

ROWAN COLLEGE AT BURLINGTON COUNTY

**BOARD OF TRUSTEES
REGULAR PUBLIC MEETING**

Tuesday, August 21, 2018

**Mount Laurel Campus, Student Success Center
Executive Conference Room 138
1500 College Circle
Mount Laurel, New Jersey**

MINUTES

CALL TO ORDER

Board of Trustees Chair George Nyikita welcomed everyone in attendance and called the meeting to order at 5:36PM.

FLAG SALUTE

The meeting was opened with the Flag Salute by all in attendance.

SWEARING IN NEW ALUMNI TRUSTEE

Chair Nyikita introduced and welcomed Ms. Heather Casparro as the newly elected Alumni Trustee to the Rowan College at Burlington County Board of Trustees. Ms. Casparro was elected by RCBC students to serve as Alumni Trustee for the 2018-19 academic year. Her term will expire on June 30, 2019.

Solicitor Burns administered the Oath of Allegiance and Oath of Office. The Board of Trustees, Acting President Michael Cioce and all meeting attendees welcomed Ms. Casparro. The Oath was officially signed and photographs were taken.

Ms. Casparro graduated from RCBC in May 2018 with an Associate Degree in Human Services and 4.0 grade point average. She is a mother of two boys and resides in Westampton, New Jersey.

ROLL CALL

Board Present: Mr. James Anderson, Mr. Christopher Brown (by phone), Mr. Daniel Gee, Ms. Renee Liciaga, Ms. Jamie Martin (by phone), Mr. Daryl Minus-Vincent, Mr. Dorion Morgan (by phone), Mr. George Nyikita, Ms. Heather Casparro (Alumni Trustee)

Board Absent: Mr. Kevin Brown, Mr. Gino Pasqualone, Mr. Mickey Quinn

RCBC Present: Mr. Michael Cioce (Acting President and Acting Board Secretary), Dr. Karen Archambault, Ms. Leah Arter, Dr. Cathy Briggs, Mr. Thomas

Czerniecki, Mr. Matthew Farr, Mr. Gabriel Gorostiza, Ms. Crystal Hill, Dr. Martin Hoffman, Mr. Frank Johnson, Ms. Rosemary Kelleher, Dr. Karen Montalto, Dr. Anita Rudman, Ms. Michelle, Russell, Ms. Samantha Russell, Dr. David Spang, Dr. Edem Tetteh, Ms. Donna Vandergrift, Mr. Greg Volpe, Mr. Jonathan Weisbrod, Mr. William Whitfield, Mr. William Burns (Board Solicitor) and Ms. Lynne Marie Devericks (Board Recorder)

Students/Guests: Ms. Carol Melman, Springfield Township

PUBLIC ANNOUNCEMENT

Ms. Lynne Marie Devericks read the following statement: “In compliance with the Open Public Meetings Act, the Board passed a resolution on November 8, 2017, setting forth the date, time, and location of regular meetings of the Board of Trustees, which resolution was, within seven days of passage, posted on the College Web site, sent to *The Burlington County Times*, *The Courier-Post*, *The Trenton Times*, and the Burlington County Clerk.”

REPORTS

1. President’s Report:

- The President’s Report was presented in written form to the Board, which included news and events from June 15, 2018 through August 15, 2018.
- The On-Campus Crime and Fire Incident Report prepared by Captain Edmund Johnson and reviewed by Public Safety Director Linda Schmidt was presented in written form to the Board for the period June 12, 2018 to August 14, 2018.
- Acting President Michael Cioce made the following announcements in addition to the written report provided in the Board packet:
 - 1) We broke ground two years and two days ago on the Student Success Center. Effective next week, the building will be open and in full operation for one year.
 - 2) President Cioce indicated the College is focused almost exclusively on Fall 2018 enrollment with classes beginning next Wednesday, August 29, 2018.

There were no questions and this concluded the President’s Report.

2. Board Reports

A. Finance/Facilities Committee: Chair George Nyikita reported:

Chair Nyikita announced that the Finance/Facilities Committee met on Tues., August 14, 2018 and the Committee discussed a variety of topics to include budget, enrollment, contracts and services.

This concluded the Board Finance and Facilities Report. Chair Nyikita proceeded with a review of Tabs 1 through 6 for the Board's consideration:

Finance/Facilities Committee Action (Resolution(s) for Approval)

- Tab #1:** Resolution #2018-233-01, A Resolution to approve and ratify requested business related travel.
- Tab #2:** Resolution #2018-233-02, A Resolution to approve and ratify contracts.
- Tab #3:** Resolution #2018-233-03, A Resolution authorizing continued participation in the consortium led by Ocean County College to enter into an Interlocal Services Agreement for the purchase of natural gas from Direct Energy US, LLC for a two year term.
- Tab #4:** Resolution #2018-233-04, A Resolution to award a contract to ARI for fleet management services in an amount not to exceed \$150,000.00 for fiscal year 2019.
- Tab #5:** Resolution #2018-233-05, A Resolution to approve a contract with Looney Advertising and Branding to provide digital marketing services for FY 2019 in an amount not to exceed \$50,000.00.
- Tab #6:** Resolution #2018-233-06, A Resolution to approve the bonding for capital funding in the amount of \$2,000,000.00.

Chair Nyikita requested a motion to move Tabs 1 through 6, as recommended by the Finance/Facilities Committee. With the motion by Trustee Daniel Gee and a second by Trustee Renee Liciaga, the Board approved Tabs 1 through 6, with all in favor and none opposed. There were no questions.

This concluded the Finance/Facilities Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
August 21, 2018**

RESOLUTION #2018-233-01

TO APPROVE AND RATIFY REQUESTED BUSINESS RELATED TRAVEL

APPROVE

John Scott, NJ Transfer – 5/4/18
Hood College for Maryland Transfer Professions' Day
Frederick, MD - \$196.55 (mileage and tolls)

Edem Tetteh (RATIFICATION-TRAVEL DATES), STEM – 6/23/18 – 6/28/18
2018 American Society for Engineering Education (ASEE) Annual Conference & Exposition
Salt Lake City, UT - \$2,889.87

Jonathan Weisbrod, STEM-Math – 8/1/18 - 8/4/18
MathFest 2018 Conference
Denver, CO - \$1,869.91

Kenneth Doherty (Father) and Liam (Son), RCBC Student – 8/1/18 – 8/4/18
MathFest 2018 Conference
Denver, CO - \$2,055.30

Michele Applegate, EMSS – 9/30/18 – 10/3/18
NACADA Annual Conference
Phoenix, AZ - \$1,225.00

Karen Archambault, EMSS – 9/28/18 – 10/4/18
NACADA Annual Conference
Phoenix, AZ - \$2,805.00

Greg Perugini, STEM – 8/20/17 – 8/22/17
Total Solar Eclipse (mileage)
Loudon, TN - \$409.82

Greg Volpe, Strategic Marketing & Communications – 9/20/18
1-day conference, Google EDU Event
New York City, NY - \$85.46 (mileage and parking)

Mindi Cahall (attending with Greg Volpe), Strategic Marketing & Communications – 9/20/18
1-day conference, Google EDU Event
New York City, NY - \$0

Greg Volpe, Strategic Marketing & Communications – 11/5/18 – 11/7/18
Regional Conference National Council for Marketing and Public Relations
Annapolis, MD – \$792.78

Mindi Cahall, Strategic Marketing & Communications – 11/5/18 – 11/7/18
Regional Conference National Council for Marketing and Public Relations
Annapolis, MD – \$616.68

Kelly West, WDI – 10/9/18 – 10/12/18
National Career Pathways Network Conference (WIOA Grant Funded)
Louisville, KY - \$2,041.56

Zahirah Sabir, WDI – 10/9/18 – 10/12/18
National Career Pathways Network Conference (WIOA Grant Funded)
Louisville, KY - \$2,033.64

Heather Conger, Athletics – 8/24/18 – 8/26/18
Women's Soccer – Howard and Montgomery-Rockville Games
Rockville, Maryland - \$1,054.00

Heather Conger, Athletics – 11/3/18 – 11/4/18
Men's Basketball - Borough of Manhattan Community College - 2 game tournament
New York, NY - \$1,940.00

Heather Conger, Athletics – 3/30/19 – 3/31/19
Baseball – Lehigh Carbon and Luzerne
Schnecksville and Nanticoke, PA - \$2,575.00

Heather Conger, Athletics – 10/2018
Women's Basketball – Community College of Baltimore County
Baltimore, MD - \$1,940.00

Heather Conger, Athletics – 10/20/18
Men's Soccer - Region XIX First Round
TBD - \$2,340.00

Heather Conger, Athletics – 10/27/18
Men's Soccer - Region XIX Championship, Harcum College
Bryn Mawr, PA - \$275.00

Heather Conger, Athletics – 11/3/18 – 11/4/18
Men's Soccer – Districts
TBD - \$7,380.00

Heather Conger, Athletics – 11/12/18 – 11/17/18
Men's Soccer - National Championship

Foley, AL - \$23,430.00

Heather Conger, Athletics – 10/20/18
Women's Soccer - Region XIX First Round
TBD - \$2,340.00

Heather Conger, Athletics – 10/27/18
Women's Soccer - Region XIX Championship, Harcum College
Bryn Mawr, PA - \$275.00

Heather Conger, Athletics – 11/3/18 – 11/4/18
Women's Soccer – Districts
TBD - \$7,380.00

Heather Conger, Athletics – 11/12/18 – 11/17/18
Women's Soccer - National Championship
Daytona, FL - \$23,430.00

NSF Grant – 10/24/18 – 10/26/18
2018 Advanced Technological Education Principal Investigators Conference
Attendees: 1) Dr. David Spang, Provost; 2) Dr. Edem Tetteh, Dean of STEM; 3) Dr. Nicole Scott, Program Development; 4) Daniel Sullivan, Project Manager; 5) Kathy Strang, Research, Assessment, and Compliance; 6) Eileen Swiatkowski, Grants; 7) Elaine Young, Project Coordinator; 8) Biotech Professor
Washington, D.C. - \$9,952.00 (NSF Grant)

Fran DiLorenzo, Coding Program Manager - 3/24/19 – 3/27/19
American Academy of Professional Coders
Las Vegas, NV - \$3,264.30 (Perkins)

Fran DiLorenzo, Coding Program Manager – 9/22/18 – 9/26/18
American Health Information Management Association (AHIMA) Annual Meeting
Miami, FL - \$3,134.30 (Perkins)

Susan Scully, Director of Health Information Management – 9/22/18 – 9/26/18
American Health Information Management Association (AHIMA) Annual Meeting
Miami, FL - \$3,134.30 (Perkins)
Brina Sedar, Asst. Professor – Dates and Times TBD
PESI (Professional Education Systems, Inc. of New Jersey) Conference
Northern NJ - \$1,000.00 (Perkins)

RCBC Students – May 2019
19th Annual Addictions Conference of the New Jersey Prevention Network
Atlantic City, NJ - \$1,500.00 (Perkins)

Brina Sedar, Asst. Professor – May 2019

19th Annual Addictions Conference of the New Jersey Prevention Network
Atlantic City, NJ - \$200.00 (Perkins)

Brina Sedar, Asst. Professor - 10/24/18 – 10/27/18

Annual Conference of the National Organization for Human Services
Philadelphia, PA - \$1,201.60 (Perkins)

Kathleen Lyons Zentar, Faculty - 10/24/18 - 10/27/18

Annual Conference of the National Organization for Human Services
Philadelphia, PA - \$1,201.60 (Perkins)

Dr. Karen Montalto, Dean of Health Sciences – 9/23/18 – 9/25/18

2018 NCSBN NCLEX Conference
Charlotte, NC - \$1,291.20 (Perkins)

Dr. Pat Price, Nursing Program Success Manager - 9/23/2018 - 9/25/2018

2018 NCSBN NCLEX Conference
Charlotte, NC - \$1,291.20 (Perkins)

Dr. Karen Montalto, Dean of Health Sciences – 11/9/18 – 11/11/18

Organization for Associate Degree Nursing (OADN) 2018 Convention
Philadelphia, PA - \$813.95 (Perkins)

Dr. Pat Price, Nursing Program Success Manager - 11/9/18 - 11/11/2018

Organization for Associate Degree Nursing (OADN) 2018 Convention
Philadelphia, PA - \$813.95 (Perkins)

Nursing Faculty (5) – 3/28/19 – 3/29/19

2019 New Jersey League for Nursing
Atlantic City, NJ - \$2,484.00 (Perkins)

Dr. Sepideh Abdollahzadeh, DMS Program Director – 10/4/18 – 10/7/18

2018 SDMS Annual Conference
Orlando, FL - \$2,363.75 (Perkins)

Courtney Dyott, DMS Clinical Coordinator – 10/4/18 – 10/7/18

2018 SDMS Annual Conference
Orlando, FL - \$2,363.75 (Perkins)

Pamela Joseph, MSRS Radiography Director – 2/6/19 – 2/8/19

Association of Collegiate Educators in Radiologic Technology
Las Vegas, NV - \$1,943.56 (Perkins)

Buffy Stolte, Acting Clinical Coordinator – 2/6/19 – 2/8/19

Association of Collegiate Educators in Radiologic Technology

Las Vegas, NV - \$1,943.56 (Perkins)

Linda Hecker, Director of Dental Hygiene – 6/21/19 – 6/23/19
American Dental Hygienists' Association Annual Session
Louisville, KY - \$2,500.00 (Perkins)

Faith Zimnes, Instructor – 6/21/19 – 6/23/19
American Dental Hygienists' Association Annual Session
Louisville, KY - \$2,500.00 (Perkins)

Mary Kay Comegys, Clinical Assistant – 6/21/19 – 6/23/19
American Dental Hygienists' Association Annual Session
Louisville, KY - \$2,500.00 (Perkins)

Lisa Steinberg, Fashion Department Program Coordinator – 11/6/18 – 11/9/18
2018 International Textile and Apparel Annual Conference
Cleveland, OH - \$1,595.00 (Perkins)

Jarrett Kealey, Academic Advising – 11/5/18 – 11/8/18
Katherine Gonzalez, Academic Advising
Alaina Walton, Office of Institutional Research
Kathy Strang, Office of Institutional Research
National Symposium on Student Retention
Salt Lake City, UT - \$6,290.00 (Perkins)

Dr. Nicole Scott, Division Manager of Educational Programs and Grants – 4/28/19 – 5/2/19
National Summit for Educational Equity
Arlington, VA - \$1,705.40

Eileen Swaitkowski, Grants Specialist – 4/28/19 – 5/2/19
National Summit for Educational Equity
Arlington, VA - \$1,705.40

REIMBURSEMENT

Dr. Nicole Scott, Grants – 6/24/18 – 6/28/18
2018 American Society for Engineering Education Annual Conference & Exposition
Salt Lake City, UT - \$2,259.58 (NSF Grant)

Eileen Swiatkowski, Grants – 6/24/18 – 6/28/18
2018 American Society for Engineering Education Annual Conference & Exposition
Salt Lake City, UT - \$2,648.26 (NSF Grant)

Heather Conger, Athletics – 6/25/18 – 6/29/18
Region XIX Spring Athletic Director Meetings/NATYCAA Convention

Washington, DC - \$1,017.95

Dr. David Spang, Provost – 6/24/18 – 6/28/18

2018 American Society for Engineering Education Annual Conference & Exposition
Salt Lake City, UT - \$2,094.96 (NSF Grant)

David Peterson, Library – 5/31/18 – 6/1/18

New Jersey Library Association Annual Conference
Atlantic City, NJ - \$405.83

Lanzhen Tian, Library – 5/31/18 – 6/1/18

New Jersey Library Association Annual Conference
Atlantic City, NJ - \$430.29

Karen Bennett, RSVP – 6/17/18 – 6/20/18

Points of Light Volunteer Management Conference
Atlanta, GA - \$1,588.15 (RSVP Grant)

Stephen Amitrano, Print & Mail Services – 6/9/18 – 6/14/18

IMPA Conference
Costa Mesa, CA - \$2,817.32

Elaine Young, Project Coordinator, NSF Grant - 6/24/18 – 6/28/18

2018 American Society for Engineering Education Annual Conference & Exposition
Salt Lake City, UT - \$2,414.91 (NSF Grant)

Daniel Sullivan, Project Manager, NSF Grant - 6/24/18 – 6/28/18

2018 American Society for Engineering Education Annual Conference & Exposition
Salt Lake City, UT - \$2,416.48 (NSF Grant)

Karen Bennett, RSVP – 7/15/18 – 7/18/18

Annual national training meeting for RSVP
Washington, DC - \$977.60 (RSVP Grant)

Brina Sedar, Human Services – 5/17/18 – 5/18/18

To accompany Human Services students to the 18th Annual Addictions Conference
Atlantic City, NJ - \$179.81

John Scott, NJ Transfer – 7/7/18 – 7/10/18

2018 AACROA Technology & Transfer Conference
Minneapolis, MN - \$2,139.06

Edem Tetteh, STEM – 6/23/18 – 6/28/18

2018 American Society for Engineering Education Annual Conference & Exposition
Salt Lake City, UT - \$2,889.87

Justin Sewell, Library – 5/31/18 – 6/1/18

NJLA Conference

Atlantic City, NJ - \$231.69

Linda Tromp, NJ Transfer – 7/7/18 – 7/10/18

2018 AACROA Technology & Transfer Conference

Minneapolis, MN - \$2,032.03

Erika Baldt, Liberal Arts – 6/27/18 – 6/30/18

Presenting paper at Katherine Mansfield: New Directions conference at Birkbeck, University of London. London, England - \$503.13 (Employee covering transportation costs)

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, August 21, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Daniel Gee								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Dr. Michael Cioce
Acting Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
August 21, 2018**

RESOLUTION #2018-233-02

TO APPROVE AND RATIFY CONTRACTS

To ratify a contract with Parchment to provide electronic transcript services (ratification).

To approve a contract with Dr. Traci Fox to provide DMS students with a Physics board exam review.

To approve an Agreement between Rowan College at Burlington County and the County College of Morris for the NJ Department of Labor and Workforce Development Talent Development Center (TDC) in Transportation, Logistics and Distribution (TLD).

To approve a new license agreement for Scenario Learning/Safe Colleges, D/B/A Vector Solutions.

To approve the Women's Outreach SME Contract with Lorain County Community College

To approve the Memorandum of Understanding between the Burlington County Board of Chosen Freeholders and Rowan College at Burlington County Workforce Development Institute.

To approve a Memorandum of Agreement between Rowan College at Burlington County and the Moorestown Fire Department to ensure that adequate fire protection, occupational training and employment opportunities are accessible for citizens in Burlington County.

*******CERTIFICATION OF THE SECRETARY*******

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George Nyikita
Chairperson

Dr. Michael Cioce
Acting Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
August 21, 2018**

RESOLUTION #2018-233-03

**AUTHORIZING CONTINUED PARTICIPATION IN THE CONSORTIUM LED BY
OCEAN COUNTY COLLEGE TO ENTER INTO AN INTERLOCAL SERVICES
AGREEMENT FOR THE PURCHASE OF NATURAL GAS FROM DIRECT ENERGY
FOR A TWO YEAR TERM**

WHEREAS, the College requires a consistent supply of natural gas to operate its facilities; and

WHEREAS, the College has joined with Ocean County College located at College Drive, Toms River, New Jersey 08754, and other similar situated county colleges for the purpose of obtaining natural gas at the lowest possible cost and for a set rate for the contract period; and

WHEREAS, N.J.S.A. 18A:64-25.10 allows two or more colleges to enter into a joint purchasing agreement; and

WHEREAS, Ocean County College as the designated entity for the purpose of soliciting and receiving bids for the provision of natural gas has prepared a request for proposals, with assistance from NORESKO, from third party suppliers of natural gas pursuant to the terms of the County College Contracts Law; and

WHEREAS, the Consortium reviewed the proposals from several third party suppliers of natural gas and will execute a contract with the lowest qualified bidder for a maximum term length of twenty-four (24) months beginning in November 2018; and

WHEREAS, the College specifically agrees to be bound by Ocean County College's execution of the Agreement with **Direct Energy** in the same manner as if the College had individually executed said contract; and

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 21st day of August 2018 that the College enters into an Interlocal Services Agreement with Ocean County College for the purchase of natural gas from **Direct Energy** for a two year term.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, August 21, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

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George Nyikita
Chairperson

Dr. Michael Cioce
Acting Secretary

RFP ANALYSIS SHEET

Natural Gas through the Procurement Consortium led by Ocean County College and managed by NORESCO.

Proposal Due Date: May 8, 2018

All-Inclusive Fixed Rate (\$/Therm)

Twenty-Four Month Contract Period

Contract Period: November 1, 2018 through October 31, 2020 (24 months).

Direct Energy Natural Gas Supply Cost: \$0.4387 per therm

Note 1: One Therm = 100,000 BTUs

Note 2: Each natural gas account (meter) may have different individual monthly start dates; therefore, the exact start and end periods are a monthly estimate

Annual Supply Cost and Usage:

Fiscal 2018 Cost: \$186,827.08

Fiscal 2018 Usage: 36,160.66

Fiscal 2019 Cost*: \$171,655.56

Fiscal 2019 Usage*: 39,113.34

FY 2018	Expensed	Usage	Rate	
DIRECT ENERGY	\$73,681.20	14,322.92	\$5.18	78100-9650
DIRECT ENERGY	\$113,145.88	21,837.74	\$5.18	78110-9650
Total FY 2018	\$186,827.08	36,160.66		
FY 2019*	Est. Cost	Est. Usage	Rate	
DIRECT ENERGY	\$61,418.00	14,000.00	\$4.39	78100-9650
DIRECT ENERGY	\$110,247.56	25,113.34	\$4.39	78110-9650
Total FY 2019	\$171,665.56	39,113.34		

***Estimated**

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
August 21, 2018**

RESOLUTION #2018-233-04

**TO APPROVE A CONTRACT WITH AUTOMOTIVE RENTALS, INC (ARI) FOR
FLEET MANAGEMENT SERVICES IN AN AMOUNT NOT TO EXCEED \$150,000.00
FOR FISCAL YEAR 2019**

WHEREAS, the College has a need for vehicle fleet management services; and

WHEREAS, these fleet management services include, but are not limited to, tracking vehicle service requirements, providing fuel cards and tracking usage, vehicle tracking and reporting services, tracking and management of vehicle repair records, billing pass-through for authorized repair centers and gas stations; and

WHEREAS, the College's Board of Trustees entered into a Shared Services Agreement with the County of Burlington at their December 2, 2014 meeting; and

WHEREAS, the Board of Chosen Freeholders for the County of Burlington approved a contract extension of their agreement with **Automotive Rentals, Inc. (ARI)**, which includes the College, at their May 9, 2018 meeting; and

WHEREAS, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51, N.J.S.A. 19:44A-20.4 et seq., N.J.S.A. 18A:64A-25.10 and N.J.S.A. 18A:64A-25.5(1)) it appears in the best interest of the College to award a contract to **Automotive Rentals, Inc (ARI)**, dba Automotive Resources International, 4001 Leadenhall Road, Mt. Laurel, NJ 08054;

WHEREAS, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51, N.J.S.A. 19:44A-20.4 et seq., N.J.S.A. 18A:64A-25.10 and N.J.S.A. 18A:64A-25.5(1)), the President recommends the award of this contract to the following vendor: **Automotive Rentals, Inc (ARI)**, dba Automotive Resources International, 4001 Leadenhall Road, Mt. Laurel, NJ 08054;

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 21st day of August 2018, that a contract be awarded to **ARI** in an amount not to exceed \$150,000.00 for fiscal year 2019.

*******CERTIFICATE OF AVAILABILTY OF FUNDS*******

I, I, Thomas Czerniecki, Sr. Vice President of Administration & Operations, do hereby certify that adequate funds are available in the FY 2019 Operating Budget to pay for the contract between Rowan College at Burlington County and **ARI**.

The money necessary to funds said contract is not to exceed **\$150,000.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriations:

1-78100-9340 (Facilities, Operation of Vehicles)

Thomas Czerniecki
Sr. Vice President of Administration & Operations

*******CERTIFICATION OF THE SECRETARY*******

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George Nyikita
Chairperson

Dr. Michael Cioce
Acting Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
August 21, 2018**

RESOLUTION #2018-233-05

**TO APPROVE A CONTRACT WITH LOONEY ADVERTISING AND BRANDING TO
PROVIDE DIGITAL MARKETING SERVICES FOR FISCAL YEAR 2019
IN AN AMOUNT NOT TO EXCEED \$50,000**

WHEREAS, the College has identified that digital marketing services are necessary to encourage student enrollment and promote College programs in Burlington County and throughout the region; and

WHEREAS, proposals were advertised on Tuesday, May 29, 2018 and were opened on Tuesday, June 19, 2018, at 2:00 PM , Eleven (11) vendors responded; and

WHEREAS, our current contract expired June 30, 2018; and

WHEREAS, the RFP also contained language which would allow the College to extend the term with agreed upon changes of the contract for an additional one (1) year term based on mutual agreement and Board approval; and

WHEREAS, **Looney Advertising and Branding** submitted the lowest responsible bid with demonstrated success in digital marketing; and

WHEREAS, in accordance with P.L. 1982, c.189 (C.18A:64A-25.4) it appears in the best interest of the College to award a one (1) year contract to **Looney Advertising and Branding**, 7 North Mountain Avenue Montclair, NJ 07042; and

WHEREAS, in accordance with P.L. 1982, c.189 (C.18A:64A-25.4) the President recommends the award of this contract to the following vendor: to **Looney Advertising and Branding**, 7 North Mountain Avenue Montclair, NJ 07042

NOW, THEREFORE, be it resolved, by the Trustees of the College now assembled in public session this 21st of June 2018 that a contract will be awarded to **Looney Advertising and Branding**, 7 North Mountain Avenue Montclair , NJ 07042 in the amount not to exceed \$50,000.00.

*******CERTIFICATE OF AVAILABILTY OF FUNDS*******

I, Thomas Czerniecki, Sr. Vice President of Administration & Operations, do hereby certify that adequate funds are available in the Fiscal Year 2019 Operating budget to pay for the contract between Rowan College at Burlington County and to **Looney Advertising and Branding**, 7 North Mountain Avenue Montclair, NJ 07042; and

The money necessary to fund said contract is **\$50,000.00**. The contract is subject to the availability of funds and upon approval of the contract the funds will be charged to the following budget line item appropriations:

1-00900-9470 (Strategic Marketing & Communications, Advertising)

Thomas Czerniecki
Sr. Vice President of Administration & Operations

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, August 21, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Daniel Gee								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Dr. Michael Cioce
Acting Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
August 21, 2018**

RESOLUTION #2018-233-06

APPROVAL OF MINOR CAPITAL FUNDING IN THE AMOUNT OF \$2,000,000.00

WHEREAS, the Board of Trustees has determined it is necessary to adopt a minor capital request for fiscal year 2019 and beyond; and

WHEREAS, the Board of Trustees has determined that the amount necessary for minor capital needs is \$2,000,000.00 for fiscal year 2019 and beyond; and

WHEREAS, the Board of Trustees also understands that the College will be required to pay debt services to the County for the bond based on an amortization schedule that is established by the County and provided to the College;

NOW, THEREFORE, be it resolved by the Board of Trustees, now assembled in public session this 21st day of August 2018, hereby approves the submission to the Burlington County Board of Chosen Freeholders, a minor capital request in the amount of \$2,000,000.00 to be bonded by the County.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, August 21, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Daniel Gee								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Dr. Michael Cioce
Acting Secretary

- B. Personnel Committee:** Chair George Nyikita reported on behalf of Committee Chair Kevin Brown:

Chair Nyikita announced that the Personnel Committee met on Wed., August 15, 2018, and the Committee discussed a variety of personnel items to include job postings, offers and separations from the College.

Chair Nyikita proceeded with a review of Tab 7 for the Board's consideration:

Personnel Committee Action (Resolution(s) for Approval)

- Tab #7:** Resolution #2018-233-07, A Resolution approving personnel actions for Rowan College at Burlington County.

Chair Nyikita requested a motion to move Tab 7, as recommended by the Personnel Committee. With a motion by Trustee Daniel Gee and a second by Trustee Daryl Minus-Vincent, the Board approved Resolution 7 with all in favor and none opposed. There were no questions.

This concluded the Personnel Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
August 21, 2018**

RESOLUTION #2018-233-07

**RESOLUTION FOR PERSONNEL ACTIONS FOR
ROWAN COLLEGE at BURLINGTON COUNTY**

WHEREAS, Rowan College at Burlington County has identified the need for additions, modifications and separation of employment of certain positions; and

WHEREAS, the following were determined to meet the qualifications that best meet the needs of the college in the designated departments for the following vacancies, namely;

Audrey Brooks as Nursing Instructor at \$60,000;
Jennifer DeLio as Payroll Specialist at \$42,000;
Malik Abdul-Jabbar as English Instructor at \$47,627;
Emilio Vizachero as PT Public Safety Officer at \$11/hour;
Robert Williams as PT Custodian at \$11/hour;
Kellina Gallagher as PT Water Safety Instructor at \$9.50/hour;
Ashley Pezzolla as PT Peer Advisor at \$11/hour;
Brian O'Neal as PT Peer Advisor at \$11/hour;
Hunter Schaefer as PT Peer Advisor at \$11/hour;
Linda DeLoretto as PT Water Safety Instructor at \$10/hour;
Laurie Meadows as Biotechnology Instructor at \$48,000;
Jiyun Kim as PT ESL Tutor at \$15/hour;
Carriss LaBelle as American Job Center Coordinator at \$50,000;
Samantha Smith as Adult Basic Education Learning Link Instructor at \$45,000;
Frank Latham as Volunteer Coach Men's Basketball at \$0;
Richard Robinson as Assistant Coach Men's Basketball at \$3,750;
Robert Williams as Custodian at \$25,467;
Carey Brown as Custodian at \$25,467;
Sean Welsh as Groundskeeper/Maintenance Asst. at \$26,400;
Frank Caranci as Business and Accounting Instructor at \$47,627; and

WHEREAS, the following were determined to meet the qualifications that best meet the needs of the college in the designated academic areas for the following adjunct and part-time trainer listings, namely;

WHEREAS, the Board has approved the reorganization of the Workforce Development Institute (WDI) on June 19, 2018, the following salary changes are recommended to ensure consistency with the new titles;

Ann McCollum as Program Delivery Manager at \$55,000 effective 7/1/18;
Allison DeJoseph as Program Delivery Specialist at \$42,000 effective 9/1/18;
Maria Dewar as Program Development Specialist at \$52,000 effective 9/1/18;
Samuel Jay as Adult Basic Education Case Manager/Resource Specialist at \$42,000 effective 7/1/18; and

WHEREAS, the following internal individuals were found to meet the qualifications that best meet the needs of the college in the designated departments, namely;

Shannon Williams as OB Instructor at \$60,000;
Dr. Martin Manno as Nursing Instructor at \$60,000;
Malik Abdul-Jabbar as English Instructor at \$47,627;
Barbara Myerovich as Vocational Assessment Specialist at \$51,000;
Julie Ritter as Acting Director of Accounting with a \$666/month stipend effective 8/11/18;
Brahima Traore as Technical Support Specialist II (no salary change); and

WHEREAS, the College's administration requested the authority, from the Board of Trustees' Executive Committee, to fill a critical position prior to the August 21, 2018 Board meeting, namely;

Adjuncts, STEM;

Shinn, Mannix; Li, Meishu; Greenwald, William; Garcia, Andrea; Torres Annabel; Liu, Mengxiong; Singkamanand, Patrick; Stevens, Richard; Agbeve, Kossi; Peltzman, David; Qureshi, Ayub; Gryger, Kevin; King, Dionandre; Galang, Noriel; and Ferreira, Tonya; and

Adjuncts, Liberal Arts;

Mandviwalla, Nazneen; Scanlan, James; Viscuso, Christopher; Yohannes, Kidane; Convey, Donna; Chierici, Michele; Carraher, Tamra; Willenborg, Chad; and Goldberg, Robyn; and

Adjuncts, Nursing and Health Sciences;

Soni, Parul; Novella, Melissa; Henry Thatcher, Patrice; Nelson, Jeffrey; Skrable, Laura; LaRoca, Kelly; Paulin, Chelsea; Cohen, Kathlenna; Green, Regina; Kennedy, Jessica; and Mitchell, Caden; and

Part-Time Trainers;

Hartner, David; DiGuito, Paul; and Gagliardi, Andrea; and

EMT Trainers/EMT Aides;

Adelman, Joseph; Rindt, John (Jack); Brandimarto, Nicholas; Dever, Jeffrey; Duffy, Kathleen; Jakuboski, Scott; Hinchman, Keith; Vallieu, Aimee; and Torres, Janice; and

WHEREAS, the Acting President recommended to the Personnel Committee who subsequently is recommending to the full Board, the separation of employment of employees, namely;

Rebekah Flake, Adjunct, Liberal Arts;
Charles O’Gorman, Adjunct, Liberal Arts;
Malcolm Conway, Adjunct, STEM;
Andrew Sexton, PT Custodian, Facilities;
William Sawyer, PT Custodian, Facilities;
Tyrone Rouse, PT Custodian, Facilities;
Sandra Robinson, PT Custodian, Facilities;
Ositadima Okoye, PT Maintenance, Facilities;
Andrew Lenski, PT Maintenance, Facilities;
Austin Eaton, PT Maintenance, Facilities;
James Johnson, PT Custodian, Facilities;
Michael Donoho, PT Custodian, Facilities;
Alexandro Estrada, PT Test Center Proctor, Test Center;
Kimberly Patrizi, Payroll Specialist, Accounting;
Maria Valladares, PT Office Assistant, Liberal Arts;
Dylan Casmer, PT Public Safety Officer, Public Safety;
Stephanie Tadzynski, Employment Specialist, Career Success Solutions;
LaShawn Bane, Manager of Institutional Research, Institutional Research;
Jean Marie Ingling, Payroll Specialist, Accounting,
Francis (Mike) O’Neill, Senior Adjunct Instructor, STEM;
Christopher Perillo, Adjunct, Liberal Arts;
Michael Scanzano, Head Baseball Coach, Athletics;
Jacqueline Anderson, PT Student Services Specialist, Registration;
Joseph Marchesani, Adjunct, STEM;
Julie Teicher, Adjunct Liberal Arts;
Michele Wright, Adjunct, STEM;
Joyce Fazio, Adjunct, Liberal Arts;
Alyssa Harris, PT Student Support Office Assistant, EMSS;
Eric Marshall, Custodian, Facilities;
Jason Baalman, Public Safety Officer, Public Safety;
Scott Norcross, Public Safety Officer, Public Safety;
Helen Feliciano, Accounting Specialist, Finance;
Jacquelyn Angermeier, Executive Director of Financial Services, Finance; and

WHEREAS, the Acting President recommended to the Personnel Committee who subsequently is recommending to the Board of Trustees, the approval and ratification of the following leave of absences, namely;

Carmella Williams, Finance, Paid Sick Pool;

Rhonda Seaborn, Testing & Tutoring, Unpaid LOA;
Rita Vora, Finance, Paid & Unpaid LOA;
Angel Aguilar, Facilities, Paid LOA;
LaShawn Bane, Institutional Research, Paid LOA;
Mary Bavi, Distance Learning, Paid LOA
Denise Bianrosa, OIT, Intermittent Paid LOA;
Rich Brown, Facilities, Intermittent Paid LOA;
Katiria Gonzalez, Registration, Intermittent Paid LOA
Eric Marshall, Facilities, Paid & Unpaid LOA;
Sepideh Abdollahzadeh, Diagnostic Medical Sonography, Paid LOA;
Craig Keyser, Facilities, Paid LOA; and

WHEREAS, the Board of Trustees has the authority to appoint or modify said full time vacancies and positions and to determine issues of lawful and appropriate compensation and applicable related employee benefits for a full-time employees and/or separate said employees;

NOW THEREFORE, be it resolved that the Board of Trustees, now assembled in public session this 21st day of August 2018, hereby approves the above stated personnel actions for Rowan College at Burlington County.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, August 21, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Daniel Gee								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Dr. Michael Cioce
Acting Secretary

C. Academic Committee: Committee Chair Daniel Gee reported. The Academic Committee met on Wednesday, August 15, 2018, to review Tabs 8, 9 and 10, presented for the Board's consideration.

Trustee Gee invited Dr. David Spang, Senior Vice President and Provost, to provide the Board with updates prior to reviewing the resolutions:

- The RCBC/Rowan University 3 + 1 partnership: There are approximately 920 students enrolled or declared in the 3 + 1 program. Approximately 20 students will graduate after the Fall 2018 semester and another 140 students are enrolled this academic year. We continue to move forward with pursuing other 3 + 1 programs.
- The Middle States accreditation was also discussed. The Self-Study report is being developed under the leadership of Dr. Anita Rudman, Associate Provost, where the eight workgroup items demonstrating compliance are being compiled into our Self Study. The accreditation visit is scheduled for March 2019. There will be opportunities for the Board to meet with members of the visiting team in the next few weeks.
- On academic grants, the National Science Foundation Grant is at the half-way mark of the three-year project. A group of team members went to Salt Lake City, Utah, to deliver a paper regarding our grant efforts. The paper was on the Model for Aligning Mechanical Engineering Technology (MET) curriculum with industry needs. The paper was presented during a session on two-year college's meeting industry needs. Dr. Spang indicated this topic is getting a lot of attention and RCBC is at the forefront. Grant proposals this fall include two additional National Science Foundation grants in Advanced Technological Education and a Cybersecurity grant in S.T.E.M. Additional grant activity includes submissions to the National Endowment for the Arts, National Endowment for the Humanities, and the Delta Dental Foundation.
- The Committee discussed the College policies updates to reflect the College's name change and content, where appropriate. There are approximately 100 policies, half of which have been converted with the help of Senior Vice President Tom Czerniecki's area.
- The College's Strategic Plan was adopted in 2015 and is based on the four pillars of 1) Access, 2) Affordability, 3) Quality and Effectiveness, and 4) Student Success. The goals and objectives in the Strategic Plan will be assessed to reinforce they align with the Middle States Accreditation Standards.

Dr. Spang invited questions on the Academic Committee Report. There were none and he invited Ms. Anna Payanzo Cotton, Vice President of Workforce Development and Lifelong Learning, to provide an update on workforce development for the Board.

- Ms. Payanzo Cotton provided highlights on the items discussed during Academic Committee:

- Workforce provided an update on the status of Talent Development Center funding for training in Transportation, Logistics and Distribution. Agreements presented for the Board's approval included: New Jersey Institute of Technology (NJIT), Eastwick College and the Ho-Ho-Kus Schools, County College of Morris, and Burlington County Institute of Technology (BCIT).
- Resolutions presented for approval included: America Works and Control Point Associates, Inc.

Ms. Payanzo Cotton invited questions on the Workforce Report. There were no questions and this concluded the Academic Committee Report.

Trustee Gee proceeded with a review of Tabs 8, 9 and 10 for the Board's consideration:

Academic Committee Action (Resolution(s) for Approval)

Tab #8: Resolution #2018-233-08, A Resolution to approve application for and acceptance of the Fiscal Year 2019 Carl D. Perkins Postsecondary Federal/State Vocational Formula Grant \$480,293.00.

Tab #9: Resolution #2018-233-09, A Resolution authorizing Rowan College at Burlington County (RCBC) to enter into agreements with area businesses for tuition reimbursement and the development of specialized courses and/or training programs.

- a. Control Point Associates, Inc.

Tab #10: Resolution #2018-233-10, A Resolution for America Works.

Chair Nyikita requested a motion to move Tabs 8 through 10, as recommended by the Academic Committee. With a motion by Trustee Christopher Brown and a second by Trustee Jim Anderson, and one recusal by Trustee Daryl Minus-Vincent on Tab 8, the Board approved Resolution 8 with seven votes in favor, and Resolutions 9 and 10 with eight in favor and none opposed. There were no questions.

This concluded the Academic Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
August 21, 2018**

RESOLUTION #2018-233-08

**APPROVAL TO APPLY FOR AND ACCEPT THE FISCAL YEAR 2019 CARL D.
PERKINS POSTSECONDARY FEDERAL/STATE VOCATIONAL FORMULA GRANT
FROM THE NEW JERSEY DEPARTMENT OF EDUCATION,
IN THE AMOUNT OF \$480,293.00**

WHEREAS, the Board of Trustees of Rowan College at Burlington County (hereinafter referred to as Board of Trustees) received notification from the New Jersey Department of Education (NJDOE), Office of Career and Technical Education, that it is eligible for funding in the amount of \$480,293.00 for fiscal year 2019; and

WHEREAS, Rowan College at Burlington County believes there is a need for funding to improve academic career and technical education programs; and

WHEREAS, fiscal year 2019 Perkins grant resources will be used to improve teaching and instruction of College career and technical education programs in the Liberal Arts and Science, Technology, Engineering, and Mathematics Divisions and student services. Perkins funding will also be used for allowable activities related to career services, tutoring, student success, professional development and institutional research; and

WHEREAS, to facilitate student instruction, using relevant, up-to-date programming that meets business and industry standards, fiscal year 2019 Perkins grant expenditures will focus on the purchase of equipment, instructional salaries, materials and supplies for academic programs such as: Health Information Technology, Geospatial, Human Services, Electronic Engineering Technology, Nursing, Biotechnology, Diagnostic Medical Sonography, Culinary Arts, Radiography, Dental Hygiene, Fashion Design, Entertainment Technology, Photography, and Criminal Justice. The type of instructional equipment, materials and supplies that may be purchased includes industry-required equipment, laboratory supplies, print and database resources, instructional software and computers; and

WHEREAS, Rowan College at Burlington County agrees to develop the Fiscal Year 2019 Postsecondary Federal/State Vocational Fiscal Year 2019 One-Year Spending Plan in accordance with the Fiscal Year 2019 Carl D. Perkins Grant Guidelines, and all other appropriate state and federal rules and regulations; and

WHEREAS, submission of the One-Year Spending Plan to the NJDOE, Office of Career and Technical Education, and approval by the Board of Trustees are required for funding approval;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees, assembled in public session this 21st day of August 2018, hereby authorizes the College to apply for and to accept the Carl D. Perkins Fiscal Year 2019 funding amount of \$480,293.00.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, August 21, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Daniel Gee								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Dr. Michael Cioce
Acting Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
August 21, 2018**

RESOLUTION #2018-233-09

**AUTHORIZING ROWAN COLLEGE AT BURLINGTON COUNTY (RCBC) TO
ENTER INTO AN AGREEMENT WITH AREA BUSINESSES FOR TUITION
REIMBURSEMENT AND THE DEVELOPMENT OF SPECIALIZED COURSES
AND/OR TRAINING PROGRAMS**

WHEREAS, the County established the Workforce Development Institute at RCBC in July 2016 for the purpose of establishing a coordinated system across institutional partners and preparing the workforce for the business needs of the future; and

WHEREAS, the Workforce Development Institute has identified a need to expand training and engagement opportunities with area businesses; and

WHEREAS, through ongoing business engagement, various businesses have chosen to partner with RCBC to support continuing education for their associates; and

WHEREAS, RCBC is committed to supporting these businesses in promoting their tuition reimbursement programs and partnering for the development of new training and coursework to meet the continuing training needs of their workforce;

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 21st day of August 2018, that:

1. Rowan College at Burlington County is authorized to enter into in-county tuition, third-party billing agreements and/or course/training development partnerships with the following partners:
 - a. Control Point Associates, Inc.
2. The College President is hereby authorized to take any actions necessary to implement the terms of the Agreement, and to sign, seal, execute and witness/attest the Agreement in accordance with the Rules of the Board.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, August 21, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Daniel Gee								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Dr. Michael Cioce
Acting Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
August 21, 2018**

RESOLUTION #2018-233-10

**AUTHORIZING ROWAN COLLEGE AT BURLINGTON COUNTY (RCBC) TO
ENTER INTO A NON-DISCLOSURE NON-CIRCUMVENT AGREEMENT WITH
AMERICA WORKS OF NEW JERSEY, INC.**

WHEREAS, America Works will be training and has required an additional Non-Disclosure Non-Circumvent Agreement; and

WHEREAS, the County established the Workforce Development Institute at Rowan College at Burlington County in July 2016 for the purpose of establishing a coordinated system across institutional partners and preparing the workforce for the business needs of the future; and

WHEREAS, the Workforce Development Institute has identified a need to expand training and engagement opportunities with area businesses; and

WHEREAS, through ongoing business engagement, various businesses have chosen to partner with RCBC to support continuing education for their associates; and

WHEREAS, RCBC is committed to supporting these businesses in promoting their tuition reimbursement programs and partnering for the development of new training and coursework to meet the continuing training needs of their workforce;

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 21st day of August, that:

1. Rowan College of Burlington County is authorized to enter into a Non-Disclosure Non-Circumvent Agreement with America Works of New Jersey, Inc.; and
2. The College President is hereby authorized to take any actions necessary to implement the terms of the Agreement, and to sign, seal, execute and witness/attest the Agreement in accordance with the Rules of the Board.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, August 21, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Daniel Gee								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Dr. Michael Cioce
Acting Secretary

COMMENTS FROM THE PUBLIC

Chair Nyikita invited anyone from the public to speak and be recognized. Ms. Carol Melman, a resident of Springfield Township, approached the Board with questions about relocating the Pemberton athletic program. Chair Nyikita deferred to Mr. Tom Czerniecki, Senior Vice President of Administration and Operations, for response.

Mr. Czerniecki indicated the athletic offices will move to the Mount Laurel campus sometime next year, most likely spring. Mr. Czerniecki declined addressing Ms. Melman's questions specific to the pool at this time, and responded regarding the logistics. Mr. Czerniecki is actively exploring the temporary lease of facilities with neighboring municipalities for the athletics program in general. At the last meeting, it was discussed that the plan is to vacate athletic operations in Pemberton in 2019. In response to Ms. Melman's questions about the pool usage, Mr. Czerniecki indicated the College is in the process of working with a real estate advisor to find users, tenants, buyers of the property. Mr. Czerniecki provided the name of the firm, RES Advisors, in response to Ms. Melman's question.

Chair Nyikita added that the public interest is of the utmost importance to the Board, in particular our constituents, the RCBC students. The prime directive from the Freeholders, when establishing the County College, was to provide affordable and accessible education to the students of Burlington County. Chair Nyikita will take Ms. Melman's remarks under advisement and bring them to the attention of the Board of Chosen Freeholders.

There were no additional comments from the public.

COMMENTS FROM THE BOARD

There were no comments from the Board.

OTHER BUSINESS

No other business.

ADJOURNMENT OF PUBLIC SESSION

Chair Nyikita called for a motion to adjourn the Public Session. With no further business, Trustee Jim Anderson made the motion, second by Trustee Renee Licaga, and by unanimous vote in favor the Board of Trustees' Meeting adjourned at 6:00 P.M.

Respectfully submitted,

Dr. Michael A. Cioce
Acting Board Secretary