1. Select the student drop down menu from the RCBC homepage. (www.rcbc.edu)

2. From the drop down menu select Webadvisor
3. Once you are on the WebAdvisor page click on “Credit Students”.

3. Log in to WebAdvisor with User ID (Firstname_Lastname) and Password. Then, select “Students”. 
4. Click on “Registration”.

5. Read and accept the terms of the Registration Disclaimer.
You then will be redirected to another page that has several options for you to register for courses. You want to select the first option which is Search and register for sections.

**Search and register for sections**
Use this option if you would like to look for sections, add them to your preferred list of sections and then register for them.

**Express registration**
Use this option if you know the exact subject, course number, and section (or synonym) of the sections for which you wish to add to your preferred list and then register. (Example: MATH*100*01 or Synonym 42765).

**Register for previously selected sections**
Use this option if you have already placed sections on your preferred list and would like to now register.

**Drop Courses**
Use this option to drop classes.

6. Fill in the Required search Terms. You can Also narrow the results down by time, location day, or professor of the class.

*Unless you know the exact section of the course, only complete the “Subject” and “Course Number”*
7. After you click “Submit,” a list of courses will appear that match your search criteria. You can select courses from this list to register for them.