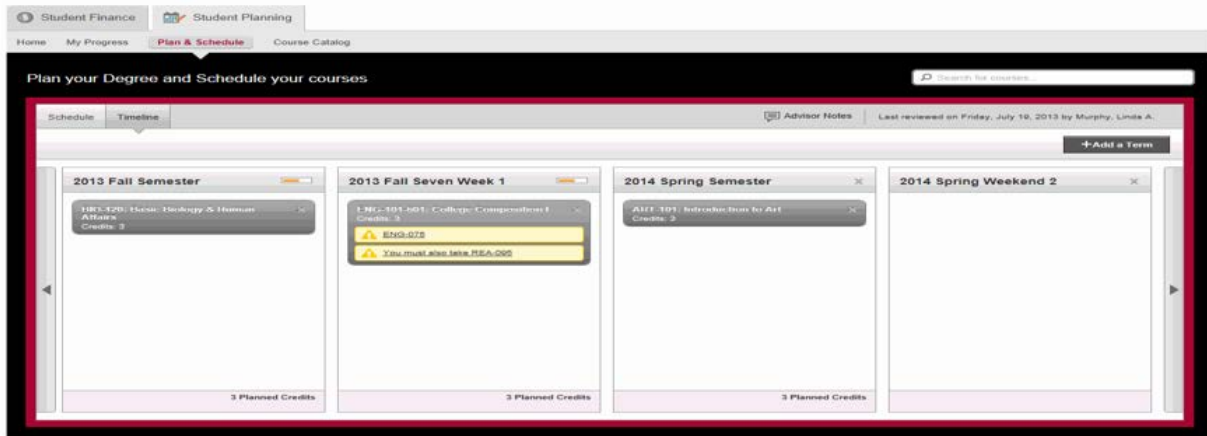
To plan a course - click on the actual course, then click on Add Course to Plan:



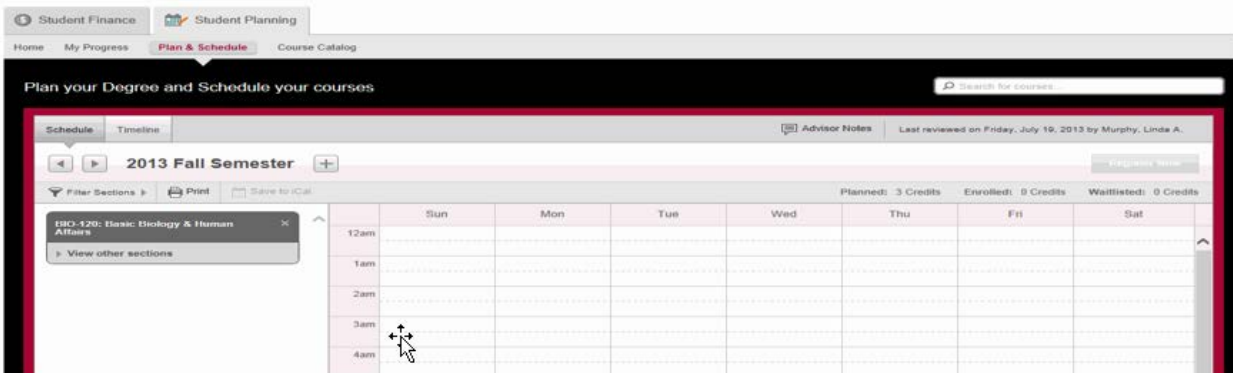
Choose the term you wish to plan/schedule your course and click on Add Course to Plan.



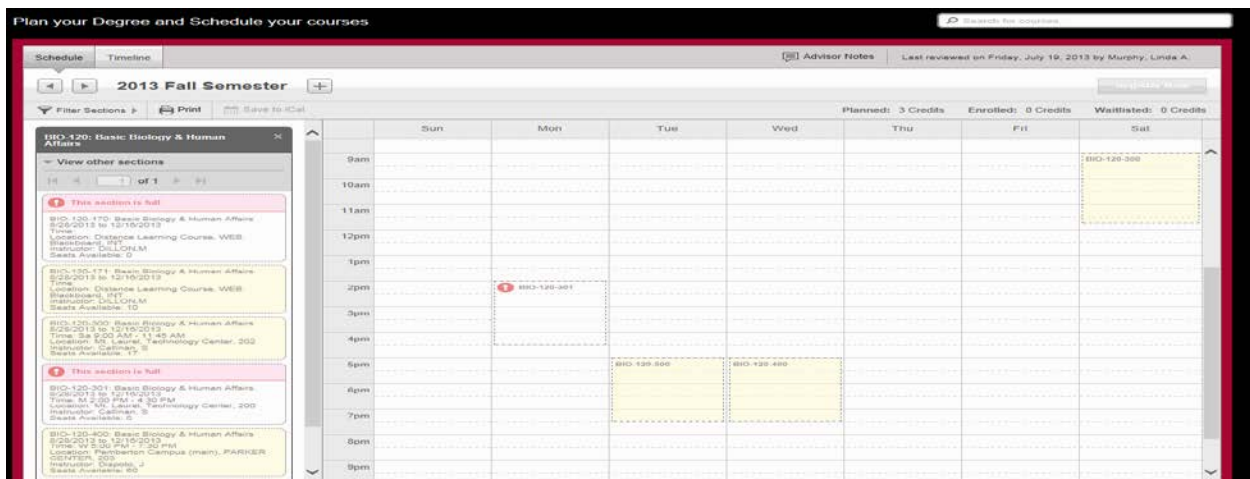
Below is an example of how your planned courses will look (timeline view).



You can also view your courses in a schedule view by semester.



Selecting View other sections will show you every course in that semester in a grid view. If a course is at capacity and closed, that will show with the exclamation mark in a red circle.



You can also register for your courses from this screen by clicking the Register or Register Now box. You will be shown a notification if you are trying to register and there are issues, such as pre-reqs or trying to add after registration has ended for a term.

The screenshot displays a student planning interface. At the top right, a notification box states: "You can't place BIO-120-171 on the schedule at this time". The main interface includes a navigation bar with "Student Finance" and "Student Planning" tabs, and a sub-menu with "Home", "My Progress", "Plan & Schedule", and "Course Catalog". The "Plan & Schedule" page is titled "Plan your Degree and Schedule your courses" and features a search bar. Below the search bar, there are tabs for "Schedule" and "Timeline", and a "Register Now" button. The current semester is "2013 Fall Semester". A course card for "BIO-120-171: Basic Biology & Human Affairs" is shown on the left, with details: Credits: 3, Grading: Graded, Dates: 8/28/2013 to 12/16/2013, Time: , Location: Distance Learning Course, WEB, Blackboard, INT, Instructor: DILLON, M, Seats Available: 10. A "Register" button is visible on the course card. The main area is a grid for scheduling, with columns for "Mon", "Tue", "Wed", "Thu", and "Fri", and rows for "11am", "12pm", "1pm", "2pm", and "3pm". The grid is currently empty. At the bottom of the grid, it shows "Planned: 6 Credits", "Enrolled: 0 Credits", and "Waitlisted: 0 Credits".

Once you have registered for your courses, you can check the My Progress page and your registered courses will show in green. You can drop your courses using Student Planning prior to the beginning of the semester.