

Your 2019-2020 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law states that, before awarding Federal Student Aid, we may ask you to confirm the information you and/or your parents reported on your FAFSA. To verify that you provided correct information you must fill out this Standard Verification Worksheet along with any other required documents and submit to the RCBC Financial Aid Office. If there are differences our office will correct your FAFSA application. **You must complete ALL SECTIONS of this worksheet including signature(s) and attach all required documentation with this form, and submit to the Office of Financial Aid.** Our office reserves the right to request/require any additional documentation that may be needed.

A. Student Information

Student's First Name	Student's M.I.	Student's Last Name	RCBC I.D. #
Student's Street Address (incl. apt. #)			Student's Date of Birth
City	State	Zip Code	Student's Email Address
Student's Home Phone Number (include area code)			Student's Alt. or Cell Phone Number

B. Household Information - List everyone in the household, including yourself - attach a separate sheet if necessary.

If you are independent, include:

- Yourself, and your spouse if married
- Your children, if you will provide more than half of their support from July 1st, 2019 through June 30th, 2020; and
- Any other people who live with you and receive more than half of their support from you and will continue to live with you and receive more than half of their support from you through June 30th, 2020

If you are dependent, include:

- Yourself and your parent(s) including stepparent even if you do not live with your parents
- Your parents' children, even if they do not live with your parent(s) if:
 - Your parent will provide more than half of their support from July 1st, 2019 through June 30th, 2020; OR
 - The children would be required to provide parental information when applying for federal aid
- Any other people who live with your parents and your parents provide more than half of their support and will continue to live with and provide more than half of their support through June 30th, 2020

Full Name	Age	Relationship	College Attending	Will Be Enrolled at Least Half Time
		Self	Rowan College at Burlington County	

RCBC Office of Financial Aid 2019-2020 STANDARD VERIFICATION WORKSHEET

C. Tax Forms and Income Information:

1. Student / Spouse (all students must complete this section – check only one box in this section.)

- I did file taxes in 2017 and IRS data was successfully imported with the IRS Data Retrieval Tool.
- Copies of 2017 W-2 forms for Student and Spouse (if married).
- I did file taxes in 2017 and **did not** use the IRS Data Retrieval Tool. **Schools are no longer permitted to use IRS 1040 tax forms for verification review. TAX RETURN TRANSCRIPTS MUST BE SUBMITTED!** Order your tax return transcript at www.irs.gov. Attached are the following:
(You can obtain your Tax Return Transcript by going online to IRS.gov)
- Copies of 2017 Tax Return Transcript or Foreign Tax Return for Student and Spouse (if married).
- Copies of 2017 W-2 forms for Student and Spouse (if married).
- I did not work and am not required to file.
- A Verification of Non-Filing Letter from the IRS is required from independent students.
- I did work but I am not required to file a tax return. Attach all 2017 W-2 forms.
- A Verification of Non-Filing Letter from the IRS is required.
- Copies of 2017 W-2 forms for Student and Spouse (if married).
- Fill out the chart below and list all earned income you and your spouse (if married) received in 2017:

Employer's Name	2017 Amount Earned	W-2 Provided?	Student/Spouse
<i>Example: Suzy's Auto Body</i>	<i>\$2,000.00</i>	<i>Yes</i>	<i>Student</i>

2. Parent(s) / Dependent Students (must complete this section – check only one box in this section.)

- I did file taxes in 2017 and IRS data was successfully imported with the IRS Data Retrieval Tool.
- Copies of 2017 W-2 forms for ALL parents (if married).
- I did file taxes in 2017 and **did not** use the IRS Data Retrieval Tool. **Schools are no longer permitted to use IRS 1040 tax forms for verification review. TAX RETURN TRANSCRIPTS MUST BE SUBMITTED!** Order your tax return transcript at www.irs.gov. Attached are the following:
(You can obtain your Tax Return Transcript by going online to IRS.gov)
- Copies of 2017 Tax Return Transcript or Foreign Tax Return for ALL parents (if married).
- Copies of 2017 W-2 forms for ALL parents (if married).
- I did not work and am not required to file.
- A Verification of Non-Filing Letter from the IRS is required.
- I did work but I am not required to file a tax return. Attach all 2017 W-2 forms.
- A Verification of Non-Filing Letter from the IRS is required.
- Copies of 2017 W-2 forms for ALL parents (if married).
- Fill out the chart below and list all earned income received in 2017 for ALL parents:

Employer's Name	2017 Amount Earned	W-2 Provided?	Which Parent?
<i>Example: Suzy's Auto Body</i>	<i>\$2,000.00</i>	<i>Yes</i>	<i>Mother</i>

Note: If you and your spouse (independent) or you and your parents (dependent) have any rental properties, own businesses, have partnerships, or S-Corporations, our office will require copies of 1040 schedules and supporting documents.

D. Student/Spouse**UNTAXED INCOME****Parent(s)**

If any item does not apply, enter "N/A" for Not Applicable where a response is requested, or enter "0" in an area where an amount is requested. Enter annual amounts for tax year 2017. DO NOT LEAVE ANY SPACES BLANK.

\$ _____ Child support **received** for all children. **Don't include** foster care or adoption payments. \$ _____

\$ _____ Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments & cash value of benefits, ex. BAS). **DO NOT** include the value of on-base military housing or the value of a basic military allowance (BAH). \$ _____

\$ _____ Veterans' non-education benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances. \$ _____

\$ _____ Combat pay or special combat pay. Only enter the amount that was taxable and included in your adjusted gross income. Do not enter untaxed combat pay reported on the W-2 (Box 12, Code Q). \$ _____

\$ _____ Payments to tax deferred pension and savings, included but not limited to, amounts reported on W-2 form in box 12a-12d, codes D, E, F, G, H, S. \$ _____

\$ _____ Other untaxed income not reported in items 45a – 45h, such as worker's compensation, disability, etc. Also include the untaxed portions of health savings accounts from IRS Form 1040-line 25. Do not include extended foster care benefits, student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Investment Act educational benefits, on-base military housing or a military housing allowance, combat pay, benefits from flexible spending arrangements (e.g. cafeteria plans), foreign income exclusion or credit for federal tax on special fuels. \$ _____

\$ _____ Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships. \$ _____

\$ _____ Earnings from work under a cooperative education program offered by a college. \$ _____

\$ _____ Student grant and scholarship aid reported to the IRS in your (or your parents') adjusted gross income. Includes AmeriCorps benefits (awards, living allowances, and interest accrual payments), as well as grant or scholarship portions of fellowships and assistantships. \$ _____

\$ _____ Money received, or paid on your behalf (e.g bills), not reported elsewhere on this form. Also includes distributions to you (the student beneficiary) from a 529 plan that is owned by someone other than you or your parents (such as your grandparents, aunts and uncles). This includes money that you received from a parent whose financial information is not reported on this form and that is not part of a legal child support agreement. \$ _____

E. Signatures

Each person signing this form certifies that all the information reported on it is complete and correct. The student and at least one parent (if dependent) must sign and date.

Student _____ Date _____ Parent _____ Date _____

Spouse _____ Date _____ Parent _____ Date _____

Warning: If you purposely give false or misleading information, you may be fined, sent to prison, or both.