

ROWAN COLLEGE AT BURLINGTON COUNTY

**BOARD OF TRUSTEES
REGULAR PUBLIC MEETING**

Tuesday, January 16, 2018

**Mount Laurel Campus, Student Success Center
Executive Conference Room 138
1500 College Circle
Mount Laurel, New Jersey**

MINUTES

CALL TO ORDER

Board of Trustees Chair George Nyikita welcomed everyone in attendance and called the meeting to order at 5:36PM.

FLAG SALUTE

The meeting was opened with the Flag Salute by all in attendance.

SWEARING IN NEW RCBC TRUSTEE

Board Chair George Nyikita introduced and welcomed Mr. James C. Anderson, Jr. as a newly appointed Trustee to the Rowan College at Burlington County Board of Trustees by the Office of the Governor. Mr. Anderson's appointment replaces Mr. Brian Kamp, who resigned effective December 28, 2017.

Board Solicitor Burns administered the Oath of Allegiance and Oath of Office. The Board of Trustees, Acting President Michael Cioce and all meeting attendees welcomed Trustee Anderson. The Oath was officially signed and photographs were taken.

Mr. James Anderson is a resident of Medford, New Jersey. He has an extensive career in civil engineering and currently serves as Director of Solid Waste Compliance and Development for Mercer Group International of New Jersey.

ROLL CALL

Board Present: Mr. James Anderson, Mr. Christopher Brown, Mr. Kevin Brown, Ms. Renee Liciaga, Mr. Daryl Minus-Vincent, Mr. George Nyikita, Mr. Gino Pasqualone, Mr. Mickey Quinn, Ms. Cassadie Hynd (Alumni Trustee)

Board Absent: Mr. Primitivo Cruz, Mr. Daniel Gee, Ms. Jamie Martin

RCBC Present: Mr. Michael Cioce (Acting President and Acting Board Secretary), Ms. Jaclyn Angermeier, Dr. Karen Archambault, Ms. Leah Arter, Ms. Linda Bobo, Dr. Cathy Briggs, Mr. Matthew Farr, Ms. Crystal Hill, Dr. Martin Hoffman, Ms. Rosemary Kelleher, Ms. Ann McCollum, Mr. Mark Meara, Dr. Karen Montalto, Ms. Anna Payanzo Cotton, Ms. Anika Ragins-Riley, Dr. Anita Rudman, Ms. Samantha Russell, Dr. David Spang, Dr. Edem Tetteh, Ms. Donna Vandergrift, Mr. Greg Volpe, Mr. Jonathan Weisbrod, Mr. William Whitfield, Mr. William Burns (Board Solicitor), and Ms. Lynne Marie Devericks (Board Recorder)

Other Guests: Mrs. Josephine Anderson, Mr. Bill McCollum, Sr., Mr. Bill McCollum, Jr. and family

PUBLIC ANNOUNCEMENT

Ms. Lynne Marie Devericks read the following statement: “In compliance with the Open Public Meetings Act, the Board passed a resolution on November 8, 2017, setting forth the date, time, and location of regular meetings of the Board of Trustees, which resolution was, within seven days of passage, posted on the College Web site, sent to *The Burlington County Times*, *The Courier Post*, *The Trenton Times*, and the Burlington County Clerk.”

MINUTES

Chair George Nyikita requested a motion to approve the minutes of the Regular and Reorganization Board Meeting on November 8, 2017, as submitted. The motion was made by Trustee Christopher Brown with a second by Trustee Mickey Quinn. With a unanimous vote in favor, the minutes were approved as written.

REPORTS

1. President’s Report:

- The President’s Report was presented in written form to the Board, which included news and events from November 3, 2017 through January 1, 2018.
- The On-Campus Crime and Fire Incident Report prepared by Captain Edmund Johnson and reviewed by Public Safety Director Linda Schmidt was presented in written form to the Board for the period November 1, 2017 to January 8, 2018.
- Acting President Michael Cioce made the following announcements in addition to the

written report provided in the Board packets:

1) The Spring Semester is three days away. Welcome Back is scheduled for tomorrow, January 17, 2018, and all faculty will return to campus. Welcome Back will include an academic overview and highlights from the Fall Semester. Acting President Cioce invited the Trustees to participate if their schedules permit.

2) Z88.9 FM is the College's radio station. Following a 12-month review, the College reached a decision in late December to transition the station to an online format. The final on air broadcast is scheduled for January 18, 2018. Solicitor Burns will be handling the sale of the transponder.

3) Upcoming events: The Dental Hygiene department will host Give Kids a Smile Day on February 2, 2018, on the Mt. Laurel Campus. This is the first time the event will be held in Mt. Laurel and through our partnership with Virtua. This event is a success every year. We are 36 days from the College Foundation's signature event, The Celebration of Philanthropy, on February 22, 2018, 6:00P, with a Mardi Gras theme. Mr. Bobby Chez is the Keynote Speaker.

Chair Nyikita urged all Board members to participate in the Celebration of Philanthropy. The College is working hard to make this event the biggest success ever and reach our scholarship goal through donations and sponsorships. The Chair asked the Board to contact Lynne Devericks with any questions. He added, if members of the Board have never been to Give Kids a Smile Day, this is an amazing, upbeat, and energetic event to be around. It showcases what the College means to the community at large.

4) Employee of the Year (Academic Year): Acting President Cioce explained the process of selecting Employee of the Month at the College, which includes nominations by employees of the College and a voting process by members of a committee. For Employee of the Year, there is a matrix of criteria by which each of the 12 Employees of the Month is measured in order to be selected including: Nominations for Employee of the Month; Contributions to Student Success; Extra Initiative; Attendance; Performance Reviews and Longevity.

Ms. Ann McCollum, Project Manager of Business Engagement in the Workforce Development Institute, was nominated several times for Employee of the Month, and she was awarded this recognition in December 2016.

Earning distinction as Employee of the Year is a tremendous honor, but for Ann McCollum, it was the second-best news of the day. While senior leadership surprised Ann by presenting her with Rowan College at Burlington County's first Employee of the Year

award in December 2017, her son called with even better news when he announced the birth of her second granddaughter, Adeline May. At the Senior Leadership Meeting, Acting President Michael Cioce, Vice President of Workforce Development and Lifelong Learning Anna Payanzo Cotton, Business Development Administrator Leah Arter and Executive Director of Business Engagement Linda Bobo all spoke to Ann's willingness to go the extra mile to help students, instructors and her colleagues.

The Acting President and Chair Nyikita joined Ms. McCollum at the podium and the Acting President read the proclamation recognizing Ms. Ann McCollum as the Rowan College at Burlington County Employee of the Year for the 2016/2017 Academic Year. A photo was taken including her family, who were present for this special recognition.

Chair George Nyikita requested a motion to approve the proclamation. With a motion by Trustee Chris Brown, a second by Trustee Kevin Brown, and a unanimous vote in favor, the proclamation was approved as written.

There were no questions and this concluded the President's Report.

2. **Board Reports**

A. **Finance/Facilities Committee:** Chair George Nyikita reported:

Chair Nyikita announced that the Finance/Facilities Committee met on Tuesday, January 9, 2018 and the Committee reviewed various financial, contractual and other matters, all of which are reflected in Tabs 1 through 4 for the Board's approval.

Chair Nyikita proceeded with a review of the following resolutions for the Board's consideration:

Finance/Facilities Committee Action (Resolution(s) for Approval)

- Tab #1:** Resolution #2018-016-01, A Motion to approve and ratify requested business related travel.
- Tab #2:** Resolution #2018-016-02, A Motion to approve and ratify contracts.
- Tab #3:** Resolution #2018-016-03, A Resolution to authorize the sale of the radio station and translator.

Tab #4: Resolution #2018-016-04, A Resolution to award a one-year contract to CDW Government for OneLogin services for the period of March 31, 2018 through March 30, 2019 in the amount of \$40,280.00.

Chair Nyikita made a motion to move Tabs 1 through 4 inclusive, as recommended by the Finance/Facilities Committee. With the motion by Chair Nyikita and a second by Trustee Christopher Brown, the Board approved Tabs 1 through 4 with a unanimous vote in favor. There were no questions.

This concluded the Finance/Facilities Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
January 16, 2018**

RESOLUTION #2018-016-01

TO APPROVE AND RATIFY REQUESTED BUSINESS RELATED TRAVEL

APPROVE

Elizabeth Price, STEM – 1/24-1/27/18
ACAD and AAC&U Annual Meeting
Washington, DC - \$1,817.54

Anthony Phillips, WDI (WIOA Grant) – 3/24-3/26/18
National Association of Workforce Boards (NAWB) Forum 2018
Washington, DC – \$2,018.00

John Miller, WDI (WIOA Grant) – 3/23-3/26/18
National Association of Workforce Boards (NAWB) Forum 2018
Washington, DC - \$2,650.13

Kelly West, WDI (WIOA Grant) – 3/23-3/26/18
National Association of Workforce Boards (NAWB) Forum 2018 Washington, DC – \$2,480.00

Leah Arter, WDI (WIOA Grant) – 3/23-3/26/18
National Association of Workforce Boards (NAWB) Forum 2018
Washington, DC - \$2,650.13

Anna Payanzo Cotton, WDI (WIOA Grant) – 4/28-5/1/18
AACC (American Association of Community Colleges) Annual Convention
Dallas, TX - \$2,109.46

Jennifer Martin, Enrollment Management – 3/21-3/23/18
2018 NACADA Regional Conference
Dover, DE - \$513.26

Michelle Applegate, Enrollment Management – 3/21-3/23/18
2018 NACADA Regional Conference
Dover, DE - \$503.60

Rosemarie Loughlin, Enrollment Management – 3/21-3/23/18
2018 NACADA Regional Conference
Dover, DE - \$313.15

Karen Archambault, Enrollment Management – 3/21-3/23/18
2018 NACADA Regional Conference
Dover, DE - \$597.44

Nicholas LaTorre, Enrollment Management – 3/21-3/23/18
2018 NACADA Regional Conference
Dover, DE - \$503.60

Christopher Crean, Enrollment Management – 3/21-3/23/18
2018 NACADA Regional Conference
Dover, DE – \$212.00

Danielle Epps, Admissions & Outreach – 3/6-3/8/18
Collegeboard Regional Forum - Middle States Region (advisory board member - costs covered
by the organization)
Philadelphia, PA – \$0.00

Cathy Briggs, Student Success – 3/4-3/7/18
NASPA Annual Conference
Philadelphia, PA - \$842.48

Rosemarie Loughlin, Admissions & Outreach – 5/21-5/22/18
Annual NJACAC Conference
Atlantic City, NJ - \$584.55

Taylor Bucci, Admissions & Outreach – 5/21-5/22/18
Annual NJACAC Conference
Atlantic City, NJ - \$299.20

REIMBURSEMENT

Rick Pancoast, Perkins Grant – 11/1-11/3/17
Associations of Technology and Applied Engineering Annual Conference and Accreditation
Workshop
Cincinnati, OH - \$792.41

Jaclyn Angermeier, Financial Services – 11/9-11/10/17

NACUBO 2017 Managerial Analysis and Decision Support Conference
Philadelphia, PA - \$992.92

Martin Hoffman, Distance Education – 11/12-11/14/17
ITC November Board Meeting
Arlington, VA - \$414.72

Dr. Edem Tetteh, Perkins Grant – 11/1-11/3/17
Associations of Technology and Applied Engineering Annual Conference and Accreditation
Workshop
Cincinnati, OH - \$1,118.82

Diane Schellack, Liberal Arts – 10/12-10/14/17
Mid-Atlantic College Reading + Writing Association Conference
Ocean City, MD - \$153.07

Daniel Sullivan, NSF Grant – 10/23-10/25/17
NSF ATE Conference
Washington, DC - \$135.39

Jarrett Kealey-CTE student advisor #1, Perkins Grant – 11/6-11/9/17
National Symposium on Student Retention
Destin, FL - \$374.23

Katherine Gonzalez-CTE student advisor #2, Perkins Grant - 11/6-11/9/17
National Symposium on Student Retention
Destin, FL - \$392.68

John Scott, NJ Transfer – 11/21/17
Meet with the ARTSYS software vendor Columbia, MD - \$174.06

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
January 16, 2018**

RESOLUTION #2018-016-02

TO APPROVE AND RATIFY CONTRACTS

To approve a contract with Erik Anderson to perform a program review for the Philosophy Program and provide an external consultant's report upon conclusion of review from February 12, 2018 through March 12, 2018 in an amount not to exceed \$2,000.00.

To approve a contract with Fearing International Group, LLC to provide OSHA 10 training for Women in Sustainable Energy/Energy Industry Fundamentals Program from February 7, 2018 through February 8, 2018 in an amount not to exceed \$1,192.00.

To approve a contract with CliftonLarsonAllen LLP to perform ACA tax reporting for 2017 in the amount of \$3,000.00.

To approve a contract with Lynn DellaPietra to review the material and provide an external consultant's report for the proposed Advanced and Continuous Studies program from December 21, 2017 through January 19, 2018 in an amount not to exceed \$2,000.00.

To approve a contract with Daniel Lim to review and provide an external consultant's report for Business Engagement and Education Programs and Grants Development from November 17, 2017 through December 22, 2017 in an amount not to exceed \$1,800.00.

To approve a contract with Lollipop Recording LLC d/b/a Zero By One Sound Studio (0x1 Sound Studio) to provide recording studio space for RCBC ETS Program from January 19, 2018 through May 12, 2018 in an amount not to exceed \$8,700.00.

To approve a contract with Rizzieri Institute, Inc. dba Rizzieri Aveda School of Massage to provide the Entrepreneur Certificate Program for Salons and Spas for FY2018 Spring 2018 from December 11, 2017 through June 1, 2018 for a 50/50 split of net profits.

To approve a contract with DLM Architects, Ltd. to provide digital renderings for the Athletics Complex in an amount not to exceed \$1,500.00.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
January 16, 2018**

RESOLUTION #2018-016-03

**TO AUTHORIZE THE SALE OF FM RADIO SIGNALS 88.9 WBZC-FM AND 95.1
W236AF**

WHEREAS, Rowan College at Burlington County (RCBC) owns and operates a non-profit radio broadcasting station, Z889, pursuant to FCC regulations; and

WHEREAS, RCBC strives to provide students with educational experiences with the latest technology and industry trends; and

WHEREAS, the radio industry now serves a majority of listeners through internet radio; and

WHEREAS, RCBC can provide a modern educational experience to students while continuing to provide cultural and public information programming throughout the Burlington County region through internet radio; and

WHEREAS, an online format eliminates the need for a terrestrial radio station Z889, which broadcasts on 88.9 FM out of Pemberton, New Jersey, and FM Translator Station W236AF on 95.1 FM; and

WHEREAS, RCBC continually strives to identify revenue sources and operating efficiencies to become less reliant on student tuition; and

WHEREAS, P.L. 1982, c. 189 (C.18A:64A-25.27) requires sales of public goods more than \$25,000 to be completed in an open, public and transparent process;

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 16th day of January 2018, authorize the transfer and/or sale of the College's radio station including but not limited to Z889's main signal, 88.9 WBZC-FM and 95.1 W236AF in full compliance with all applicable laws.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, January 16, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Primitivo J. Cruz								4
5 Daniel Gee								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Michael Cioce
 Acting Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
January 16, 2018**

RESOLUTION #2018-016-04

**TO AWARD A ONE-YEAR CONTRACT TO CDW GOVERNMENT FOR ONELOGIN
SERVICES IN THE AMOUNT OF \$40,280.00**

WHEREAS, the College has a need to renew support and maintenance for OneLogin, a single sign-on (SSO) solution for students and employees; and

WHEREAS, this contract is for the one year period of March 31, 2018 to March 30, 2019; and

WHEREAS, these products and services are available under the Educational Services Commission of New Jersey Cooperative (ECSNJ) (#65MCESCCPS); and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64-25.10 and P.L. 2011, c139, it appears in the best interest of the College to award a contract to: **CDW Government**, 75 Remittance Drive, Suite 1515, Chicago, Illinois 60675-1515; and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64-25.10 and P.L. 2011, c139, the President recommends a contract be awarded to the following vendor: **CDW Government**, 75 Remittance Drive, Suite 1515, Chicago, Illinois 60675-1515;

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 16th day of January 2018, to award a one-year contract to **CDW Government** in the amount of \$40,280.00.

*******CERTIFICATE OF AVAILABILTY OF FUNDS*******

I, Jaclyn Angermeier, Executive Director, Financial Services, do hereby certify that adequate funds are available in the 2018-2019 Operating Budget to pay for the contract between Rowan College at Burlington County and **CDW Government**.

The money necessary to fund said contract is **\$40,280.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriation:

1-00800-9601 (Information Systems, Maintenance Contract)

Jaclyn Angermeier
Executive Director, Financial Services

*******CERTIFICATION OF THE SECRETARY*******

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3 Kevin Brown								3
4 Primitivo J. Cruz								4
5 Daniel Gee								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Michael Cioce
 Acting Secretary

B. Personnel Committee: Committee Chair Kevin Brown reported on the Personnel Committee:

The Personnel Committee met on Wednesday, January 10, 2018, and discussed various personnel items.

Trustee Kevin Brown invited questions on the Personnel Committee Report, and seeing none, he proceeded with a review of the following resolution for the Board's consideration:

Personnel Committee Action (Resolution(s) for Approval)

- Tab #5:** Resolution #2018-016-05, A Resolution approving personnel actions for Rowan College at Burlington County.
- Tab #6:** Resolution #2018-016-06, Approval of Acting President's recommendation to reappoint and award tenure to certain faculty holding academic rank (James Judge).
- Tab #7:** Resolution #2018-016-07, Approval of Acting President's recommendation to reappoint and award tenure to certain faculty holding academic rank (Elizabeth Kerr).
- Tab #8:** Resolution #2018-016-08, Approval of Acting President's recommendation to reappoint and award tenure to certain faculty holding academic rank (Meral Muyesser).
- Tab #9:** Resolution #2018-016-09, Approval of Acting President's recommendation to reappoint and award tenure to certain faculty holding academic rank (William Wend).
- Tab #10:** Resolution #2018-016-10, Approval of Acting President's recommendation to reappoint and award tenure to certain faculty holding academic rank (Kidane Yohannes).

Chair Nyikita made a motion to move Tabs 5 through 10, as recommended by the Personnel Committee. With a motion by Chair George Nyikita, second by Trustee Christopher Brown, and a unanimous vote in favor, the Board approved Resolutions 5 through 10.

There were no questions and this concluded the Personnel Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
January 16, 2018**

RESOLUTION #2018-016-05

**RESOLUTION FOR PERSONNEL ACTIONS FOR
ROWAN COLLEGE at BURLINGTON COUNTY**

WHEREAS, Rowan College at Burlington County has identified the need for additions, modifications and separation of employment of certain positions; and

WHEREAS, the following were determined to meet the qualifications that best meet the needs of the college in the designated departments for the following vacancies, namely;

Thomas Czerniecki as Senior Vice President for Operations and Administration at \$157,000;
Michelle Russell as Assistant Director of Human Resources at \$65,000;
Sheila Williamson as RSVP Outreach Coordinator at \$15/hour;
Shondra Kennedy as Medicare Extra Benefits Coordinator at \$15/hour;
Steve Cicariello as Evidence Based Coordinator at \$15/hour;
Claire Kelly as Information Specialist at \$16.50/hour;
Bin Xiao as Custodian at \$25,467;
Cori Johnson as Financial Aid Specialist at \$32,000; and

WHEREAS, the following internal individuals were found to meet the qualifications that best meet the needs of the college in the designated departments, namely;

Michael Barteld as Public Safety Officer at \$27,170;
Edward Emrich as Public Safety Officer at \$27,170;
Otis King as Public Safety Officer at \$27,170;
Shannon Williams as Temporary Instructor at \$60,000; and

WHEREAS, the College's administration requested the authority, from the Board of Trustees' Executive Committee, to fill a critical position prior to the January 16, 2018 Board meeting, namely;

Lucy Horton as Admissions Counselor at \$35,000;
Alyssa Harris as Disability Support Assistant at \$14/hour;
Laura Golembiewski as College Readiness Now IV Tutor at \$12/hour;
Leonard Turnquist as College Readiness Liaison at \$15/hour;

Ann Kimbel as ESL Tutor at \$12/hour;
Nagbe Aloysius as Instructor – Computer Science at \$49,187;
Shari Van Fleet as Interim Culinary Coordinator at \$15/hour;
Tiffany Case as Art Model at \$15/hour;
Ella Marie Quimbey as Art Model at \$15/hour;
Joshua Bentham as Senior Research Assistant at \$10.50/hour;
Adjuncts, STEM (listing attached);
Adjuncts, Liberal Arts (listing attached);
Adjuncts, Nursing and Allied Health (listing attached);
Part-Time Trainers (listing attached); and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the full Board, the separation of employment of employees, namely;

Andrea Fau, Vocational Assessment Specialist, WDI
Heather Evans, PT Administrative Assistant, Adult Basic Education
Madison Weller, Intern, Strategic Marketing & Communications
Jessica Tyrrell, Testing Proctor, Testing Center
Joseph Cartwright, Grounds Maintenance Assistant, Maintenance
Candace McKay, PT Academic Advisor, Academic Advising
Isaiah White, EOF Program Counselor, EOF
Adam Buccine, PS Officer, Public Safety
Janette Greer, Financial Aid Specialist, Financial Aid
Stephen Harad, Instructor, STEM
Gina Pino, PT Academic Advisor, Academic Advising
Randi Ferguson, PT Counselor, EOF
Jessica Bugay, Adjunct, STEM
William Reidy, Adjunct, STEM
Martin Perrotta, Adjunct, Liberal Arts
Frank Locantore, Adjunct, Liberal Arts
Eicke Mushall, Adjunct, STEM
Monica Wildes, Adjunct, Liberal Arts
Susan Kim, Adjunct, Liberal Arts
Mark Bauman, Adjunct, STEM
Alyssa Warner, Adjunct, STEM
Bridget Zino, Adjunct, Liberal Arts
Joel Finkelstein, Adjunct, Liberal Arts

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the Board of Trustees, to make salary adjustments to current positions, namely;

Bernadette Wright as Associate Dean, Liberal Arts at \$87,505 (effective 1/1/2018);
Alexandra O'Neil as Rowan Relations Coordinator at \$62,033 (effective 7/1/2017); and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the Board of Trustees, the approval and ratification of the following leave of absences, namely;

Edith Corbin, Student Success, Paid Intermittent;
Jonathan Alexander, Liberal Arts, Paid LOA;
Tammy Viscardi, Public Safety, Paid LOA;
Kaitlin Ament, Advising, Paid LOA;
Bryannah Janot, Career Services, Paid LOA;
Amanda Mitchell, Nursing, Paid LOA;
Angel Rios, Facilities, Personal Leave;
Michelle Hayes, Facilities, Paid LOA;
Bethy Reyna, Human Resources, Paid LOA;
Adam Buccine, Public Safety, Paid LOA;
Sarah Colona, Liberal Arts, Unpaid Leave of Absence;
Mark Meara, OIT, Paid Leave of Absence;
Linda Schmidt, Public Safety, Paid Leave of Absence;
Patrice Fields, Financial Services, Paid LOA, then intermittent;
Barbara Stewart, Nursing, Paid Intermittent;
Ashley Affourtit, Student Success, Paid LOA;
Lionel Murphay, Facilities, Unpaid Intermittent leave;
Tina Albertson, Financial Services, Paid Administrative;

WHEREAS, the Board of Trustees has the authority to appoint or modify said full time vacancies and positions and to determine issues of lawful and appropriate compensation and applicable related employee benefits for a full-time employees and/or separate said employees;

NOW THEREFORE, be it resolved that the Board of Trustees, now assembled in public session this 16th day of January 2018, hereby approves the above stated personnel actions for Rowan College at Burlington County.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, January 16, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
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7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Michael Cioce
 Acting Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
January 16, 2018**

RESOLUTION #2018-016-05

ADJUNCT AND PART-TIME TRAINER LISTING

Nursing and Health Sciences

French, Caitlin
Kosych, Linda
Morton, Tia
DeLuca, Robert
Pilong, Kristin
Gordon, Rosanne
Romanos, April
Mimm, Nancy
Abel, Kathy
Keimer, Gerald
Stanczak, Maria

Liberal Arts

Koschin, Michele
Randolph, Yarevell
Flake, Rebekah
Ketterer, Joseph
Bendtsen, Tom
Hashem, Steven
Delany, Kate
Monroe, Aaliyah
Perez, Roswell
Whilte, Sharon
Pagoulatos, Peter
Clarke, Suzann
Evans, Roxanne
Murray, Heather
Cetel, Rachel
Mann, Ross

STEM

Beatty, Catherine
Cheng-McGrath, Kitty
Douglas, Danielle
Dorofy, Peter
Henry, Raymond
Kish, CJ
Manning, Raymond
Morelli, Michael
Ogbone, Komivi
Rozelle, Robert
Scanlon, Kathryn
Tavani, Christopher
Phillips, Robert
Mundrick, Francesca
Basta, Morgan
Pursell, Lawrence
Hale, Quarail
Kim, Kyungmin
Dingler, Laura
Ciliberti, Carlo
Konate, Mohamed
Balogun, Obafemi
Whitfield, Ian
Dande, Fredrick
Foster, Bridget
Valere, Kimyata
Manning, Robert
Marinovich, Adrian

Part-Time Trainers

Foulks, Frank
McAuliffe, Dan
Enriquez, David
Fenimore, Ken
Murphy, Ronald
Peditto, Josh
Brady, Pat
Oloughlin, Brian
Bower, Janet
Hartner, David W.

Faranca, Arnold J.
Rosenfeld, Steven
Moore, Concetta

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
January 16, 2018**

RESOLUTION #2018-016-06

**APPROVAL OF ACTING PRESIDENT’S RECOMMENDATION TO REAPPOINT AND
AWARD TENURE TO CERTAIN FACULTY (JAMES JUDGE) HOLDING
ACADEMIC RANK**

WHEREAS, James Judge, is eligible for reappointment that would confer tenure; and

WHEREAS, James Judge has prepared and submitted for review appropriate application for reappointment that would confer tenure; and

WHEREAS, James Judge’s tenure review file, which included his entire record of service and employment at the College, was evaluated by the Divisional Dean who provided an affirmative recommendation for their reappointment; and

WHEREAS, in accordance with Board Policy 104, Tenure Review, the Tenure Review Board reviewed carefully the Dean’s affirmative recommendation as well as the evidence and information presented in James Judge’s tenure review file, which included his entire record of employment and performance at the College; and

WHEREAS, in carrying out its responsibilities, the Tenure Review Board was governed by Board Policy 104 which states in relevant part that:

“Tenure should be awarded only to individuals whose performance during their probationary period gives clear evidence of their ability and willingness to make significant and continuing contribution to the growth and development of the institution...and,

Tenure should be award after presentation of positive excellence in teaching, scholarly achievement, contributions to College and Community and fulfillment of professional responsibilities and solely because negative evidence to the contrary is not presented.”

WHEREAS, the Tenure Review Board finds that the evidence and information presented and considered in James Judge’s application for reappointment and record of employment is consistent with the criteria expressed in Board Policy 104 and has, subsequently, recommended to the Acting President the reappointment and award of tenure to James Judge; and

WHEREAS, the Acting President of the College (hereinafter referred to as Acting President) has, reviewed carefully the affirmative recommendation(s) of the Dean and Tenure Review Board for the reappointment of James Judge to the next Academic Year, 2018-2019, in light of all appropriate institutional needs, policies, criteria and requirements; and

WHEREAS, the Acting President, in the exercise of his best professional judgment, has determined that the reappointment of James Judge effectively serves the mission and goals of the College and is consistent with all appropriate institutional needs, policies, criteria and requirements governing reappointment that would confer tenure; and

WHEREAS, the Board of Trustees of Rowan College at Burlington County (hereinafter referred to as Board of Trustees) has received a recommendation from the Acting President, to reappoint James Judge; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees meeting in public session this 16th day of January 2018 hereby accepts the recommendation of the Acting President to reappoint James Judge;

BE IT FURTHER RESOLVED, that the Board of Trustees approves the reappointment and subsequent award of tenure to James Judge.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, January 16, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Primitivo J. Cruz								4
5 Daniel Gee								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
 Chairperson

Michael Cioce
 Acting Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
January 16, 2018**

RESOLUTION #2018-016-07

**APPROVAL OF ACTING PRESIDENT’S RECOMMENDATION TO REAPPOINT AND
AWARD TENURE TO CERTAIN FACULTY (ELIZABETH KERR) HOLDING
ACADEMIC RANK**

WHEREAS, Elizabeth Kerr, is eligible for reappointment that would confer tenure; and

WHEREAS, Elizabeth Kerr has prepared and submitted for review appropriate application for reappointment that would confer tenure; and

WHEREAS, Elizabeth Kerr’s tenure review file, which included her entire record of service and employment at the College, was evaluated by the Divisional Dean who provided an affirmative recommendation for their reappointment; and

WHEREAS, in accordance with Board Policy 104, Tenure Review, the Tenure Review Board reviewed carefully the Dean’s affirmative recommendation as well as the evidence and information presented in Elizabeth Kerr’s tenure review file, which included her entire record of employment and performance at the College; and

WHEREAS, in carrying out its responsibilities, the Tenure Review Board was governed by Board Policy 104 which states in relevant part that:

“Tenure should be awarded only to individuals whose performance during their probationary period gives clear evidence of their ability and willingness to make significant and continuing contribution to the growth and development of the institution...and,

Tenure should be award after presentation of positive excellence in teaching, scholarly achievement, contributions to College and Community and fulfillment of professional responsibilities and solely because negative evidence to the contrary is not presented.”

WHEREAS, the Tenure Review Board finds that the evidence and information presented and considered in Elizabeth Kerr’s application for reappointment and record of employment is consistent with the criteria expressed in Board Policy 104 and has, subsequently, recommended to the Acting President the reappointment and award of tenure to Elizabeth Kerr; and

WHEREAS, the Acting President of the College (hereinafter referred to as Acting President) has, reviewed carefully the affirmative recommendation(s) of the Dean and Tenure Review Board for the reappointment of Elizabeth Kerr to the next Academic Year, 2018-2019, in light of all appropriate institutional needs, policies, criteria and requirements; and

WHEREAS, the Acting President, in the exercise of his best professional judgment, has determined that the reappointment of Elizabeth Kerr effectively serves the mission and goals of the College and is consistent with all appropriate institutional needs, policies, criteria and requirements governing reappointment that would confer tenure; and

WHEREAS, the Board of Trustees of Rowan College at Burlington County (hereinafter referred to as Board of Trustees) has received a recommendation from the Acting President, to reappoint Elizabeth Kerr; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees meeting in public session this 16th day of January 2018 hereby accepts the recommendation of the Acting President to reappoint Elizabeth Kerr;

BE IT FURTHER RESOLVED, that the Board of Trustees approves the reappointment and subsequent award of tenure to Elizabeth Kerr.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, January 16, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Primitivo J. Cruz								4
5 Daniel Gee								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Michael Cioce
 Acting Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
January 16, 2018**

RESOLUTION #2018-016-08

**APPROVAL OF ACTING PRESIDENT’S RECOMMENDATION TO REAPPOINT AND
AWARD TENURE TO CERTAIN FACULTY (MERAL MUYESSER) HOLDING
ACADEMIC RANK**

WHEREAS, Meral Muyesser, is eligible for reappointment that would confer tenure; and

WHEREAS, Meral Muyesser has prepared and submitted for review appropriate application for reappointment that would confer tenure; and

WHEREAS, Meral Muyesser’s tenure review file, which included her entire record of service and employment at the College, was evaluated by the Divisional Dean who provided an affirmative recommendation for their reappointment; and

WHEREAS, in accordance with Board Policy 104, Tenure Review, the Tenure Review Board reviewed carefully the Dean’s affirmative recommendation as well as the evidence and information presented in Meral Muyesser’s tenure review file, which included her entire record of employment and performance at the College; and

WHEREAS, in carrying out its responsibilities, the Tenure Review Board was governed by Board Policy 104 which states in relevant part that:

“Tenure should be awarded only to individuals whose performance during their probationary period gives clear evidence of their ability and willingness to make significant and continuing contribution to the growth and development of the institution...and,

Tenure should be award after presentation of positive excellence in teaching, scholarly achievement, contributions to College and Community and fulfillment of professional responsibilities and solely because negative evidence to the contrary is not presented.”

WHEREAS, the Tenure Review Board finds that the evidence and information presented and considered in Meral Muyesser’s application for reappointment and record of employment is consistent with the criteria expressed in Board Policy 104 and has, subsequently, recommended to the Acting President the reappointment and award of tenure to Meral Muyesser; and

WHEREAS, the Acting President of the College (hereinafter referred to as Acting President) has, reviewed carefully the affirmative recommendation(s) of the Dean and Tenure Review Board for the reappointment of Meral Muyesser to the next Academic Year, 2018-2019, in light of all appropriate institutional needs, policies, criteria and requirements; and

WHEREAS, the Acting President, in the exercise of his best professional judgment, has determined that the reappointment of Meral Muyesser effectively serves the mission and goals of the College and is consistent with all appropriate institutional needs, policies, criteria and requirements governing reappointment that would confer tenure; and

WHEREAS, the Board of Trustees of Rowan College at Burlington County (hereinafter referred to as Board of Trustees) has received a recommendation from the Acting President, to reappoint Meral Muyesser; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees meeting in public session this 16th day of January 2018 hereby accepts the recommendation of the Acting President to reappoint Meral Muyesser;

BE IT FURTHER RESOLVED, that the Board of Trustees approves the reappointment and subsequent award of tenure to Meral Muyesser.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, January 16, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Primitivo J. Cruz								4
5 Daniel Gee								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Michael Cioce
 Acting Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
January 16, 2018**

RESOLUTION #2018-016-09

**APPROVAL OF ACTING PRESIDENT’S RECOMMENDATION TO REAPPOINT AND
AWARD TENURE TO CERTAIN FACULTY (WILLIAM WEND) HOLDING
ACADEMIC RANK**

WHEREAS, William Wend, is eligible for reappointment that would confer tenure; and

WHEREAS, William Wend has prepared and submitted for review appropriate application for reappointment that would confer tenure; and

WHEREAS, William Wend’s tenure review file, which included his entire record of service and employment at the College, was evaluated by the Divisional Dean who provided an affirmative recommendation for their reappointment; and

WHEREAS, in accordance with Board Policy 104, Tenure Review, the Tenure Review Board reviewed carefully the Dean’s affirmative recommendation as well as the evidence and information presented in William Wend’s tenure review file, which included his entire record of employment and performance at the College; and

WHEREAS, in carrying out its responsibilities, the Tenure Review Board was governed by Board Policy 104 which states in relevant part that:

“Tenure should be awarded only to individuals whose performance during their probationary period gives clear evidence of their ability and willingness to make significant and continuing contribution to the growth and development of the institution...and,

Tenure should be award after presentation of positive excellence in teaching, scholarly achievement, contributions to College and Community and fulfillment of professional responsibilities and solely because negative evidence to the contrary is not presented.”

WHEREAS, the Tenure Review Board finds that the evidence and information presented and considered in William Wend’s application for reappointment and record of employment is consistent with the criteria expressed in Board Policy 104 and has, subsequently, recommended to the Acting President the reappointment and award of tenure to William Wend; and

WHEREAS, the Acting President of the College (hereinafter referred to as Acting President) has, reviewed carefully the affirmative recommendation(s) of the Dean and Tenure Review Board for the reappointment of William Wend to the next Academic Year, 2018-2019, in light of all appropriate institutional needs, policies, criteria and requirements; and

WHEREAS, the Acting President, in the exercise of his best professional judgment, has determined that the reappointment of William Wend effectively serves the mission and goals of the College and is consistent with all appropriate institutional needs, policies, criteria and requirements governing reappointment that would confer tenure; and

WHEREAS, the Board of Trustees of Rowan College at Burlington County (hereinafter referred to as Board of Trustees) has received a recommendation from the Acting President, to reappoint William Wend; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees meeting in public session this 16th day of January 2018 hereby accepts the recommendation of the Acting President to reappoint William Wend;

BE IT FURTHER RESOLVED, that the Board of Trustees approves the reappointment and subsequent award of tenure to William Wend.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, January 16, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Primitivo J. Cruz								4
5 Daniel Gee								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
 Chairperson

Michael Cioce
 Acting Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
January 16, 2018**

RESOLUTION #2018-016-10

**APPROVAL OF ACTING PRESIDENT’S RECOMMENDATION TO REAPPOINT AND
AWARD TENURE TO CERTAIN FACULTY (KIDANE YOHANNES) HOLDING
ACADEMIC RANK**

WHEREAS, Kidane Yohannes, is eligible for reappointment that would confer tenure; and

WHEREAS, Kidane Yohannes has prepared and submitted for review appropriate application for reappointment that would confer tenure; and

WHEREAS, Kidane Yohannes’s tenure review file, which included his entire record of service and employment at the College, was evaluated by the Divisional Dean who provided an affirmative recommendation for their reappointment; and

WHEREAS, in accordance with Board Policy 104, Tenure Review, the Tenure Review Board reviewed carefully the Dean’s affirmative recommendation as well as the evidence and information presented in Kidane Yohannes’s tenure review file, which included his entire record of employment and performance at the College; and

WHEREAS, in carrying out its responsibilities, the Tenure Review Board was governed by Board Policy 104 which states in relevant part that:

“Tenure should be awarded only to individuals whose performance during their probationary period gives clear evidence of their ability and willingness to make significant and continuing contribution to the growth and development of the institution...and,

Tenure should be award after presentation of positive excellence in teaching, scholarly achievement, contributions to College and Community and fulfillment of professional responsibilities and solely because negative evidence to the contrary is not presented.”

WHEREAS, the Tenure Review Board finds that the evidence and information presented and considered in Kidane Yohannes’s application for reappointment and record of employment is consistent with the criteria expressed in Board Policy 104 and has, subsequently, recommended to the Acting President the reappointment and award of tenure to Kidane Yohannes; and

WHEREAS, the Acting President of the College (hereinafter referred to as Acting President) has, reviewed carefully the affirmative recommendation(s) of the Dean and Tenure Review Board for the reappointment of Kidane Yohannes to the next Academic Year, 2018-2019, in light of all appropriate institutional needs, policies, criteria and requirements; and

WHEREAS, the Acting President, in the exercise of his best professional judgment, has determined that the reappointment of Kidane Yohannes effectively serves the mission and goals of the College and is consistent with all appropriate institutional needs, policies, criteria and requirements governing reappointment that would confer tenure; and

WHEREAS, the Board of Trustees of Rowan College at Burlington County (hereinafter referred to as Board of Trustees) has received a recommendation from the Acting President, to reappoint Kidane Yohannes; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees meeting in public session this 16th day of January 2018 hereby accepts the recommendation of the Acting President to reappoint Kidane Yohannes;

BE IT FURTHER RESOLVED, that the Board of Trustees approves the reappointment and subsequent award of tenure to Kidane Yohannes.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, January 16, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Primitivo J. Cruz								4
5 Daniel Gee								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Michael Cioce
 Acting Secretary

C. Academic Committee: Dr. David Spang, Senior Vice President and Provost, reported in Committee Chair Daniel Gee's absence:

The Academic Committee met on Tuesday, January 9, 2018 and reviewed a number of items of importance:

- The RCBC/Rowan University 3 + 1 partnership: To date, there are 620 declared 3 + 1 students in Biology, Computing and Informatics, Law and Justice, Liberal Studies, Nursing and Psychology.
- The College's efforts to measure and demonstrate learning outcomes equivalent to those attained by Rowan University for 3 + 1 programs for the Fall 2017 semester have been completed. RCBC has demonstrated for the first time, for a New Jersey two-year college, the ability to teach at a high-quality level the junior or 300-level courses as part of 3 + 1. This was very important for future submissions.
- We are pursuing Bachelor of Science degrees in Mechanical Engineering Technology (MET) and Electrical Engineering Technology (EET) with Rowan University, and we are in the final stages of developing curriculum. Both degrees will be offered exclusively as part of the 3 + 1 program on RCBC's Mt. Laurel Campus.
- RCBC is also pursuing additional 3 + 1 degrees in Inclusive Education and Health Studies with Rowan University.
- Advanced and Continuous Studies AS and AAS Degrees: RCBC has completed two new program proposals for AS and AAS in Advanced and Continuous Studies. These proposals have been distributed to all New Jersey colleges, per the Academic Issues Committee (AIC) procedure of the New Jersey Presidents' Council for consideration.
- The Middle States accreditation efforts have been underway for one full semester and are progressing well. RCBC's final report and site visit will occur during the Spring 2019 semester.
- The Substantive Change report to officially change the main campus from Pemberton to Mount Laurel is almost complete. The target completion for the substantive change document is Spring 2018.
- On academic grants, the College received over \$750,000 from the National Science Foundation Grant for a three-year project. Upcoming grant activities include further curriculum modification, finalization of the Mechanical Engineering Technology program with a concentration in Advanced Manufacturing, stackable certificates, and the creation of an applications database.

Dr. Spang invited questions on the Academic Committee Report, and there were none. He then invited Ms. Anna Payanzo Cotton, Vice President of Workforce Development and Lifelong Learning, to provide an update for the Board.

Ms. Payanzo Cotton described new initiatives and projects in Workforce Development to include:

- Professional services agreements: Workforce Development is moving forward with the Rizzieri School Entrepreneurial Certificate for Salons and Spas.
- Personal and Professional Development Training Programs: Registration is open and the Web site has been updated to reflect courses that are available for Spring 2018. The current brochure should have been delivered to everyone's home and Ms. Payanzo Cotton provided the Web address for further information.
- Highlights of some new industry programs: Through the NJ Council of County College's Workforce Consortium, they are offering four new classes and training with Amazon at their Florence, New Jersey location.
- A resolution is presented for the Board's approval to enter into agreements with CVS Health for the development of training programs in Pharmacy Technology and for the placement of these students in externships at CVS locations.
- Also by resolution, a Memorandum of Understanding with the Cherry Hill School District to provide Cisco Networking certification courses, and Transportation, Logistics and Distribution certification courses to Cherry Hill High School students for 2018-19 school year. The program will begin at Cherry Hill High School West.

Ms. Payanzo Cotton invited questions on the Workforce Report. Trustee Renee Liciaga asked if the Transportation, Logistics and Distribution certification will be offered at Cherry Hill High School East and other high schools. Vice President Payanzo Cotton indicated that Cherry Hill East has been part of the conversation, but the focus is on Cherry Hill West at this time.

There were no further questions and this concluded the Academic Committee Report.

Academic Committee Action (Resolution(s) for Approval)

- Tab #11:** Resolution #2018-016-11, Establishment of an Associate of Applied Science Degree Program (AAS.ADC) and an Associate of Science Degree Program (AS.ADC): Advanced and Continuous Studies.
- Tab #12:** Resolution #2018-016-12, A Resolution to authorize Rowan College at Burlington County (RCBC) to enter into an agreement with CVS Health for the development of training programs.
- Tab #13:** Resolution #2018-016-13, A Resolution to authorize Rowan College at Burlington County (RCBC) to enter into a memorandum of understanding with Cherry Hill

School District (CHSD) regarding the operation of non-credit training programs for Cherry Hill School District Students.

Chair Nyikita made a motion to move Tabs 11 through 13, as recommended by the Academic Committee. With the motion by Chair Nyikita and a second by Trustee Mickey Quinn, the Board approved Resolutions 11 through 13 with a unanimous vote in favor. There were no questions.

This concluded the Academic Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
January 16, 2018**

RESOLUTION #2018-016-11

**ESTABLISHMENT OF AN ASSOCIATE OF APPLIED SCIENCE DEGREE
PROGRAM (AAS.ADC) AND AN ASSOCIATE OF SCIENCE DEGREE PROGRAM
(AS.ADC) IN ADVANCED AND CONTINUOUS STUDIES**

WHEREAS, in an ongoing effort to provide opportunities for accessible and affordable educational pathways, Rowan College at Burlington County (RCBC) has observed the need for students to progress beyond the standard number of credits corresponding to an Associate degree, and still maintain matriculation status and financial aid eligibility; and

WHEREAS, this need stems, in part, from available opportunities for students to transfer to four-year institutions that have guaranteed admission and/or transfer articulation agreements with RCBC that allow the transfer of up to approximately ninety credits. Most notable among these opportunities are a student's ability to transfer to Rowan University (RU) through its "3+1" partnership with RCBC. Also, additional four-year school partners are increasingly willing to transfer up to ninety credits taken at RCBC; and

WHEREAS, students committed to the RCBC/RU "3+1" program will initially matriculate in the RCBC major that corresponds to the RU baccalaureate degree program of their choice. The student's academic goal will be to satisfy RCBC completion requirements and earn the Associate degree. Subsequent to pursuing the initial Associate degree, students will enroll and matriculate in an appropriate second Associate degree program, either an Associate of Science degree in Advanced and Continuous Studies (AS.ADC), or an Associate of Applied Science degree in Advanced and Continuous Studies (AAS.ADC); and

WHEREAS, the opportunity for students to earn more than one high quality Associate degree at RCBC is already a viable option available to students and, in fact, an average of nearly 50 students have completed more than one degree each academic year from 2014 to 2016; and

WHEREAS, the second Associate degree will be comprised of the already-earned general education credits, appropriate to either an AS or AAS degree, along with program courses. Students will not be required to retake any successfully completed courses for the purposes of earning the second Associate degree; and

WHEREAS, by earning two high quality Associate degrees, students will receive the greatest benefit possible in terms of maintaining matriculation status and financial aid eligibility, and will be prepared to directly transition into Rowan University's, or perhaps other four-year school partner's, senior year in their chosen baccalaureate program; and

WHEREAS, the AS or AAS degree in Advanced and Continuous Studies may serve as a useful primary degree, perhaps as an alternative to a Liberal Arts and Sciences degree. Students may then wish to pursue a degree that reflects that they have completed a large number of honors courses (i.e. advanced study) and/or courses that are specifically aligned for acceptance and transfer to targeted four-year institutions (i.e. continuous study), with which RCBC has a formal agreement.

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 16th day of January 2018, approve the Associate of Applied Science Degree in Advanced and Continuous Studies (AAS.ADC) and the Associate of Science Degree in Advanced and Continuous Studies (AS.ADC) being established at Rowan College at Burlington County for implementation in September 2018.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, January 16, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Primitivo J. Cruz								4
5 Daniel Gee								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Michael Cioce
 Acting Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
January 16, 2018**

RESOLUTION #2018-016-12

**TO AUTHORIZE ROWAN COLLEGE AT BURLINGTON COUNTY (RCBC) TO
ENTER INTO AN AGREEMENT WITH CVS HEALTH FOR THE DEVELOPMENT
OF TRAINING PROGRAMS**

WHEREAS, the County established a Workforce Development Institute at Rowan College of Burlington County in July 2016 for the purpose of establishing a coordinated system across institutional partners and implementing the objectives of the Workforce Development Board; and

WHEREAS, the Workforce Development Institute has identified a need to expand training and engagement opportunities for business customers; and

WHEREAS, CVS Health has identified a need to expand training in retail pharmacy in Burlington County for the purposes of recruiting potential associates, training existing associates, and promoting career pathways and advancement opportunities in the retail, logistics, and retail pharmacy industries; and

WHEREAS, the Workforce Development Institute has developed partnerships with institutional partners who are committed to recruiting job-seekers and students into the CVS training programs; and

WHEREAS, RCBC wishes to collaborate for the establishment of this training program and the placement of students into externships at their retail services locations.

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 16th day of January 2018, that:

1. An Agreement between Rowan College of Burlington County and CVS Health to expand training programs for pharmacy technicians is hereby authorized;
2. The College is authorized to enter into an agreement with CVS for the placement of students into externship positions in CVS retail locations; and
3. The Acting College President is hereby authorized to take any actions necessary to implement the terms of the Agreement, and to sign, seal, execute and witness/attest the Agreement in accordance with the Rules of the Board.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, January 16, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Primitivo J. Cruz								4
5 Daniel Gee								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
 Chairperson

Michael Cioce
 Acting Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
January 16, 2018**

RESOLUTION #2018-016-13

**TO AUTHORIZE ROWAN COLLEGE AT BURLINGTON COUNTY (RCBC) TO
ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH CHERRY HILL
SCHOOL DISTRICT (CHSD) REGARDING THE OPERATION OF NON-CREDIT
TRAINING PROGRAMS FOR CHERRY HILL SCHOOL DISTRICT STUDENTS**

WHEREAS, the County established a Workforce Development Institute at Rowan College of Burlington County in July 2016 for the purpose of establishing a coordinated system across institutional partners and implementing the objectives of the Workforce Development Board, and preparing the workforce of today and tomorrow for the jobs of the future; and

WHEREAS, the Workforce Development Institute and CHSD have identified a need to expand training and engagement opportunities for students who are interested in receiving training culminating in industry-recognized credentials while in high school; and

WHEREAS, both RCBC and CHSD are guided by similar visions, missions and values, with a commitment to educational access and attainment for all; and

WHEREAS, the RCBC and CHSD have identified an opportunity to partner to provide training in the areas of CISCO Networking and Transportation, Logistics, and Distribution that will culminate in an industry certification; and

WHEREAS, RCBC desires to collaborate with CHSD to create an accelerated path to these training programs for current students.

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 16th day of January 2018:

1. The College is authorized to enter into a Memorandum of Understanding with Cherry Hill School District to provide Cisco Networking certification courses, and Transportation, Logistics and Distribution certification courses to students in the 2018-2019 school year; and
2. The Acting College President is hereby authorized to take any actions necessary to implement the terms of the Agreement, and to sign, seal, execute and witness/attest the Agreement in accordance with the Rules of the Board.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Monthly Meeting held on Tuesday, January 16, 2018** on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Christopher J. Brown, Vice Chair								2
3 Kevin Brown								3
4 Primitivo J. Cruz								4
5 Daniel Gee								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Gino Pasqualone								10
11 Mickey Quinn								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
 Chairperson

Michael Cioce
 Acting Secretary

COMMENTS FROM THE PUBLIC

Chair Nyikita invited comments from the public. There were none.

COMMENTS FROM THE BOARD

Chair Nyikita announced that our Alumni Trustee, Ms. Cassadie Hynd, will be absent from the Board beginning February 2018 as she is traveling to Costa Rica for five months to volunteer. The Chair thanked Ms. Hynd for her faithful service and wished her well. She will be missed by the Board.

Ms. Hynd thanked the Board for the opportunity to serve as Alumni Trustee and to be involved in important work of the College. She added that students can benefit from attending the Board of Trustees meetings. Ms. Hynd appreciates the skills she has learned from this process.

OTHER BUSINESS

No other business.

ADJOURNMENT OF PUBLIC SESSION

Chair Nyikita called for a motion to adjourn the Public Session. There was no need for an Executive Session. With no further business, Trustee Christopher Brown made the motion, second by Trustee Daryl Minus-Vincent, and by unanimous vote in favor the Board of Trustees' Meeting adjourned at 6:13 P.M.

Respectfully submitted,

Mr. Michael Cioce
Acting Board Secretary

MC:Imd