

ROWAN COLLEGE AT BURLINGTON COUNTY

**BOARD OF TRUSTEES
REGULAR PUBLIC MEETING**

Tuesday, May 2, 2017

**Rowan College at Burlington County
Laurel Hall, Room 320
900 College Circle
Mount Laurel, NJ 08054**

MINUTES

CALL TO ORDER

Board of Trustees Chair George Nyikita welcomed everyone in attendance and called the meeting to order at 5:33PM.

FLAG SALUTE

The meeting was opened with the Flag Salute by all in attendance.

ROLL CALL

Members Present: Mr. Christopher Brown (arrived after roll call), Mr. Kevin Brown, Mr. Primitivo Cruz (by phone), Mr. Daniel Gee, Mr. Brian Kamp, Ms. Renee Liciaga, Ms. Jamie Martin (arrived after roll call), Mr. George Nyikita, Mr. Mickey Quinn, Mr. Jason Tosches

Absent: Mr. Daryl Minus-Vincent, Mr. Kevin Wright (Alumni Trustee)

Also Present: Mr. Paul Drayton (President and Board Secretary), Ms. Jaclyn Angermeier, Ms. Karen Archambault, Mr. Joseph Brickley, Dr. Cathy Briggs, Mr. Michael Cioce, Mr. Andrew Eaton, Mr. Dan Egan, Mr. Chris Gazzara, Dr. Martin Hoffman, Ms. Stacy Jankiewicz, Ms. Anna Payanzo Cotton, Dr. Elizabeth Price, Dr. Anita Rudman, Dr. David Spang, Dr. Edem Tetteh, Ms. Donna Vandergrift, Mr. Greg Volpe, Mr. William Whitfield, Ms. Kelly Grant (Board Solicitor in Mr. Burns' absence), and Ms. Lynne Marie Devericks (Board Recorder)

PUBLIC ANNOUNCEMENT

Ms. Lynne Marie Devericks read the following statement: "In compliance with the Open Public Meetings Act, the Board passed a resolution on November 2, 2016, which was amended by a public notice released on April 14, 2017, setting forth the date, time, and location of regular meetings of the Board of Trustees, which resolution was, within seven days of passage, posted on the College Web site, sent to *The Burlington County Times*, *The Courier Post*, *The Trenton Times*, and the Burlington County Clerk."

MINUTES

Approval of the minutes were deferred by President Drayton to the May 16, 2017 Board of Trustees' Meeting.

REPORTS

1. President's Report:

- The President's Report was presented in written form to the Board, which included news and events through April 17, 2017.
- The On-Campus Crime and Fire Incident Report prepared by Captain Edmund Johnson and reviewed by Public Safety Assistant Director Andrew Eaton was presented in written form to the Board for the period March 15, 2017 through April 11, 2017.

This concludes the President's Report.

2. Board Reports

A. Finance/Facilities Committee: Chair George Nyikita reported:

Chair Nyikita announced that the Finance/Facilities Committee met on April 11, 2017, and reviewed various finance, budget and facilities items.

The Chair invited questions on the Finance/Facilities Committee Report, and seeing none, he proceeded with a review of the following resolutions for the Board's consideration:

Finance/Facilities Committee Action (Resolution(s) for Approval)

Tab #8: Resolution #2017-122-08, A Resolution to reject the Central Energy Plant Expansion and Upgrade the Mt. Holly Center Renovations.

Tab 8 is not listed on the agenda and was just handed out this evening. Chair Nyikita deferred to Mr. Joseph Brickley, Burlington County Engineer, to explain. The document for rebid of Phase II renovations was sent out a few weeks ago, and four responses were received last week. Upon review, it was determined that all were significantly over the anticipated construction cost. Therefore, they are recommending rejection of all bids. The document will be adjusted and sent back out for bid.

Ms. Kelly Grant, serving as Board Solicitor in Mr. William Burns' absence this evening, clarified some errors on Tab 8, namely: Fourth paragraph, Whereas, four (4) bidders responded to the bid; and Now Therefore paragraph will be changed to indicate that the Board rejects all bids.

Mr. Nyikita made a motion to approve Tab 8 with the recommended changes. On motion by Trustee Daniel Gee, second by Vice Chair Christopher Brown, and a unanimous vote in favor, the Board approved Resolution 8.

Tab #1: Resolution #2017-122-01, A Resolution to award a contract to Metropolitan Contract Carpets for the purchase and installation of carpet tiles for the Phase II Campus Renovations on the Mt. Laurel Campus in an amount not to exceed \$299,757.35.

Mr. Nyikita made a motion to approve Tab 1. On motion by Trustee Mickey Quinn, second by Vice Chair Christopher Brown, and a vote of 8 in favor, with two abstentions by Trustees Kevin Brown and Brian Kamp, the Board approved Resolution 1.

Tab #2: Resolution #2017-122-02, A Resolution to award a contract to Franklin-Griffith, LLC for the purchase of electrical supplies for the Phase II Campus Renovations on the Mt. Laurel Campus in an amount not to exceed \$39,385.65.

Mr. Nyikita made a motion to approve Tab 2. On motion by Trustee Jason Tosches, second by Vice Chair Christopher Brown, and a vote of 8 in favor, with two recusals by Trustees Kevin Brown and Brian Kamp, the Board approved Resolution 2.

There were no questions and this concluded the Finance/Facilities Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
May 2, 2017**

RESOLUTION #2017-122-08

**TO REJECT THE CENTRAL ENERGY PLANT EXPANSION AND UPGRADE AND
THE MT. HOLLY CENTER RENOVATIONS**

WHEREAS, the College's Board of Trustees authorized the formulation and public distribution/advertisement of bids, Requests for Proposals and/or Qualifications for such necessary goods and/or services in the following areas:

- a. Central Energy Plant Expansion and Upgrade,
- b. Mt. Holly Abatement and Renovation; and

WHEREAS, bids were advertised on Thursday, April 6, 2017 (Bid #17-11-B) and opened on Wednesday, April 26 at 2:00 PM; and

WHEREAS, four (4) bidders responded to the bid; and

WHEREAS, the College's Board of Trustees has determined that the bid is not reasonable as to price, based on cost estimates prepared for the College prior to the advertising and in fact exceeded those cost estimates; and

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 2nd day of May 2017, that the Board rejects all bids as it was not reasonable as to price and for other good cause and authorize the College officials to do all things necessary to effectuate the rejection; and

BE IT FURTHER RESOLVED by the Trustees of the College authorizes the College to re-bid the Central Energy Plant Expansion and Upgrade on the Mt. Laurel Campus and to do all thing necessary to re-bid the aforementioned project.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Regular Meeting held on Tuesday, May 2, 2017** on the Mount Laurel Campus, Laurel Hall, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 Christopher J. Brown, Vice Chair								1
2 Kevin Brown								2
3 Primitivo J. Cruz								3
4 Daniel Gee								4
5 Brian E. Kamp								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Mickey Quinn								10
11 Jason Tosches								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Paul Drayton
Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
May 2, 2017**

RESOLUTION #2017-122-01

**TO AWARD A CONTRACT TO METROPOLITAN CONTRACT CARPETS FOR THE
PURCHASE AND INSTALLATION OF CARPET TILES FOR THE PHASE II CAMPUS
RENOVATIONS ON THE MT. LAUREL CAMPUS IN AN AMOUNT NOT TO
EXCEED \$299,757.35**

WHEREAS, the College has a need to purchase and installation of carpet tiles for the Mt. Laurel campus renovation projects for the Technology & Engineering Center (TEC), the Enterprise Center, the Science Building, and Laurel Hall; and

WHEREAS, the College's facilities and purchasing departments worked to identify a the carpet vendor that is a qualified distributor that would be able to provide these lines in order to meet the College's needs; and

WHEREAS, **Metropolitan Contract Carpets** was identified as the manufacturer that could provide the necessary items for this project; and

WHEREAS, these items are included under New Jersey State Contract; and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9, it appears in the best interest of the College to award a contract to **Metropolitan Contract Carpets**, 625 East Chapel Avenue, Cherry Hill, NJ 08034 (New Jersey State Contract # A81754 and # A81751); and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9, the President recommends the award of this contract to the following vendor: **Metropolitan Contract Carpets**, 625 East Chapel Avenue, Cherry Hill, NJ 08034 (New Jersey State Contract # A81754 and # A81751);

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 2nd day of May 2017, that a contract be awarded to **Metropolitan Contract Carpets** in the amount of \$299,757.35.

*******CERTIFICATE OF AVAILABILTY OF FUNDS*******

I, Jaclyn Angermeier, Executive Director of Financial Services, do hereby certify that adequate funds are available in the Plant Funds Budget to pay for the contract between Rowan College at Burlington County and **Metropolitan Contract Carpets**.

The money necessary to funds said contract is **\$299,757.35**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriations:

6-05064-9701 (Science Building, Contracted Services)
6-05076-9701 (Enterprise Center, Contracted Services)
6-05093-9701 (Laurel Hall, Contracted Services)
6-10000-9701 (TEC Building, Contracted Services)

Jaclyn Angermeier
Executive Director of Financial Services

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, May 2, 2017** on the Mount Laurel Campus, Laurel Hall, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 Christopher J. Brown, Vice Chair								1
2 Kevin Brown								2
3 Primitivo J. Cruz								3
4 Daniel Gee								4
5 Brian E. Kamp								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Mickey Quinn								10
11 Jason Tosches								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Paul Drayton
Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
May 2, 2017**

RESOLUTION #2017-122-02

**TO AWARD A CONTRACT TO FRANKLIN-GRIFFITH, LLC FOR THE PURCHASE
OF ELECTRICAL SUPPLIES FOR THE MT. LAUREL CAMPUS PHASE II
RENOVATION PROJECTS IN AN AMOUNT NOT TO EXCEED \$39,385.65**

WHEREAS, the College has a need to purchase lighting fixtures for the Mt. Laurel campus phase II renovation projects in the Technology and Education Center (TEC); and

WHEREAS, the installation of these fixtures and additional electrical work in these buildings will all be completed through a coordinated effort between the College and County with the support of the various trades based on the shared services agreement and the County's Memorandum of Understanding with the Local Trader Unions; and

WHEREAS, **Franklin-Griffith, LLC** was identified as the manufacturer that could provide the necessary items for this project; and

WHEREAS, these items are included under New Jersey State Contract; and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9, it appears in the best interest of the College to award a contract to **Franklin-Griffith, LLC**, 5 Second Street, Trenton, NJ 08611 (New Jersey State Contract # A85580); and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9, the President recommends the award of this contract to the following vendor: **Franklin-Griffith, LLC**, 5 Second Street, Trenton, NJ 08611 (New Jersey State Contract # A85580);

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 2nd day of May 2017, to award a contract to **Franklin-Griffith, LLC** in an amount not to exceed \$39,385.65.

*******CERTIFICATE OF AVAILABILTY OF FUNDS*******

I, Jaclyn Angermeier, Executive Director of Financial Services, do hereby certify that adequate funds are available in the Plant Budgets to pay for the contract between Rowan College at Burlington County and **Franklin-Griffith, LLC**.

The money necessary to fund said contract is **\$39,385.65**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriation:

6-10000-9610 (TEC Building, Maintenance Materials)

Jaclyn Angermeier
Executive Director of Financial Services

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, May 2, 2017** on the Mount Laurel Campus, Laurel Hall, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 Christopher J. Brown, Vice Chair								1
2 Kevin Brown								2
3 Primitivo J. Cruz								3
4 Daniel Gee								4
5 Brian E. Kamp								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Mickey Quinn								10
11 Jason Tosches								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Paul Drayton
Secretary

B. Personnel Committee: Committee Chair Kevin Brown reported on the Board Personnel Committee:

The Personnel Committee met on Wednesday, April 12, 2017, and discussed various personnel items.

Trustee Brown invited questions on the Personnel Committee Report, and seeing none, he proceeded with a review of the following resolutions for the Board's consideration:

Personnel Committee Action (Resolution(s) for Approval)

Tab #3: Resolution #2017-122-03, A Resolution approving personnel actions for Rowan College at Burlington County

Committee Chair Kevin Brown made a motion to approve Tab 3, as recommended by the Personnel Committee. On motion by Trustee Kevin Brown, second by Trustee Brian Kamp, and a unanimous vote in favor, the Board approved Resolution 3.

There were no questions and this concluded the Personnel Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
May 2, 2017**

RESOLUTION #2017-122-03

**RESOLUTION FOR PERSONNEL ACTIONS FOR
ROWAN COLLEGE at BURLINGTON COUNTY**

WHEREAS, Rowan College at Burlington County has identified the need for additions, modifications and terminations of certain positions; and

WHEREAS, the following were determined to meet the qualifications that best meet the needs of the college in the designated departments for the following vacancies, namely;

Joshua Adams as Learning Link Instructor at \$48,000;
Susanne Baum as Customized Training Coordinator at \$38,000; and

WHEREAS, the following internal individuals were found to meet the qualifications that best meet the needs of the college in the designated departments, namely;

James Brudnicki as Culinary Director at \$68,000;
Barbara Miller as Human Resources Recruiter at \$45,000;
Jennifer George as Coordinator, Joint Base (no title change) at \$40,000; and

WHEREAS, the College's administration requested the authority, from the Board of Trustees' Executive Committee, to fill a critical position prior to the May 2, 2017 Board meeting, namely;

Daniel Sullivan as National Science Foundation NSF-ATE Grant Project Manager at \$50,000

WHEREAS, the Board of Trustees has the authority to appoint or modify said full time vacancies and positions and to determine issues of lawful and appropriate compensation and applicable related employee benefits for a full-time employees and/or terminate said employees;

NOW THEREFORE, be it resolved that the Board of Trustees, now assembled in public session this 2nd day of May 2017, hereby approves the above stated personnel actions for Rowan College at Burlington County.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, May 2, 2017** on the Mount Laurel Campus, Laurel Hall, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 Christopher J. Brown, Vice Chair								1
2 Kevin Brown								2
3 Primitivo J. Cruz								3
4 Daniel Gee								4
5 Brian E. Kamp								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Mickey Quinn								10
11 Jason Tosches								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Paul Drayton
 Secretary

C. **Academic Committee:** Committee Chair Daniel Gee reported:

The Academic Committee met on April 11, 2017 and discussed a number of items, including four resolutions presented for the Board's approval this evening. Trustee Gee asked Dr. David Spang, Senior Vice President and Provost, to summarize these items for the Board:

- The RCBC/Rowan University partnership. There was a meeting between RCBC and Rowan Global to discuss details of the 3 + 1 and 2 + 2 programs in terms of student advising, tracking and support. Rowan students taking classes in Mt. Laurel or online are considered Rowan expansion students. Formalized procedures are currently in development.
- They discussed 3 + 1 opportunities and are currently developing a consortium agreement with Rowan University through the leadership of Vice President Mike Cioce. This will allow 3 + 1 students to enroll at both institutions, with Rowan University as the home and RCBC as a host, and allow students matriculation status.
- They are working with Rowan University on the details of 2 + 2 programs for Mechanical Engineering and Business Administration to launch in Fall 2017.
- On program viability, there are several programs that will be discontinued, which have been reviewed by the Committee. This will be communicated to students that are affected. A detailed plan will be developed, where appropriate, to allow students to graduate in their intended majors.
- On Middle States accreditation, the self-evaluation process will begin shortly. Our regional accreditor will visit in September 2017 and Welcome Back to Semester activities for Fall 2017 will start our campus-wide accreditation efforts.
- Academic grants and programs were discussed with the Workforce Development Institute group to take a more structured approach toward applying for competitive grants in the S.T.E.M., Health Sciences and Liberal Arts areas.
- The National Science Foundation Grant event is rescheduled for June 2017.
- The Faculty Review Board recommended faculty promotions to President Drayton. Dr. Spang understands this will be considered at the next Personnel Committee meeting.
- There were four programs presented for approval this evening:
 - A.S. in Exercise Science, Health and Wellness
 - A.S. in Geoscience
 - A.S. in Health Science
 - A.A.S. in Healthcare Informatics

Committee Chair Gee invited questions on the Academic Committee Report, and seeing none, he proceeded with a review of the following resolutions for the Board's consideration:

Academic Committee Action (Resolution(s) for Approval)

Tab #4: Resolution #2017-122-04, A Resolution for the Establishment of an Associate of Science Degree Program: Exercise Science Health and Wellness Promotion (AS.HWP)

Tab #5: Resolution #2017-122-05, A Resolution for the Establishment of an Associate of Science Degree Program: Geoscience (AS.GSC)

Tab #6: Resolution #2017-122-06, A Resolution for the Establishment of an Associate of Science Degree Program: Health Science (AS.HSC)

Tab #7: Resolution #2017-122-07, A Resolution for the Establishment of an Associate of Applied Science Degree Program: Healthcare Informatics (AAS.HCI)

Chair Nyikita made a motion to approve Tabs 4 through 7, as recommended by the Academic Committee. On motion by Trustee Daniel Gee, second by Trustee Christopher Brown, and a unanimous vote in favor, the Board approved Resolutions 4 through 7.

Chair Nyikita invited questions on the Academic Report. Seeing none, this concluded the Academic Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
May 2, 2017**

RESOLUTION #2017-122-04

**ESTABLISHMENT OF AN ASSOCIATE OF SCIENCE DEGREE
PROGRAM: EXERCISE SCIENCE HEALTH AND WELLNESS PROMOTION
(AS.HWP)**

WHEREAS, the population continues to expand, life expectancies are increasing, and people are spending more time, energy and money on their fitness and health; and

WHEREAS, health science jobs are among the fastest growing in the country according to the Bureau of Labor Statistics; and

WHEREAS, according to the Occupational Outlook Handbook, job projections between 2014 and 2024 for careers in this area are +21% for athletic trainers, +11% for exercise physiologists, and +13% for health educators and community health workers; and

WHEREAS, the division of Health Sciences at Rowan College at Burlington County intends to offer an Associate of Science degree in Exercise Science Health and Wellness Promotion that was created in partnership with Virtua Health; and

WHEREAS, students enrolled in this program will learn how to apply knowledge in this area to help others live a more active and healthier lifestyle; and

WHEREAS, this program will serve as the essential first step for students who wish to continue to a Bachelor's degree and beyond in this field; and

WHEREAS, no new facilities or equipment will be required to operate the program; and

WHEREAS, Dr. Karen Montalto, Dean of Health Sciences, created the Associate of Science in Exercise Science Health and Wellness Promotion degree program and recommends that it be approved and implemented by Rowan College at Burlington County;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the College, now assembled in public session on this 2nd day of May 2017, that the Associate of Science degree in Exercise Science Health and Wellness Promotion be established at Rowan College at Burlington County for implementation in Fall 2017.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, May 2, 2017** on the Mount Laurel Campus, Laurel Hall, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 Christopher J. Brown, Vice Chair								1
2 Kevin Brown								2
3 Primitivo J. Cruz								3
4 Daniel Gee								4
5 Brian E. Kamp								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Mickey Quinn								10
11 Jason Tosches								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Paul Drayton
Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
May 2, 2017**

RESOLUTION #2017-122-05

**ESTABLISHMENT OF AN ASSOCIATE OF SCIENCE DEGREE
PROGRAM: GEOSCIENCE (AS.GSC)**

WHEREAS, the mission of the Division of Science, Technology, Engineering, and Mathematics (STEM) is to provide comprehensive and intensive training in scientific fields that will allow students to transfer to a four-year institution or attain employment at the completion of the degree; and

WHEREAS, introduction of the Geoscience degree will provide a pathway for students to be introduced to natural science disciplines including geology, marine science, and physics; and

WHEREAS, the growing partnership with the Palmyra Cove Nature Preserve, a nearby environmental education center, will greatly enhance the education experience of students through hands-on activities and the utilization of various hardware and software, all within a natural setting that emphasizes environmental awareness; and

WHEREAS, the Bureau of Labor Statistics' employment prospects project an increase of 10% for geoscientists from 2014-2024; and

WHEREAS, the only community colleges that offer similar programs are Middlesex Community College and Bergen Community College, which are located in the norther part of the state; and

WHEREAS, current enrollment in the offering of a specialized class, PSC120 Introduction to Geology, is promising and suggests potential interest in this program; and,

WHEREAS, no new facilities or equipment will be required to operate the program; and

WHEREAS, teaching resources and enhanced learning opportunities will be provided by the Palmyra Cove Nature Preserve; and,

WHEREAS, Marc D. Zamkotowicz, Assistant Professor of Geospatial Technology and Physical Science, created the Associate of Science in Geoscience program and recommended that it be approved and implemented by Rowan College at Burlington County;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the College, now assembled in public session on this 2nd day of May 2017, that the Associate of Science degree in Geoscience be established at Rowan College at Burlington County for implementation in Fall 2017.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, May 2, 2017** on the Mount Laurel Campus, Laurel Hall, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 Christopher J. Brown, Vice Chair								1
2 Kevin Brown								2
3 Primitivo J. Cruz								3
4 Daniel Gee								4
5 Brian E. Kamp								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Mickey Quinn								10
11 Jason Tosches								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Paul Drayton
Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING**

May 2, 2017

RESOLUTION #2017-122-06

**ESTABLISHMENT OF AN ASSOCIATE OF SCIENCE DEGREE
PROGRAM: HEALTH SCIENCE (AS.HSC)**

WHEREAS, Rowan College at Burlington County currently has an Associate of Applied Science degree in Health Science that was designed as a degree completion/general education only program for students with a technical certificate; and

WHEREAS, there is no mechanism for students without such a certificate to complete the science prerequisites for allied health programs offered at Rowan College at Burlington County; and

WHEREAS, the Associate of Science degree in Health Science is intended to be the pathway for students who wish to find entry-level jobs in health sciences, fulfill prerequisites for intended programs, and/or articulate to a bachelor's degree in health sciences in related areas; and

WHEREAS, there are an estimated 1,000 students over the course of two years who enter the college for the purpose of completing prerequisites for allied health programs or complete science courses to transfer into a health science program at a four year institution; and

WHEREAS, health science jobs are among the fastest growing in the country according to the Bureau of Labor Statistics; and

WHEREAS, students would have flexibility in choosing appropriate program courses from the selection list based on the school and program they plan on pursuing; and

WHEREAS, no new facilities or equipment will be required to operate the program; and

WHEREAS, Dr. Karen Montalto, Dean of Health Sciences, created the Associate of Science in Health Science degree program and recommends that it be approved and implemented by Rowan College at Burlington County;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the College, now assembled in public session on this 2nd day of May 2017, that the Associate of Science degree in Health Science be established at Rowan College at Burlington County for implementation in Fall 2017.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, May 2, 2017** on the Mount Laurel Campus, Laurel Hall, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 Christopher J. Brown, Vice Chair								1
2 Kevin Brown								2
3 Primitivo J. Cruz								3
4 Daniel Gee								4
5 Brian E. Kamp								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Mickey Quinn								10
11 Jason Tosches								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Paul Drayton
Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
May 2, 2017**

RESOLUTION #2017-122-07

**ESTABLISHMENT OF AN ASSOCIATE OF APPLIED SCIENCE DEGREE
PROGRAM: HEALTHCARE INFORMATICS (AAS.HCI)**

WHEREAS, the college was approached by a local acute care healthcare facility to assist with a deficit in certain healthcare IT professionals; and

WHEREAS, by combining the existing EHR program, HIT courses and CIS and CSE courses, we can create a program to meet the needs of the industry; and

WHEREAS, after a decade of increasing digitization of health information, the volume and variety of health data is growing at an exponential rate; and

WHEREAS, healthcare facilities are inundated with data and that a workforce needs the tools and techniques to allow its use in meaningful and actionable ways; and

WHEREAS, the healthcare industry needs a trained IT workforce that understands how to transform data to predict and quickly act on excessive cost; and

WHEREAS, the healthcare industry needs a workforce that understands how to extract meaningful, actionable insights from the wealth of raw information captured across the healthcare spectrum to help facilities improve quality and patient outcomes; and

WHEREAS, there are no other Associate degree programs in Healthcare Informatics in the country; and

WHEREAS, Rowan College at Burlington County intends to offer an Associate of Applied Science in Healthcare Informatics; and

WHEREAS, no new facilities and no new equipment are needed to operate the program; and

WHEREAS, Susan P. Scully, MS, RHIA, CCS, CCS-P, Director of the Health Information Technology Program, created the Associate degree program and recommended that it be approved and implemented by RCBC;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the College, now assembled in public session on this 2nd day of May 2017, that the Associate of Applied Science degree in Healthcare Informatics be established at Rowan College at Burlington County for implementation in Fall 2017.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, May 2, 2017** on the Mount Laurel Campus, Laurel Hall, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 Christopher J. Brown, Vice Chair								1
2 Kevin Brown								2
3 Primitivo J. Cruz								3
4 Daniel Gee								4
5 Brian E. Kamp								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Mickey Quinn								10
11 Jason Tosches								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Paul Drayton
Secretary

Chair Nyikita invited Anna Payanzo Cotton, Vice President of the Workforce Development Initiative and Lifelong Learning, to brief the Board on the Willingboro event and Workforce Development plans for repurposing that campus.

A public event was held on April 27, 2017 and it was an excellent opportunity to update businesses who have been involved in the planning and programming for the Willingboro Campus. This highlighted our College to Career Initiative. We utilize some of the courses we currently offer and establish accessible formats and package certificates that are specifically designed to address the needs of our students with those of the business community. Each of the certificates offers activities in leadership, Creating Excellent Organization (CEO), as well as professional development opportunities.

They have had speakers from some of the businesses they are working with: Shoprite, Bayada, Rizzieri and Virtua.

Chair Nyikita remarked on the ability to provide the training and certificate programs and blend them with degree programs, which makes it more attractive to employees and employers.

President Drayton added that adult education and business partnerships is the way of the future. He referenced an article about Purdue University purchasing Kaplan. He thanked Anna and the Deans for all of their hard work and he praised how efficiently we are using the College locations. Willingboro did not previously really have an identity and it does now. It is the perfect location along the Route 130 corridor for this purpose.

Trustee Renee Liciaga referenced the importance of the business survey currently available on the College Web site.

COMMENTS FROM THE PUBLIC

Chair Nyikita invited comments from the public. There were none.

COMMENTS FROM THE BOARD

Chair Nyikita invited comments from the Board. There were none.

OTHER BUSINESS

Chair George Nyikita appointed Trustees Christopher Brown and Jason Tosches to the Board of School Estimate for the County Freeholders meetings, when needed.

ADJOURNMENT OF PUBLIC SESSION

Chair Nyikita called for a motion to adjourn the Public Session. There is no need for an Executive Session. With no further business, Trustee Daniel Gee made the motion, second by Trustee Christopher Brown, and by unanimous vote in favor the Board of Trustees' Meeting adjourned at 5:52 P.M.

Respectfully submitted,

Mr. Paul Drayton
Board Secretary

PD:lmd