

**ROWAN COLLEGE AT BURLINGTON COUNTY**

**BOARD OF TRUSTEES  
SPECIAL PUBLIC MEETING**

**Wednesday, April 11, 2018**

**Mount Laurel Campus, Votta Hall, Willingboro Room  
300 College Circle  
Mount Laurel, New Jersey**

**MINUTES**

**CALL TO ORDER**

Board of Trustees Chair George Nyikita called the meeting to order at 4:10PM. Participation by conference call was made available to Board members.

**FLAG SALUTE**

The meeting was opened with the Flag Salute by all in attendance.

**ROLL CALL**

*Members Present:* Mr. James Anderson, Mr. Kevin Brown, Mr. Daniel Gee (by phone), Ms. Renee Liciaga (by phone), Mr. Daryl Minus-Vincent (by phone), Mr. Dorion Morgan (by phone), Mr. George Nyikita, Mr. Gino Pasqualone, Mr. Mickey Quinn (by phone)

*Absent:* Mr. Christopher Brown, Ms. Jamie Martin, Ms. Cassadie Hynd (Alumni Trustee)

*Also Present:* Mr. Michael Cioce (Acting President and Board Secretary), Dr. Karen Archambault, Ms. Leah Arter, Dr. Cathy Briggs, Mr. Thomas Czerniecki, Dr. Martin Hoffman, Mr. Mark Meara, Dr. Karen Montalto, Dr. David Spang, Mr. Greg Volpe, Ms. Kelly West, Ms. Bernadette Wright, Mr. William Burns (Board Solicitor), and Ms. Lynne Marie Devericks (Board Recorder)

**PUBLIC ANNOUNCEMENT**

Ms. Lynne Marie Devericks read the following statement: "In compliance with the Open Public Meetings Act, the Board passed a resolution on November 8, 2017, which was amended by a public notice released on April 9, 2018, setting forth the date, time, and location of the regular meetings of the Board of Trustees, which resolution was, within seven days of passage, posted on the College Web site, sent to *The Burlington County Times*, *The Courier Post*, *The Trenton Times*, and the Burlington County Clerk."

**MINUTES**

There were no minutes presented to the Board for approval.

**ADJOURNMENT OF PUBLIC SESSION**

Board Solicitor William Burns read the resolution to Convene an Executive Session to discuss personnel matters.

Chair Nyikita called for the motion to end the Public Session and move to Executive Session. With a motion by Trustee Kevin Brown, a second by Trustee Gino Pasqualone, and a unanimous vote in favor, the Public Session adjourned at 4:12PM.

**RETURN TO PUBLIC SESSION**

Chair George Nyikita requested a motion to return to Public Session. With a motion by Trustee Kevin Brown, a second by Trustee Gino Pasqualone, and a unanimous vote in favor, the Board reconvened the Public Session at 4:15PM.

**REPORTS**

**1. Board Reports**

**A. Personnel Committee:** Chair George Nyikita reported:

- Chair Nyikita asked Trustee Kevin Brown, Personnel Committee Chair, to read the following resolution:

**Personnel Committee Action (Resolution(s) for Approval)**

**Tab #4:** Resolution #2018-101-04, A Resolution Approving Personnel Actions for Rowan College at Burlington County

Mr. Nyikita requested a motion to approve Tab 4. On motion by Trustee Daniel Gee, and a second by Trustee James Anderson, Chair Nyikita requested a roll call for the vote:

Mr. James Anderson – Yes  
Mr. Kevin Brown – Yes  
Mr. Daniel Gee – Yes  
Ms. Renee Liciaga – Yes  
Mr. Daryl Minus-Vincent – Recusal  
Mr. Dorion Morgan – Yes  
Mr. George Nyikita – Yes  
Mr. Gino Pasqualone – Yes  
Mr. Mickey Quinn - Yes

With 8 votes in favor and one recusal, the Board approved Resolution 4.

There were no questions and this concluded the Personnel Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
April 11, 2018**

**RESOLUTION #2018-101-04**

**RESOLUTION FOR PERSONNEL ACTIONS FOR  
ROWAN COLLEGE at BURLINGTON COUNTY**

**WHEREAS**, Rowan College at Burlington County has identified the need for additions, modifications and separation of employment of certain positions; and

**WHEREAS**, the following were determined to meet the qualifications that best meet the needs of the college in the designated departments for the following vacancies, namely;

Jasmarie Arce as PT Academic Advisor at \$18/hour; and

**WHEREAS**, the following internal individuals were found to meet the qualifications that best meet the needs of the college in the designated departments, namely;

Dominique Parker as Career Services Advisor at \$43,000; and

**WHEREAS**, the College's administration requested the authority, from the Board of Trustees' Executive Committee, to fill a critical position prior to the April 11, 2018 Board meeting, namely;

Adjuncts, STEM (listing attached);  
Adjuncts, Liberal Arts (listing attached);  
Adjuncts, Nursing and Health Sciences (listing attached);  
Part-Time Trainers (listing attached); and

**WHEREAS**, the Acting President recommended to the Personnel Committee who subsequently is recommending to the full Board, the separation of employment of employees, namely;

Lisa E. Jones, Adjunct, Nursing; and  
XXXXXXXXXXXXXXXXXXXX, and to approve a separation agreement and release.

**WHEREAS**, the Acting President recommended to the Personnel Committee who subsequently is recommending to the Board of Trustees, the approval and ratification of the following leave of absences, namely;

Kathy Bates, Purchasing, Paid Sick then Unpaid LOA;  
Jean Marie Ingling, Payroll, Unpaid Administrative LOA;  
Jennifer Deeds, EMSS, Paid LOA; and

**WHEREAS**, the Board of Trustees has the authority to appoint or modify said full time vacancies and positions and to determine issues of lawful and appropriate compensation and applicable related employee benefits for a full-time employees and/or separate said employees;

**NOW THEREFORE**, be it resolved that the Board of Trustees, now assembled in public session this 11<sup>th</sup> day of April 2018, hereby approves the above stated personnel actions for Rowan College at Burlington County.

**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Special Meeting held on Tuesday, April 11, 2018** on the Mount Laurel Campus, Votta Hall, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Daniel Gee								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

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 George Nyikita  
 Chairperson

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 Michael Cioce  
 Acting Secretary

**COMMENTS FROM THE PUBLIC**

There were none.

**COMMENTS FROM THE BOARD**

Chair Nyikita indicated the other items and resolutions proposed for action today are in progress and details need to be completed. Therefore, no further action would be taken.

**OTHER BUSINESS**

No other business.

**ADJOURNMENT OF PUBLIC SESSION**

Chair Nyikita called for a motion to adjourn the Public Session. On motion by Trustee James Anderson, second by Trustee Gino Pasqualone, and a unanimous vote in favor, the meeting was adjourned at 4:16PM.

Respectfully submitted,

Mr. Michael Cioce  
Acting Board Secretary

MC:imd