

ROWAN COLLEGE AT BURLINGTON COUNTY

**BOARD OF TRUSTEES
REGULAR PUBLIC MEETING**

Tuesday, June 19, 2018

**Mount Laurel Campus, Student Success Center
Executive Conference Room 138
1500 College Circle
Mount Laurel, New Jersey**

MINUTES

CALL TO ORDER

Board of Trustees Chair George Nyikita welcomed everyone in attendance and called the meeting to order at 5:30PM.

FLAG SALUTE

The meeting was opened with the Flag Salute by all in attendance.

ROLL CALL

Board Present: Mr. James Anderson, Mr. Christopher Brown (by phone), Mr. Kevin Brown, Ms. Jamie Martin (by phone), Mr. Dorion Morgan, Mr. George Nyikita, Mr. Gino Pasqualone, Mr. Mickey Quinn (by phone), Ms. Cassadie Hynd (Alumni Trustee)

Board Absent: Mr. Daniel Gee, Ms. Renee Liciaga, Mr. Daryl Minus-Vincent

RCBC Present: Mr. Michael Cioce (Acting President and Acting Board Secretary), Ms. Jaclyn Angermeier, Dr. Karen Archambault, Ms. Leah Arter, Dr. Cathy Briggs, Mr. Thomas Czerniecki, Mr. Matthew Farr, Dr. Martin Hoffman, Mr. Frank Johnson, Ms. Priti Mihalik, Dr. Karen Montalto, Ms. Anna Payanzo Cotton, Dr. Elizabeth Price, Mr. Robert Roach, Dr. Anita Rudman, Ms. Samantha Russell, Ms. June Sernak, Dr. David Spang, Dr. Edem Tetteh, Ms. Donna Vandergrift, Mr. Greg Volpe, Mr. Jonathan Weisbrod, Mr. William Whitfield, Mr. Evan Crook (Acting Board Solicitor for Mr. William Burns), and Ms. Lynne Marie Devericks (Board Recorder)

Students/Guests: Ms. Jourdin Dewberry, Mr. Ken Doherty, Mr. Liam Doherty, Ms. Christina Miller, Ms. Anna Wilson

PUBLIC ANNOUNCEMENT

Ms. Lynne Marie Devericks read the following statement: “In compliance with the Open Public Meetings Act, the Board passed a resolution on November 8, 2017, setting forth the date, time, and location of regular meetings of the Board of Trustees, which resolution was, within seven days of passage, posted on the College Web site, sent to *The Burlington County Times*, *The Courier-Post*, *The Trenton Times*, and the Burlington County Clerk.”

MINUTES

Chair George Nyikita requested a motion to approve the minutes of the Regular Board Meeting on March 29, 2018, and the Special Board Meetings on April 6, 2018 and April 11, 2018, as submitted. The motion was made by Trustee Dorion Morgan with a second by Trustee Jamie Martin, and a unanimous vote in favor. All minutes were approved as written.

REPORTS

1. President’s Report:

- The President’s Report was presented in written form to the Board, which included news and events from May 14, 2018 through June 15, 2018.
- The On-Campus Crime and Fire Incident Report prepared by Captain Edmund Johnson and reviewed by Public Safety Director Linda Schmidt was presented in written form to the Board for the period May 7, 2018 to June 11, 2018.
- Acting President Michael Cioce made the following announcements in addition to the written report provided in the Board packet:

1) Phi Theta Kappa Honor Students:

Acting President Cioce attended Phi Theta Kappa (PTK) Day on May 3, 2018, in Trenton, NJ. Phi Theta Kappa (PTK) is a National Honor Society for two-year colleges. There were two RCBC students recognized at the state level for high achievement, Ms. Jourdin Dewberry and Ms. Christina Miller. Acting President Cioce asked Professor William Whitfield to introduce the students to the Board. Mr. Whitfield explained that each year the College is allowed to nominate two students to be named to the All USA Academic Team, which is a scholarship program. Ms. Dewberry and Ms. Miller are the two most active officers in our PTK Chapter. Ms. Miller is a 3 + 1 student in the Criminal Justice program and Ms. Dewberry is the outgoing Chapter President. Both students were instrumental in running and organizing the Honors in Action project, focused on mental health awareness.

Chair Nyikita invited the students to tell the Board about themselves. Ms. Jourdin Dewberry is finishing her Bachelor's degree in Psychology. She wants to return to RCBC for her Bachelor's degree in Nursing as her goal is to become a Psychiatric Nurse. She is presently working in a psychiatric hospital and loves it. Ms. Christina Miller will finish the Law and Justice program with Rowan University at RCBC in December 2018. She is presently an intern with the Eastampton Township Municipal Court, and would like to stay with the court system and continue her relationship with RCBC and PTK.

Acting President Cioce added that Christina Miller will be part of the first 3 + 1 graduating class completing her third and fourth years at RCBC.

2) Acting President Cioce welcomed the 2018 Mathematical Association of America's New Jersey Section, the Mathematical Association of Two Year Colleges of New Jersey, and the RCBC Mathematics Department at their Spring Conference on Saturday April 7, 2018, in the Votta Hall Auditorium. He invited Professor Jonathan Weisbrod to introduce the RCBC Math Team and faculty to the Board of Trustees. Joining Professor Weisbrod were Professor Robert Roach, and students Anna Wilson and Liam Doherty who are on one of the teams for the math competition that was held. RCBC students have participated in the New Jersey Undergraduate Math Competition for the past seven years. For the second time in three years, RCBC students won the award for the best team from a two-year college and two of the students attended the meeting.

Ms. Anna Wilson is a 2018 graduate and a two-time competitor in the NJUMC. In 2017, she won the award for the top female participant of two and four-year college students. This year, she was a member of the top two-year college team. Anna is also the outgoing Math Club President, and led a group of student volunteers at Science Slam and the Math Conference. She is one of five community college students in the United States to earn a Mu Alpha Beta Mathematics Honor Society scholarship.

Mr. Liam Doherty won several awards at the Spring 2018 Math Conference. He was a member of the best team from the two-year college. Individually, Liam was this year's top two-year college performer taking ninth place overall. This makes Liam the second RCBC student to break the top 10 out of 77 students. Liam also participated in the student talk session at the conference on his research of Applications of Fourier Analysis and he won the student talk award. Liam will present his research at a national conference this summer and he is completing his two-year degree this summer. Liam is 16 years old.

Mr. Sean Heffernan is the third student that was on the team, but he was unable to attend the meeting this evening. Sean is a junior member of the team and will be attending next semester, as well as next year. He began his 200-level Math classes this past spring. He was inducted into the Mu Alpha Theta honor society this month. Sean will be the sole returning participant from their team this year.

The competition team involves three full-time faculty: Professors Priti Mihalik, Robert Roach and Jonathan Weisbrod. Their student practice sessions have grown over the past few years from a handful of students to 17. Professor Robert Roach described the students' preparation for the competitions. He is encouraged to see the increased interest by students in Mathematics and the S.T.E.M. areas. There were a total of eight RCBC students in this year's Math Competition.

Mr. Liam Doherty plans to attend Rowan University this Fall 2018 as a junior and major in Mathematics, with a double major in Computer Science. He plans to take the five-year PSMA to earn his graduate degree by age 20.

Ms. Anna Wilson will attend Drexel University in the Fall 2018 and enter as a junior with the five-year co-op track. In three years, she will graduate with her Bachelor's degree in Mathematics.

3) Acting President Cioce explained the Middle States accreditation process and followed with an introduction of the Middle States Steering Committee Work Group Chairs led by Dr. Anita Rudman. Dr. Rudman shared that the Work Group Chairs coordinated the efforts of over 140 community members to get the research questions answered. The Chairs include: Mr. Greg Volpe, Dr. Karen Montalto, Ms. Donna Vandergrift, Ms. June Sernak, Dr. Karen Archambault, Ms. Tiffany Ruocco, Dr. Edem Tetteh, Dr. Erica Baldt, Ms. Jaelyn Angermeier, Mr. William Whitfield, Dr. Cathy Briggs, and Dr. Martin Hoffman. Those in attendance stood and the Board of Trustees recognized them for all of their hard work on the standards and applauded their efforts.

4) Presentation to Ms. Cassadie Hynd, whose term will expire as Alumni Trustee effective June 30, 2018. Chair Nyikita and Acting President Cioce asked Ms. Hynd to join them at the podium. Chair Nyikita read the resolution presented to Ms. Hynd, and recognized her participation on the Board of Trustees and in many events at the College. Pictures were taken.

Ms. Hynd thanked everyone for allowing her the opportunity to serve on the Board and grow at the College. It has been a great opportunity to build relationships and meet everyone. She hopes that the College will continue to build a positive and supportive community.

There were no questions and this concluded the President's Report.

2. Board Reports

A. Finance/Facilities Committee: Chair George Nyikita reported:

Chair Nyikita announced that the Finance/Facilities Committee met on Tues., June 12, 2018 and the Committee discussed a wide range of topics.

This concluded the Board Finance and Facilities Report. Chair Nyikita proceeded with a review of Tabs 1 through 16 for the Board's consideration, excluding Tab 4, which was removed from voting due to anticipated premium information:

Finance/Facilities Committee Action (Resolution(s) for Approval)

- Tab #1:** Resolution #2018-170-01, A Motion to approve and ratify requested business related travel.
- Tab #2:** Resolution #2018-170-02, A Motion to approve and ratify contracts.
- Tab #3:** Resolution #2018-170-03, A Resolution to reject proposals for turf maintenance at Rowan College at Burlington County Pemberton Campus.
- Tab #4:** Resolution #2018-170-04, A Resolution authorizing a contract with **XXXX**, as insurance broker of record and approving the College's public entity insurance package in the amount of **\$XXX,XXX.00** for fiscal year 2019. **(The record will show that Tab 4 was removed.)**
- Tab #5:** Resolution #2018-170-05, A Resolution to award a contract to NJEDge.net for the Virtual Academic Library Environment (VALE) databases in the amount of \$47,143.53 for fiscal year 2019.
- Tab #6:** Resolution #2018-170-06, A Resolution to award a contract to Blackboard, Inc. for software and services related to a Hosted Course Management System in an amount not to exceed \$226,141.81 for fiscal year 2019.
- Tab #7:** Resolution #2018-170-07, A Resolution to renew the maintenance and license fees agreement with Ellucian Inc. relating to the Colleague Enterprise Resource Planning (ERP) system software in the amount of \$445,115.00 for fiscal year 2019.
- Tab #8:** Resolution #2018-170-08, A Resolution to approve participation in the EdgeMarket Cooperative Pricing System for various purchasing needs of the College.
- Tab #9:** Resolution #2018-170-09, A Resolution to award a contract to The College Board for Accuplacer testing in an amount not to exceed \$65,000.00 for fiscal year 2019.
- Tab #10:** Resolution #2018-170-10, A Resolution to award a contract to Pitney Bowes for the purchase of postage through a postage meter in an amount not to exceed \$130,000.00 for fiscal year 2019.

Tab #11: Resolution #2018-170-11, A Resolution to award a contract to RICOH USA Inc. for the rental, service and supplies for five Ricoh copier systems for the Print Facility, for a term of four years, in the amount of \$79,037.88 for fiscal year 2019.

Tab #12: Resolution #2018-170-12, A Resolution to award a contract to Siemens Building Technologies for continued maintenance and ATC control services for the College's building automation systems, including fire and access controls, in an amount not to exceed \$85,000.00 for fiscal year 2019.

Tab #13: Resolution #2018-170-13, A Resolution to award a contract to W.B. Mason for office supplies in the amount of \$65,000.00 for fiscal year 2019.

Tab #14: Resolution #2018-170-014, A Resolution to award a contract extension to TD Bank to provide merchant services for the Office of Student Accounts for the period of July 1, 2018 to December 31, 2018.

Tab #15: Resolution #2018-170-15, A Resolution to approve application for and acceptance of the competitive grant funds for fiscal year 2019 provided by the Workforce Innovation and Opportunity Act of 2014, (WIOA) Title II, Adult Education and Literacy Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Programs Continuation Application.

Tab #16: Resolution #2018-170-16, A Resolution to authorize the college administration of Rowan College at Burlington County to award contracts to the lowest qualified proposals for various services

- Digital marketing services for FY2019 with the option to renew for an additional one year term
- Noncredit brochures for FY2019 with the option to renew for an additional one year term
- FCC media broker services to facilitate the sale of existing radio station

Chair Nyikita requested a motion to move Tabs 1 through 16, exclusive of Tab 4, as recommended by the Finance/Facilities Committee. With the motion by Trustee Kevin Brown and a second by Trustee Jim Anderson, the Board approved Tabs 1 through 16, exclusive of Tab 4, with all in favor and none opposed. There were no questions.

This concluded the Finance/Facilities Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
June 19, 2018**

RESOLUTION #2018-170-01

TO APPROVE AND RATIFY REQUESTED BUSINESS RELATED TRAVEL

APPROVE

Martin Hoffman, Distance Learning – 7/29-8/4/18
ITC Leadership Academy Summer Board of Directors' Meeting
St. Petersburg, FL - \$2,603.08

Greg Perugini, STEM – 7/28-8/4/18
Presenting at the Cool Stars 20 Conference on Stellar Doppler Imaging
Boston, MA - \$972.00

Men's Soccer Team, Athletics – 10/20/18
Region XIX First Round (includes Athletic Director's travel costs)
TBD – \$2,595.00

Men's Soccer Team, Athletics – 10/27/18
Region XIX Championship (includes Athletic Director's travel costs)
Harcum – \$400.00

Men's Soccer Team, Athletics – 11/3-11/4/18
District Tournament (if team wins Region Championship) (includes Athletic Director's travel costs)
TBD – \$7,937.00

Men's Soccer Team, Athletics – 11/12-11/17/18
Nationals (if team wins District Championship) (includes Athletic Director's travel costs)
Foley, AL – \$24,982.00

Women's Soccer Team, Athletics – 10/20/18
Region XIX First Round (includes Athletic Director's travel costs)
TBD – \$2,595.00

Women's Soccer Team, Athletics – 10/27/18
Region XIX Championship (includes Athletic Director's travel costs)
Harcum – \$400.00

Women's Soccer Team, Athletics – 11/3-11/4/18

District Tournament (if team wins Region Championship) (includes Athletic Director's travel costs)

TBD – \$7,937.00

Women's Soccer Team, Athletics – 11/12-11/17/18

Nationals (if team wins District Championship) (includes Athletic Director's travel costs)

Daytona, FL – \$24,982.00

Men's Baseball Team, Athletics – 3/30-3/31/19

Overnight trip (fundraised)

Lehigh Carbon/Luzerne – \$2,400.00

Heather Conger, Athletics – 10/2-10/4/18

October Region XIX Meeting

Mt. Pocono, PA - \$559.94

REIMBURSEMENT

Rosemarie Loughlin, Admissions & Outreach – 5/21-5/22/18

Annual NJAC Conference

Atlantic City, NJ - \$86.28

Taylor Bucci, Admissions & Outreach – 5/21-5/22/18

Annual NJAC Conference

Atlantic City, NJ - \$52.30

Andrew Eaton, Public Safety – 4/18-4/20/18

NJCUPSA

Atlantic City, NJ - \$43.07

Leah Arter, WDI (WIOA Grant) – 3/23-3/26/18

National Association of Workforce Boards (NAWB) Forum 2018

Washington, DC - \$436.58

Linda Schmidt, Public Safety – 4/18-4/20/18

NJCUPSA

Atlantic City, NJ - \$52.84

Maria Lauer, Perkins Grant – 3/15-3/16/18

Accreditation Commission for Education in Nursing (ACEN) Spring 2018 Self-Study Forum

Providence, RI - \$112.00

Courtney Dyott, Health Sciences (DMS) – 5/7-5/10/18

The Leading Edge DMS Conference

Atlantic City, NJ - \$216.02

Sepideh Abdollahzadeh, Health Sciences (DMS) – 5/7-5/10/18

The Leading Edge DMS Conference

Atlantic City, NJ - \$244.67

Susan Scully, Perkins Grant – 5/20-5/24/18

National Cancer Registrars Association Annual Education Conference (NCRA's)

New Orleans, LA - \$359.68

Jonathan Weisbrod, Math (STEM) – 5/31-6/2/18

Lilly Conference on Teaching & Learning

Bethesda, MD - \$178.81

Michael Cioce, President's Office – 4/28-5/1/18

AACC (American Association of Community Colleges) Annual Convention

Dallas, TX - \$565.56

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
June 19, 2018**

RESOLUTION #2018-170-02

TO APPROVE AND RATIFY CONTRACTS

To ratify a contract with Dr. Nandkumor Rawol to provide musculoskeletal ultrasound lecture to DMS students to fulfill accreditation standards that are mandatory on April 24, 2018 in the amount of \$250.00.

To ratify a contract with Lisa Krausz to provide consulting services for the NSF Grant for the period of April 1, 2018 to March 30, 2019 in an amount not to exceed \$12,000, inclusive of all out of pocket expenses based on a rate of \$850 per day.

To approve a contract with Fearing International Group, LLC to provide OSHA 30 General Industry Training for Advanced Manufacturing Machinist Certificate, Cohort #5 for the period of August 6, 2018 to August 10, 2018 in an amount not to exceed \$3,240.00.

To approve an arrangement with Burlington County Institute of Technology to provide advanced manufacturing machinist boot camp training for Cohort 5 for the period of June 26, 2018 through August 31, 2018 in an amount not to exceed \$37,000.00.

To approve a contract with Awato for software for the period of August 1, 2018 through July 31, 2019 in the amount of \$3,000.00.

To approve a contract with Ken Geyer Auction Companies, Inc. for auctioneering services for the sale of equipment and supplies on the Pemberton Campus.

To approve contracts with Carebridge for Employee Assistance and Work-life Assistance Programs for FY2019.

To approve payment to Bowman & Company, LLP for additional costs associated with the June 30, 2017 audit in the amount of \$8,900.00.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
June 19, 2018**

RESOLUTION #2018-170-03

TO REJECT PROPOSALS FOR TURF MAINTENANCE SERVICES

WHEREAS, a Request for Proposal was advertised and released on Friday, May 11, 2018 and were opened on Thursday, May 31, 2018, at 2:00 PM; and

WHEREAS, one (1) firm responded to the request for proposal; and

WHEREAS, in accordance with P.L. 1982 c.189 (C.18A:64A-25.15) it appears in the best interest of the College to reject all proposals; and

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 19th day of June 2018, that the Board rejects all proposals.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, June 19, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Daniel Gee								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Dr. Michael Cioce
Acting Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
June 19, 2018**

RESOLUTION #2018-170-05

**TO AWARD A CONTRACT TO NJEDGE.NET FOR ACCESS TO SELECT
DATABASES, JOURNALS AND E-BOOKS THROUGH THE VIRTUAL ACADEMIC
LIBRARY ENVIRONMENT OF NEW JERSEY (VALE-NJ) IN THE AMOUNT OF
\$47,143.53 FOR FISCAL YEAR 2019**

WHEREAS, the College has a need to access and use Virtual Academic Library Environment of New Jersey (VALE-NJ) databases, journals and e-book services; and

WHEREAS, the VALE-NJ consortium provides many of the academic databases, journals and e-books students and faculty need to access for coursework and research, both on campus and offsite, at significant savings to the participating academic library members; and

WHEREAS, **NJEDge.net** is the originator and facilitator of the VALE-NJ databases, journals and e-book services for library access to these academic resources; and

WHEREAS, it appears that **NJEDge.net (VALE-NJ)** has the experience and expertise to provide these services; and

WHEREAS, in accordance with P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5(6), it appears in the best interest of the College to award a contract to **NJEDge - VALE**, 218 Central Avenue - GITC 3902, Newark NJ, 07102-1982; and

WHEREAS, in accordance with P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5(6), the Acting President recommends the award of this contract to the following vendor(s): **NJEDge - VALE**, 218 Central Avenue - GITC 3902, Newark NJ, 07102-1982;

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 19th day of June 2018, that a contract be awarded to **NJEDge.net (VALE-NJ)** in the amount of **\$48,910.69** for fiscal year 2019.

*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Jaclyn Angermeier, Executive Director of Financial Services, do hereby certify that adequate funds are available in the 2019 Operating Budget funds to pay for the contract between Rowan College at Burlington County and **NJEDge.net (VALE)**.

The money necessary to funds said contract is **\$47,143.53**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriations:

1-60310-9701 (Library, Contracted Services)

Jaclyn Angermeier
Executive Director of Financial Services

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, June 19, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Daniel Gee								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Dr. Michael Cioce
Acting Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
June 19, 2018**

RESOLUTION #2018-170-06

**TO AWARD A CONTRACT TO BLACKBOARD, INC. FOR SOFTWARE AND
SERVICES RELATED TO A HOSTED COURSE MANAGEMENT SYSTEM IN AN
AMOUNT NOT TO EXCEED \$226,141.81 FOR FISCAL YEAR 2019**

WHEREAS, Rowan College at Burlington County has been using the Blackboard course management system since the inception of on-line learning at the College and Blackboard is the primary on-line learning platform for the College; and

WHEREAS, **Blackboard, Inc.** is the market leader in the field of on-line course management systems; and

WHEREAS, our current contract expires on June 30, 2018; and

WHEREAS, the College has determined that **Blackboard, Inc.** has the experience and expertise to continue to provide the on-line learning platform and services; and

WHEREAS, this will be a Business Entity Disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 and the Purchasing Agent has determined and certified in writing that the value of this contract will exceed \$17,500.00; and

WHEREAS, **Blackboard, Inc.** has completed and submitted a Business Entity Disclosure Certification which certifies that **Blackboard, Inc.** has not made any reportable contributions to a political or candidate committee in the County of Burlington in the previous one year, and that the contract will prohibit **Blackboard, Inc.** from making any reportable contributions through the term of the contract; and

WHEREAS, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51) N.J.S.A. 19:44A-20.4 et seq. and P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5(19), it appears in the best interest of the College to award a contract to **Blackboard, Inc.**, 650 Massachusetts Ave NW, 6th Floor, Washington, DC 20001; and

WHEREAS, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51) N.J.S.A. 19:44A-20.4 et seq. and P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5(19), the Acting President recommends the award of this contract to the following vendor: **Blackboard, Inc.**, 650 Massachusetts Ave NW, 6th Floor, Washington, DC 20001;

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 19th day of June 2018, that a contract renewal be awarded to **Blackboard, Inc.** in the of amount of **\$226,141.81** for fiscal year 2019; and

BE IT FURTHER RESOLVED, that the Business Entity Disclosure Certification, Chapter 271 Political Contribution Disclosure Form, Political Contribution Disclosure and the Determination of Value be placed on file with this resolution.

*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Jaclyn Angermeier, Executive Director of Financial Services, do hereby certify that adequate funds are available in the Fiscal Year 2019 Operating budget to pay for the contract between Rowan College at Burlington County and **Blackboard, Inc.**

The money necessary to fund said contract is **\$226,141.81** annually. The contract is subject to the availability of funds and upon approval of the contract the funds will be charged to the following budget line item appropriation:

1-60315-9701 (Distance Education, Contracted Services)

Jaclyn Angermeier
Executive Director of Financial Services

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, June 19, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Daniel Gee								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Dr. Michael Cioce
 Acting Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
June 19, 2018**

RESOLUTION #2018-170-07

**TO RENEW THE MAINTENANCE AND LICENSE FEES AGREEMENT WITH
ELLUCIAN INC. RELATING TO THE COLLEAGUE ENTERPRISE RESOURCE
PLANNING (ERP) SYSTEM SOFTWARE IN THE AMOUNT OF \$445,115.00
FOR FISCAL YEAR 2019**

WHEREAS, the College has deemed it necessary to renew the annual agreement of the Ellucian (formerly Datatel) Enterprise Resource Planning (ERP) system software licenses and maintenance/support contract that provides for telephone support, software functionality upgrades and software fixes to existing software for all Colleague modules; as well as the annual student payment E-Commerce transaction fees; and

WHEREAS, the College will enter a five year use agreement that will limit the annual invoice increase by not more than five percent. The estimated savings for the five year agreement compared to extending year to year will total \$112,830.00 during the five years of the agreement; and

WHEREAS, the College is currently using the following modules: Student Systems (including Student Planning), Human Resources, Payroll, Accounts Receivable, Accounts Payable, General Ledger, Web Advisor, Mobile, auxiliary, and Purchasing modules (e.g. Interface to Resource and Schedule 25, Synoptix, etc.); and

WHEREAS, the College is adding and implementing Elevate, a software module for Workforce Development for the registration of noncredit courses; and

WHEREAS, the College is adding and implementing a Financial Aid Self-Service module; and

WHEREAS, this will be a Business Entity Disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 and the Purchasing Agent has determined and certified in writing that the value of this contract will exceed \$17,500.00; and

WHEREAS, **Ellucian Inc.** has completed and submitted a Business Entity Disclosure Certification which certifies that **Ellucian Inc.** has not made any reportable contributions to a political or candidate committee in the County of Burlington in the previous one year, and that the contract will prohibit **Ellucian Inc.** from making any reportable contributions through the term of the contract; and

WHEREAS, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51) N.J.S.A. 19:44A-20.4 et seq. and P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5(19), it appears in the best interest of the College to renew the contract with **Ellucian Inc.**, with offices located at 4375 Fair Lakes Court, Fairfax, VA 22033; and

WHEREAS, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51) N.J.S.A. 19:44A-20.4 et seq. and P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5(19), the President recommends the award of this contract to the following vendor(s): **Ellucian Inc.**, with offices located at 4375 Fair Lakes Court, Fairfax, VA 22033; and

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 19th day of June 2018, that a contract renewal be awarded to **Ellucian Inc.** in the amount of **\$445,115.00** for fiscal year 2019; and

BE IT FURTHER RESOLVED, that the Business Entity Disclosure Certification, Chapter 271 Political Contribution Disclosure Form, Political Contribution Disclosure and the Determination of Value be placed on file with this resolution.

*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Jaclyn Angermeier, Executive Director of Financial Services, do hereby certify that adequate funds are available in the Fiscal Year 2019 Operating & Plant Budgets to pay for the contract between Rowan College at Burlington County and **Ellucian Inc.**

The money necessary to fund said contract is **\$445,115.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriation:

- 1-00800-9504(Information Technology, Computer Software)
- 1-00800-9601(Information Technology, Maintenance Contracts)
- 1-00800-9701(Information Technology, Contracted Services)
- 6-05094-9504(Minor Capital FY17-18, Computer Software)
- 6-05094-9701(Minor Capital FY17-18, Contracted Services)

Jaclyn Angermeier
Executive Director of Financial Services

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, June 19, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Daniel Gee								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Dr. Michael Cioce
Acting Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
June 19, 2018**

RESOLUTION #2018-170-08

**A RESOLUTION AUTHORIZING ROWAN COLLEGE AT BURLINGTON COUNTY
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT**

WHEREAS, N.J.S.A. 40A:11-11 (5) authorizes contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, NJEdge.Net, Inc., hereinafter referred to as the "Lead Agency" has offered voluntary participation in the EdgeMarket Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on June 19th, 2018 the governing body of Rowan College at Burlington County, situated in the County of Burlington, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 19th day of June 2018, as follows:

TITLE

This RESOLUTION shall be known and may be cited as the EdgeMarket Cooperative Pricing Resolution of Rowan College at Burlington County.

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11 -11 (5), Dr. Michael Cioce, Acting President of Rowan College at Burlington County, on behalf of Rowan College at Burlington County is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATES

July 1, 2018 – June 30, 2023

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, June 19, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Daniel Gee								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Dr. Michael Cioce
 Acting Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
June 19, 2018**

RESOLUTION #2018-170-09

**TO AWARD A CONTRACT TO THE COLLEGE BOARD FOR ACCUPLACER
TESTING IN AN AMOUNT NOT TO EXCEED \$65,000.00 FOR FISCAL YEAR 2019**

WHEREAS, the College has a need for online testing for student assessment; and

WHEREAS, the ACCUPLACER is a testing product that is exclusively published and sold by the College Board; and

WHEREAS, there are no other testing vendors that produce or sell this exam. The College currently utilizes the ACCUPLACER OnLine™ computerized exam for our assessment testing and utilizes the pencil paper ACCUPLACER exam for our special needs assessment at RCBC. The community colleges in the State of NJ utilize the ACCUPLACER to determine the student's appropriate placement in reading, writing, and math; and

WHEREAS, this will be a Business Entity Disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 and the Purchasing Agent has determined and certified in writing that the value of this contract will exceed \$17,500.00; and

WHEREAS, **The College Board** has completed and submitted a Business Entity Disclosure Certification which certifies that **The College Board** has not made any reportable contributions to a political or candidate committee in the County of Burlington in the previous one year, and that the contract will prohibit **The College Board** from making any reportable contributions through the term of the contract; and

WHEREAS, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51) N.J.S.A. 19:44A-20.4 et seq. Chapter 271 P.L. 2005 (Adopted January 5, 2006) and P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5(3), it appears in the best interest of the College to award a contract to **The College Board**, 45 Columbus Ave., New York, NY 10023-6992; and

WHEREAS, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51) N.J.S.A. 19:44A-20.4 et seq. Chapter 271 P.L. 2005 (Adopted January 5, 2006) and P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5(3), the Acting President recommends the award of this contract to the following vendor(s): **The College Board**, 45 Columbus Ave., New York, NY 10023-6992;

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 19th day of June 2018, that a contract be awarded to **The College Board** in an amount not to exceed **\$65,000.00** for fiscal year 2019; and

BE IT FURTHER RESOLVED, that the Business Entity Disclosure Certification, Chapter 271 Political Contribution Disclosure Form, Political Contribution Disclosure and the Determination of Value be placed on file with this resolution.

*******CERTIFICATE OF AVAILABILTY OF FUNDS*******

I, Jaclyn Angermeier, Executive Director of Financial Services, do hereby certify that adequate funds are available in the Fiscal Year 2019 Operating Budget to pay for the contract between Rowan College at Burlington County and **The College Board**.

The money necessary to fund said contract is **\$65,000.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriation:

1-36410-9505 (Educational Measurement Services, Instructional Materials)

Jaclyn Angermeier
Executive Director of Financial Services

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, June 19, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Daniel Gee								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting

George Nyikita
Chairperson

Dr. Michael Cioce
Acting Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
June 19, 2018**

RESOLUTION #2018-170-10

**TO AWARD A CONTRACT TO PITNEY BOWES, INC. FOR THE PURCHASE OF
POSTAGE NEEDED FOR MAILING SERVICES IN AN AMOUNT NOT TO EXCEED
\$130,000.00 FOR FISCAL YEAR 2019 (NEW JERSEY STATE CONTRACT #75237)**

WHEREAS, the College has a need to provide mailing and shipping services to various departments at all campus and center locations through the USPS, UPS and FedEx; and

WHEREAS, these services include standard mail, vendor payments, payroll checks, as well as, College brochures; and

WHEREAS, the College is leasing a postage meter, on New Jersey State Contract #75237, from Pitney Bowes, Inc.; and

WHEREAS, the College purchases United States postage permits through Pitney Bowes which provides a discounted rate on postage for College through this postage meter; and

WHEREAS, these services are included under New Jersey State Contract; and

WHEREAS, in accordance with P.L. 1982 c.189 N.J.S.A. 18A:64A-it appears in the best interest of the College to award a contract to **Pitney Bowes, Inc.**, P.O. Box 5151, Shelton, CT 06484 (New Jersey State Contract #75237); and

WHEREAS, in accordance with P.L. 1982 c.189 N.J.S.A. 18A:64A-25.9, the Acting President recommends the award of this contract to the following vendor(s): **Pitney Bowes, Inc.**, P.O. Box 5151, Shelton, CT 06484 (New Jersey State Contract #75237); and

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 19th day of June 2018, that a contract be awarded to **Pitney Bowes, Inc.** in an amount not to exceed **\$130,000.00** for fiscal year 2019.

*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Jaclyn Angermeier, Executive Director of Financial Services, do hereby certify that adequate funds are available in the Fiscal Year 2019 Operating budget to pay for the contract between Rowan College at Burlington County and **Pitney Bowes, Inc.**

The money necessary to fund said contract is not to exceed **\$130,000.00**. The contract is subject to the availability of funds and upon approval of the contract the funds will be charged to the following budget line item appropriation:

1-10410-9401 (General Institutional, Postage)

Jaclyn Angermeier
Executive Director of Financial Services

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, June 19, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Daniel Gee								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Dr. Michael Cioce
Acting Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
June 19, 2018**

RESOLUTION #2018-170-11

TO AWARD A CONTRACT TO RICOH USA INC. FOR THE RENTAL, SERVICE AND SUPPLIES FOR FIVE RICOH COPIER SYSTEMS FOR THE PRINT FACILITY, FOR A TERM OF FOUR YEARS, IN THE AMOUNT OF \$79,037.88 FOR FISCAL YEAR 2019 (NEW JERSEY STATE CONTRACT #40467)

WHEREAS, the College a need to lease four total Ricoh production copiers to replace four aging copiers in the print facility they have reached contract expiration; and

WHEREAS, the print facility averages nearly a half million copier impressions on a monthly basis. Based on visual inspection, test runs, reference and testimonials, these replacement machines will easily withstand the demands of the internal use during the next four years; and

WHEREAS, it has been determined that **Ricoh USA, Inc.**, has the experience and expertise to continue to provide this equipment and related services to the College; and

WHEREAS, the rental and service agreements for these devices is available under New Jersey State Contract (#82709); and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9 and P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5 (19), it appears in the best interest of the College to award a contract to **Ricoh USA, Inc.**, PO Box 41564, Philadelphia, PA 19101 (New Jersey State Contract #82709); and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9 and P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5 (19), the Acting President recommends the award of this contract to the following vendor **Ricoh USA, Inc.**, PO Box 41564, Philadelphia, PA 19101 (New Jersey State Contract #40467); and

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 19th day of June 2019, that a contract be awarded to **Ricoh USA, Inc.**, for a four year term, in the amount of **\$79,037.88** for fiscal year 2019, and total four year term of \$316,151.52.

*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Jaclyn Angermeier, Executive Director of Financial Services, do hereby certify that adequate funds are available in the Fiscal Year 2019 Operating & Auxiliary budgets to pay for the contract between Rowan College at Burlington County and **RICOH USA Inc.**

The money necessary to fund said contract is **\$79,037.88**. The contract is subject to the availability of funds and upon approval of the contract the funds will be charged to the following budget line item appropriation:

- 1-36500-9601 (Print Services, Maintenance Contracts)
- 2-36502-9601 (Print Services, Maintenance Contracts)
- 1-36500-9730 (Print Services, Equipment Rental)
- 2-36502-9730 (Print Services, Equipment Rental)

Jaclyn Angermeier
Executive Director of Financial Services

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, June 19, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Daniel Gee								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Dr. Michael Cioce
Acting Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
June 19, 2018**

RESOLUTION #2018-170-12

**TO AWARD A CONTRACT TO SIEMENS BUILDING TECHNOLOGIES FOR
CONTINUED MAINTENANCE AND ATC CONTROL SERVICES FOR THE
COLLEGE'S BUILDING AUTOMATION SYSTEMS, INCLUDING FIRE AND
ACCESS CONTROLS IN AN AMOUNT NOT TO EXCEED \$85,000.00
FOR FISCAL YEAR 2019**

WHEREAS, the College has a need to schedule and regulate mechanical heating and cooling equipment on the Mount Laurel and Pemberton campuses; and

WHEREAS, there is also a need to maintain and monitor fire safety and access control devices; and

WHEREAS, this equipment consists of computer hardware, software, building control panels, air compressors, digital and analog actuators, sensors, pneumatic control devices and digital control devices which are manufactured and installed by Siemens Building Technologies; and

WHEREAS, the College campuses are networked using the College LAN with the server located in the Central Heating and Cooling Plant on the Mt. Laurel campus; and

WHEREAS, these intricate systems require regular factory maintenance; including but not limited, to software upgrades, software support, on line troubleshooting and diagnostics, 24 X 7 operator support, system backup, preventive maintenance to pneumatic and digital systems; and

WHEREAS, due to the proprietary nature of the operating software and critical components, this service must be provided by the manufacturer; and

WHEREAS, this will be a Business Entity Disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 and the Purchasing Agent has determined and certified in writing that the value of this contract will exceed \$17,500.00; and

WHEREAS, **Siemens Building Technologies** has completed and submitted a Business Entity Disclosure Certification which certifies that **Siemens Building Technologies** has not made any reportable contributions to a political or candidate committee in the County of Burlington in the previous one year, and that the contract will prohibit **Siemens Building Technologies** from making any reportable contributions through the term of the contract; and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.5(3), it appears in the best interest of the College to award a contract to **Siemens Building Technologies**, 1450 Union Meeting Rd., Blue Bell, PA, 19422; and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.5(3), the Acting President recommends the award of this contract to the following vendors: **Siemens Building Technologies**, 1450 Union Meeting Rd., Blue Bell, PA, 19422; and

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 19th day of June 2018, that a contract be awarded to **Siemens Building Technologies** in an amount not to exceed **\$85,000.00** for fiscal year 2019;

BE IT FURTHER RESOLVED, that the Business Entity Disclosure Certification, Chapter 271 Political Contribution Disclosure Form, Political Contribution Disclosure and the Determination of Value be placed on file with this resolution.

*******CERTIFICATE OF AVAILABILTY OF FUNDS*******

I, Jaclyn Angermeier, Executive Director of Financial Services, do hereby certify that adequate funds are available in the Fiscal Year 2019 Operating Budget to pay for the contract between Rowan College at Burlington County and **Siemens Building Technologies**.

The money necessary to fund said contract is **\$85,000.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriation:

- 1-78100-9601 (Physical Plant-Pemberton, Maintenance Contracts)
- 1-78110-9601 (Physical Plant-Mt. Laurel, Maintenance Contracts)
- 1-78100-9701 (Physical Plant-Pemberton, Contracted Services)
- 1-78110-9701 (Physical Plant-Mt. Laurel, Contracted Services)

Jaclyn Angermeier
Executive Director of Financial Services

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, June 19, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Daniel Gee								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Dr. Michael Cioce
Acting Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
June 19, 2018**

RESOLUTION #2018-170-13

**TO AWARD A CONTRACT TO W.B. MASON FOR OFFICE SUPPLIES FOR AN
AMOUNT NOT TO EXCEED \$65,000.00 FOR FISCAL YEAR 2019
(NEW JERSEY STATE CONTRACT #88839)**

WHEREAS, all college departments on all campuses require a variety of office supplies, etc. in order for their departments to function on a day-to-day basis; and

WHEREAS, the purchasing department will review all requisitions and make the determination when it is in the best interest of the College to purchase these supplies from W.B. Mason via the State Contract pricing; and

WHEREAS, New Jersey County College Contracts Law 18A:64A-25.9 permits purchases through State agencies; and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9 it appears in the best interest of the College to award a contract to **W.B. Mason**, 151 Heller Place, Bellmawr, NJ 08031 (New Jersey State Contract #88839); and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9, the Acting President recommends the award of this contract to the following vendor(s): **W.B. Mason**, 151 Heller Place, Bellmawr, NJ 08031 (New Jersey State Contract #88839);

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 19th day of June 2018, that a contract be awarded to **W.B. Mason** for a combined amount not to exceed **\$65,000.00** for fiscal year 2019.

*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Jaclyn Angermeier, Executive Director of Financial Services, do hereby certify that adequate funds are available in the Fiscal Year 2019 Operating & Auxiliary Budgets to pay for the contract between Rowan College at Burlington County and **W.B. Mason**.

The money necessary to fund said contract is **\$65,000.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriation:

1-10410-9501 (General Institutional, Office Supplies)

Jaclyn Angermeier
Executive Director of Financial Services

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, June 19, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Daniel Gee								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Dr. Michael Cioce
 Acting Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
June 19, 2018**

RESOLUTION #2018-170-14

TO AWARD A CONTRACT EXTENSION TO TD BANK TO PROVIDE MERCHANT SERVICES FOR THE OFFICE OF STUDENT ACCOUNTS FOR THE PERIOD OF JULY 1, 2018 TO DECEMBER 31, 2018

WHEREAS, the College has a need to collect tuition payments from students each semester; and

WHEREAS, the College makes available to the students a process to make payments via credit and debit cards during each semester; and

WHEREAS, a Request for Qualifications/Proposals (RFQ/P was advertised and released on Wednesday, April 26, 2017 and opened on Friday, May 12, 2017, at 10:00 AM, two (2) vendors responded; and

WHEREAS, at the May 3, 2017 Board of Trustees meeting a contract was awarded for a period of one (1) year and the Request for Qualifications/Proposals contained language that would allow it to be extended for one additional year by mutual agreement; and

WHEREAS, it appears in the best interest of the College to award a six (6) month contract extension; and

WHEREAS, our current contract expires on June 30, 2018; and

WHEREAS, it appears that **TD Bank** has the experience and expertise to continue to provide these services to the College; and

WHEREAS, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51) N.J.S.A. 19:44A-20.4 et seq. Chapter 271 P.L. 2005 (Adopted January 5, 2006) and P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5(14), it appears in the best interest of the College to award a contract to **TD Bank, N.A.**, 9000 Atrium Way, Mt. Laurel, NJ 08054; and

WHEREAS, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51) N.J.S.A. 19:44A-20.4 et seq. Chapter 271 P.L. 2005 (Adopted January 5, 2006) and P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5(14), the Acting President recommends contracts be awarded to **TD Bank, N.A.**, 9000 Atrium Way, Mt. Laurel, NJ 08054; and

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 19th day of June 2018 that a six (6) month contract extension be awarded to **TD**

Bank to work with the College Office of Student Accounts for the period of July 1, 2018 to December 31, 2018.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, June 19, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee		Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
	Voice Vote								
	Roll Call								
1	James C. Anderson, Jr.								1
2	Christopher J. Brown, Vice Chair								2
3	Kevin Brown								3
4	Daniel Gee								4
5	Renee Liciaga								5
6	Jamie Martin								6
7	Daryl Minus-Vincent								7
8	Dorion Morgan								8
9	George Nyikita, Chair								9
10	Gino Pasqualone								10
11	Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting									

 George Nyikita
 Chairperson

 Dr. Michael Cioce
 Acting Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
June 19, 2018**

RESOLUTION #2018-170-15

**APPROVAL TO APPLY FOR AND ACCEPT THE COMPETITIVE GRANT FUNDS
FISCAL YEAR 2019 PROVIDED BY WORKFORCE INNOVATION AND
OPPORTUNITY ACT OF 2014, (WIOA) TITLE II, ADULT EDUCATION AND
LITERACY CONSOLIDATED ADULT BASIC SKILLS AND INTEGRATED ENGLISH
LITERACY AND CIVICS EDUCATION GRANT PROGRAMS CONTINUATION
APPLICATION**

WHEREAS, the Board of Trustees of Rowan College at Burlington County (hereafter referred to as Board of Trustees) agrees to apply for funding in the amount of \$383,270.00 administered by the New Jersey Department of Labor and Workforce Development (LWD); and

WHEREAS, Rowan College at Burlington County will offer programs that provide adult education and literacy services to assist adults to become literate and obtain the knowledge and skills necessary for employment and self-sufficiency; to assist adults who are parents to obtain the skills necessary to become partners in the education of their children; and to assist adults in the completion of a secondary school education.

WHEREAS, the Board of Trustees agrees to implement and administer the program in accordance with the fiscal year 2019 Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Program, approved as part of the Workforce Innovation and Opportunity Act (WIOA); and

WHEREAS, the fiscal year 2018 Burlington County Adult Basic Education Consortium led by Rowan College at Burlington County will offer a variety of literacy services at convenient times and locations throughout the county, through three educational institutions and a volunteer literacy organization; and

WHEREAS, the Board of Trustees acknowledges the partnership members of this grant are Rowan College at Burlington County, Literacy Volunteers of New Jersey, Bordentown School District, and Willingboro Adult School;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees, now assembled in public session this 19th day of June 2018, hereby authorizes the College to apply for and accept the following grant funds: Workforce Innovation and Opportunity Act (WIOA) Title II Adult Education and Literacy Grant Program Fiscal Year 2019 funding in the amount of \$383,270.00.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, June 19, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Daniel Gee								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Dr. Michael Cioce
Acting Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
June 19, 2018**

RESOLUTION #2018-170-16

**TO AUTHORIZE THE COLLEGE ADMINISTRATION OF ROWAN COLLEGE AT
BURLINGTON COUNTY TO AWARD A CONTRACT TO THE LOWEST QUALIFIED
PROPOSAL FOR VARIOUS SERVICES**

WHEREAS, the College has identified various services that are necessary to encourage student enrollment and promote College programs; and

WHEREAS, based on the immediate need for the services, an RFB/P and award is required prior to the next Board of Trustees meeting for the following:

1. Digital marketing services for fiscal year 2019, with the option to renew for an additional one year term
2. Noncredit brochures for fiscal year 2019, with the option to renew for an additional one year term
3. FCC media broker services to facilitate the sale of existing radio station;

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 19th day of June 2018, that the College Administration of Rowan College at Burlington County is hereby authorized to award a contract to the lowest qualified proposal for digital marketing services for fiscal year 2019; noncredit brochures for fiscal year 2019; and FCC media broker services.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, June 19, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Daniel Gee								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Dr. Michael Cioce
 Acting Secretary

- B. Personnel Committee:** Committee Chair Kevin Brown reported:
Trustee Kevin Brown announced that the Personnel Committee met on Wed., June 13, 2018 and the Committee discussed a variety of personnel matters.

Trustee Kevin Brown proceeded with a review of Tabs 17 and 18 for the Board's consideration:

Finance/Facilities Committee Action (Resolution(s) for Approval)

Tab #17: Resolution #2018-170-17, A Resolution approving personnel actions for Rowan College at Burlington County.

Tab #18: Resolution #2018-170-18, A Resolution to approve the renewal of the College-paid Short Term Disability (STD) and employee-paid Long Term Disability (LTD) for all non-affiliated employees to The Standard Insurance Company effective July 1, 2018 through June 30, 2019 in the amount of \$39,000.00 with approximately \$11,000 being funded by employee contributions.

Chair Nyikita requested a motion to move Tabs 17 and 18, as recommended by the Personnel Committee. With the motion by Trustee Gino Pasqualone and a second by Trustee Dorion Morgan, the Board approved Resolutions 17 and 18 with all in favor and none opposed. There were no questions.

This concluded the Personnel Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
June 19, 2018**

RESOLUTION #2018-170-17

ADJUNCT AND PART-TIME TRAINER LISTING

Liberal Arts

D'Amico, Kristen
Dumont, Kathleen
Magliano, Lisa
Mohammed, Jana
Sherman, Sarah
Hazynski, Christine
Zeiger, Alexandra
Cooper, Alyssa
Lord, Gerald
Muscia, Tony
Buck, Catherine
Epps, Danielle
Clark, Gina

STEM

Dean, Karlee
Collins, Nigle Lee

Nursing/Health Sciences

McCarty, Jane
Freeman, CeDeirdre
Shaffer, Emma

Part-Time Trainers

Scharff, Elizabeth
Barykina, Mariya

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
June 19, 2018**

RESOLUTION #2018-170-17

**RESOLUTION FOR PERSONNEL ACTIONS FOR
ROWAN COLLEGE at BURLINGTON COUNTY**

WHEREAS, Rowan College at Burlington County has identified the need for additions, modifications and separation of employment of certain positions; and

WHEREAS, the following were determined to meet the qualifications that best meet the needs of the college in the designated departments for the following vacancies, namely;

Kris Corie as Volunteer Coach Men's Basketball at \$0;
Adam Rosenblatt as Assistant Coach Softball at \$1,500;
Frank Latham as Assistant Coach Men's Basketball at \$1,000;
Lauren Brill as PT Director of Paralegal Program at \$20/hour;
Aaron Stollsteimer as Assistant Coach Baseball at \$500;
Neil Hourihan as Assistant Coach Baseball at \$1,500;
John Costa as Head Coach Softball at \$11,000;
Shayna Wiggins as Volunteer Assistant Coach Softball at \$0;
Jennifer Bechtel as Assistant Coach Women's Soccer at \$5,000;
Ryan Cerino as Assistant Coach Baseball at \$3,000;
Richard Robinson as Assistant Coach Men's Basketball at \$2,750;
Rashawn Martin as PT EOF Program Counselor/Advisor at \$22/hour;
Brittany Levy as PT Student Life Assistant at \$15/hour;
Linda DeLoretto as WSI Swimming Instructor At \$9.25/hour; and

WHEREAS, the following internal individuals were found to meet the qualifications that best meet the needs of the college in the designated departments, namely;

Nija Shine as FT Public Safety Officer at \$27,170;
Zachary Bonto as FT Public Safety Officer at \$27,170;
Alyssa Caldwell as Senior Administration & Operations Associate;
Dr. Karen Archambault as Vice President of Enrollment Management and Student Success effective September 1, 2018; and

WHEREAS, the College's administration requested the authority, from the Board of Trustees' Executive Committee, to fill a critical position prior to the June 19, 2018 Board meeting, namely;

Adjuncts, STEM (listing attached);
Adjuncts, Liberal Arts (listing attached);
Adjuncts, Nursing and Health Sciences (listing attached);
Part-Time Trainers (listing attached); and

WHEREAS, the Acting President recommended to the Personnel Committee who subsequently is recommending to the full Board, the separation of employment of employees, namely;

Sharon Ferris, Adjunct, STEM;
Sylvie Tanflotien, Adjunct, STEM;
Margaret Orlandoni, Adjunct, STEM;
Sarika Blackmon, EMSS Office Assistant, EMSS;
Kaitlyn Atmore, Volunteer Assistant Coach Women's Soccer, Athletics;
Keturah Ford, Instructor, Learning Link, Workforce Development;
William Stonis, Assistant Coach Baseball, Athletics;
Tyrone Crawley, Assistant Coach Men's Basketball, Athletics;
Greg Lewis, Assistant Coach Men's Basketball, Athletics;
J. Perry, Assistant Coach Men's Basketball, Athletics;
Erika Messum, Assistant Coach Women's Basketball, Athletics;
Rich Esposito, Assistant Coach Men's Soccer, Athletics,
Sara Murphy, Assistant Coach Softball, Athletics;
TJ Shemeley, Volunteer Coach Softball, Athletics; and

WHEREAS, the Acting President recommended to the Personnel Committee who subsequently is recommending to the Board of Trustees, the approval and ratification of the following leave of absences, namely;

Michele Hays, Facilities, Unpaid LOA,
Rhonda Seaborn, Test Center, Paid intermittent LOA;
Alyssa Caldwell, Foundation, Unpaid LOA; and

WHEREAS, the Board of Trustees has the authority to appoint or modify said full time vacancies and positions and to determine issues of lawful and appropriate compensation and applicable related employee benefits for a full-time employees and/or separate said employees;

NOW THEREFORE, be it resolved that the Board of Trustees, now assembled in public session this 19th day of June 2018, hereby approves the above stated personnel actions for Rowan College at Burlington County.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, June 19, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Daniel Gee								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Dr. Michael Cioce
 Acting Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
June 19, 2018**

RESOLUTION #2018-170-18

**TO APPROVE THE RENEWAL OF THE COLLEGE-PAID SHORT TERM
DISABILITY (STD) AND EMPLOYEE-PAID LONG TERM DISABILITY (LTD) FOR
ALL NON-AFFILIATED EMPLOYEES TO THE STANDARD INSURANCE
COMPANY EFFECTIVE JULY 1, 2018 THROUGH JUNE 30, 2019
IN THE AMOUNT OF \$39,000 WITH APPROXIMATELY \$11,000
BEING FUNDED BY EMPLOYEE CONTRIBUTIONS**

WHEREAS, the College would like to continue to provide College-paid Short Term Disability (STD) and voluntary, employee-paid Long Term Disability (LTD) for all non-affiliated staff; and

WHEREAS, **The Standard Insurance Company** has been an employee benefits provider for more than 50 years; and

WHEREAS, STD with **The Standard Insurance Company** is a guaranteed issue to all eligible non-affiliated employees; and

WHEREAS, Broker of Record, Conner Strong, has determined that **The Standard Insurance Company** offers the best STD plan and voluntary, employee-paid Long Term Disability (LTD) for the non-affiliated College employees; and

WHEREAS, this will be a Business Entity Disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 and the Purchasing Agent has determined and certified in writing that the value of this contract will exceed \$17,500.00; and

WHEREAS, **The Standard Insurance Company** has completed and submitted a Business Entity Disclosure Certification which certifies that **The Standard Insurance Company** has not made any reportable contributions to a political or candidate committee in the County of Burlington in the previous one year, and that the contract will prohibit **The Standard Insurance Company** from making any reportable contributions through the term of the contract; and

WHEREAS, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51) N.J.S.A. 19:44A-20.4 et seq., Chapter 271 P.L. 2005 (Adopted January 5, 2006) N.J.S.A. 19:44A-20.26 and P.L. 1982, c189 N.J.S.A. (C.18A:64A-25.5 (11)), it appears in the best interest of the College to award a contract to **The Standard Insurance Company**, 460 East Swedesford Road, Suite 1090, Wayne, PA 19087; and

WHEREAS, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51) N.J.S.A. 19:44A-20.4 et seq., Chapter 271 P.L. 2005 (Adopted January 5, 2006) N.J.S.A. 19:44A-20.26 and P.L. 1982, c189 N.J.S.A. (C.18A:64A-25.5 (11)), the Acting President recommends the award of this contract to the following vendor(s): **The Standard Insurance Company**, 460 East Swedesford Road, Suite 1090, Wayne, PA 19087; and

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 19th day of June 2018, to award a contract to **The Standard Insurance Company** , for the period of July 1, 2018 through June 30, 2019 in the amount of **\$39,000.00**; and

BE IT FURTHER RESOLVED, that the Business Entity Disclosure Certification, Chapter 271 Political Contribution Disclosure Form, Political Contribution Disclosure and the Determination of Value be placed on file with this resolution.

*******CERTIFICATE OF AVAILABILTY OF FUNDS*******

I, Jaclyn Angermeier, Executive Director of Financial Services, do hereby certify that adequate funds are available in the Fiscal Year 2019 Operating Budget to pay for the contract between Rowan College at Burlington County and **The Standard Insurance Company**.

The money necessary to fund said contract is **\$39,000.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriation:

1-10420-9241 (Staff Benefits, Wage Continuation Insurance)

Jaclyn Angermeier
Executive Director of Financial Services

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, June 19, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Daniel Gee								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Dr. Michael Cioce
 Acting Secretary

C. Academic Committee: Dr. David Spang, Senior Vice President and Provost, reported in Committee Chair Daniel Gee's absence. The Academic Committee met on Tuesday, June 12, 2018, and discussed the following strategic initiatives:

- The RCBC/Rowan University 3 + 1 partnership: The Fall 2018 Semester will be the fourth semester RCBC will offer 3 + 1 programs. There are approximately 845 enrolled or committed students in the 3 + 1 program, which encompasses the programs of Biology, Computing and Informatics, Law and Justice, Liberal Studies, Nursing and Psychology.
- Additional programs will include Mechanical Engineering Technology (MET) and Electrical Engineering Technology (EET), as well as an Inclusive Education program offered on our campus.
- We are communicating with Rowan University to update the language in our current partnership agreement to match our current mode of operations. As Dr. Cioce pointed out, we will see 20 to 25 graduates from the 3 + 1 program in Fall 2018.
- Dr. Spang added Dr. Anita Rudman's name to those who should be recognized for their hard work on the Middle States Work Group effort. He explained the complex nature of the Self-Study and added that the Chairs are from different aspects of the College. Dr. Spang read and described the seven standards in which the College must comply.
- The Substantive Change document is being presented to the Board in the form of a resolution to make the Mount Holly Center an additional location of delivery. Moving from Pemberton to Mount Laurel necessitated submission of this document as there are now several programs being offered at the Mount Holly Center.
- On academic grants, the National Science Foundation Grant team will be heading to Salt Lake City, Utah, next week to deliver a presentation on the Model for Aligning Mechanical Engineering Technology (MET) curriculum with industry needs. Drs. Spang and Tetteh will be presenting.
- The Academic and Workforce Development Institute groups have formed a team to frame out what future grant submission opportunities will be. They expect to have two submissions in the Engineering Technology areas.
- Transfer articulation review was discussed. RCBC has approximately 640 articulation pathways formalized with 33 institutions, including both onsite and online delivery. This review will be part of our Self-Study document.
- The College has approximately 95 policies and 72 administrative procedures, all of which are being reviewed and updated.

Dr. Spang invited questions on the Academic Committee Report. There were none and he invited Ms. Anna Payanzo Cotton, Vice President of Workforce Development and Lifelong Learning, to provide an update on workforce development for the Board.

- Ms. Payanzo Cotton indicated the following contracts were discussed at the Board Committee meetings: Fearing International to provide OSHA 30 training and Burlington County Institute of Technology (BCIT) for an Advanced Manufacturing and Machinist Certificate. Training will be provided at the BCIT Medford Campus.
- The agreement with Edmund Optics is presented to the Board by resolution this evening. We are entering into an agreement for third-party billing with them, which allows their employees no out-of-pocket expenditure to take RCBC courses, and provides us the opportunity to promote and expand awareness about available programs.
- Recommended personnel changes in the Workforce Development Institute are included in an organizational chart made part of the Board packet this evening. This allows WDI to refocus on their mission and realign staff to the four areas of Business Engagement, Program delivery and instruction, Training, and job preparation and placement for individuals.
- The Board approved moving forward with training partnerships throughout the State through the Talent Development Center grant in the Transportation, Logistics and Distribution industry.
- The Title II Basic Education grant was also discussed. Last month, we celebrated 100 graduates from the program, ages 16 to 64, who obtained their high school equivalency.
- Ms. Payanzo Cotton provided copies of the Workforce Development Institute newsletter.

Ms. Payanzo Cotton invited questions on the Workforce Report. There were no questions and this concluded the Academic Committee Report.

Chair Nyikita proceeded with a review of the following resolutions for the Board's consideration:

Academic Committee Action (Resolution(s) for Approval)

Tab #19: Resolution #2018-170-19, A Resolution to approve application for and acceptance of the Fiscal Year 2019 Carl D. Perkins Postsecondary Federal/State Vocational Formula Grant \$442,309.00 (FY2018 Award Amount).

Tab #20: Resolution #2018-170-20, A Resolution to authorize Rowan College at Burlington County (RCBC) to enter into agreements with area businesses for tuition reimbursement and the development of specialized courses and/or training programs

- a. Edmund Optics

Tab #21: Resolution #2018-170-21, A Resolution to approve a Substantive change proposal to establish RCBC's Mount Holly Center as an additional location.

Chair Nyikita requested a motion to move Tabs 19 through 21 as recommended by the Academic Committee. With a motion by Trustee Jim Anderson, second by Trustee Gino Pasqualone, and a unanimous vote in favor, the Board approved Resolutions 19 through 21. There were no questions.

This concluded the Academic Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
June 19, 2018**

RESOLUTION #2018-170-19

**APPROVAL TO APPLY FOR AND ACCEPT THE FISCAL YEAR 2019 CARL D.
PERKINS POSTSECONDARY FEDERAL/STATE VOCATIONAL FORMULA GRANT
FROM THE NEW JERSEY DEPARTMENT OF EDUCATION,
IN THE AMOUNT OF \$442,309.00**

WHEREAS, the Board of Trustees of Rowan College at Burlington County (hereinafter referred to as Board of Trustees) received notification from the New Jersey Department of Education (NJDOE), Office of Career and Technical Education, that it is eligible for funding in the amount of \$442,309.00 for fiscal year 2019; and

WHEREAS, Rowan College at Burlington County believes there is a need for funding to improve academic career and technical education programs; and

WHEREAS, fiscal year 2019 Perkins grant resources will be used to improve teaching and instruction of College career and technical education programs in the Liberal Arts and Science, Technology, Engineering, and Mathematics Divisions and student services. Perkins funding will also be used for allowable activities related to career services, tutoring, student success, professional development and institutional research; and

WHEREAS, to facilitate student instruction, using relevant, up-to-date programming that meets business and industry standards, fiscal year 2019 Perkins grant expenditures will focus on the purchase of equipment, instructional salaries, materials and supplies for academic programs such as: Health Information Technology, Geospatial, Human Services, Electronic Engineering Technology, Nursing, Biotechnology, Diagnostic Medical Sonography, Culinary Arts, Radiography, Dental Hygiene, Fashion Design, Entertainment Technology, Photography, and Criminal Justice. The type of instructional equipment, materials and supplies that may be purchased includes industry-required equipment, laboratory supplies, print and database resources, instructional software and computers; and

WHEREAS, Rowan College at Burlington County agrees to develop the Fiscal Year 2019 Postsecondary Federal/State Vocational Fiscal Year 2019 One-Year Spending Plan in accordance with the Fiscal Year 2019 Carl D. Perkins Grant Guidelines, and all other appropriate state and federal rules and regulations; and

WHEREAS, submission of the One-Year Spending Plan to the NJDOE, Office of Career and Technical Education, and approval by the Board of Trustees are required for funding approval;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees, assembled in public session this 19th day of June 2018, hereby authorizes the College to apply for and to accept the Carl D. Perkins Fiscal Year 2019 funding amount of \$442,309.00.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, June 19, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Daniel Gee								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Dr. Michael Cioce
 Acting Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
June 19, 2018**

RESOLUTION #2018-170-20

**AUTHORIZING ROWAN COLLEGE AT BURLINGTON COUNTY (RCBC) TO
ENTER INTO AN AGREEMENTS WITH AREA BUSINESSES FOR TUITION
REIMBURSEMENT AND THE DEVELOPMENT OF SPECIALIZED COURSES
AND/OR TRAINING PROGRAMS**

WHEREAS, the County established as Workforce Development Institute at Rowan College of Burlington County in July 2016 for the purpose of establishing a coordinated system across institutional partners and preparing the workforce for the business needs of the future; and

WHEREAS, the Workforce Development Institute has identified a need to expand training and engagement opportunities with area businesses; and

WHEREAS, through business engagement business partners have chosen to partner with RCBC to support continuing education for their associates; and

WHEREAS, RCBC is committed to supporting these businesses in promoting their tuition reimbursement programs, and partnering for the development of new training and coursework, to meet the continuing training needs of their workforce;

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 19th day of June 2018, that:

1. Rowan College at Burlington County is authorized to enter into tuition reimbursement and/or third-party billing agent and course/training development partnerships with the following partners:
 - a. Edmund Optics
2. The College President is hereby authorized to take any actions necessary to implement the terms of the Agreement, and to sign, seal, execute and witness/attest the Agreement in accordance with the Rules of the Board.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, June 19, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Daniel Gee								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting

George Nyikita
Chairperson

Dr. Michael Cioce
Acting Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
June 19, 2018**

RESOLUTION #2018-170-21

**SUBSTANTIVE CHANGE PROPOSAL TO ESTABLISH RCBC'S
MOUNT HOLLY CENTER AS AN ADDITIONAL LOCATION**

WHEREAS, Rowan College at Burlington County (RCBC) is submitting a substantive change request to the Middle States Commission on Higher Education (MSCHE) that requires institutional review and approval prior to implementation; and

WHEREAS, the need to make the Mount Holly Center an Additional Location was set in motion with the decision to consolidate the Pemberton and Mount Laurel campuses and make Mount Laurel the main campus; and

WHEREAS, the college identified the Mount Holly Center as the ideal location to house the programs that comprise its Art and Design meta-major and include Art, Culinary Arts, Fashion Design, Graphic Design and Digital Media, Pastry Arts, and Photography; and

WHEREAS, these degree and certificate programs were relocated to the Mount Holly Center and are fully operational with 25% to 100% of the courses that comprise these programs being offered at the site; and

WHEREAS, MSCHE defines an Additional Location as a location that is geographically apart from the main campus and at which the institution offers at least 50% of the requirements for one or more educational programs; and

WHEREAS, this substantive change proposal clearly aligns with the college's mission and goals.

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 19th day of June 2018, that this substantive change proposal to reclassify RCBC's Mount Holly Center as an Additional Location be approved for implementation.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, June 19, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Daniel Gee								4
5 Renee Liciaga								5
6 Jamie Martin								6
7 Daryl Minus-Vincent								7
8 Dorion Morgan								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Dr. Michael Cioce
Acting Secretary

COMMENTS FROM THE PUBLIC

Chair Nyikita invited anyone from the public to speak and be recognized. There were none.

COMMENTS FROM THE BOARD

Chair Nyikita remarked that three years ago the Board made a decision to consolidate campuses and move everything to Mount Laurel from Pemberton. A little less than three years ago, we made the decision to rename the campus and join Rowan University in a great partnership. In reading the news, the Chair noted the crisis in student debt loans and the impact this has on families, individuals and dreams. You hear a lot about what we are doing at the College and the staff that is working every day to accomplish the goal of allowing for affordable and accessible education at a price that will not leave people in heavy debt. The 3 + 1 partnership really helps and gives us a tremendous opportunity to help people look at developing their careers without having to worry about the heavy burden of student debt. The Chair asked everyone to not forget what we work on, because it is important every day. He thanked everyone for their hard work.

OTHER BUSINESS

No other business.

ADJOURNMENT OF PUBLIC SESSION

Chair Nyikita called for a motion to adjourn the Public Session. With no further business, Trustee Kevin Brown made the motion, second by Trustee Dorion Morgan, and by unanimous vote in favor the Board of Trustees' Meeting adjourned at 6:13 P.M.

Respectfully submitted,

Dr. Michael A. Cioce
Acting Board Secretary

MAC:lmd