

ROWAN COLLEGE AT BURLINGTON COUNTY

**BOARD OF TRUSTEES
REGULAR PUBLIC MEETING**

Tuesday, February 21, 2017

**Rowan College at Burlington County
Laurel Hall, Room 320
900 College Circle
Mount Laurel, NJ 08054**

MINUTES

CALL TO ORDER

Board of Trustees Chair George Nyikita welcomed everyone in attendance and called the meeting to order at 5:37PM.

FLAG SALUTE

The meeting was opened with the Flag Salute by all in attendance.

SWEARING IN OF NEW TRUSTEES

Chair Nyikita introduced and welcomed Ms. Jamie Martin and Mr. Jason Tosches as newly appointed Trustees to the Rowan College at Burlington County Board of Trustees by the Burlington County Board of Chosen Freeholders.

At the direction of Chair Nyikita, Board Solicitor William Burns administered the Oaths of Allegiance and Oaths of Office. The Board members, President Paul Drayton and all meeting attendees welcomed Trustees Martin and Tosches. The Oaths were officially signed and photographs were taken.

Ms. Martin is a Physical Therapist and owns a company, Strive Physical Therapy, with 14 locations in Burlington, Camden and Gloucester Counties. She has two children who are attending college. Chair Nyikita added that Ms. Martin is one of the first College Trustees to come from the RCBC Foundation Board of Trustees.

Mr. Tosches resides in Cinnaminson with his wife, Melanie. He is originally from Mercer County and graduated from Moravian College with a degree in Political Science. He has worked as a Government Relations and Public Affairs consultant in Trenton, NJ, and is currently working with CLB Partners.

ROLL CALL

Members Present: Mr. Kevin Brown, Mr. Brian Kamp, Ms. Renee Liciaga, Ms. Jamie Martin, Mr. George Nyikita, Mr. Mickey Quinn, Mr. Jason Tosches, Mr. Kevin Wright (Alumni Trustee)

Absent: Mr. Christopher Brown, Mr. Primitivo Cruz, Mr. Daniel Gee, Mr. Daryl Minus-Vincent

Also Present: Mr. Paul Drayton (President and Board Secretary), Ms. Jaclyn Angermeier, Ms. Karen Archambault, Ms. Leah Arter, Dr. Cathy Briggs, Mr. Michael Cioce, Ms. Allison Desiato (RCBC Student) Matthew Farr, Ms. Crystal Hill, Ms. Stacy Jankiewicz, Mr. Mark Meara, Dr. Karen Montalto, Mr. Jared Newcomb (RCBC Student and SGA Officer) Ms. Anna Payanzo-Cotton, Dr. Elizabeth Price, Ms. Anika Ragins-Riley, Dr. Anita Rudman, Ms. Samantha Russell, Dr. David Spang, Ms. Laura Stewart, Mr. Zachary Taylor, Dr. Edem Tetteh, Ms. Donna Vandergrift, Mr. Greg Volpe, Mr. Jonathan Weisbrod, Mr. William Whitfield, Mr. William Burns (Board Solicitor), and Ms. Lynne Marie Devericks (Board Recorder)

PUBLIC ANNOUNCEMENT

Ms. Lynne Marie Devericks read the following statement: “In compliance with the Open Public Meetings Act, the Board passed a resolution on November 2, 2016, setting forth the date, time, and location of regular meetings of the Board of Trustees, which resolution was, within seven days of passage, posted on the College Web site, sent to *The Burlington County Times*, *The Courier Post*, *The Trenton Times*, and the Burlington County Clerk.”

MINUTES

Chair George Nyikita requested a motion to approve the minutes of the Regular Public Meeting of the Rowan College at Burlington County Board of Trustees on January 17, 2017, as submitted. The motion was made by Trustee Brian Kamp with a second by Trustee Mickey Quinn. With a unanimous vote in favor, the minutes were approved as written.

REPORTS

1. President’s Report:

- The President’s Report was presented in written form to the Board, which included news and events through February 21, 2017.
- The On-Campus Crime and Fire Incident Report prepared by Captain Edmund Johnson and reviewed by Public Safety Director Linda Schmidt was presented in written form to the Board for the period January 11, 2017 through February 14, 2017.
- President Drayton opened with the need to talk about the success of our enrollment increase at RCBC. Enrollment has increased by 3%. President Drayton started as College President in April 2015. In Fall 2015, Ms. Jaclyn Angermeier, Chief Financial Officer, advised him that enrollment was down almost 8% and Drexel was moving out. The picture was pretty bleak. Nationally, enrollment at community colleges was down due to the financial cycle at the time. In less than one year, enrollment increased from down almost 8% to down 2%.

Then, to increase from down 2% to up 3% in less than two years, and only 18 months after the Rowan University partnership announcement, yet before most of our major initiatives (3 + 1, retention, business and health sciences partnerships, College Head Start, digital media outreach, adult education and workforce development) are in place, is truly amazing.

President Drayton indicated this number is a starting point for us; the success is due to teamwork and everyone in the room working together. The Board has provided President Drayton and the Senior Leadership Team the flexibility to turn the College into a different kind of community college. President Drayton pointed out the decline in enrollment by a number of community colleges in New Jersey, as well as the trend throughout the nation. For RCBC to have accomplished this increase in enrollment in such a short period of time is a tribute to the people in this room and every member of the College community who worked extremely hard to get to this point. President Drayton has expectations for Fall 2017 enrollment, which he will reveal at a later time. The President wanted to take this opportunity to briefly celebrate our success and tomorrow morning we will continue our work on the 755 initiatives.

- President Drayton turned to Dr. David Spang, Senior Vice President and Provost, to introduce the faculty in attendance this evening to present on the S.T.E.M. Honors Program.

Dr. Spang indicated faculty are here to present information about the S.T.E.M. Honors Initiative, one of the many initiatives under President Drayton's leadership, that they anticipate will positively impact enrollment and the student experience. There are very comprehensive courses collegewide in the S.T.E.M., Liberal Arts, and Health Sciences Divisions. The Honors Program allows us to provide a different level of context, rigor, and coverage for certain types of students. Dr. Spang introduced Dr. Laura Stewart, Professor Jonathan Weisbrod and Professor Michelle Iden to describe the program and the types of courses taught.

Dr. Laura Stewart teaches Chemistry at RCBC and is one of nine faculty members that are on the Honors Initiative. In Spring 2014, a group of faculty members formed a committee with the hope of bringing honors sections and courses to RCBC as a means of providing an additional source of achievement to our students. The committee members researched other community colleges and found that in Spring 2014, approximately 89% of community colleges in New Jersey already offered honors courses. They benchmarked several community colleges, talked with administrators, and came up with a plan to offer honors courses in Fall 2016. There were four honors level courses offered (College Composition II, General Chemistry I, Calculus I and U.S. History I). Initially, enrollment was not as high as they had hoped; however, enrollment for Spring 2017 has increased. They are working with Dr. Cathy Briggs and Ms. Danielle Epps on other ideas to boost enrollment.

Professor Jonathan Weisbrod indicated there are currently ten students registered for Honors Calculus I and so far eight students are registered for Fall 2017. Professor Weisbrod described some of the things he does differently at the honors level: He allows

students to discover the concepts of Calculus; research students who are very strong math students enjoy the challenges presented in the class. Professor Weisbrod enjoys placing students into groups, assigning a problem above their level, and watching them discuss it and work it out.

Professor Michelle Iden teaches Honors U.S. History I. The assignments are very similar, but honors students are assigned additional papers and readings. The readings are primary source readings from the time period, which impacts critical thinking skills. There is far less lecture and honors students are encouraged to lead projects and presentations. The faculty invited questions. Trustee Liciaga asked if the teaching is exclusive to U.S. History or if it includes World History. The course is U.S. History I and the students usually move on to take U.S. History II.

This concludes the President's Report.

2. **Board Reports**

A. **Finance/Facilities Committee:** Chair George Nyikita reported:

Chair Nyikita invited Ms. Jaclyn Angermeier, Chief Financial and Administrative Officer, to report on the financials. Ms. Angermeier reported the College is revamping the financials in order to make reporting more user-friendly and transparent for the Board. Finance plans to have the changes in place for the next Board Meeting and there are no reports presented this evening. They are also in preliminary conversations regarding the fiscal 2018 budget and will present this to the Finance Committee in the next few months.

Chair Nyikita invited questions on the Finance/Facilities Committee Report, and seeing none, he proceeded with a review of the following resolutions for the Board's consideration:

Finance/Facilities Committee Action (Resolution(s) for Approval)

- Tab #1:** Resolution #2017-052-01, A Resolution to award a contract to GE Medical Systems for the Purchase of a General Imaging Ultrasound System for an amount not to exceed \$149,439.00.
- Tab #2:** Resolution #2017-052-02, A Resolution to approve the list of qualified law firms to provide special counsel services for the college for the period of March 1, 2017 through December 31, 2017.
- Tab #3:** Resolution #2017-052-03, A Resolution to approve a contract with Automotive Rentals, Inc. (ARI) for Fleet Management Services in an amount not to exceed \$110,000.00.

Chair Nyikita made a motion to approve Tabs 1 through 3 as recommended by the Finance/Facilities Committee. On motion by Trustee Kevin Brown, second by Trustee Mickey Quinn, and a vote of seven in favor, the Board approved Resolutions 1 through 3.

There were no questions and this concluded the Finance/Facilities Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
February 21, 2017**

RESOLUTION #2017-052-01

**TO AWARD A CONTRACT TO GE MEDICAL SYSTEMS FOR THE PURCHASE OF
A GENERAL IMAGING ULTRASOUND SYSTEM FOR AN AMOUNT NOT TO
EXCEED \$140,439.00**

WHEREAS, the College has a need for the purchase of a General Imaging Ultrasound System;
and

WHEREAS, these products and services are available under the U.S. General Services
Administration (GSA) contracts; and

WHEREAS, in accordance with P.L. 1982, c.189 (C.18A:64A-25.5b) it appears in the best interest
of the College to award a contract to **GE Medical Systems**, Ultrasound Primary Care Diagnostics,
LLC, 75 Remittance Drive, Suite #1080, Chicago, IL 60675-1080 (GSA Contract #V797P-6019b);

WHEREAS, in accordance with P.L. 1982, c.189 (C.18A:64A-25.5b), the President recommends
the award of this contract to the following vendor: **GE Medical Systems**, Ultrasound Primary Care
Diagnostics, LLC, 75 Remittance Drive, Suite #1080, Chicago, IL 60675-1080 (GSA Contract
#V797P-6019b);

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public
session this 21st day of February 2017, that a contract be awarded to **GE Medical Systems** in an
amount not to exceed \$140,439.00.

*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Jaclyn Angermeier, Chief Financial Officer, do hereby certify that adequate funds are available in the FY 2017 Perkins Grant Budget to pay for the contract between Rowan College at Burlington County and **GE Medical Systems**.

The money necessary to fund said contract is not to exceed **\$140,439.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriations:

3-60340-9506 (Perkins FY17, Furniture and Equipment)
3-60340-9815 (Perkins FY17, Special Purpose Equipment)

Jaclyn Angermeier
Chief Financial Officer

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, February 21, 2017** on the Mount Laurel Campus, Laurel Hall, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 Christopher J. Brown, Vice Chair								1
2 Kevin Brown								2
3 Primitivo J. Cruz								3
4 Daniel Gee								4
5 Brian E. Kamp								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Mickey Quinn								10
11 Jason Tosches								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Paul Drayton
 Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
February 21, 2017**

RESOLUTION #2017-052-02

**TO APPROVE THE LIST OF QUALIFIED LAW FIRMS TO PROVIDE SPECIAL
COUNSEL SERVICES FOR THE COLLEGE FOR THE PERIOD OF
MARCH 1, 2017 THROUGH DECEMBER 31, 2017**

WHEREAS, the College and the Board of Trustees have a need for various types of legal services during the course of normal operations; and

WHEREAS, the College feels it would be beneficial to have a law firm serve as Rowan College at Burlington County and the Board of Trustees' special counsel to provide legal advice in circumstances that may result in institutional conflicts that necessitate the retention of Special Counsel (Conflicts); and

WHEREAS, a Request for Qualifications/Proposals was advertised and released on Monday, January 30, 2017 and opened on Thursday, February 16, 2017, at 2:00 PM, four (4) firms responded; and

WHEREAS, the College feels that each of the firms identified below would be best suited to remain on our approved list because of their familiarity with the college and our existing issues; and

WHEREAS, the following list of law firms will be used by the College during the period of March 1, 2017 through December 31, 2017:

Madden and Madden, 108 Kings Highway East, Suite 200, P.O. Box 210, Haddonfield, NJ 08033-0389;

Brown and Connery, LLP, 360 Haddon Avenue, P.O. Box 539, Westmont, NJ 08108; and

WHEREAS, this contract is for the period of March 1, 2017 through December 31, 2017; and

WHEREAS, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51) N.J.S.A. 19:44A-20.4 et seq. Chapter 271 P.L. 2005 (Adopted January 5, 2006) and P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5(1), it appears in the best interest of the College to approve the list of qualified law firms; and

WHEREAS, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51) N.J.S.A. 19:44A-20.4 et seq. Chapter 271 P.L. 2005 (Adopted January 5, 2006) and P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5(1), the President recommends to approve the list of qualified law firms;

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 21st day of February 2017, authorizes the College to approve the list of qualified law firms to represent the College as needed during the period of March 1, 2017 through December 31, 2017 under the rates as set forth in the law firms' proposals.

BE IT FURTHER RESOLVED that authorization to commence work on behalf of the College must first be approved by the full Board of Trustees with an established "not to exceed amount" to be paid for said services. No expenses shall be paid for work that predates Board of Trustees approval.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, February 21, 2017** on the Mount Laurel Campus, Laurel Hall, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 Christopher J. Brown, Vice Chair								1
2 Kevin Brown								2
3 Primitivo J. Cruz								3
4 Daniel Gee								4
5 Brian E. Kamp								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Mickey Quinn								10
11 Jason Tosches								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Paul Drayton
 Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
February 21, 2017**

RESOLUTION #2017-052-03

**TO APPROVE A CONTRACT WITH AUTOMOTIVE RENTALS, INC (ARI) FOR
FLEET MANAGEMENT SERVICES IN AN AMOUNT NOT TO EXCEED \$110,000.00**

WHEREAS, the College has a need for vehicle fleet management services; and

WHEREAS, these fleet management services include, but are not limited to, tracking vehicle service requirements, providing fuel cards and tracking usage, vehicle tracking and reporting services, tracking and management of vehicle repair records, billing pass-through for authorized repair centers and gas stations; and

WHEREAS, the College's Board of Trustees entered into a Shared Services Agreement with the County of Burlington at their December 2, 2014 meeting; and

WHEREAS, the Board of Chosen Freeholders for the County of Burlington approved Phase II of their agreement with **Automotive Rentals, Inc. (ARI)**, which included the College, at their May 11, 2016 meeting; and

WHEREAS, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51, N.J.S.A. 19:44A-20.4 et seq., N.J.S.A. 18A:64A-25.10 and N.J.S.A. 18A:64A-25.5(1)) it appears in the best interest of the College to award a contract to **Automotive Rentals, Inc (ARI)**, dba Automotive Resources International, 4001 Leadenhall Road, Mt. Laurel, NJ 08054;

WHEREAS, in accordance with P.L. 2004, Chapter 19 (as amended by P.L. 2005, c51, N.J.S.A. 19:44A-20.4 et seq., N.J.S.A. 18A:64A-25.10 and N.J.S.A. 18A:64A-25.5(1)), the President recommends the award of this contract to the following vendor: **Automotive Rentals, Inc (ARI)**, dba Automotive Resources International, 4001 Leadenhall Road, Mt. Laurel, NJ 08054;

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 21st day of February 2017, that a contract be awarded to **ARI** in an amount not to exceed \$110,000.00.

*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Jaclyn Angermeier, Chief Financial Officer, do hereby certify that adequate funds are available in the FY 2017 Operating Budget to pay for the contract between Rowan College at Burlington County and **ARI**.

The money necessary to fund said contract is not to exceed **\$110,000.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriations:

1-78100-9340 (Facilities, Operation of Vehicles)
1-78100-9701 (Facilities, Contracted Services)

Jaclyn Angermeier
Chief Financial Officer

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, February 21, 2017** on the Mount Laurel Campus, Laurel Hall, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 Christopher J. Brown, Vice Chair								1
2 Kevin Brown								2
3 Primitivo J. Cruz								3
4 Daniel Gee								4
5 Brian E. Kamp								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Mickey Quinn								10
11 Jason Tosches								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Paul Drayton
 Secretary

B. Personnel Committee: Committee Chair Kevin Brown reported on the Board Personnel Committee:

The Personnel Committee met on Wednesday, February 15, 2017, and discussed various personnel items.

Trustee Brown invited questions on the Personnel Committee Report, and seeing none, he proceeded with a review of the following resolutions for the Board's consideration:

Personnel Committee Action (Resolution(s) for Approval)

Tab #4: Resolution #2017-052-04, A Resolution appointing new full time employees for Rowan College at Burlington County

Tab #5: Resolution #2017-052-05, A Resolution appointing the reclassification, promotion or transfer of full time employees of Rowan College at Burlington County

Committee Chair Kevin Brown made a motion to approve Tabs 4 and 5, as recommended by the Personnel Committee. On motion by Trustee Kevin Brown, second by Trustee Brian Kamp, and a unanimous vote in favor, the Board approved Resolutions 4 and 5.

There were no questions and this concluded the Personnel Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
February 21, 2017**

RESOLUTION #2017-052-04

**RESOLUTION APPOINTING NEW FULL TIME EMPLOYEES FOR
ROWAN COLLEGE at BURLINGTON COUNTY**

WHEREAS, Rowan College at Burlington County has vacancies for full time employees; and

WHEREAS, the following were determined to meet the qualifications that best meet the needs of the college in the designated departments, namely;

Buffy Stolte as Radiography Program Clinical Coordinator at \$55,000;

Courtney Dyott as DMS Clinical Coordinator at \$65,000;

Taylor Bucci as Admissions Counselor at \$35,000 (replaces Eric Kelly);

James Waggner as Assistant Lead Groundskeeper at \$38,000;

Marke Bednarek as Assistant Lead Engineer at \$50,000; and

WHEREAS, the Board of Trustees has the authority to appoint said full time vacancies and determine issues of lawful and appropriate compensation and applicable related employee benefits for a full-time employees;

NOW THEREFORE, be it resolved that the Board of Trustees, now assembled in public session this 21st day of February 2017, hereby appoints the above stated employees for Rowan College at Burlington County.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, February 21, 2017** on the Mount Laurel Campus, Laurel Hall, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 Christopher J. Brown, Vice Chair								1
2 Kevin Brown								2
3 Primitivo J. Cruz								3
4 Daniel Gee								4
5 Brian E. Kamp								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Mickey Quinn								10
11 Jason Tosches								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Paul Drayton
 Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
February 21, 2017**

RESOLUTION #2017-052-05

**RESOLUTION APPOINTING THE RECLASSIFICATION, PROMOTION
OR TRANSFER OF FULL TIME EMPLOYEES FOR
ROWAN COLLEGE at BURLINGTON COUNTY**

WHEREAS, Rowan College at Burlington County has vacancies for full time employees; and

WHEREAS, the following internal individuals were found to meet the qualifications that best meet the needs of the college in the designated departments, namely;

Tina West as Manager, Foundation Operations at \$55,000 (correction);
Christopher Niedermayer as Assistant Lead Engineer at \$50,000;
Karen Archambault (no title change) at \$100,718, effective July 1, 2016;
Catherine Briggs (no title change) at \$100,718, effective July 1, 2016;
Michael Cioce (no title change) at \$150,000, effective January 1, 2017;
Stacy Jankiewicz (no title change) at \$100,718, effective July 1, 2016;
Anna Payanzo (no title change) at \$150,000, effective January 1, 2017;
Greg Volpe (no title change) at \$100,718, effective July 1, 2016; and

WHEREAS, the Board of Trustees has the authority to appoint said full time vacancies and/or determine issues of lawful and appropriate compensation and applicable related employee benefits for a full-time employees;

NOW THEREFORE, be it resolved that the Board of Trustees, now assembled in public session this 21th day of February 2017, hereby appoints the above stated employees for Rowan College at Burlington County.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, February 21, 2017** on the Mount Laurel Campus, Laurel Hall, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 Christopher J. Brown, Vice Chair								1
2 Kevin Brown								2
3 Primitivo J. Cruz								3
4 Daniel Gee								4
5 Brian E. Kamp								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Mickey Quinn								10
11 Jason Tosches								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Paul Drayton
 Secretary

C. Academic Committee: Dr. David Spang, Senior Vice President and Provost, reported in Committee Chair Daniel Gee's absence:

The Academic Committee met on February 15, 2017. Dr. Spang highlighted items that were discussed at the meeting:

- The RCBC/Rowan University 3 + 1 partnership. Students are taking 300-level, Junior courses in the areas of Biology, Criminal Justice and Liberal Studies. There are 35 students currently enrolled, with 95 enrolled for Fall 2017 and 400 whom have declared interest and are in the pipeline.
- RCBC is looking forward to the 2 + 2 programs, which will include Mechanical Engineering and Business Administration for the Fall 2017. In Fall 2018, Electrical and Computer Engineering are scheduled to begin. Dr. Edem Tetteh, Dean of S.T.E.M., and Division staff have updated the Engineering Fundamentals course to align very closely with Rowan University engineering clinics. This will allow RCBC students to transition seamlessly into Rowan University Engineering Programs.
- In Middle States accreditation, the College is preparing the Middle States Self Study design under the direction and leadership of Dr. Anita Rudman, Associate Provost. We are slated to present our Self Study to the regional accreditor in Fall 2018 with the site visit scheduled in Spring 2019. Additionally, with the transition from Pemberton to Mount Laurel Campus we are required to provide documentation to the regional accreditor around the consolidation of the two campuses to create one main campus.
- The National Science Foundation (NSF) grant was also discussed. Drs. Spang and Tetteh, as well as the co-author from Rowan University, are now the co-principal investigator as part of this grant. They submitted a paper for a peer review from the American Society of Engineering Education conference and are waiting to hear back on this.
- Recommendations for faculty promotions will be presented to the Board at the next meeting.

Academic Committee Action (Resolution(s) for Approval)

Tab #6: Resolution #2017-052-06, A Resolution for approval to amend the Fiscal Year 2017 Carl D. Perkins Postsecondary Federal/State Vocational Formula Grant in the amount of \$400,021.00

Chair Nyikita made a motion to approve Tab 6, as recommended by the Academic Committee. On motion by Trustee Brain Kamp, second by Trustee Kevin Brown, and a unanimous vote in favor, the Board approved Resolution 6.

Chair Nyikita invited questions on the Academic Report. Seeing none, this concluded the Academic Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
February 21, 2017**

RESOLUTION #2017-052-06

**APPROVAL TO AMEND THE FISCAL YEAR 2017 CARL D. PERKINS
POSTSECONDARY FEDERAL/STATE VOCATIONAL FORMULA GRANT FROM
THE NEW JERSEY DEPARTMENT OF EDUCATION,
IN THE AMOUNT OF \$400,021**

WHEREAS, the Board of Trustees of Rowan College at Burlington County (hereinafter referred to as Board of Trustees) received notification from the New Jersey Department of Education (NJDOE), Office of Career and Technical Education, that it is eligible to amend the grant in the amount of \$400,021.00 for fiscal year 2017; and

WHEREAS, Rowan College at Burlington County believes there is a need for funding to improve academic career and technical education programs; and

WHEREAS, fiscal year 2017 Perkins grant resources will be used to improve teaching and instruction of College career and technical education programs in the Liberal Arts and Science, Math and Technology, and Health Sciences Divisions. Perkins funding will also be used for allowable activities related to career awareness, tutoring, student success, quality and effectiveness, and professional development.

WHEREAS, to facilitate student instruction, using relevant, up-to-date programming that meets business and industry standards, fiscal year 2017 Perkins grant expenditures will focus on the purchase of equipment, instructional salaries, materials and supplies for academic programs such as: Health Information Technology, Geospatial, Human Services, Nursing, Diagnostic Medical Sonography, Radiography, Dental Hygiene, Fashion Design, Entertainment Technology and Electronic Engineering Technology. The type of instructional equipment, materials and supplies that may be purchased includes industry-required equipment, laboratory supplies, print and database resources, instructional software and computers.

WHEREAS, Rowan College at Burlington County agrees to amend the Fiscal Year 2017 Postsecondary Federal/State Vocational Fiscal Year 2017 One-Year Spending Plan in accordance with the Fiscal Year 2017 Carl D. Perkins Grant Guidelines, and all other appropriate state and federal rules and regulations; and

WHEREAS, submission of the amendment of the One-Year Spending Plan to the NJDOE, Office of Career and Technical Education, and approval by the Board of Trustees are required for funding approval;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees, assembled in public session this 21st day of February 2017, hereby authorizes the College to amend the Carl D. Perkins Fiscal Year 2017 funding in the amount of \$400,021.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, February 21, 2017** on the Mount Laurel Campus, Laurel Hall, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 Christopher J. Brown, Vice Chair								1
2 Kevin Brown								2
3 Primitivo J. Cruz								3
4 Daniel Gee								4
5 Brian E. Kamp								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Mickey Quinn								10
11 Jason Tosches								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Paul Drayton
 Secretary

COMMENTS FROM THE PUBLIC

Chair Nyikita invited comments from the public. There were none.

COMMENTS FROM THE BOARD

Trustee Mickey Quinn welcomed the newly appointed Trustees Martin and Tosches. Trustee Quinn added he has known Mr. Tosches for several years. He is bright, hard-working, and a welcome addition to the Board.

Trustee Renee Liciaga also thanked the Foundation Board, Anika and Tina for the past weekend and all Black History Month events, which were so well done. Trustee Liciaga looks forward to her work with the Foundation as well.

OTHER BUSINESS

No other business.

ADJOURNMENT OF PUBLIC SESSION

Chair Nyikita called for a motion to adjourn the Public Session. There is no need for an Executive Session. With no further business, Trustee Kevin Brown made the motion, second by Trustee Brian Kamp, and by unanimous vote in favor the Board of Trustees' Meeting adjourned at 6:05 P.M.

Respectfully submitted,

Mr. Paul Drayton
Board Secretary

PD:lmd