

ROWAN COLLEGE AT BURLINGTON COUNTY

**BOARD OF TRUSTEES
REGULAR PUBLIC MEETING**

Tuesday, March 21, 2017

**Rowan College at Burlington County
Laurel Hall, Room 320
900 College Circle
Mount Laurel, NJ 08054**

MINUTES

CALL TO ORDER

Board of Trustees Chair George Nyikita welcomed everyone in attendance and called the meeting to order at 5:32PM.

FLAG SALUTE

The meeting was opened with the Flag Salute by all in attendance.

ROLL CALL

Members Present: Mr. Kevin Brown, Mr. Daniel Gee, Ms. Renee Liciaga, Mr. Daryl Minus-Vincent, Mr. George Nyikita, Mr. Mickey Quinn, Mr. Jason Tosches, Mr. Kevin Wright (Alumni Trustee)

Absent: Mr. Christopher Brown (arrived late), Mr. Primitivo Cruz, Mr. Brian Kamp, Ms. Jamie Martin

Also Present: Mr. Paul Drayton (President and Board Secretary), Ms. Jaclyn Angermeier, Ms. Karen Archambault, Dr. Cathy Briggs, Matthew Farr, Ms. Dawn Gorman, Ms. Linda Higgins, Ms. Stacy Jankiewicz, Mr. Frank Johnson, Ms. Rosemary Kelleher, Mr. Marc Krassan, Dr. Karen Montalto, Mr. David Quinnan, Dr. Anita Rudman, Dr. David Spang, Dr. Edem Tetteh, Ms. Donna Vandergrift, Mr. Greg Volpe, Mr. William Whitfield, Mr. William Burns (Board Solicitor), and Ms. Lynne Marie Devericks (Board Recorder)

PUBLIC ANNOUNCEMENT

Ms. Lynne Marie Devericks read the following statement: "In compliance with the Open Public Meetings Act, the Board passed a resolution on November 2, 2016, setting forth the date, time, and location of regular meetings of the Board of Trustees, which resolution was, within seven days of passage, posted on the College Web site, sent to *The Burlington County Times*, *The Courier Post*, *The Trenton Times*, and the Burlington County Clerk."

MINUTES

Chair George Nyikita requested a motion to approve the minutes of the Regular Public Meeting of the Rowan College at Burlington County Board of Trustees on February 21, 2017, as submitted. The motion was made by Trustee Kevin Brown with a second by Trustee Jason Tosches. With a vote of five in favor, and two abstentions by Trustees Daniel Gee and Daryl Minus-Vincent, the minutes were approved as written.

REPORTS

1. President's Report:

- The President's Report was presented in written form to the Board, which included news and events through March 21, 2017.
- The On-Campus Crime and Fire Incident Report prepared by Captain Edmund Johnson and reviewed by Public Safety Director Linda Schmidt was presented in written form to the Board for the period February 15, 2017 through March 14, 2017.
- President Drayton commented on a few of the many initiatives taking place at the College. Mr. Chris Gheysens, Wawa President and CEO, will be our Commencement Speaker this year. President Drayton is very pleased that he agreed to give the Commencement remarks this year. Also, LearnHowToBecome.org has named Rowan College at Burlington County the number one community college in the State of New Jersey. This is a great honor and distinction, and a reflection of how hard and how well the entire College community, including the Board of Trustees, is working together.

This concludes the President's Report.

2. Board Reports

A. Finance/Facilities Committee: Chair George Nyikita reported:

Chair Nyikita announced that the Finance/Facilities Committee met just prior to the Board Meeting this afternoon and the Committee recommended all of the tabs presented to the Board this evening.

Chair Nyikita invited questions on the Finance/Facilities Committee Report, and seeing none, he proceeded with a review of the following resolutions for the Board's consideration:

Finance/Facilities Committee Action (Resolution(s) for Approval)

Tab #1: Resolution #2017-080-01, The Board of Trustees acknowledges receipt and authorizes the filing with the State of the annual financial audit of the College for fiscal year 2016.

Chair Nyikita explained that Bowman and Company, the auditors of the College, presented their report to the Finance/Facilities Committee. It has been prepared and processed for filing with the State.

Tab #2: Resolution #2017-080-02, A Resolution to award a contract to Graybar for Phase II interior lighting for the Mt. Laurel campus in an amount not to exceed \$318,000.00.

Chair Nyikita asked Ms. Jaclyn Angermeier whether it is a bid or State contract item. It is a State Contract item.

Tab #3: Resolution #2017-080-03, A Resolution to increase the contract to Terminal Construction Corporation to include the construction of the QUAD Project on the Mt. Laurel campus in the amount not to exceed \$4,200,000.00.

Chair Nyikita explained this is part of the Mount Laurel Campus renovation and new construction work that they had anticipated might be out for bid as a separate item; however, they found in analyzing the design documentation that it was advantageous, with the County Engineer's review and approval, to change Terminal's contract thereby saving cost and efficiency.

Tab #4: Resolution #2017-080-04, A Resolution to award a one-year contract to CDW for OneLogin services in the amount of \$47,480.00.

Tab #5: Resolution #2017-080-05, A Resolution to award a contract to NWN for a HP server and SAN system replacement in the amount of \$286,654.99.

Chair Nyikita presented the resolutions for approval separately as follows:

Mr. Nyikita made a motion to approve Tab 1 as recommended by the Finance/Facilities Committee. On motion by Trustee Nyikita, second by Trustee Mickey Quinn, and a unanimous vote in favor, the Board approved Resolution 1.

Mr. Nyikita made a motion to approve Tab 2 as recommended by the Finance/Facilities Committee. On motion by Trustee Nyikita, second by Trustee Daniel Gee, and a vote of 6 in favor, and 1 recusal by Trustee Kevin Brown, the Board approved Resolution 2.

Mr. Nyikita made a motion to approve Tab 3 as recommended by the Finance/Facilities Committee. On motion by Trustee Nyikita, second by Trustee Jason Tosches, and a vote of 6 in favor, and 1 recusal by Trustee Kevin Brown, the Board approved Resolution 3.

Mr. Nyikita made a motion to approve Tab 4 as recommended by the Finance/Facilities Committee. On motion by Trustee Nyikita, second by Trustee Mickey Quinn, and a unanimous vote in favor, the Board approved Resolution 4.

Mr. Nyikita made a motion to approve Tab 5 as recommended by the Finance/Facilities Committee. On motion by Trustee Nyikita, second by Trustee Mickey Quinn, and a unanimous vote in favor, the Board approved Resolution 5.

The Board Chair then invited Ms. Anna Payanzo-Cotton, Vice President of Workforce Development and Lifelong Learning, to provide the Board with an update regarding a new and exciting item for the Workforce Development Institute. Ms. Payanzo-Cotton referred to Tab 10, which is an agreement with the American Association of Blacks in Energy (AABE) to establish an AABE Academy at Rowan College at Burlington County and a Student Chapter to promote careers and small business participation in the energy industry. When asked about the number of people participating, WDI anticipates two dozen businesses involved initially and about 200 students locally. President Drayton added it is exciting what the potential pool looks like, but also 80% of two and four-year colleges are tuition dependent. The ability to provide this resource from a workforce development and training standpoint is very important, but this can also lead to revenue for the College.

There were no questions and this concluded the Finance/Facilities Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
March 21, 2017**

RESOLUTION #2017-080-01

**THE BOARD OF TRUSTEES ACKNOWLEDGES RECEIPT AND AUTHORIZES THE
FILING WITH THE STATE OF THE ANNUAL FINANCIAL AUDIT OF THE
COLLEGE FOR FISCAL YEAR 2016**

WHEREAS, the College's Auditor of Record, Bowman & Company LLP, has prepared an audit for the Board of Trustees from July 1, 2015 to June 30, 2016; and

WHEREAS, the audit received an unmodified opinion with no findings; and

WHEREAS, the audit was reviewed and discussed with the College's president and administration, as well as the Board's Finance Committee; and

WHEREAS, Mr. Robert Nehila of the firm of Bowman & Company LLP was present at the Board's Finance Committee meeting on March 21, 2017 to provide a brief presentation and answer questions of the Board members concerning the audit and recommendations; and

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 21st day of March 2017, approve and accept the fiscal year 2016 audit.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, March 21, 2017** on the Mount Laurel Campus, Laurel Hall, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 Christopher J. Brown, Vice Chair								1
2 Kevin Brown								2
3 Primitivo J. Cruz								3
4 Daniel Gee								4
5 Brian E. Kamp								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Mickey Quinn								10
11 Jason Tosches								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Paul Drayton
Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
March 21, 2017**

RESOLUTION #2017-080-02

**TO APPROVE THE PURCHASE OF LIGHTING FIXTURES FOR THE MT. LAUREL
CAMPUS PHASE II RENOVATION PROJECTS FROM GRAYBAR
IN AN AMOUNT NOT TO EXCEED \$318,000.00**

WHEREAS, the College has a need to purchase lighting fixtures for the Mt. Laurel campus phase II renovation projects in Laurel Hall, Science Building, Enterprise Center and the Technology and Education Center (TEC); and

WHEREAS, the installation of these fixtures and additional electrical work in these buildings will all be completed through a coordinated effort between the College and County with the support of the various trades based on the shared services agreement and the County's Memorandum of Understanding with the Local Trader Unions; and

WHEREAS, **Graybar** was identified as the manufacturer that could provide the necessary items for this project; and

WHEREAS, these products and services are available under US Communities; and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9 and P.L. 2011, c139, it appears in the best interest of the College to award a contract to: **Graybar**, 800 Huyler Street, Teterboro, New Jersey 07608; and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9 and P.L. 2011, c139, the President recommends a contract be awarded to the following vendor: **Graybar**, 800 Huyler Street, Teterboro, New Jersey 07608;

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 21st day of March 2017, to approve the purchases from **Graybar** in an amount not to exceed \$318,000.00.

*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Jaclyn Angermeier, Executive Director, Financial Services, do hereby certify that adequate funds are available in the Plant Budgets to pay for the contract between Rowan College at Burlington County and **Graybar**.

The money necessary to fund said contract is **\$318,000.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriation:

6-05064-9610 (Science Building, Maintenance Materials)
6-05076-9610 (Enterprise Center, Maintenance Materials)
6-05093-9610 (Laurel Hall, Maintenance Materials)
6-10000-9610 (TEC Building, Maintenance Materials)

Jaclyn Angermeier
Executive Director, Financial Services

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, March 21, 2017** on the Mount Laurel Campus, Laurel Hall, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 Christopher J. Brown, Vice Chair								1
2 Kevin Brown								2
3 Primitivo J. Cruz								3
4 Daniel Gee								4
5 Brian E. Kamp								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Mickey Quinn								10
11 Jason Tosches								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Paul Drayton
Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
March 21, 2017**

RESOLUTION #2017-080-03

**TO INCREASE THE CONTRACT TO TERMINAL CONSTRUCTION CORPORATION
FOR THE ADDITION OF THE QUAD PROJECT ON THE MT. LAUREL CAMPUS IN
AN AMOUNT NOT TO EXCEED \$4,200,000.00**

WHEREAS, the College determined that there was a need to expand the initial hardscaping and landscaping that was provided in the New Student Success Building construction project; and

WHEREAS, it was also determine that the interior quad area on the Mt. Laurel campus needed to be added and expanded become a gathering spot, destination location and interior connection route for the campus community to use to get from building to building; and

WHEREAS, Terminal Construction Corporation was the construction firm that was awarded the New Student Success Building project; and

WHEREAS, a significant amount of the work that was designed for the new Quad Project is contained within the construction site of the New Student Success Building; and

WHEREAS, the College determine that the most feasible option to accomplish getting the Quad Project completed by the Fall 2017 semester was to negotiate with Terminal Construction Corporation to complete this work; and

WHEREAS, USA Architects and Cumming Corporation have reviewed Terminal Construction Corporation's proposal and recommend this increase; and

WHEREAS, this increase of the contract shall be in accordance with plans and specifications dated January 30, 2017 as prepared by Sikora Wells Appel (sub-consultant for USA Architects) with an office at 8 Kings Hwy West, Suite A, Haddonfield, NJ 08033, utilized in negotiation with Terminal Construction Corporation; and

WHEREAS, in accordance with P.L. 1982 c.189 (C.18A:64A-25.4) it appears in the best interest of the College to increase a contract with **Terminal Construction Corporation**, 215 State Highway 17 South, Wood-Ridge, NJ 07075; and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9, the President recommends to increase a contract with to the following vendor: **Terminal Construction Corporation**, 215 State Highway 17 South, Wood-Ridge, NJ 07075;

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 21st day of March 2017, to approve an increase to the contract with **Terminal Construction Corporation** in an amount not to exceed \$4,200,000.00.

*******CERTIFICATE OF AVAILABILTY OF FUNDS*******

I, Jaclyn Angermeier, Executive Director, Financial Services, do hereby certify that adequate funds are available in the Plant Budgets to pay for the contract between Rowan College at Burlington County and **Terminal Construction Corporation**.

The money necessary to fund said contract is not to exceed **\$4,200,000.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriation:

9-10021-9810 (Student Success Building, Buildings, Construction and Alterations)

Jaclyn Angermeier
Executive Director, Financial Services

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, March 21, 2017** on the Mount Laurel Campus, Laurel Hall, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 Christopher J. Brown, Vice Chair								1
2 Kevin Brown								2
3 Primitivo J. Cruz								3
4 Daniel Gee								4
5 Brian E. Kamp								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Mickey Quinn								10
11 Jason Tosches								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Paul Drayton
Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
March 21, 2017**

RESOLUTION #2017-080-04

**TO AWARD A ONE-YEAR CONTRACT TO CDW GOVERNMENT FOR ONELOGIN
SERVICES IN THE AMOUNT OF \$47,480.00**

WHEREAS, the College has a need to implement a single sign-on (SSO) solution in order to improve the students experience with its new EAB Navigate and other systems; and

WHEREAS, the EAB Navigate project includes, but is not be limited to: guided student onboarding, customized academic planning, best-fit student scheduling, and personalized guidance at scale; and

WHEREAS, this contract is for a one year period; and

WHEREAS, these products and services are available under the Educational Services Commission of New Jersey Cooperative (ECSNJ) (#65MCECCPS); and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64-25.10 and P.L. 2011, c139, it appears in the best interest of the College to award a contract to: **CDW Government**, 75 Remittance Drive, Suite 1515, Chicago, Illinois 60675-1515; and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64-25.10 and P.L. 2011, c139, the President recommends a contract be awarded to the following vendor: **CDW Government**, 75 Remittance Drive, Suite 1515, Chicago, Illinois 60675-1515;

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 21st day of March 2017, to award a one-year contract to **CDW Government** in the amount of \$47,480.00.

*******CERTIFICATE OF AVAILABILTY OF FUNDS*******

I, Jaclyn Angermeier, Executive Director, Financial Services, do hereby certify that adequate funds are available in the Plant Budget to pay for the contract between Rowan College at Burlington County and **CDW Government**.

The money necessary to fund said contract is **\$47,480.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriation:

6-05059-9601 (Minor Capital, Maintenance Contract)

Jaclyn Angermeier
Executive Director, Financial Services

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, March 21, 2017** on the Mount Laurel Campus, Laurel Hall, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
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4 Daniel Gee								4
5 Brian E. Kamp								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Mickey Quinn								10
11 Jason Tosches								11
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George Nyikita
Chairperson

Paul Drayton
Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
March 21, 2017**

RESOLUTION #2017-080-05

**TO AWARD A CONTRACT TO NWN FOR THE PURCHASE OF A HP SERVER AND
SAN SYSTEM REPLACEMENT IN THE AMOUNT OF \$286,654.99
(NEW JERSEY STATE CONTRACT #88130)**

WHEREAS, the College has a need to replace its existing Colleague ERP hardware system which is almost 10 years old; and

WHEREAS, this system will be new equipment and comprised of many components including operating systems, servers and Storage Area Networks (SANs); and

WHEREAS, these services are included under New Jersey State Contract (#88130); and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64-25.9 and P.L. 2011, c139, it appears in the best interest of the College to award a contract to: **NWN**, 303 Fellowship Road, Suite 110, Mt. Laurel, New Jersey 08054 (New Jersey State Contract #88130); and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64-25.9 and P.L. 2011, c139, the President recommends a contract be awarded to the following vendor **NWN**, 303 Fellowship Road, Suite 110, Mt. Laurel, New Jersey 08054 (New Jersey State Contract #88130);

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 21st day of March 2017, to award a contract to **NWN** in the amount of \$286,654.99.

*******CERTIFICATE OF AVAILABILTY OF FUNDS*******

I, Jaclyn Angermeier, Executive Director, Financial Services, do hereby certify that adequate funds are available in the Plant Budgets to pay for the contract between Rowan College at Burlington County and **NWN**.

The money necessary to fund said contract is **\$286,654.99**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriation:

6-05059-9850 (Minor Capital, Data Processing Machinery and Equipment)

Jaclyn Angermeier
Executive Director, Financial Services

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, March 21, 2017** on the Mount Laurel Campus, Laurel Hall, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
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4 Daniel Gee								4
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7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Mickey Quinn								10
11 Jason Tosches								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Paul Drayton
Secretary

B. Personnel Committee: Committee Chair Kevin Brown reported on the Board Personnel Committee:

The Personnel Committee met on Wednesday, March 15, 2017, and discussed various personnel items.

Trustee Brown invited questions on the Personnel Committee Report, and seeing none, he proceeded with a review of the following resolutions for the Board's consideration:

Personnel Committee Action (Resolution(s) for Approval)

- Tab #6:** Resolution #2017-080-06, A Resolution appointing new full time employees for Rowan College at Burlington County
- Tab #7:** Resolution #2017-080-07 A Resolution appointing the reclassification, promotion or transfer of full time employees of Rowan College at Burlington County
- Tab #8:** Resolution #2017-080-08 A Resolution approving of the President's recommendation to reappoint non-tenured track lecturers and non-tenured instructors
- Tab #9:** Resolution #2017-080-09 A Resolution approving of the President's recommendation to reaffirm tenure and continue the appointments of certain tenured faculty holding academic rank

Committee Chair Kevin Brown made a motion to approve Tabs 6 through 9, as recommended by the Personnel Committee. On motion by Trustee Kevin Brown, second by Trustee Daniel Gee, and a unanimous vote in favor, the Board approved Resolutions 6 through 9.

There were no questions and this concluded the Personnel Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
March 21, 2017**

RESOLUTION #2017-080-06

**RESOLUTION APPOINTING NEW FULL TIME EMPLOYEES FOR
ROWAN COLLEGE at BURLINGTON COUNTY**

WHEREAS, Rowan College at Burlington County has vacancies for full time employees; and

WHEREAS, the following were determined to meet the qualifications that best meet the needs of the college in the designated departments, namely;

Barbara Weir as Career Services and Placement Manager at \$60,000;

Virginia Fattorini as Human Resources Generalist at \$43,000; and

WHEREAS, the Board of Trustees has the authority to appoint said full time vacancies and determine issues of lawful and appropriate compensation and applicable related employee benefits for a full-time employees;

NOW THEREFORE, be it resolved that the Board of Trustees, now assembled in public session this 21st day of March 2017, hereby appoints the above stated employees for Rowan College at Burlington County.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, March 21, 2017** on the Mount Laurel Campus, Laurel Hall, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 Christopher J. Brown, Vice Chair								1
2 Kevin Brown								2
3 Primitivo J. Cruz								3
4 Daniel Gee								4
5 Brian E. Kamp								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Mickey Quinn								10
11 Jason Tosches								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Paul Drayton
Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
March 21, 2017**

RESOLUTION #2017-080-07

**RESOLUTION APPOINTING THE RECLASSIFICATION, PROMOTION
OR TRANSFER OF FULL TIME EMPLOYEES FOR
ROWAN COLLEGE at BURLINGTON COUNTY**

WHEREAS, Rowan College at Burlington County has vacancies for full time employees; and

WHEREAS, the following internal individuals were found to meet the qualifications that best meet the needs of the college in the designated departments, namely;

Kevin Gaunt as Lead Groundskeeper (no title change) at \$50,000;

Kimberly Gasierowski as Admissions Coordinator (no salary change);

Mary Bavi as Faculty Liaison at \$37,904;

Jaclyn Angermeier as Executive Director of Financial Services (no salary change);

Sandra Koch as Advising and Retention Coordinator (no salary change); and

WHEREAS, the Board of Trustees has the authority to appoint said full time vacancies and/or determine issues of lawful and appropriate compensation and applicable related employee benefits for a full-time employees;

NOW THEREFORE, be it resolved that the Board of Trustees, now assembled in public session this 21th day of March 2017, hereby appoints the above stated employees for Rowan College at Burlington County.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, March 21, 2017** on the Mount Laurel Campus, Laurel Hall, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 Christopher J. Brown, Vice Chair								1
2 Kevin Brown								2
3 Primitivo J. Cruz								3
4 Daniel Gee								4
5 Brian E. Kamp								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Mickey Quinn								10
11 Jason Tosches								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Paul Drayton
Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
March 21, 2017**

RESOLUTION #2017-080-08

**APPROVAL OF PRESIDENT'S RECOMMENDATION TO REAPPOINT
NON-TENURED INSTRUCTORS**

WHEREAS, the Provost reviewed the performance evaluation of certain non-tenured Instructors who are eligible for reappointment to the next Academic Year, 2017-2018 in light of all appropriate institutional needs, policies, criteria and requirements; and

WHEREAS, the Provost, in the exercise of his best professional judgment, has determined that the reappointment of certain non-tenured Instructors, would effectively serve the mission and goals of the College and is consistent with all appropriate institutional needs, policies, criteria and requirements governing reappointment of non-tenured Instructors; and

WHEREAS, the Provost made the recommendation to the President of Rowan College at Burlington County (hereinafter referred to as President) to reappoint certain non-tenured Instructors; and,

WHEREAS, the Board of Trustees of Rowan College at Burlington County (hereinafter referred to as Board of Trustees) has received a recommendation from the President, to reappoint certain non-tenured Instructors;

NOW THEREFORE, be it resolved that the Board of Trustees, now assembled in public session this 21st day of March 2017, hereby accepts the recommendation of the President to reappoint certain non-tenured Instructors; and

BE IT FURTHER RESOLVED, that the Board of Trustees approves the reappointment of the following named non-tenured Instructors (Supplement A).

SUPPLEMENT A
APPROVAL OF PRESIDENT'S RECOMMENDATION TO REAPPOINT
NON-TENURED INSTRUCTORS

Brown-Apoh, Celeste J	Instructor
Burrell, Tina D	Instructor
Ciccanti, Amber Lee	Instructor
Colona, Sarah E	Instructor
Francis-Denton, Corvena N	Instructor
Franklin, Brent	Instructor
Gartner, Russell	Instructor
Gicking-Aspden, Jessica L	Instructor
Gravina, Erica	Instructor
Harad, Stephen F	Instructor
Huttner, Walter B	Instructor
Iden, Michelle	Instructor
Judge, James R	Instructor
Kerr, Elizabeth P	Instructor
Kerwick, John Joseph	Instructor
Kim, Nam H	Instructor
Mailhiot, Brooke Melissa	Instructor
Mariano, Kenneth V	Instructor
Mihalik, Priti B	Instructor
Milani, Katharine Jean	Instructor
Mitchell, Amanda L.	Instructor
Muyesser, Meral	Instructor
Nale, January	Instructor
O'Gorman, Charles T	Instructor
Pancoast, Eric Thomas	Instructor
Papazis, Elias	Instructor
Perugini, Gregory M	Instructor
Rizzo, Joseph Charles	Instructor
Roach, Robert E.	Instructor
Simber, Christopher W	Instructor
Tokazewski, Anne M. S.	Instructor
Washington, Syreeta Deanna	Instructor
Watlington, Lisa M.	Instructor
Weisbrod, Jonathan	Instructor
Wend, William Patrick	Instructor
Yanuzzi, Gina	Instructor
Yohannes, Kidane John	Instructor
Zimnes, Faith L	Instructor

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, March 21, 2017** on the Mount Laurel Campus, Laurel Hall, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 Christopher J. Brown, Vice Chair								1
2 Kevin Brown								2
3 Primitivo J. Cruz								3
4 Daniel Gee								4
5 Brian E. Kamp								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Mickey Quinn								10
11 Jason Tosches								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Paul Drayton
 Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
March 21, 2017**

RESOLUTION #2017-080-09

**APPROVAL OF PRESIDENT'S RECOMMENDATION TO REAFFIRM TENURE AND
CONTINUE THE APPOINTMENTS OF CERTAIN TENURED FACULTY HOLDING
ACADEMIC RANK**

WHEREAS, the Provost of Rowan College at Burlington County has reviewed the performance evaluation of certain tenured faculty holding academic rank for reaffirmation of tenure and continued appointment to the next Academic Year, 2017-2018, in light of all appropriate institutional needs, policies, criteria and requirements; and

WHEREAS, the Provost, in the exercise of his best professional judgment, has determined that the reaffirmation of tenure and continued appointment of certain tenured faculty holding academic rank would effectively serve the mission and goals of the College and is consistent with all appropriate institutional needs, policies, criteria and requirements governing reaffirmation and continued appointment of tenured faculty holding academic rank; and

WHEREAS, the Provost made the recommendation to the President of Rowan College at Burlington County (hereinafter referred to as President) to reaffirm and continue the appointments of certain tenured faculty holding academic rank; and

WHEREAS, the Board of Trustees of Rowan College at Burlington County (hereinafter referred to as Board of Trustees) has received a recommendation from the President, to reaffirm and continue the appointments of certain tenured faculty holding academic rank;

NOW THEREFORE, be it resolved that the Board of Trustees assembled in public session this 21st day of March 2017, hereby accepts the recommendation of the President to reaffirm and continue the appointments of certain tenured faculty holding academic rank; and

BE IT FURTHER RESOLVED, that the Board of Trustees approves the reappointment of the following named tenured faculty holding academic rank (Supplement B).

SUPPLEMENT B

**APPROVAL OF PRESIDENT'S RECOMMENDATION TO REAFFIRM TENURE AND
CONTINUE THE APPOINTMENTS OF CERTAIN TENURED FACULTY HOLDING
ACADEMIC RANK**

Alexander, Jonathan M	Associate Professor
Bailey, Jeffrey H	Assistant Professor
Baldt, Erika E	Instructor
Bourne, Crystal R	Instructor
Cohill, Patricia S	Assistant Professor
Gazzara, Christopher T.	Instructor
Hageman, Leon H	Professor
Harkins, Michelle N.	Instructor
Harmon, Louvenia A	Academic Advisor
Houck, Thomas G	Professor
Lavertu, Elizabeth C.	Instructor
Meola, Jianene M	Instructor
Osmond, Erica R	Instructor
Rienzi, Jennifer K	Instructor
Ritt, Laura H	Assistant Professor
Rittenhouse, Joyce E	Assistant Professor
Ruocco, Tiffany J.	Assistant Professor
Schellack, Diane Joan	Instructor
Sedar, Brina G	Assistant Professor
Sherlock, Terrence Patrick	Assistant Professor
Spiehs, Colleen	Professor
Stewart, Laura	Instructor
Veneziale, Diane P	Assistant Professor
Whitfield, William J	Assistant Professor
Yantz, Jayne M	Instructor
Zamkotowicz, Marc David	Assistant Professor

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, March 21, 2017** on the Mount Laurel Campus, Laurel Hall, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 Christopher J. Brown, Vice Chair								1
2 Kevin Brown								2
3 Primitivo J. Cruz								3
4 Daniel Gee								4
5 Brian E. Kamp								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Mickey Quinn								10
11 Jason Tosches								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Paul Drayton
Secretary

C. Academic Committee: Committee Chair Daniel Gee reported:

The Academic Committee met on March 15, 2017 and discussed a number of items, which he asked Dr. David Spang, Senior Vice President and Provost, to summarize for the Board:

- The RCBC/Rowan University 3 + 1 partnership. The programs underway include Biology, Criminal Justice and Liberal Studies. The programs in discussion for Fall 2018 include Computer Studies, Mechanical Engineering and Technology and we are in continued discussions regarding Business Administration.
- RCBC is looking forward to the 2 + 2 programs. We will be creating an electrical and computer engineering course, which will be aligned very well with Rowan University's engineering programs.
- New programs in discussion include an A.S. in Exercise Science, A.S. in Geoscience (which will part of our partnership with Palmyra Cove), and a Sports Management Track, which will be part of the A.S. in Business degree. RCBC will also create two new degrees, an A.S. and A.A.S. in Health Science and Healthcare Informatics.
- In Middle States accreditation, the College is preparing the Middle States Self Study design under the direction and leadership of Dr. Anita Rudman, Associate Provost. We are slated to present our Self Study to the regional accreditor in Fall 2018 with the site visit scheduled in Spring 2019. Additionally, with the transition from Pemberton to Mount Laurel Campus we are required to measure areas of the College that are not specifically academic, which historically we have done. We will also examine public safety, RSVP, Library and Distance Education.
- The National Science Foundation (NSF) grant efforts continue. Drs. Spang and Tetteh, as well as the co-author from Rowan University, are now the co-principal investigator as part of this grant. They submitted a paper for a peer review from the American Society of Engineering Education conference, which was accepted and will be presented at a conference in June. This will be used to provide an Advanced Manufacturing curriculum.
- There are 12 faculty that applied for promotions and a Faculty Promotion Review Committee is scheduled to meet this Friday. The Committee will make recommendations to the President regarding their findings.
-

Academic Committee Action (Resolution(s) for Approval)

Tab #10: Resolution #2017-080-10, A Resolution authorizing Rowan College at Burlington County to enter into an agreement with the American Association of Blacks in Energy (AABE) to establish an AABE Academy and a Student Chapter to promote careers and small business participation in the energy industry.

Chair Nyikita made a motion to approve Tab 6, as recommended by the Academic Committee. On motion by Trustee Daniel Gee, second by Trustee Kevin Brown, and a unanimous vote in favor, the Board approved Resolution 10.

Chair Nyikita invited questions on the Academic Report. Seeing none, this concluded the Academic Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
March 21, 2017**

RESOLUTION #2017-080-10

**AUTHORIZING ROWAN COLLEGE AT BURLINGTON COUNTY (RCBC) TO
ENTER INTO AN AGREEMENT WITH THE AMERICAN ASSOCIATION OF
BLACKS IN ENERGY (AABE) TO ESTABLISH AN AABE ACADEMY AND A
STUDENT CHAPTER TO PROMOTE CAREERS AND SMALL BUSINESS
PARTICIPATION IN THE ENERGY INDUSTRY**

WHEREAS, AABE is a national association of energy professionals founded to ensure the input of African Americans and other minorities into the discussion and developments of energy policy regulations, research and development, and environmental issues; and

WHEREAS, both RCBC and AABE are guided by similar visions for the development of educational programs, career pathways, and support for small business development to enhance opportunities for employment and participation in the energy industry; and

WHEREAS, the Workforce Development Institute has identified a need to expand learning and engagement opportunities for students in the energy and utility industries; and

WHEREAS, RCBC desires to collaborate with AABE to establish a student chapter at RCBC, connecting students to leaders in the industry and improving pathways to careers; and

WHEREAS, both RCBC and AABE are committed to collaborating for the development of training programs for AABE members to improve opportunities for small and diverse companies to contract with the energy industry; and

WHEREAS, both RCBC and AABE are committed to the marketing of the programs to ensure industry input and participation; and

WHEREAS, the College has prepared a Letter of Intent, and reviewed it with our legal counsel;

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 21st day of March, 2017, authorizes the College to actively support and enter into an Agreement with the American Association of Blacks in Energy.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, March 21, 2017** on the Mount Laurel Campus, Laurel Hall, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 Christopher J. Brown, Vice Chair								1
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5 Brian E. Kamp								5
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9 George Nyikita, Chair								9
10 Mickey Quinn								10
11 Jason Tosches								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Paul Drayton
Secretary

COMMENTS FROM THE PUBLIC

Chair Nyikita invited comments from the public. There were none.

COMMENTS FROM THE BOARD

Chair Nyikita remarked on the College's ranking within the State and how much has happened since Mr. Paul Drayton became President two years ago. It is an amazing testament to his leadership and the hard work by the great faculty and staff in the not-uncomplicated transition process we are still going through. To maintain standards that we have held so high over the years has taken a great deal of hard work and he personally thanked everyone.

OTHER BUSINESS

No other business.

ADJOURNMENT OF PUBLIC SESSION

Chair Nyikita called for a motion to adjourn the Public Session. There is no need for an Executive Session. Chair Nyikita did request the Board's help with a Special Meeting in a few weeks. They had hoped to have a bid award this evening for Phase II renovations and want to extend the bid period to allow for more competition. As such, a Special Board Meeting is planned for Tuesday, April 4th. Lynne Devericks will send an e-mail to members of the Board requesting availability that day, possibly in the morning. Mr. Nyikita apologized if this presents conflicts in schedule and he noted that participation by conference call will be made available. With no further business, Trustee Kevin Brown made the motion, second by Trustee Christopher Brown, and by unanimous vote in favor the Board of Trustees' Meeting adjourned at 6:00 P.M.

Respectfully submitted,

Mr. Paul Drayton
Board Secretary

PD:imd