

ROWAN COLLEGE AT BURLINGTON COUNTY

**BOARD OF TRUSTEES
SPECIAL PUBLIC MEETING**

Tuesday, April 4, 2017

**Rowan College at Burlington County
Laurel Hall, Room 320
900 College Circle
Mount Laurel, NJ 08054**

MINUTES

CALL TO ORDER

Board of Trustees Chair George Nyikita welcomed everyone in attendance and called the meeting to order at 12:07PM. Participation by conference call was made available to Board members.

FLAG SALUTE

The meeting was opened with the Flag Salute by all in attendance.

ROLL CALL

Members Present: Mr. Primitivo Cruz, Ms. Renee Liciaga, Mr. Daryl Minus-Vincent by phone, Mr. George Nyikita, Mr. Mickey Quinn, Mr. Jason Tosches, Mr. Kevin Wright (Alumni Trustee)

Absent: Mr. Christopher Brown, Mr. Kevin Brown, Mr. Daniel Gee, Mr. Brian Kamp, Ms. Jamie Martin

Also Present: Mr. Paul Drayton (President and Board Secretary) by phone, Ms. Jaclyn Angermeier, Mr. Joseph Brickley (County Engineer), Mr. Matthew Farr, Ms. Anna Payanzo-Cotton, Ms. Anika Ragins-Riley, Dr. Edem Tetteh, Ms. Donna Vandergrift, Mr. Greg Volpe, Mr. William Burns (Board Solicitor), and Ms. Lynne Marie Devericks (Board Recorder)

PUBLIC ANNOUNCEMENT

Ms. Lynne Marie Devericks read the following statement: "In compliance with the Open Public Meetings Act, the Board passed a resolution on November 2, 2016, which was amended by a public notice released on March 31, 2017, setting forth the date, time, and location of regular meetings of the Board of Trustees, which resolution was, within seven days of passage, posted on the College Web site, sent to *The Burlington County Times*, *The Courier Post*, *The Trenton Times*, and the Burlington County Clerk."

MINUTES

There were no minutes presented to the Board for approval.

REPORTS

1. President's Report:

- The President's Report was not submitted for the Special Meeting.

2. Board Reports

A. Finance/Facilities Committee: Chair George Nyikita reported:

- Chair Nyikita announced that the Special Meeting of the Board was called to present the bidding of Phase II renovations on the Mount Laurel Campus. A report was made and a subsequent resolution. Chair Nyikita invited Mr. Joseph Brickley, Burlington County Engineer, to report.
- Mr. Brickley explained that the results of the bids did not turn out as expected. The lone bid was significantly higher than the construction cost estimate. They believe their construction cost estimate was conservative. The bid was \$10,887,000., which was significantly over the cost estimate. There were also irregularities in the way the bid form was completed, and interpretation makes them materially deviant. Mr. Brickley recommended amending the documents, making changes to the scope and structure, and moving some items to a County-run contract versus a general contract while still maintaining a significant portion of the existing contract. This will break out some of the work that can be more expeditiously completed and control the schedule. The recommendation was made to reject the bids and then, with an amended document, go back out to bid for a significant portion of the original work, with a recommendation that we empower the County to assist the College in using one of their contractors to perform another portion of the work.
- Chair Nyikita invited questions regarding the results of the bid and the plan moving forward. All of this is an effort to help us meet our deadlines as it relates to the opening of the campus facilities for the Fall 2017 semester.
- Mr. Nyikita asked about the timing of the new bid opening. Mr. Matthew Farr, Chief Operations Officer, explained the next anticipated bid opening is April 26, 2017. The schedule is in place and the bid will be released on Thurs., April 6, 2017, if it is approved. This may require another Special Meeting of the Board, otherwise, we would have to wait until the May Board Meeting. President Drayton added that the work is scheduled to begin on May 21st or 22nd; therefore, we would require another Special Meeting of the Board. Chair Nyikita asked the Trustees to have their calendar available for a potential Special Board Meeting the last week of April or first week of May. He also thanked them for their flexibility to attend today's meeting. There are a lot of things going on and we need to move quickly.

Chair Nyikita invited questions on the Finance/Facilities Committee Report, and seeing none, he proceeded with a review of the following resolutions for the Board's consideration:

Finance/Facilities Committee Action (Resolution(s) for Approval)

Tab #1: Resolution #2017-094-01, To Reject and Re-Bid for the Phase II Campus Renovations on the Mt. Laurel Campus.

Mr. Nyikita made a motion to approve Tab 1 as recommended by the Finance/Facilities Committee. On motion by Trustee Nyikita, second by Trustee Mickey Quinn, and a unanimous vote in favor, the Board approved Resolution 1.

Tab #2: Resolution #2017-094-02, A Resolution to approve the purchase of furniture for the Mt. Laurel Campus Transition from KI in an amount not to exceed \$765,000.00.

Mr. Nyikita made a motion to approve Tab 2 as recommended by the Finance/Facilities Committee. On motion by Trustee Primo Cruz, second by Trustee Jason Tosches, and a unanimous vote in favor, the Board approved Resolution 2.

Tab #3: Resolution #2017-094-03, A Resolution to approve the purchase of furniture for the Mt. Laurel Campus Transition from Indiana Furniture in an amount not to exceed \$200,000.00.

Mr. Nyikita made a motion to approve Tab 3 as recommended by the Finance/Facilities Committee. On motion by Trustee Mickey Quinn, second by Trustee Jason Tosches, and a unanimous vote in favor, the Board approved Resolution 3.

Tab #4: Resolution #2017-094-04, A Resolution to approve a qualified shared services usage of a contract with Techna-Pro construction related services for the Phase II Renovation work on the Mt. Laurel Campus.

Chair Nyikita referenced Mr. Brickley's explanation about our ability to use County in place contracts to help us expedite and better control construction work on the Mt. Laurel Campus.

Mr. Nyikita made a motion to approve Tab 4 as recommended by the Finance/Facilities Committee. On motion by Trustee Mickey Quinn, second by Trustee Jason Tosches, and a unanimous vote in favor, the Board approved Resolution 4.

There were no further questions and this concluded the Finance/Facilities Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
April 4, 2017**

RESOLUTION #2017-094-01

**TO REJECT AND RE-BID FOR THE PHASE II CAMPUS RENOVATIONS ON THE
MT. LAUREL CAMPUS**

WHEREAS, the College's Board of Trustees authorized the formulation and public distribution/advertisement of bids, Requests for Proposals and/or Qualifications for such necessary goods and/or services in the following areas:

- a. Mt. Holly abatement and renovation
- b. Central Energy Plant addition and renovation
- c. Miscellaneous Phase II construction renovations;

WHEREAS, bids were advertised on Monday, February 27, 2017 (Bid #17-10-B) and opened on Friday, March 31 at 2:00 PM; and

WHEREAS, one (1) bidder responded to the bid; and

WHEREAS, the College's Board of Trustees has determined that the bid is not reasonable as to price, based on cost estimates prepared for the College prior to the advertising and in fact exceeded those cost estimates; and

WHEREAS, the one bid did not conform to the specifications as it contained material defects on the bid proposal page; and

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 4th day of April 2017 that the Board rejects the bid as it was not reasonable as to price and for other good cause and authorize the College officials to do all things necessary to effectuate the rejection; and

BE IT FURTHER RESOLVED by the Trustees of the College authorizes the College to re-bid the Central Energy Plant Expansion and Upgrade on the Mt. Laurel Campus and Mt. Holly Center Abatement and Renovation in Mt. Holly and to do all thing necessary to re-bid the aforementioned project.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Special Meeting held on Tuesday, April 4, 2017** on the Mount Laurel Campus, Laurel Hall, Mount Laurel, New Jersey.

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 Christopher J. Brown, Vice Chair								1
2 Kevin Brown								2
3 Primitivo J. Cruz								3
4 Daniel Gee								4
5 Brian E. Kamp								5
6 Renee Liciaga								6
7 Jamie Martin								7
8 Daryl Minus-Vincent								8
9 George Nyikita, Chair								9
10 Mickey Quinn								10
11 Jason Tosches								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Paul Drayton
 Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
April 4, 2017**

RESOLUTION #2017-094-02

**TO APPROVE THE PURCHASE OF FURNITURE FOR MULTIPLE CAMPUS
CONSTRUCTION AND RENOVATION PROJECTS FROM KRUEGER
INTERNATIONAL INC. (KI) IN AN AMOUNT NOT TO EXCEED \$765,000.00**

WHEREAS, the College has a need to purchase furniture for the multiple Mt. Laurel campus construction and renovation projects; and

WHEREAS, these projects include, but are not limited to, furniture for a portion of the following buildings: CEP, Mt. Holly Campus and Phase II Renovations; and

WHEREAS, the College's facilities and purchasing departments worked to identify furniture lines available under New Jersey State Contract and the qualified distributors that would be able to provide these lines in order to meet the College's needs; and

WHEREAS, the **Krueger International Inc. (KI)** was identified as the manufacturer that could provide the necessary items for this project; and

WHEREAS, the Spacesaver Storage Systems Inc. is a wholly owned subsidiary of Krueger International Inc. (KI); and

WHEREAS, these products and services are available under New Jersey State Contract (#81720 and #79829); and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9 and N.J.S.A. 18A:64A-25.5(24)), it appears in the best interest of the College to award a contract to **KI**, 1330 Bellevue Street, Greenbay, Wisconsin 54302; and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9 and N.J.S.A. 18A:64A-25.5(24)), the President recommends a contract be awarded to the following vendor: **KI**, 1330 Bellevue Street, Greenbay, Wisconsin 54302;

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 4^h day of April 2017, to approve the purchases from **KI** in an amount not to exceed \$765,000.00.

*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Jaclyn Angermeier, Executive Director, Financial Services, do hereby certify that adequate funds are available in the Plant Funds Budget to pay for the contract between Rowan College at Burlington County and **KI**.

The money necessary to fund said contract is not to exceed **\$765,000.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriations:

- 6-05041-9506 (Mt. Holly Center, Furniture & Equipment)
- 6-05064-9506 (Science Bldg Renovations, Furniture & Equipment)
- 6-05076-9506 (E-Center, Furniture & Equipment)
- 6-10006-9506 (Central Power Plant, Furniture & Equipment)
- 6-10000-9506 (TEC Building Renovations, Furniture & Equipment)
- 6-05093-9506 (Laurel Hall Renovations, Furniture & Equipment)

Jaclyn Angermeier
Executive Director, Financial Services

*******CERTIFICATION OF THE SECRETARY*******

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9 George Nyikita, Chair								9
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George Nyikita
Chairperson

Paul Drayton
Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
April 4, 2017**

RESOLUTION #2017-094-03

**TO APPROVE THE PURCHASE OF FURNITURE FOR MULTIPLE CAMPUS
CONSTRUCTION AND RENOVATION PROJECTS FROM INDIANA FURNITURE IN
AN AMOUNT NOT TO EXCEED \$200,000.00**

WHEREAS, the College has a need to purchase furniture for the multiple Mt. Laurel campus construction and renovation projects; and

WHEREAS, these projects include, but are not limited to, furniture for a portion of the following buildings: CEP, Mt. Holly Campus and Phase II Renovations; and

WHEREAS, the College's facilities and purchasing departments worked to identify furniture lines available under New Jersey State Contract and the qualified distributors that would be able to provide these lines in order to meet the College's needs; and

WHEREAS, the **Indiana Furniture** was identified as the manufacturer that could provide the necessary items for this project; and

WHEREAS, these products and services are available under New Jersey State Contract (#A81622); and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9 and N.J.S.A. 18A:64A-25.5(24)), it appears in the best interest of the College to award a contract to **Indiana Furniture**, 1224 Mill Street, Jasper, Indiana 47547; and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9 and N.J.S.A. 18A:64A-25.5(24)), the President recommends a contract be awarded to the following vendor: **Indiana Furniture**, 1224 Mill Street, Jasper, Indiana 47547;

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 4^h day of April 2017, to approve the purchases from **Indiana Furniture** in an amount not to exceed \$200,000.00.

*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Jaclyn Angermeier, Executive Director, Financial Services, do hereby certify that adequate funds are available in the Plant Funds Budget to pay for the contract between Rowan College at Burlington County and **Indiana Furniture**.

The money necessary to funds said contract is not to exceed **\$200,000.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriations:

- 6-05041-9506 (Mt. Holly Center, Furniture & Equipment)
- 6-05076-9506 (E-Center, Furniture & Equipment)
- 6-10006-9506 (Central Power Plant, Furniture & Equipment)
- 6-10000-9506 (TEC Building Renovations, Furniture & Equipment)
- 6-05093-9506 (Laurel Hall Renovations, Furniture & Equipment)

Jaclyn Angermeier
Executive Director, Financial Services

*******CERTIFICATION OF THE SECRETARY*******

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 George Nyikita
 Chairperson

 Paul Drayton
 Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING**

April 4, 2017

RESOLUTION #2017-080-04

**TO APPROVE A QUALIFIED SHARED SERVICES USEAGE OF A CONTRACT
WITH TECHNA-PRO CONSTRUCTION RELATED SERVICES FOR THE PHASE II
RENOVATION WORK ON THE MT. LAUREL CAMPUS**

WHEREAS, the Rowan College at Burlington County (the “College”) places the public trust above all else and remains steadfast in its commitment to the highest ethical standards in the conduct of its business; and

WHEREAS, the College has recurring needs for construction related services during phase II renovation work as part of the overall transition of the College to the Mt. Laurel campus; and

WHEREAS, the College has entered into a Shared Services Agreement with the Burlington County Board of Chosen Freeholders (hereinafter “County”), the Burlington County Bridge Commission, Burlington County Institute of Technology/Special Services School and Burlington County Library Commission (hereinafter “Shared Services Entities”) whereby those entities agreed to share services as agreed to by the parties;

WHEREAS, the County awarded a contract to Techna-Pro Electric LLC via Resolution 2015-00735 for the provision of traffic signal and other electrical/ITS maintenance and various construction/maintenance services; and

WHEREAS, the College desires to utilize the aforementioned shared services agreement with the County and specifically utilize the County awarded contract to Techna-Pro Electric, LLC for the provision of construction services; and

WHEREAS, the County is agreeable to providing the aforementioned services to the College; and

WHEREAS, the use of the shared service agreement and the County awarded contract to Techna-Pro Electric LLC has been deemed by the Board of Trustees of the College and by the County to be mutually beneficial to both entities; and

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 4th day of April 2017, that Rowan College at Burlington County through the Shared Services Agreement authorizes the Burlington County Board of Chosen Freeholders, as lead agency, to contract with Techna-Pro Electric LLLC for the provision of construction related services for the benefit of the College and to take all necessary and proper action and to do all other things lawful and necessary to effectuate the intent of this resolution.

*******CERTIFICATION OF THE SECRETARY*******

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 George Nyikita
 Chairperson

 Paul Drayton
 Secretary

- B. **Personnel Committee:** No Personnel Report.
- C. **Academic Committee:** No Academic Report.

COMMENTS FROM THE PUBLIC

Chair Nyikita invited comments from the public. There were none.

COMMENTS FROM THE BOARD

Chair Nyikita invited comments from the Board. There were none.

OTHER BUSINESS

No other business.

ADJOURNMENT OF PUBLIC SESSION

Chair Nyikita called for a motion to adjourn the Public Session. There is no need for an Executive Session. He also reminded the Board of Trustees to hold the dates referenced earlier this evening for another Special Meeting. With no further business, Trustee Primitivo Cruz made the motion, second by Trustee Daryl Minus-Vincent, and by unanimous vote in favor the Board of Trustees' Meeting adjourned at 12:19 P.M.

Respectfully submitted,

Mr. Paul Drayton
Board Secretary

PD:lmd